

STATE OF NORTH CAROLINA  
COUNTY OF CARTERET  
BOARD OF ELECTIONS  
CLOSED SESSION MINUTES  
JUNE 20, 2018

The Carteret County Board of Elections held a closed session meeting at 9:00 am in accordance with NCGS 143-318.11(6) for the permitted purpose of discussing personnel. The purpose of the meeting was for the Board to conduct interviews for the Elections Specialist II, review applications for the Deputy Elections Director and Elections Director positions, and approval of the June 14, 2018 closed session minutes.

The meeting was held in the Board of Elections conference room located at 1702 Live Oak Street, Suite 200, Beaufort, NC.

Members Present: Chair Marjorie Holland, Vice-Chair Jeanette Deese, Secretary Dale Gillikin, and Member Rick Heal.

**Motion**-Member Heal moved to go into closed session. Vice Chair Deese seconded. **Motion carried unanimously.**

Elections Specialist Position

The Board agreed to utilize the attached applicant rating sheet, as well as the attached series of interview questions, with the understanding that additional questions could be posed, if desired.

The Board conducted interviews of the following candidates and rated them in the following order:

1. Margot Burke
2. Lynda Long
3. Cynthia Miller
4. Lawana Corey

At the conclusion of the interviews, the Board agreed to offer Margot Burke the Elections Specialist II position.

Deputy Director Position

The Board reviewed the applications for the Deputy Elections Director position and determined that Margot Burke (who also applied for this position) would be better suited as the Deputy Elections Director. The Board agreed to offer the position to Margot Burke, with the understanding that if she accepted the position, that Lynda Long (the #2 candidate for the Elections Specialist II position) should be offered the Elections Specialist II position at a starting salary of \$31,200.

Elections Director Position

The Board reviewed the applications for the Elections Director position and agreed to interview Claire B. Jones, the current Harnett County Elections Director, and Deborah S. Formyduval, the current Warren County Elections Director.

**Motion**-Vice-Chair Deese moved to offer the Elections Specialist II position to Lynda Long and the Deputy Elections Director position to Margot Burke and to proceed with the proposed interviews for the Elections Director position on June 26, 2018. Member Heal seconded. **Motion carried unanimously.**

Chair Holland called Jaime Long, the County Human Resources Director, and left her a message requesting that Ms. Long arrange interviews with the two top candidates on Tuesday, June 26, 2018 as follows:

Claire B. Jones - 10:00 am

Deborah S. Formyduval – 11:00 am

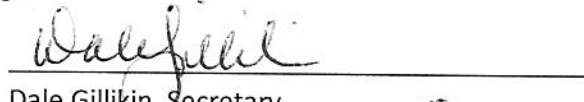
**Motion**-Member Heal moved to approved the minutes of June 14, 2018 closed session. Secretary Gillikin seconded. **Motion carried unanimously.**

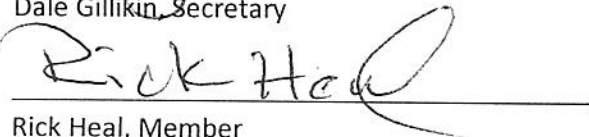
**Motion**-Vice-Chair Deese moved to return to regular session. Secretary Gillikin seconded. **Motion carried unanimously.**

**Motion**-Chair Holland moved to adjourn. Member Heal seconded. **Motion carried unanimously.**

  
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Marjorie Holland, Chair

  
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Jeanette Deese, Vice-Chair

  
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Dale Gillikin, Secretary

  
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Rick Heal, Member