

**COUNTY OF CARTERET
BOARD OF COMMISSIONERS
REGULAR SESSION – 6:00 P.M.
COMMISSIONERS' BOARDROOM
MAY 18, 2020**

The Honorable Carteret County Board of Commissioners sat in regular session on Monday, May 18, 2020 at 6:00 p.m. Present were: Chairman Bill Smith, Commissioners Robin Comer, Bob Cavanaugh, Jimmy Farrington, Mark Mansfield, Jonathan Robinson, and Ed Wheatly.

I. MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE/INVOCATION

Chairman Smith called the meeting to order. Pastor Brian Recker of Beaufort One Harbor Church provided the invocation. All present recited the Pledge of Allegiance.

Chairman Smith requested a moment of silence for Ken Jones, the Mayor of Pine Knoll Shores, who recently passed away.

II. CONFLICT OF INTEREST/CELL PHONE STATEMENT

Chairman Smith called for any conflicts of interest by the Board and asked that all cell phones be turned off.

III. ADOPTION OF THE AGENDA

Motion: Commissioner Robinson made a motion to adopt the Agenda, seconded by Commissioner Wheatly. **Motion carried unanimously.**

The agenda was as follows:

**CARTERET COUNTY
BOARD OF COMMISSIONERS
REGULAR SESSION
COMMISSIONERS' BOARDROOM
MAY 18, 2020
6:00 P.M.**

- I. Meeting Called to Order/Pledge of Allegiance/Invocation
- II. Conflict of Interest/Cell Phone Statement
- III. Adoption of the Agenda
- IV. Consent Agenda
 - 1. Approval of April 20, 2020 Minutes
 - 2. Tax Releases and Refunds
 - a. Tax Releases Under \$100
 - b. Tax Releases Over \$100
 - c. Tax Refunds Under \$100
 - d. Tax Refunds Over \$100

Chairman
Chairman
Board
Board

- e. Tax Collector's Monthly Report
- f. NCVTS Motor Vehicle Refund Report
- 3. Approval of Fiscal Year 2020 Audit Contract with RSM
- 4. Approval of Memorandum of Understanding Between Carteret County & Carteret Long-Term Recovery Alliance for the Purchase of Two Moveable Living Units ("MLUs") for Recovery Efforts in Carteret County & Approval of Corresponding Budget Amendment: \$10,000
- 5. Approval of Employee Medical Insurance Benefit Plan Renewal for FY20-21
- 6. Approval of Resolution Honoring Judge George L. Wainwright, Jr.
- 7. Approval of Juvenile Crime Prevention Council ("JCPC") Grant Fund Distributions for FY20-21
 - a. Teen Court, Community Service & Restitution: \$57,959
 - b. Structured Day Program: \$87,853
 - c. Home-Based Services (Building Bridges): \$113,493
 - d. Administration: \$7,562
- 8. Approval of Award of Bid for DSS Flooring Replacement to Eastman's Carpets and Flooring: \$53,837.42
- 9. Advancement of Capital Funds to the Carteret County Public School System: \$529,558 & Approval of Corresponding Budget Amendment
- V. Public Comment
- VI. Presentation of Resolution to Judge George L. Wainwright, Jr. Chairman Smith
- VII. Public Hearing: Proposed Text Amendment to the Carteret County Manufactured Home, Manufactured Home Park, and Recreational Vehicle Park Ordinance, Article 6, Section 1.4 Gene Foxworth
- VIII. Public Hearing to Consider a Request to Rezone Twenty-Five Properties Totaling 13.63 Acres Along Gales Shore Circle in Newport, NC from R-20 (Single-Family Residential) to R-15 (Single-Family Residential) Gene Foxworth
- IX. Public Hearing: Proposed Major Rewrite of the Carteret County Flood Damage Prevention & Protection Ordinance Gene Foxworth
- X. Presentation in Support of a School Bond Referendum Richie Paylor
 - Adopt a County Resolution Directing Publication of Notice of Intent to Apply to the Local Government Commission ("LGC")
 - Adopt a County Resolution Authorizing the Finance Officer to Apply to the LGC and Making Certain Findings of Fact
- XI. Presentation Highlighting the Completed Merger/Regionalization Feasibility Study for the Water System Merger with Beaufort & Approval of Corresponding Resolution Danny Meadows
- XII. Discussion in Support of Local Sales Tax Referendum Tommy Burns
- XIII. Review of Departmental Strategic Plans Tommy Burns

- Civic Center
- Parks & Recreation
- Senior Center
- Rape Crisis
- Veteran's Services

XIV. Budget Presentation

XV. Accept or Reject Bid Offer to Purchase County-Owned Land at 151 Country Club Drive, Parcel #6490.01.06.0491000

XVI. Manager's Report

XVII. Appointments

- Carteret County Nursing Home Advisory Committee
- Juvenile Crime Prevention Council ("JCPC")
- Rural Transportation Advisory Committee ("RTAC")

XVIII. Commissioners' Comments

XIX. Closed Session Pursuant to NCGS 143-318.11 for the Permitted Purpose of Discussing (a) (1) Confidential Information (Approval of January 27, 2020 Closed Session Minutes); and (a) (3) Attorney-Client Privilege

XX. Adjournment

Tina Purifoy
 Tina Purifoy
 Lakisha Williams
 Gwen Roberts
 Brenda DuBose
 Dee Meshaw &
 Tommy Burns
 Tommy Burns

Tommy Burns Board

IV. CONSENT AGENDA

Motion: Commissioner Comer made a motion to adopt the Consent Agenda; seconded by Commissioner Farrington. Motion carried unanimously.

The Consent Agenda was as follows:

IV. Consent Agenda

1. Approval of April 20, 2020 Minutes
2. Tax Releases/Refunds/Collector's Report
 - a. Tax Releases Under \$100

| 04/29/20 08:21:39 | | Parc | | Name Id | | PAGE | |
|-------------------|---------|----------------|-------------|---------|-------------------------------|------------------|-------|
| Year | Rel Typ | Taxbill Number | Roll Number | Name | | Total Adjustment | 1 |
| 2018 | P | 197106 | P | 526228 | WILLIAM DONSON | | 15.00 |
| 2018 | P | 197106 | P | 526228 | WILLIAM DONSON | | 44.50 |
| 2018 | P | 208018 | P | 512721 | CHRISTOPHER MICHAEL RENIGAR | EMERALD ISLE | 13.61 |
| 2018 | P | 208018 | P | 512721 | CHRISTOPHER MICHAEL RENIGAR | EMERALD ISLE | 20.37 |
| 2018 | P | 198696 | P | 532163 | ATLANTIC ISLES MERCANTILE DBA | | 5.07 |
| 2018 | P | 198696 | P | 532163 | ATLANTIC ISLES MERCANTILE DBA | | 1.71 |
| 2018 | P | 198696 | P | 532163 | ATLANTIC ISLES MERCANTILE DBA | | 4.35 |
| 2018 | P | 198696 | P | 532163 | ATLANTIC ISLES MERCANTILE DBA | | 39.04 |
| 2018 | P | 198696 | P | 532163 | ATLANTIC ISLES MERCANTILE DBA | | 3.27 |
| 2018 | P | 202745 | P | 344219 | MARK ANDREW PINGITORE | NEWPORT | 5.35 |
| 2018 | P | 202745 | P | 344219 | MARK ANDREW PINGITORE | NEWPORT | 1.41 |
| 2018 | P | 198696 | P | 532163 | ATLANTIC ISLES MERCANTILE DBA | | 1.05 |
| 2018 | P | 198696 | P | 532163 | ATLANTIC ISLES MERCANTILE DBA | | 3.45 |
| 2018 | P | 198696 | P | 532163 | ATLANTIC ISLES MERCANTILE DBA | | 11.23 |
| 2018 | P | 198696 | P | 532163 | ATLANTIC ISLES MERCANTILE DBA | | .51 |
| 2018 | P | 198696 | P | 532163 | ATLANTIC ISLES MERCANTILE DBA | | .70 |
| 2018 | P | 207465 | P | 523868 | RANDY PREVETTE | | 28.96 |
| 2018 | P | 207465 | P | 523868 | RANDY PREVETTE | | 15.00 |
| 2016 | P | 55021 | P | 523978 | JUNE GOODING | | 62.00 |
| 2016 | P | 210389 | P | 527427 | JEFFREY B GILLIE | ATLANTIC | 15.00 |
| 2018 | P | 210389 | P | 527427 | JEFFREY B GILLIE | ATLANTIC | 1.25 |
| 2017 | P | 223103 | P | 527427 | JEFFREY B GILLIE | ATLANTIC | 1.89 |
| 2017 | P | 123103 | P | 527427 | JEFFREY B GILLIE | ATLANTIC | 3.7 |
| 2018 | P | 207533 | P | 523978 | JUNE GOODING | | 62.00 |
| 2018 | P | 207533 | P | 523978 | JUNE GOODING | | 62.00 |
| 2018 | P | 119459 | P | 459049 | WILLIE EARL TUTT | BEAUFORT | 15.00 |
| 2017 | P | 119459 | P | 459049 | WILLIE EARL TUTT | BEAUFORT | 15.31 |
| 2017 | P | 115215 | P | 459049 | WILLIE EARL TUTT | BEAUFORT | 15.39 |
| 2018 | P | 214951 | P | 532591 | JESSEE MASON | NEWPORT | 15.00 |
| 2018 | P | 50119 | P | 459049 | WILLIE EARL TUTT | BEAUFORT | 52.28 |
| 2018 | P | 214951 | P | 532591 | JESSEE MASON | NEWPORT | 15.00 |
| 2018 | P | 200622 | P | 404151 | LEWIS CALVIN RIGSBEE | DURHAM | 3.45 |
| 2017 | P | 111293 | P | 404151 | LEWIS CALVIN RIGSBEE | DURHAM | 58.53 |
| 2017 | P | 199745 | P | 515225 | ALBERT H JERNIGAN | NEWPORT | 55.60 |
| 2017 | P | 110417 | P | 515225 | ALBERT H JERNIGAN | NEWPORT | 15.00 |
| 2018 | P | 199884 | P | 515225 | ALBERT H JERNIGAN | NEWPORT | 55.60 |
| 2018 | P | 110417 | P | 515225 | ALBERT H JERNIGAN | NEWPORT | 15.00 |
| 2017 | P | 205372 | P | 331108 | PAULA DUNN GILLIKIN | BEAUFORT | 58.97 |
| 2017 | P | 116779 | P | 331108 | PAULA DUNN GILLIKIN | BEAUFORT | 61.39 |
| 2016 | P | 51898 | P | 331108 | PAULA DUNN GILLIKIN | BEAUFORT | 60.02 |
| 2016 | P | 108882 | P | 331108 | PAULA DUNN GILLIKIN | BEAUFORT | 71.95 |
| 2014 | P | 100397 | P | 331108 | PAULA DUNN GILLIKIN | BEAUFORT | 71.15 |
| 2013 | P | 90378 | P | 331108 | PAULA DUNN GILLIKIN | BEAUFORT | 69.40 |
| 2012 | P | 90480 | P | 331108 | PAULA DUNN GILLIKIN | BEAUFORT | |

