

Karen S. Hardesty  
Carteret County Register of Deeds Office  
302 Courthouse Square  
Beaufort, NC 28516 (252-728-8474)

**Application for a Copy of North Carolina Birth Certificate**

A Birth Certificate is \$10 each. For a mail-in request make your certified check or money order payable to Carteret County Register of Deeds. Please do not send cash in the mail. Personal checks are not accepted. You will also need to mail us a copy of your valid photo I.D. When requested by mail the birth certificate is mailed out the same day we receive the request. You may also come to the Register of Deeds Office in Beaufort, N.C. and request the copy. Please bring a photo I.D. and \$10 cash for each certified copy.

**PLEASE PRINT** \_\_\_\_\_

**Full Name on Certificate** \_\_\_\_\_  
First Name Middle Name Last Name

**Date of Birth** \_\_\_\_/\_\_\_\_/\_\_\_\_ **Sex** \_\_\_ Male \_\_\_ Female  
Month Day Year

**Place of Birth** \_\_\_\_\_  
City County

**Full Name of Father** \_\_\_\_\_  
First Name Middle Name Last Name

**Full Name of Mother** \_\_\_\_\_  
First Name Middle Name Last Name

**Your Relationship to the Person Whose Certificate is Requested: (Check One)** these are the only individuals that may request a certified copy.

- Self**                       **Grandparent**
- Spouse**                       **Authorized agent, attorney or legal Representative of the person listed (Proof Required)**
- Brother/Sister**             **Child**             **Parent/Step Parent**

**I hereby certify that all the above information is true to the best of my knowledge. Note: It is a felony violation of North Carolina Law (G.S. 130A-26) to make a false statement on this application or to unlawfully obtain a certified copy of a birth certificate.**

\_\_\_\_\_  
Signature of Person Applying for Certificate

\_\_\_\_\_  
Print Name of Person Applying for Certificate

\_\_\_\_\_  
Street City Zip Code

\_\_\_\_\_  
Date (Area Code) Telephone Number