



CARTERET COUNTY HEALTH DEPARTMENT

Environmental Health Section

3820-A Bridges Street Morehead City, NC 28557

Phone: (252) 728-8499 **Fax:** (252) 222-7753



SCHOOL BUILDING PLAN REVIEW APPLICATION

Type of Application: New Facility Remodel or Addition to Existing Facility
Type of School: Public Private

Name of School: _____

Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Phone: _____ **Fax:** _____

Email: _____

Owner name: _____ **Phone:** _____

Mailing address: _____

City: _____ **State:** _____ **Zip Code:** _____

Number of children the facility will serve: _____

Grade levels offered: _____

Proposed construction/remodel date: _____ **Proposed opening date:** _____

Water supply: Public/Municipal On-site Well*

Sewage disposal: Public/Municipal On-site Septic System*

**A separate application must be submitted to the On-site Wastewater and Well Section for review of all proposed and existing septic systems and wells.*

Will food be prepared on-site? Yes* No

**If food is prepared on-site, a separate food service application must be submitted to Carteret County Environmental Health.*

Statement: I hereby certify that the information provided herein is accurate to the best of my knowledge.
I understand that:

- Any deviation or variance of this application after it has been approved by this Department may result in the delay or denial of an approved inspection for the licensing agency.
- Facilities which are found to be non-compliant with the design standards listed in 15A NCAC 18A .2400 “Rules Governing the Sanitation of Public, Private, and Religious Schools” will not receive approval from this Department.
- Approval of this application by Carteret County Environmental Health does not constitute compliance with other codes, laws, regulations, and ordinances imposed by other regulatory authority having jurisdiction.

Signature of Applicant/Operator: _____ **Date:** _____

Application Submission Requirements:

- 1) Completed application.
- 2) Scaled drawing or plans for the facility which show food service areas (if provided), classrooms, storage/janitor areas, restrooms, locker areas (if provided), concession stands (if provided), and common areas (gym, media center, field house, etc.).
- 3) Well and septic system information (if applicable).

Please feel free to contact us at (252) 728-8499 if you have questions about this application.

Please submit this application and required documents to:

**Carteret County Health Department-Environmental Health Division
3820-A Bridges Street
Morehead City, NC 28557**