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| Year | Roll Typ | Taxbill Number | Parc Roll | Name Id Number | Name | Total Adjustment |
|------|----------|----------------|-----------|----------------|------------------------------|------------------|
| 2011 | P | 55687 | P | 331108 | PAULA DUNN GILLIKIN | 34.79 |
| 2010 | P | 46853 | P | 331108 | PAULA DUNN GILLIKIN | 30.26 |
| 2018 | P | 205372 | P | 331108 | PAULA DUNN GILLIKIN | 15.00 |
| 2017 | P | 15773 | P | 331108 | PAULA DUNN GILLIKIN | 15.00 |
| 2016 | P | 51898 | P | 331108 | PAULA DUNN GILLIKIN | 15.00 |
| 2015 | P | 109882 | P | 331108 | PAULA DUNN GILLIKIN | 15.00 |
| 2014 | P | 10337 | P | 331108 | PAULA DUNN GILLIKIN | 15.00 |
| 2013 | P | 90378 | P | 331108 | PAULA DUNN GILLIKIN | 10.00 |
| 2012 | P | 90430 | P | 331108 | PAULA DUNN GILLIKIN | 10.00 |
| 2011 | P | 55687 | P | 331108 | PAULA DUNN GILLIKIN | 10.00 |
| 2013 | P | 87370 | P | 462457 | DANNY K ETUX SANDRA J CONWAY | 32.32 |
| 2012 | P | 87948 | P | 462457 | DANNY K ETUX SANDRA J CONWAY | 15.00 |
| 2013 | P | 87370 | P | 462457 | DANNY K ETUX SANDRA J CONWAY | 2.48 |
| 2018 | P | 209877 | P | 516046 | CHARLES R JR KNOWLES | 2.62 |
| 2017 | P | 122382 | P | 516046 | CHARLES R JR KNOWLES | 2.62 |
| 2016 | P | 209877 | P | 516046 | CHARLES R JR KNOWLES | 2.62 |
| 2015 | P | 204491 | P | 520181 | JAN E KNELSON | 14.88 |
| 2014 | P | 204491 | P | 520181 | JAN E KNELSON | 1.35 |
| 2013 | P | 115753 | P | 520181 | JAN E KNELSON | 15.56 |
| 2012 | P | 50728 | P | 520181 | JAN E KNELSON | 21.59 |
| 2011 | P | 200368 | P | 520181 | JAN E KNELSON | 1.70 |
| 2018 | P | 113023 | P | 515732 | WESLEY WAYNE CLAY | 3.92 |
| 2017 | P | 111003 | P | 515732 | WESLEY WAYNE CLAY | .33 |
| 2016 | P | 45418 | P | 515732 | WESLEY WAYNE CLAY | 3.92 |
| 2015 | P | 45418 | P | 515732 | WESLEY WAYNE CLAY | 3.56 |
| 2014 | P | 204491 | P | 520181 | JAN E KNELSON | 5.98 |
| 2013 | P | 50734 | P | 520189 | GEORGE A TOOTLE | 3.31 |
| 2012 | P | 10418 | P | 424321 | SCOTT ALAN BENFORD | 3.80 |
| 2011 | P | 115269 | P | 424321 | SCOTT ALAN BENFORD | 3.10 |
| 2018 | P | 210800 | P | 521438 | RYAN HARMON BUCHER | 9.71 |
| 2017 | P | 210800 | P | 521438 | RYAN HARMON BUCHER | 7.1 |
| 2016 | P | 123685 | P | 521438 | RYAN HARMON BUCHER | 1.7 |
| 2015 | P | 200260 | P | 515643 | VIRGIL BYRON SYKES | 3.92 |
| 2014 | P | 110879 | P | 515643 | VIRGIL BYRON SYKES | 4.13 |
| 2013 | P | 45281 | P | 515643 | VIRGIL BYRON SYKES | 22.09 |
| 2012 | P | 45281 | P | 515643 | VIRGIL BYRON SYKES | 3.80 |
| 2011 | P | 113431 | P | 496021 | SHAWN ALEXANDER SINGLETARY | 4.80 |
| 2016 | P | 48135 | P | 496021 | SHAWN ALEXANDER SINGLETARY | .96 |

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| Year | Roll Typ | Taxbill Number | Parc Roll | Name Id Number | Name | Total Adjustment |
|------|----------|----------------|-----------|----------------|----------------------------|------------------|
| 2016 | P | 48135 | P | 496021 | SHAWN ALEXANDER SINGLETARY | 3.80 |
| 2017 | P | 108990 | P | 525240 | BRIAN T FLANNERY | 15.00 |
| 2016 | P | 43154 | P | 525240 | BRIAN T FLANNERY | 48.00 |
| 2017 | P | 126204 | P | 506323 | CATHERINE KERR | 1.94 |
| 2016 | P | 118727 | P | 506323 | CATHERINE KERR | 1.88 |
| 2015 | P | 126204 | P | 506323 | CATHERINE KERR | 15.00 |
| 2014 | P | 118727 | P | 506323 | CATHERINE KERR | 15.00 |
| 2013 | P | 129442 | P | 523813 | SCOTT RIVERS | 32.17 |
| 2012 | P | 119342 | P | 523813 | SCOTT RIVERS | 15.00 |
| 2011 | P | 202950 | P | 488197 | CHARLES ROCCO DESTEFANO | 16.20 |
| 2018 | P | 202950 | P | 488197 | CHARLES ROCCO DESTEFANO | 7.28 |
| 2017 | P | 113925 | P | 488197 | CHARLES ROCCO DESTEFANO | 16.98 |
| 2016 | P | 48675 | P | 488197 | CHARLES ROCCO DESTEFANO | 7.23 |
| 2015 | P | 48675 | P | 488197 | CHARLES ROCCO DESTEFANO | 7.47 |
| 2014 | P | 118700 | P | 523001 | KEN MASON | 17.96 |
| 2013 | P | 54095 | P | 523001 | KEN MASON | 18.30 |
| 2012 | P | 112960 | P | 456678 | DON GORDON FISHER | 4.86 |
| 2011 | P | 47604 | P | 456678 | DON GORDON FISHER | 5.44 |
| 2018 | P | 112272 | P | 516841 | JAMES EDWARD SKINNER | 10.99 |
| 2017 | P | 46838 | P | 516841 | JAMES EDWARD SKINNER | 7.50 |
| 2016 | P | 46838 | P | 516841 | JAMES EDWARD SKINNER | 14.17 |
| 2015 | P | 50569 | P | 520013 | ROBERT W SAFRIT | 9.76 |
| 2014 | P | 113260 | P | 517653 | PAUL NICHOLAS DETTOR | 4.63 |
| 2013 | P | 113260 | P | 517653 | PAUL NICHOLAS DETTOR | 2.39 |
| 2012 | P | 47942 | P | 517653 | PAUL NICHOLAS DETTOR | 42.11 |
| 2011 | P | 208695 | P | 525503 | EREMIES JIMENEZ | 7.54 |
| 2018 | P | 56836 | P | 525503 | EREMIES JIMENEZ | 15.00 |
| 2017 | P | 118948 | P | 525503 | EREMIES JIMENEZ | 15.00 |
| 2016 | P | 120945 | P | 525503 | EREMIES JIMENEZ | 15.00 |
| 2015 | P | 56836 | P | 525503 | EREMIES JIMENEZ | 15.00 |
| 2014 | P | 111880 | P | 516504 | ALTON BROOKS VICK | 2.97 |
| 2013 | P | 120219 | P | 524844 | NORMAN CHRISTOPHER BAGLEY | 6.83 |
| 2012 | P | 116258 | P | 520677 | SCOTT ANTHONY MOODY | 27.05 |
| 2011 | P | 117281 | P | 521663 | MARY VOGEL | 4.29 |
| 2017 | P | 117281 | P | 521663 | MARY VOGEL | 4.05 |
| 2016 | P | 114121 | P | 518481 | OBIE C GODETTE | 4.79 |

