

STATE OF NORTH CAROLINA
COUNTY OF CARTERET
BOARD OF ELECTIONS
CLOSED SESSION MINUTES
JULY 25, 2018

The Carteret County Board of Elections held a closed session meeting at 9:28 am in accordance with NCGS 143-318.11(6) for the permitted purpose of discussing personnel and confidential information. The purpose of the meeting was for the Board to discuss personnel issues, conduct interviews for the Elections Specialist II position, and approval of the July 17, 2018 closed session minutes.

The meeting was held in the Board of Elections conference room located at 1702 Live Oak Street, Suite 200, Beaufort, NC.

Members Present: Chair Jeanette Deese, Vice-Chair Marjorie Holland, Secretary Dale Gillikin, and Member Rick Heal.

Motion-Vice-Chair Holland moved to go into closed session. Member Heal seconded. **Motion carried unanimously.**

Elections Specialist II Position

The Board agreed to utilize the attached applicant rating sheet, as well as the attached series of interview questions, with the understanding that additional questions could be posed, if desired.

The Board conducted interviews of below candidates and rated them in the following order:


1. Shawne Southard
2. Melinda Lewis
3. Nancy Veitch
4. Victoria King

At the conclusion of the interviews, the Board agreed that the first three interviewees were strong candidates for the Elections Specialist II position. The Board agreed that the salary would not exceed \$31,200. The Board agreed to offer Shawne Southard the position, where Chair Deese acknowledged this to the Carteret County Human Resources Director, Jaime Long.

Motion- Vice-Chair Holland moved to approve closed session meeting minutes of July 17, 2018. Member Heal seconded. **Motion carried unanimously.**

Motion-Secretary Gillikin moved to return to regular session. Vice-Chair Holland seconded. **Motion carried unanimously.**

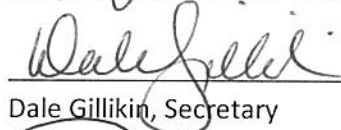
Motion- Vice-Chair Holland moved to adjourn. Chair Deese seconded. **Motion carried unanimously.**



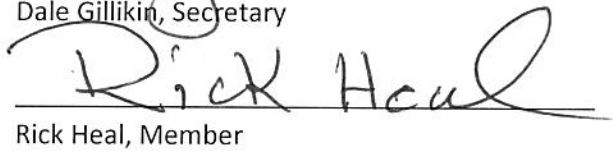
Jeanette Deese, Chair



Marjorie Holland, Vice-Chair



Dale Gillikin, Secretary



Rick Heal, Member