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| Year | Roll Typ | Taxbill Number | Parc Roll | Name Id Number | Name | Total Adjustment |
|------|----------|----------------|-----------|----------------|---------------------------|------------------|
| 2017 | P | 114120 | P | 511074 | JEREMY TYSON AYCOCK | 4.32 |
| 2016 | P | 119705 | P | 506279 | THURMAN WILLIAMS III | 1.35 |
| 2015 | P | 119705 | P | 506279 | THURMAN WILLIAMS III | 4.29 |
| 2014 | P | 119794 | P | 524425 | RICK BAIN | 1.25 |
| 2013 | P | 122264 | P | 526871 | HILARY GLENN HARDE | 5.87 |
| 2012 | P | 110948 | P | 14383 | ALTON BRYANT DUDLEY | 17.88 |
| 2011 | P | 110948 | P | 14383 | ALTON BRYANT DUDLEY | 40.76 |
| 2018 | P | 110966 | P | 381870 | GEORGE DONNLEY GOLDEN | 4.53 |
| 2017 | P | 123076 | P | 527409 | MICHAEL SCOTT THOMPSON | 9.18 |
| 2016 | P | 123076 | P | 527409 | MICHAEL SCOTT THOMPSON | 6.29 |
| 2015 | P | 109202 | P | 490761 | DANNY ALLEN HORNE | 1.40 |
| 2014 | P | 109202 | P | 490761 | DANNY ALLEN HORNE | 3.57 |
| 2013 | P | 109202 | P | 490761 | DANNY ALLEN HORNE | 10.98 |
| 2012 | P | 120252 | P | 524878 | AMY MCCANTS PARNELL | 22.38 |
| 2011 | P | 124087 | P | 528148 | JAMES TERRY LEARY | 2.88 |
| 2018 | P | 124087 | P | 528148 | MICHAEL DILLON HAYMORE | 15.00 |
| 2017 | P | 124087 | P | 528148 | MICHAEL DILLON HAYMORE | 51.87 |
| 2016 | P | 123566 | P | 508032 | JARED SEAN HAMMOND | 7.07 |
| 2015 | P | 123566 | P | 508032 | RUDY JOHN TAITAGUE | 4.80 |
| 2014 | P | 122754 | P | 527208 | JAMES C PIKE HIT N RUN | 39.78 |
| 2013 | P | 51285 | P | 383752 | ROBERT MICHAEL LAWRENCE | 10.06 |
| 2012 | P | 51285 | P | 383752 | ROBERT MICHAEL LAWRENCE | 94.69 |
| 2011 | P | 51269 | P | 520645 | LEONARD PAUL FAIRFIELD | 11.90 |
| 2018 | P | 59855 | P | 394217 | OPHEL STYRON | 18.86 |
| 2017 | P | 49732 | P | 519239 | CRISTA TATERSALL | 26.60 |
| 2016 | P | 50121 | P | 519566 | DOUGLAS FLYNN WETSLE | 1.78 |
| 2015 | P | 53048 | P | 522134 | MELISSA NICHOLE WILLIAMS | 12.93 |
| 2014 | P | 53048 | P | 522134 | MELISSA NICHOLE WILLIAMS | 11.53 |
| 2013 | P | 57092 | P | 526086 | JULIO CEZAR JUAREZ | 13.46 |
| 2012 | P | 57092 | P | 526086 | JULIO CEZAR JUAREZ | 12.97 |
| 2011 | P | 46746 | P | 516767 | DAVID R LATIMER | 52.17 |
| 2018 | P | 48985 | P | 518583 | STEPHANIE LANCASTER JONES | 1.07 |
| 2017 | P | 48985 | P | 518583 | STEPHANIE LANCASTER JONES | 39.18 |
| 2016 | P | 50626 | P | 520074 | KEVIN RUDOLPH WILLIS | 71.23 |
| 2015 | P | 50626 | P | 520074 | KEVIN RUDOLPH WILLIS | 18.74 |
| 2014 | P | 55623 | P | 524564 | MARK ANTHONY MASSENGILL | 15.73 |
| 2013 | P | 55623 | P | 524564 | MARK ANTHONY MASSENGILL | 8.41 |
| 2012 | P | 55623 | P | 524564 | MARK ANTHONY MASSENGILL | 22.45 |
| 2011 | P | 55623 | P | 524564 | MARK ANTHONY MASSENGILL | 7.13 |

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| Year | Roll Typ | Taxbill Number | Part Roll | Name Id Number | Name | Total Adjustment |
|------|----------|----------------|-----------|----------------|--------------------------------|----------------------|
| 2016 | P | 521251 | P | 483211 | JAIMIE LEONARD SMITH | MOREHEAD CITY 29.48 |
| 2016 | P | 483211 | P | 483211 | JAIMIE LEONARD SMITH | MOREHEAD CITY 25.70 |
| 2016 | P | 484007 | P | 518065 | ANNE FUNAY PAGE | MOREHEAD CITY 1.84 |
| 2016 | P | 471500 | P | 517065 | WILLIS LIVING TRUST MAY 14 200 | MOREHEAD CITY 87.42 |
| 2016 | P | 471500 | P | 517065 | WILLIS LIVING TRUST MAY 14 200 | MOREHEAD CITY 14.32 |
| 2016 | P | 472011 | P | 366956 | TOWNLEY RODERICK REDFEARN | MOREHEAD CITY 9.01 |
| 2016 | P | 472011 | P | 366956 | TOWNLEY RODERICK REDFEARN | MOREHEAD CITY 19.10 |
| 2016 | P | 519433 | P | 521187 | SAMUEL LESTER TURNAGE | MOREHEAD CITY 9.55 |
| 2016 | P | 471392 | P | 473236 | TIMOTHY SCOTT RIVERS | NEWPORT 29.55 |
| 2016 | P | 511330 | P | 49643 | RODGER DALE SANDERS | HARKERS ISLAND 3.04 |
| 2016 | P | 511330 | P | 49643 | RODGER DALE SANDERS | HARKERS ISLAND 23.29 |
| 2016 | P | 593100 | P | 150664 | PAMELA WHITE | BEAUFORT 15.00 |
| 2016 | P | 593100 | P | 150664 | PAMELA WHITE | BEAUFORT 8.40 |
| 2016 | P | 564999 | P | 19059 | SAMUEL ETUX DONNA WADE | MOREHEAD CITY 7.70 |
| 2016 | P | 464377 | P | 516524 | RICHARD C ETUX JEAN H LEMONS | HARKERS ISLAND 12.42 |
| 2016 | P | 464377 | P | 516524 | RICHARD C ETUX JEAN H LEMONS | HARKERS ISLAND 4.84 |
| 2016 | P | 464377 | P | 516524 | RICHARD C ETUX JEAN H LEMONS | HARKERS ISLAND 1.95 |
| 2016 | P | 464377 | P | 516524 | RICHARD C ETUX JEAN H LEMONS | HARKERS ISLAND 27.09 |
| 2016 | P | 512211 | P | 398332 | CLAYTON ELMORE BRADY | NEWPORT 14.72 |
| 2016 | P | 512211 | P | 398332 | CLAYTON ELMORE BRADY | NEWPORT 11.02 |
| 2016 | P | 502177 | P | 519659 | DAVID ELDON WHITMORE | MOREHEAD CITY 1.55 |
| 2016 | P | 502177 | P | 519659 | DAVID ELDON WHITMORE | MOREHEAD CITY 15.45 |
| 2016 | P | 570888 | P | 462186 | LOUISE LANDRETH UNDERWOOD | MOREHEAD CITY 15.00 |
| 2016 | P | 570888 | P | 462186 | LOUISE LANDRETH UNDERWOOD | MOREHEAD CITY 15.00 |
| 2016 | P | 570888 | P | 462186 | LOUISE LANDRETH UNDERWOOD | ATLANTIC BEACH 14.03 |
| 2016 | P | 555550 | P | 524505 | JOSHUA ERIC MULL | NEWPORT 2.96 |
| 2016 | P | 555550 | P | 524505 | JOSHUA ERIC MULL | NEWPORT 7.00 |
| 2016 | P | 458877 | P | 524511 | DONALD LEE JONES | KEY WEST 21.64 |
| 2016 | P | 458877 | P | 524511 | DONALD LEE JONES | KEY WEST 15.00 |
| 2016 | P | 571229 | P | 515863 | GARY MATSUSHIMA | MOREHEAD CITY 17.43 |
| 2016 | P | 571229 | P | 515863 | GARY MATSUSHIMA | MOREHEAD CITY 15.48 |
| 2016 | P | 573066 | P | 526198 | JOHN VARNER | ATLANTIC BEACH 5.79 |
| 2016 | P | 573066 | P | 526198 | JOHN VARNER | ATLANTIC BEACH 4.53 |
| 2016 | P | 562778 | P | 525092 | ROBERT LESLIE BARNES | ATLANTIC BEACH 18.14 |
| 2016 | P | 562778 | P | 525092 | ROBERT LESLIE BARNES | ATLANTIC BEACH 15.00 |
| 2016 | P | 562778 | P | 525092 | ROBERT LESLIE BARNES | ATLANTIC BEACH 17.00 |
| 2016 | P | 562778 | P | 525092 | ROBERT LESLIE BARNES | ATLANTIC BEACH 37.95 |
| 2016 | P | 522333 | P | 475100 | RAYMOND LLOYD KENT | NEWPORT 3.83 |

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| Year | Roll Typ | Taxbill Number | Part Roll | Name Id Number | Name | Total Adjustment |
|------|----------|----------------|-----------|----------------|-------------------------|-------------------------|
| 2016 | P | 49943 | P | 519429 | CARIE OLSON | HAVELOCK 72.25 |
| 2016 | P | 482166 | P | 490730 | BRANDON DEAN WILLIS | BEAUFORT 4.43 |
| 2016 | P | 491866 | P | 484824 | JONATHAN MICHAEL CHASE | EMERALD ISLE 24.77 |
| 2016 | P | 492886 | P | 506699 | KELLY LEE JOHNSON | BEAUFORT 16.06 |
| 2016 | P | 534799 | P | 522481 | CHANDLER LENOIR | NEWPORT 3.71 |
| 2016 | P | 57006 | P | 525997 | WILLIAM WHITE | NEWPORT 35.25 |
| 2016 | P | 109313 | P | 519393 | JAMES REDDING DIXON | NEWPORT 15.50 |
| 2016 | P | 109313 | P | 519393 | JAMES REDDING DIXON | NEWPORT 2.50 |
| 2016 | P | 109313 | P | 519393 | JAMES REDDING DIXON | NEWPORT 12.50 |
| 2016 | P | 116825 | P | 521575 | KEVIN JOSEPH ISAKSON | GLOUCESTER 18.18 |
| 2016 | P | 123414 | P | 518225 | RANDALL CRAIG MARTIN | PINE KNOLL SHORES 53.52 |
| 2016 | P | 123414 | P | 518225 | RANDALL CRAIG MARTIN | PINE KNOLL SHORES 3.83 |
| 2016 | P | 122106 | P | 515680 | TOMMY WAYNE HUNT | CEADAR POINT 5.21 |
| 2016 | P | 122106 | P | 515680 | TOMMY WAYNE HUNT | CEADAR POINT 2.50 |
| 2016 | P | 115740 | P | 394970 | MARVIN EARL SPENCER IV | MOREHEAD CITY 14.30 |
| 2016 | P | 123176 | P | 101000 | HAROLD COMER | MOREHEAD CITY 24.88 |
| 2016 | P | 110004 | P | 518063 | SHERWOOD ALLEN LEWIS | BEAUFORT 26.97 |
| 2016 | P | 112371 | P | 344357 | JAMES HOWARD MILLS JR | BEAUFORT 7.89 |
| 2016 | P | 112371 | P | 344357 | JAMES HOWARD MILLS JR | BEAUFORT 4.92 |
| 2016 | P | 115390 | P | 23573 | JOSEPH HERBERT MASON | BEAUFORT 22.74 |
| 2016 | P | 108665 | P | 521759 | SHANE ELLIOT MOLDEHAUER | MOREHEAD CITY 55.58 |
| 2016 | P | 108693 | P | 518034 | ROBIE ROSE | MOREHEAD CITY 8.71 |
| 2016 | P | 109098 | P | 485622 | JUDITH MARIE WILLIS | MOREHEAD CITY 9.60 |
| 2016 | P | 113620 | P | 517697 | KATHY LYNN VOGEL | ATLANTIC 11.62 |
| 2016 | P | 120165 | P | 523108 | TIM FELTS | ATLANTIC 4.96 |
| 2016 | P | 115610 | P | 467399 | GEORGE THOMAS RICHARDS | NEWPORT 10.45 |
| 2016 | P | 119891 | P | 521388 | MITCHELL HARRISON STONE | NEWPORT 5.85 |
| 2016 | P | 109128 | P | 516638 | GEORGE A DAVIS | BEAUFORT 9.20 |
| 2016 | P | 108878 | P | 385905 | JAMES JUDDSON DAVIS | BEAUFORT 4.52 |
| 2016 | P | 113452 | P | 511663 | ALAN DODD BROWN | ATLANTIC BEACH 8.52 |
| 2016 | P | 110935 | P | 520240 | WILLIAM A MEADOWS | ATLANTIC BEACH 6.48 |
| 2016 | P | 115781 | P | 523223 | JERRY SUTTON | MARSHALLBERG 8.93 |
| 2016 | P | 115781 | P | 523223 | JERRY SUTTON | DAVIS 24.25 |
| 2016 | P | 115781 | P | 523223 | JERRY SUTTON | MOREHEAD CITY 52.50 |
| 2016 | P | 115781 | P | 523223 | JERRY SUTTON | NEWPORT 38.73 |
| 2016 | P | 115781 | P | 523223 | JERRY SUTTON | NEWPORT 81.84 |
| 2016 | P | 115781 | P | 523223 | JERRY SUTTON | NEWPORT 54.30 |

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RELEASE LESS THAN 100.00

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| Year | Roll Typ | Taxbill Number | Part Roll | Name Id Number | Name | Total Adjustment |
|------|----------|----------------|-----------|----------------|--------------------------------|----------------------|
| 2015 | P | 108582 | P | 43753 | JERRY LEE FAIRCLOTH | ATLANTIC 1.09 |
| 2015 | P | 108582 | P | 43753 | JERRY LEE FAIRCLOTH | ATLANTIC 10.97 |
| 2015 | P | 108582 | P | 43753 | JERRY LEE FAIRCLOTH | ATLANTIC 5.81 |
| 2015 | P | 118362 | P | 415581 | GLORIA HAWLEY FLEMING | ATLANTIC BEACH 15.00 |
| 2015 | P | 118910 | P | 468812 | MARLENE MILLS | ATLANTIC BEACH 15.00 |
| 2015 | P | 120179 | P | 471349 | EMILY O GARRIS | INDIAN BEACH 4.28 |
| 2015 | P | 120179 | P | 471349 | EMILY O GARRIS | INDIAN BEACH 15.00 |
| 2015 | P | 113364 | P | 498012 | CRYSTAL VICTORIA JOHNSON | NEWPORT 3.48 |
| 2015 | P | 113894 | P | 522998 | ERIC DAVIS | NEWPORT 21.60 |
| 2015 | P | 120588 | P | 468726 | DAVID O JR WILLIAMS | NEWPORT 2.99 |
| 2015 | P | 116629 | P | 521699 | ROBERT GILLIS | EMERALD ISLE 65.87 |
| 2015 | P | 111493 | P | 54656 | JAMES ETAL RICHARD BLOOMER | MOREHEAD CITY 2.14 |
| 2015 | P | 114352 | P | 41501 | AVA G OVERTON REV LIVING TRUST | MOREHEAD CITY 15.00 |
| 2015 | P | 121318 | P | 523335 | WALTER & JEAN JOHNSON | CAPE CARTERET 17.99 |
| 2015 | P | 121318 | P | 523335 | WALTER & JEAN JOHNSON | CAPE CARTERET 55.52 |
| 2015 | P | 200667 | P | 516037 | LARRY R GRAY | EMERALD ISLE 30.00 |
| 2018 | P | 200667 | P | 516037 | LARRY R GRAY | EMERALD ISLE 6.76 |
| 2018 | P | 196863 | P | 389606 | JOHN SANDRA SEWELL | HARKERS ISLAND 12.98 |
| 2018 | P | 196863 | P | 389606 | JOHN SANDRA SEWELL | HARKERS ISLAND 15.00 |
| 2018 | P | 210961 | P | 496873 | JOHN ALFONZO JOHNSON | MOREHEAD CITY 12.98 |
| 2018 | P | 200958 | P | 516345 | ROBERT EUGENE LEFEVERS | HARKERS ISLAND 10.43 |
| 2018 | P | 111614 | P | 516345 | ROBERT EUGENE LEFEVERS | EMERALD ISLE 10.14 |
| 2018 | P | 46180 | P | 516345 | ROBERT EUGENE LEFEVERS | EMERALD ISLE 10.45 |
| 2018 | P | 210739 | P | 501577 | TAYLOR ELIZABETH WYATT | CAPE CARTERET 22.08 |
| 2018 | P | 204007 | P | 519517 | BIG DADDYS AUTO | CAPE CARTERET 18.88 |
| 2018 | P | 204007 | P | 519517 | BIG DADDYS AUTO | BEAUFORT 4.5 |
| 2018 | P | 115153 | P | 519517 | BIG DADDYS AUTO | BEAUFORT 19.24 |
| 2018 | P | 50051 | P | 519517 | BIG DADDYS AUTO | BEAUFORT 7.88 |
| 2018 | P | 50051 | P | 519517 | BIG DADDYS AUTO | BEAUFORT 19.74 |
| 2018 | P | 210187 | P | 529942 | JAMES MILTON HAWKINS | BEAUFORT 8.76 |
| 2018 | P | 203460 | P | 527248 | JAMES ARTHUR GOODSON | BEAUFORT 7.36 |
| 2018 | P | 203460 | P | 527248 | JAMES ARTHUR GOODSON | STAMFORD 15.67 |
| 2018 | P | 210600 | P | 518905 | ANDREW ALLEN HALL | HARKERS ISLAND 25.00 |
| 2018 | P | 209779 | P | 527645 | EDWARD WAYNE SPAINHOWER | HARKERS ISLAND 5.20 |
| 2018 | P | 209779 | P | 526862 | AMY COMER | NEWPORT 22.04 |
| 2018 | P | 204476 | P | 376544 | WILLIAM TIMOTHY VICKERS | MOREHEAD CITY 6.73 |
| 2018 | P | 212408 | P | 529880 | BRANDY MICHELLE PIERCE | MOREHEAD CITY 2.99 |
| 2018 | P | 212408 | P | 529880 | BRANDY MICHELLE PIERCE | MOREHEAD CITY 7.55 |
| 2018 | P | 212408 | P | 529880 | BRANDY MICHELLE PIERCE | NEWPORT 3.44 |
| 2018 | P | 212408 | P | 529880 | BRANDY MICHELLE PIERCE | NEWPORT 1.73 |

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RELEASE LESS THAN 100.00

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| Year | Rol Typ | Taxbill Number | Parc Roll | Name Id Number | Name |
|------|---------|----------------|-----------|----------------|------|
|------|---------|----------------|-----------|----------------|------|

Total Adjustment

| | |
|--------------|----------|
| FINAL TOTALS | 5,489.25 |
| TOTAL | |

*** END OF REPORT ***

b. Tax Releases Over \$100

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RELEASE OVER 100.00

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| Name Id Number | Name | Address | City | Total Adjustment | Comment |
|----------------|---------------------|---------|----------|------------------|-----------|
| 331108 | PAULA DUNN GILLIKIN | | BEAUFORT | 165.00 | REAL PROP |
| 331108 | PAULA DUNN GILLIKIN | | BEAUFORT | 165.00 | REAL PROP |
| 331108 | PAULA DUNN GILLIKIN | | BEAUFORT | 162.00 | REAL PROP |
| 331108 | PAULA DUNN GILLIKIN | | BEAUFORT | 162.00 | REAL PROP |
| 331108 | PAULA DUNN GILLIKIN | | BEAUFORT | 162.00 | REAL PROP |

| | |
|--------------|--------|
| FINAL TOTALS | 816.00 |
| TOTAL | |

*** END OF REPORT ***

c. Tax Refunds Under \$100

05/01/20 01:30:00

Refunds to be Issued by Finance Office - \$100.00 and Under

| Remit To: | Refund | Address | City | St Zip Code | TransNo | Reference |
|------------------------------|--------|---|---------------|--------------|---------|---------------------------|
| ANDERSON, BENJAMIN MICHAEL | 75.47 | 1716 OLDE FARM RD OVERPAYMENT DEBT SETOFF | MOREHEAD CITY | NC 285573921 | 2264392 | 2018 P 0049729 |
| BOSWELL, MELODY | 44.61 | 206 LIVE OAK ST OVERPAYMENT DEBT SETOFF | EMERALD ISLE | NC 28594 | 2264022 | 2007 P 9069298 |
| BUDDY L. BILLINGTON | 3.91 | 15992 SW 15TH CT OVER PAYMENT CHECK 1025 | OCALA | FL 344734038 | 2263719 | 2018 R 6334.08.88.7268119 |
| CROOMS, CHARLIE JAMES | 3.56 | 133 OLD NORTH RIVER ROAD OVER PAYMENT CHECK 26411953702 | BEAUFORT | NC 28516 | 2264475 | 2019 R 7319.03.04.6755000 |
| DONSON, WILLIAM | 59.50 | 2717 PARKERTOWN RD M/H DOUBLE BILLED | FOUR OAKS | NC 27524 | 2264006 | 2018 P 0011390 |
| DONSON, WILLIAM | 57.48 | 2717 PARKERTOWN RD M/H DOUBLE BILLED | FOUR OAKS | NC 27524 | 2264007 | 2019 P 0011390 |
| FULCHER, GLORIA GAYE ETVIR | 97.62 | 500 HWY 70 BETTIE OVERPAYMENT DEBT SETOFF | BEAUFORT | NC 28516 | 2264398 | 2019 R 7328.01.25.2632000 |
| GARDNER, CURTIS RONALD | 61.48 | 1308 BILL POOLE RD OVERPAYMENT DEBT SETOFF | ROUGEMONT | NC 37572 | 0 | 2016 P 0027897 |
| GOODING, JUNE | 84.32 | P O BOX 4601 M/H SOLD 2016 | EMERALD ISLE | NC 28594 | 2264679 | 2018 P 0040584 |
| GOODING, JUNE | 83.20 | P O BOX 4601 M/H SOLD 2016 | EMERALD ISLE | NC 28594 | 2264680 | 2017 P 0040584 |
| GRANTHAM, BERNADETTE CAUDILL | 6.97 | 151 OLD WINBERRY ROAD OVER PAYMENT CHECK 158 | NEWPORT | NC 28570 | 2264120 | 2019 R 6378.00.30.8599000 |
| GRANTHAM, BRYAN E | 14.57 | 247 OLD AIRPORT RD LOT32 OVER PAYMENT CHECK 209032591405 | NEWPORT | NC 28570 | 2264603 | 2019 P 0023420 |
| GROTHAUS, GARY D | 61.78 | 8717 EMERALD PLANTATION R OVERPAYMENT DEBT SETOFF | EMERALD ISLE | NC 28594 | 0 | 2018 P 0037777 |
| HEDRICK, NICOLE KIRSTEN | 2.52 | 2805 CARRIAGE MEADOWS DR ALREADY PAID | WAKE FOREST | NC 27587 | 0 | P 0049619 |
| JOE C BEAM JR | 33.33 | 527 WHITE OAK KING OVER PAYMENT CHECK 747 | SWANSBORO | NC 28584 | 2264532 | 2018 R 7306.15.63.5692000 |
| KERR, JOHNNY B | 83.48 | 1320 CAMERON VIEW COURT ALREADY PAID/DEBT SETOFF | RALEIGH | NC 27607 | 0 | 2017 P 0021854 |
| KING, CHARLOTTE HARPER | 9.71 | 658 NC 581 HWY S OVER PAYMENT CHECK 4408 | GOLDSBORO | NC 27530 | 2264482 | 2019 R 5375.16.73.6333000 |
| MEADOWS, ELIZABETH T | 8.95 | 1003 BAY ST OVER PAYMENT CHECK 5774 | MOREHEAD CITY | NC 28557 | 2264433 | 2019 R 6386.19.62.2380000 |

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Refunds to be Issued by Finance Office - \$100.00 and Under

| Remit To: | Refund | Address | City | St Zip Code | TransNo | Reference |
|-----------------------------|--------|--|----------------|--------------|---------|---------------------------|
| MONROE, JOHN | 60.49 | 1412 AVERY STREET ALREADY PAID | MOREHEAD CITY | NC 28557 | 0 | 2017 R 638615525802000 |
| MORIARITY, KRISTIN LICHTNER | 13.79 | 2418 SAINT PAULS SQ OVER PAYMENT CHECK 236 | RALEIGH | NC 276147424 | 2264325 | 2019 R 6344.05.19.4673114 |
| FILLUS, PATRICIA A | 4.57 | 307 EMERYWOOD DR OVERPAYMENT STURGIS | MOREHEAD CITY | NC 28557 | 2264345 | 2019 P 0021947 |
| QUINN, JOSHUA WADDELL | 9.96 | 174 VIRGIN RD OVERPAYMENT STURGIS | NEWPORT | NC 28570 | 2264383 | 2019 R 6319.04.61.3337000 |
| SAFRIT, ROBERT W | 3.18 | PO BOX 25 OVER PAYMENT CHECK 290 | BEAUFORT | NC 28516 | 2263929 | 2017 P 0029398 |
| SPITAL, WILLIAM RAY | 45.00 | 233 CORE CREEK ROAD. ALREADY PAID | BEAUFORT | NC 28516 | 0 | 2017 P 0025978 |
| TEEL, JO ANN | 5.00 | 500 EAST SALEM AVENUE OVER PAYMENT CHECK 1511 | WINSTON SALEM | NC 27101 | 2264448 | 2019 R 7306.18.30.1695000 |
| WORTHAM, CYNTHIA A | 1.65 | PO BOX 511 OVER PAYMENT CHECK 4266 | HARKERS ISLAND | NC 28531 | 2264453 | 2019 R 7345.17.01.2895000 |

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| FINAL TOTALS | 936.10 |
| TOTAL | |

*** END OF REPORT ***

d. Tax Refunds Over \$100

| Typ Bill | Year | Property Number | Dist Code | Twn | Sch | Special Districts | | | | | | | | | User Codes | | | | | | | | | Deferred Flag | Defer Inelig | MV Batch | | | | | | |
|---------------------------|---------------|-----------------|--------------|------------|-------------|-------------------|-----------|---|---|---|---|--------|---|---|------------|---|---|---|---|---|-----|---|---|---------------|--------------|----------|--|--|--|------------|-----------|--|
| | | | | | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | | | | | | | | | |
| Total Collections | 54,486,122.79 | 51,721,754.30 | 2,309,688.05 | | | | | | | | | 944.57 | | | | | | | | | .00 | | | | | | | | | 421,939.64 | 31,796.23 | |
| Unpaid Balances | 301,719.29 | 159,070.13 | 17,802.57 | | | | | | | | | 662.99 | | | | | | | | | .00 | | | | | | | | | 122,040.39 | 2,143.21 | |
| **** Totals for Tax year | | | 2013 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| # of Properties Processed | | | 112,175 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Total | TAX | Spec Asmt | Deferred | CB Deferred | Interest | Fees | | | | | | | | | | | | | | | | | | | | | | | | | |
| Original Balances | 54,020,006.41 | 50,733,057.05 | 2,554,465.00 | 226,999.79 | .00 | 481,634.49 | 23,850.08 | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total Adjustments | 124,598.73 | 92,156.64 | 32,107.86 | 3,189.77 | .00 | 16.00 | 2,855.54 | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total Collections | 53,370,968.96 | 50,478,520.08 | 2,496,886.98 | 1,464.92 | .00 | 369,445.76 | 24,651.22 | | | | | | | | | | | | | | | | | | | | | | | | | |
| Unpaid Balances | 524,438.72 | 162,380.33 | 25,470.16 | 222,345.10 | .00 | 112,188.73 | 2,054.40 | | | | | | | | | | | | | | | | | | | | | | | | | |
| **** Totals for Tax year | | | 2014 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| # of Properties Processed | | | 68,381 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Total | TAX | Spec Asmt | Deferred | CB Deferred | Interest | Fees | | | | | | | | | | | | | | | | | | | | | | | | | |
| Original Balances | 56,613,355.22 | 53,325,792.31 | 2,585,290.00 | 234,870.44 | .00 | 443,094.53 | 24,307.88 | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total Adjustments | 263,527.17 | 4,213.98 | 30,505.99 | 232,015.25 | .00 | .00 | 3,208.05 | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total Collections | 56,025,077.92 | 53,142,949.99 | 2,519,051.97 | 2,272.98 | .00 | 335,960.56 | 24,842.42 | | | | | | | | | | | | | | | | | | | | | | | | | |
| Unpaid Balances | 324,750.13 | 178,628.34 | 35,732.04 | 582.21 | .00 | 107,134.03 | 2,673.51 | | | | | | | | | | | | | | | | | | | | | | | | | |
| **** Totals for Tax year | | | 2015 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| # of Properties Processed | | | 74,037 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Total | TAX | Spec Asmt | Deferred | CB Deferred | Interest | Fees | | | | | | | | | | | | | | | | | | | | | | | | | |
| Original Balances | 55,842,654.45 | 51,122,449.39 | 3,841,944.00 | 423,473.95 | .00 | 410,090.00 | 44,697.11 | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total Adjustments | 822,195.52 | 130,154.93 | 268,557.83 | 418,713.18 | .00 | .00 | 4,769.58 | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total Collections | 54,616,151.31 | 50,763,224.08 | 3,519,026.21 | 4,760.77 | .00 | 294,122.13 | 35,018.12 | | | | | | | | | | | | | | | | | | | | | | | | | |
| Unpaid Balances | 404,307.62 | 229,070.38 | 54,359.96 | .00 | .00 | 115,967.87 | 4,909.41 | | | | | | | | | | | | | | | | | | | | | | | | | |
| **** Totals for Tax year | | | 2016 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| # of Properties Processed | | | 78,522 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Total | TAX | Spec Asmt | Deferred | CB Deferred | Interest | Fees | | | | | | | | | | | | | | | | | | | | | | | | | |
| Original Balances | 57,565,269.97 | 52,998,419.93 | 3,625,613.00 | 450,647.88 | .00 | 415,943.43 | 73,645.73 | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total Adjustments | 388,759.64 | 238,731.74 | 82,038.61 | 9,455.86 | .00 | .00 | 17,445.15 | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total Collections | 56,163,155.52 | 52,382,099.95 | 3,476,631.22 | 4,809.49 | .00 | 282,830.33 | 46,784.53 | | | | | | | | | | | | | | | | | | | | | | | | | |
| Unpaid Balances | 1,013,354.81 | 347,588.24 | 67,943.17 | 455,294.25 | .00 | 133,113.10 | 9,416.05 | | | | | | | | | | | | | | | | | | | | | | | | | |
| **** Totals for Tax year | | | 2017 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| # of Properties Processed | | | 79,452 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Total | TAX | Spec Asmt | Deferred | CB Deferred | Interest | Fees | | | | | | | | | | | | | | | | | | | | | | | | | |

| Typ Bill | Year | Property Number | Dist Code | Twn | Sch | Special Districts | | | | | | | | | User Codes | | | | | | | | | Deferred Flag | Defer Inelig | MV Batch | | | | | | |
|---------------------------|---------------|-----------------|--------------|------------|-------------|-------------------|-----------|---|---|---|---|------------|---|---|------------|---|---|---|---|---|-----|---|---|---------------|--------------|----------|--|--|--|------------|------------|--|
| | | | | | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | | | | | | | | | |
| Original Balances | 58,926,161.84 | 54,088,967.10 | 3,924,321.00 | | | | | | | | | 466,172.13 | | | | | | | | | .00 | | | | | | | | | 345,311.54 | 101,390.07 | |
| Total Adjustments | 423,763.51 | 261,553.45 | 127,662.04 | | | | | | | | | 2,296.45 | | | | | | | | | .00 | | | | | | | | | .00 | 38,251.57 | |
| Total Collections | 57,335,950.59 | 53,359,865.09 | 3,699,813.63 | | | | | | | | | 2,014.79 | | | | | | | | | .00 | | | | | | | | | 218,118.45 | 56,138.63 | |
| Unpaid Balances | 1,160,447.74 | 467,548.56 | 96,845.33 | | | | | | | | | 461,860.89 | | | | | | | | | .00 | | | | | | | | | 127,193.09 | 6,999.87 | |
| **** Totals for Tax year | | | 2018 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| # of Properties Processed | | | 78,630 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Total | TAX | Spec Asmt | Deferred | CB Deferred | Interest | Fees | | | | | | | | | | | | | | | | | | | | | | | | | |
| Original Balances | 59,967,646.01 | 55,341,527.56 | 3,833,304.00 | 486,352.01 | .00 | 290,262.44 | 16,200.00 | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total Adjustments | 167,556.23 | 125,956.42 | 40,468.89 | 1,065.81 | .00 | .00 | 65.11 | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total Collections | 58,447,961.03 | 54,576,777.72 | 3,670,727.99 | 2,276.97 | .00 | 188,459.93 | 9,718.42 | | | | | | | | | | | | | | | | | | | | | | | | | |
| Unpaid Balances | 1,352,128.75 | 638,793.42 | 122,107.12 | 483,009.23 | .00 | 101,802.51 | 6,416.47 | | | | | | | | | | | | | | | | | | | | | | | | | |
| **** Totals for Tax year | | | 2019 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| # of Properties Processed | | | 79,903 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Total | TAX | Spec Asmt | Deferred | CB Deferred | Interest | Fees | | | | | | | | | | | | | | | | | | | | | | | | | |
| Original Balances | 60,947,337.68 | 56,481,324.44 | 3,827,703.00 | 485,872.13 | .00 | 152,438.11 | .00 | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total Adjustments | 351,359.92 | 309,778.21 | 41,414.02 | 167.69 | .00 | .00 | .00 | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total Collections | 58,367,387.21 | 54,724,176.46 | 3,561,670.66 | 529.59 | .00 | 81,010.50 | .00 | | | | | | | | | | | | | | | | | | | | | | | | | |
| Unpaid Balances | 2,228,590.55 | 1,447,369.77 | 224,618.32 | 485,174.85 | .00 | 71,427.61 | .00 | | | | | | | | | | | | | | | | | | | | | | | | | |

| Typ Bill | Year | Property Number | Dist Code | Twn | Sch | Special Districts | | | | | | | | | User Codes | | | | | | | | | Deferred Flag | Defer Inelig | MV Batch |
|------------------------------|----------------|-----------------|---------------|--------------|-------------|-------------------|------------|---|---|---|---|---|---|---|------------|---|---|---|---|---|---|---|---|---------------|--------------|----------|
| | | | | | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | | | |
| **** Totals for FINAL TOTALS | | | | | | | | | | | | | | | | | | | | | | | | | | |
| # of Properties Processed | | | 1,291,531 | | | | | | | | | | | | | | | | | | | | | | | |
| | Total | TAX | Spec Asmt | Deferred | CB Deferred | Interest | Fees | | | | | | | | | | | | | | | | | | | |
| Original Balances | 679,874,171.23 | 634,483,197.35 | 35,950,753.00 | 3,839,593.47 | .00 | 5,172,529.81 | 418,097.60 | | | | | | | | | | | | | | | | | | | |
| Total Adjustments | 4,669,942.82 | 2,201,563.75 | 759,222.25 | 1,709,299.06 | .00 | .00 | 142.24 | | | | | | | | | | | | | | | | | | | |
| Total Collections | 667,457,280.77 | 628,439,573.38 | 34,533,485.15 | 21,364.89 | .00 | 4,083,371.99 | 379,485.36 | | | | | | | | | | | | | | | | | | | |
| Unpaid Balances | 7,746,947.64 | 3,842,060.22 | 668,045.60 | 2,108,929.52 | .00 | 1,089,157.82 | 38,754.48 | | | | | | | | | | | | | | | | | | | |

f. NCVTS Motor Vehicle Refund Report

| North Carolina Vehicle Tax System | | | | | | | | | | | | | | | | |
|-----------------------------------|------------------------------|-------------------------|-------------------|-----------|-----------------------------|--------------------|------------|--------------|--|-----------------|-------------|------------------|-----------|-----------|-----------------|--------------|
| NCVTS Pending Refund report | | | | | | | | | | | | | | | | |
| Report Date 5/1/2020 11:14:09 AM | | | | | | | | | | | | | | | | |
| Payee Name | Primary Owner | Secondary Owner | Address 1 | Address 2 | Address 3 | Refund Type | Bill # | Plate Number | Refund Description | Refund Reason | Create Date | Tax Jurisdiction | Late Type | Charge | Interest Charge | Total Charge |
| BACHARA, GARY HENRY | BACHARA, GARY HENRY | | PO BOX 278 | | WILSON, NC 27894 | Proration | 0050558596 | GOLDNS | Refund Generated due to proration on Bill #0050558596-2019-2019-0000-00 | Tag Surrender | 04/20/2020 | 9010 | Tax | (\$45.55) | \$0.00 | (\$45.55) |
| | | | | | | | | | | | | 1596 | Tax | (\$22.77) | \$0.00 | (\$22.77) |
| | | | | | | | | | | | | | | | | \$68.32 |
| BAREFOOT, JAMES WADE | BAREFOOT, JAMES WADE | BAREFOOT, BRENDA MARTIN | 211 FLORIDA AVE | | MOREHEAD CITY, NC 28557 | Proration | 0025942208 | HD1296E | Refund Generated due to proration on Bill #0025942208-2018-2018-0000-00 | Tag Surrender | 04/16/2020 | 9010 | Tax | (\$4.88) | \$0.00 | (\$4.88) |
| | | | | | | | | | | | | 1351 | Tax | (\$5.51) | \$0.00 | (\$5.51) |
| | | | | | | | | | | | | | | | | \$10.39 |
| BIERMANN, PAUL VOSGES | BIERMANN, PAUL VOSGES | | 140 CLAUDIA CT | | ATLANTIC, NC 28511 | Proration | 0039455177 | PFV5609 | Refund Generated due to proration on Bill #0039455177-2019-2019-0000-00 | Tag Surrender | 04/28/2020 | 9010 | Tax | (\$10.57) | \$0.00 | (\$10.57) |
| | | | | | | | | | | | | 20 | Tax | (\$2.73) | \$0.00 | (\$2.73) |
| | | | | | | | | | | | | 47 | Tax | (\$3.41) | \$0.00 | (\$3.41) |
| | | | | | | | | | | | | | | | | \$16.71 |
| BOULIA, WILLIAM PAUL | BOULIA, WILLIAM PAUL | | 6931A HWY 70 E | | NEWPORT, NC 28570 | Proration | 0047219827 | CK79318 | Refund Generated due to proration on Bill #0047219827-2018-2019-0000-00 | Vehicle Sold | 04/03/2020 | 9010 | Tax | (\$1.21) | \$0.00 | (\$1.21) |
| | | | | | | | | | | | | 1460 | Tax | (\$1.46) | \$0.00 | (\$1.46) |
| | | | | | | | | | | | | | | | | \$2.67 |
| BRILEY, ALTON BRANTLEY | BRILEY, ALTON BRANTLEY | | PO BOX 2306 | | ATLANTIC BEACH, NC 28512 | Proration | 0051922237 | CK91071 | Refund Generated due to proration on Bill #0051922237-2019-2019-0000-00 | Tag Surrender | 04/28/2020 | 9010 | Tax | (\$16.41) | \$0.00 | (\$16.41) |
| | | | | | | | | | | | | 1352 | Tax | (\$9.52) | \$0.00 | (\$9.52) |
| | | | | | | | | | | | | | | | | \$25.93 |
| COFER, JAMES BRANDON | COFER, JAMES BRANDON | | 104 NINE J DR | | NEWPORT, NC 28570 | Adjustment < \$100 | 0052434360 | CM14446 | Refund Generated due to adjustment on Bill #0052434360-2019-2019-0000-00 | Over Assessment | 04/15/2020 | 9010 | Tax | (\$29.85) | \$0.00 | (\$29.85) |
| | | | | | | | | | | | | 35 | Tax | (\$8.67) | \$0.00 | (\$8.67) |
| | | | | | | | | | | | | | | | | \$38.52 |
| EDWARDS, CLARKSON SOUTHWORTH | EDWARDS, CLARKSON SOUTHWORTH | | 106 CAROB CT | | PINE KNOLL SHORES, NC 28512 | Proration | 0014385827 | ZPV3943 | Refund Generated due to proration on Bill #0014385827-2019-2019-0000-00 | Tag Surrender | 04/28/2020 | 9010 | Tax | (\$6.56) | \$0.00 | (\$6.56) |
| | | | | | | | | | | | | 1353 | Tax | (\$4.17) | \$0.00 | (\$4.17) |
| | | | | | | | | | | | | 94 | Tax | (\$0.34) | \$0.00 | (\$0.34) |
| | | | | | | | | | | | | | | | | \$11.07 |
| FROST, MARY LOUISE | FROST, MARY LOUISE | | 489 SEASHORE DR | | ATLANTIC, NC 28511 | Proration | 0044842639 | FJ13755 | Refund Generated due to proration on Bill #0044842639-2019-2019-0000-00 | Vehicle Sold | 04/16/2020 | 9010 | Tax | (\$15.17) | \$0.00 | (\$15.17) |
| | | | | | | | | | | | | 20 | Tax | (\$3.91) | \$0.00 | (\$3.91) |
| | | | | | | | | | | | | 47 | Tax | (\$4.89) | \$0.00 | (\$4.89) |
| | | | | | | | | | | | | | | | | \$23.97 |
| KHALIL, REBECCA LYNN | KHALIL, REBECCA LYNN | | 1804 WEDGEWOOD CT | | MOREHEAD CITY, NC 28557 | Proration | 0042788604 | BAK0ZA | Refund Generated due to proration on Bill #0042788604-2018-2018-0000-00 | Tag Surrender | 04/24/2020 | 9010 | Tax | (\$22.00) | \$0.00 | (\$22.00) |
| | | | | | | | | | | | | 30 | Tax | (\$3.55) | \$0.00 | (\$3.55) |
| | | | | | | | | | | | | 50 | Tax | (\$1.42) | \$0.00 | (\$1.42) |
| | | | | | | | | | | | | | | | | \$26.97 |
| LANE, JOYCE DAVENPORT | LANE, JOYCE DAVENPORT | | PO BOX 685 | | NEWPORT, NC 28570 | Proration | 0051994941 | HF6205 | Refund Generated due to proration on Bill #0051994941-2019- | Tag Surrender | 04/09/2020 | 9010 | Tax | (\$72.67) | \$0.00 | (\$72.67) |
| | | | | | | | | | | | | 1460 | Tax | (\$83.68) | \$0.00 | (\$83.68) |

| North Carolina Vehicle Tax System | | | | | | | | | | | | | | | | |
|-----------------------------------|-------------------------|----------------------|------------------------|------------|-------------------------|-------------|------------|--------------|---|---------------|-------------|------------------|-----------|-----------|-----------------|--------------|
| NCVTS Pending Refund report | | | | | | | | | | | | | | | | |
| Report Date 5/1/2020 11:14:09 AM | | | | | | | | | | | | | | | | |
| Payee Name | Primary Owner | Secondary Owner | Address 1 | Address 2 | Address 3 | Refund Type | Bill # | Plate Number | Refund Description | Refund Reason | Create Date | Tax Jurisdiction | Late Type | Charge | Interest Charge | Total Charge |
| LEYLAND, THOMAS CHARLES | LEYLAND, THOMAS CHARLES | | 2206 EMERALD DR | | EMERALD ISLE, NC 28594 | Proration | 0044702992 | FHK9582 | Refund Generated due to proration on Bill #0044702992-2019-2019-0000-00 | Tag Surrender | 04/20/2020 | 9010 | Tax | (\$28.74) | \$0.00 | (\$28.74) |
| | | | | | | | | | | | | 1566 | Tax | (\$14.37) | \$0.00 | (\$14.37) |
| | | | | | | | | | | | | | | | | \$43.11 |
| LONG, KARLA JEAN | LONG, KARLA JEAN | | 305 WOODLAND DR | | SWANBORO, NC 28584 | Proration | 0042712161 | PCW6069 | Refund Generated due to proration on Bill #0042712161-2018-2018-0000-00 | Tag Surrender | 04/14/2020 | 9010 | Tax | (\$2.95) | \$0.00 | (\$2.95) |
| | | | | | | | | | | | | 40 | Tax | (\$0.95) | \$0.00 | (\$0.95) |
| | | | | | | | | | | | | 19 | Tax | (\$0.48) | \$0.00 | (\$0.48) |
| | | | | | | | | | | | | | | | | \$4.38 |
| LONG, KARLA JEAN | LONG, KARLA JEAN | SMITH, JAMES EDWARD | 305 WOODLAND DR | | SWANBORO, NC 28584 | Proration | 0023441868 | CHASINU | Refund Generated due to proration on Bill #0023441868-2019-2019-0000-00 | Tag Surrender | 04/14/2020 | 9010 | Tax | (\$10.92) | \$0.00 | (\$10.92) |
| | | | | | | | | | | | | 40 | Tax | (\$3.52) | \$0.00 | (\$3.52) |
| | | | | | | | | | | | | 19 | Tax | (\$1.77) | \$0.00 | (\$1.77) |
| | | | | | | | | | | | | | | | | \$16.21 |
| PHAM, QUAN TRUNG | PHAM, QUAN TRUNG | | 1928 SNOWY EGRET DR | | MOREHEAD CITY, NC 28557 | Proration | 0038042076 | EMK9383 | Refund Generated due to proration on Bill #0038042076-2018-2018-0000-00 | Tag Surrender | 04/29/2020 | 9010 | Tax | (\$6.94) | \$0.00 | (\$6.94) |
| | | | | | | | | | | | | 30 | Tax | (\$1.12) | \$0.00 | (\$1.12) |
| | | | | | | | | | | | | 50 | Tax | (\$0.45) | \$0.00 | (\$0.45) |
| | | | | | | | | | | | | | | | | \$8.51 |
| PHAM, QUAN TRUNG | PHAM, QUAN TRUNG | | 1928 SNOWY EGRET DR | | MOREHEAD CITY, NC 28557 | Proration | 0047742315 | FHK8176 | Refund Generated due to proration on Bill #0047742315-2018-2018-0000-00 | Tag Surrender | 04/29/2020 | 9010 | Tax | (\$16.38) | \$0.00 | (\$16.38) |
| | | | | | | | | | | | | 30 | Tax | (\$2.64) | \$0.00 | (\$2.64) |
| | | | | | | | | | | | | 50 | Tax | (\$1.06) | \$0.00 | (\$1.06) |
| | | | | | | | | | | | | | | | | \$20.08 |
| PHAM, QUAN TRUNG | PHAM, QUAN TRUNG | | 1928 SNOWY EGRET DR | | MOREHEAD CITY, NC 28557 | Proration | 0036663238 | FBH3420 | Refund Generated due to proration on Bill #0036663238-2019-2019-0000-00 | Tag Surrender | 04/29/2020 | 9010 | Tax | (\$9.39) | \$0.00 | (\$9.39) |
| | | | | | | | | | | | | 30 | Tax | (\$1.51) | \$0.00 | (\$1.51) |
| | | | | | | | | | | | | 50 | Tax | (\$0.60) | \$0.00 | (\$0.60) |
| | | | | | | | | | | | | | | | | \$11.50 |
| PHAM, QUAN TRUNG | PHAM, QUAN TRUNG | | 1928 SNOWY EGRET DR | | MOREHEAD CITY, NC 28557 | Proration | 0045367165 | PHW3317 | Refund Generated due to proration on Bill #0045367165-2019-2019-0000-00 | Tag Surrender | 04/29/2020 | 9010 | Tax | (\$31.15) | \$0.00 | (\$31.15) |
| | | | | | | | | | | | | 30 | Tax | (\$5.02) | \$0.00 | (\$5.02) |
| | | | | | | | | | | | | 50 | Tax | (\$2.01) | \$0.00 | (\$2.01) |
| | | | | | | | | | | | | | | | | \$38.18 |
| SMITH, JAMES EDWARD | SMITH, JAMES EDWARD | | 305 WOODLAND DR | | SWANBORO, NC 28584 | Proration | 0049379530 | TAV7601 | Refund Generated due to proration on Bill #0049379530-2019-2019-0000-00 | Tag Surrender | 04/14/2020 | 9010 | Tax | (\$1.24) | \$0.00 | (\$1.24) |
| | | | | | | | | | | | | 40 | Tax | (\$0.40) | \$0.00 | (\$0.40) |
| | | | | | | | | | | | | 19 | Tax | (\$0.20) | \$0.00 | (\$0.20) |
| | | | | | | | | | | | | | | | | \$1.84 |
| SPELL, EDWARD CLAYTON | SPELL, EDWARD CLAYTON | SPELL, TAMMY LIFFORD | 4915 ARENDELL ST STE J | PO BOX 251 | MOREHEAD CITY, NC 28557 | Proration | 0051237668 | TBK1191 | Refund Generated due to proration on Bill #0051237668-2019- | Tag Surrender | 04/24/2020 | 9010 | Tax | (\$76.29) | \$0.00 | (\$76.29) |
| | | | | | | | | | | | | 31 | Tax | (\$9.84) | \$0.00 | (\$9.84) |

| North Carolina Vehicle Tax System | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|----------------------|----------------------|------------------------------------|-----------|------------|---------|---|---------------|------------|-----------------------------------|-----|-----------|--------|-----------|------|-----|-----------|--------|-----------|----------------|-----|----------|--------|----------|---------------|--|--|--|--|-----------------|--|--|--|--|-------|--|--|--|--|
| NCVTS Pending Refund report | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Report Date 5/1/2020 11:14:09 AM | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2019-0000-00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| VASQUEZ, ELSY IVON | VASQUEZ, ELSY IVON | 10908 DEFENDER TRL | AUSTIN, TX 78754 | Proration | 0047676853 | EK98956 | Refund Generated due to proration on Bill #0047676853-2018-2018-0000-00 | Tag Surrender | 04/24/2020 | 48 Tax (\$9.84) \$0.00 (\$9.84) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Refund \$95.97 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <table border="0" style="width: 100%;"> <tr> <td style="width: 10%;">9010</td> <td style="width: 10%;">Tax</td> <td style="width: 10%;">(\$25.94)</td> <td style="width: 10%;">\$0.00</td> <td style="width: 10%;">(\$25.94)</td> </tr> <tr> <td>1351</td> <td>Tax</td> <td>(\$29.28)</td> <td>\$0.00</td> <td>(\$29.28)</td> </tr> <tr> <td colspan="5" style="text-align: right;">Refund \$55.22</td> </tr> </table> | | | | | | | | | | 9010 | Tax | (\$25.94) | \$0.00 | (\$25.94) | 1351 | Tax | (\$29.28) | \$0.00 | (\$29.28) | Refund \$55.22 | | | | | | | | | | | | | | | | | | | |
| 9010 | Tax | (\$25.94) | \$0.00 | (\$25.94) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1351 | Tax | (\$29.28) | \$0.00 | (\$29.28) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Refund \$55.22 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| VOSS, VIRGINIA ALICE | VOSS, VIRGINIA ALICE | VOSS, MICHAEL GEORGE | 213 JONES ST CEDAR POINT, NC 28564 | Proration | 0050019191 | A726CF | Refund Generated due to proration on Bill #0050019191-2018-2019-0000-00 | Tag Surrender | 04/30/2020 | 9010 Tax (\$5.67) \$0.00 (\$5.67) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Refund \$9.38 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <table border="0" style="width: 100%;"> <tr> <td style="width: 10%;">1561</td> <td style="width: 10%;">Tax</td> <td style="width: 10%;">(\$1.69)</td> <td style="width: 10%;">\$0.00</td> <td style="width: 10%;">(\$1.69)</td> </tr> <tr> <td>37</td> <td>Tax</td> <td>(\$1.10)</td> <td>\$0.00</td> <td>(\$1.10)</td> </tr> <tr> <td>19</td> <td>Tax</td> <td>(\$0.92)</td> <td>\$0.00</td> <td>(\$0.92)</td> </tr> <tr> <td colspan="5" style="text-align: right;">Refund \$9.38</td> </tr> <tr> <td colspan="5" style="text-align: right;">Refund \$685.28</td> </tr> <tr> <td colspan="5" style="text-align: right;">Total</td> </tr> </table> | | | | | | | | | | 1561 | Tax | (\$1.69) | \$0.00 | (\$1.69) | 37 | Tax | (\$1.10) | \$0.00 | (\$1.10) | 19 | Tax | (\$0.92) | \$0.00 | (\$0.92) | Refund \$9.38 | | | | | Refund \$685.28 | | | | | Total | | | | |
| 1561 | Tax | (\$1.69) | \$0.00 | (\$1.69) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 37 | Tax | (\$1.10) | \$0.00 | (\$1.10) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 19 | Tax | (\$0.92) | \$0.00 | (\$0.92) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Refund \$9.38 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Refund \$685.28 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

3. Approval of Fiscal Year 2020 Audit Contract with RSM

CARTERET COUNTY FINANCE

Denise H. Meshaw, CPA
 Assistant County Manager
 Finance Department



Tel: (252) 728-8410
 Fax: (252) 728-0133
 deem@carteretcountync.gov
 www.carteretcountync.gov

To: Board of Commissioners
From: Dee Meshaw, Assistant County Manager
Date: May 18, 2020
Subject: Fiscal Year 2020 Audit Contract

Attached for your consideration is the audit contract with RSM for the County's annual audit. NC General Statute requires local governments to be independently audited each fiscal year. The base audit contract is \$78,800 including three required major single audit programs. Due to State and Federal grants this year, the County anticipates four additional single audit programs resulting in a total \$98,800 auditing contract.

Carteret County staff has a good working relationship with RSM and recommends approval of the attached contract for the year ending June 30, 2020.

Due to the size of this document, it is being incorporated into these minutes by reference. A full copy will be retained in the County Manager's Office

4. Approval of Memorandum of Understanding Between Carteret County & Carteret Long-Term Recovery Alliance for the Purchase of Two Moveable Living Units ("MLUs") for Recovery Efforts in Carteret County & Approval of Corresponding Budget Amendment: \$10,000

COUNTY OF CARTERET
DEPARTMENT OF EMERGENCY SERVICES

Stephen Rea
Emergency Services Director



Office 252-222-5841
Mobile 252-241-1630
stephen.rea@carteretcountync.gov

DATE: Thursday April 30, 2020
TO: Board Commissioners
FROM: Stephen Rea, Emergency Services Director
SUBJECT: Travel Trailer Purchase

Carteret Long-term Recovery Alliance (CLTRA) contacted the Emergency Services office with a request to purchase two (2) travel trailers for citizens of Carteret County that were still recovering from Hurricane Florence. The travel trailers are being sold by FEMA, but can only be sold to a Local Government entity. The travel trailers are to be purchased by Carteret County and may be released to CLTRA with a MOU for a period of two (2) years. After the two (2) year period, Carteret County may relinquish the title to CLTRA.

CLTRA has secured the funding for the travel trailers through United Way. Per the MOU between Carteret County and CLTRA, all funds will be made available for purchase of the travel trailers, insurance for the trailers and all upkeep to the trailers by CLTRA and Carteret County will have no financial obligations for the travel trailers.

Memorandum of Understanding

Between
The County of Carteret, NC
&
Carteret Long Term Recovery Alliance

This document constitutes an agreement between The County of Carteret, an agent of the state of North Carolina serving the unincorporated portion of Carteret County and United Way of Coastal Carolina DBA Carteret Long Term Recovery Alliance (CLTRA), a Long Term Recovery Group, whose mission is to aid the citizens of Carteret County in their recovery from natural disasters.

1. Objective

The objective of this MOU is to express the willingness of both parties to work together to purchase two Moveable Living Units (MLU) to support the recovery efforts in Carteret County. Colloquially, the MLUs are travel trailers. They are not traditional mobile homes.

This memorandum reflects a unique opportunity. Nearly 20 months ago Hurricane Florence ravaged eastern North Carolina- and Carteret County in particular. Hurricane Dorian impacted the county as well. Despite the distance from these events, recovery efforts are ongoing. Much work has been done and much has been accomplished. As a result of negotiations between FEMA and the state of North Carolina, a number of MLUs have been made available for purchase by interested parties. CLTRA believes these units will significantly aid the group in their recovery efforts, providing flexibility and decent housing for those most drastically impacted by these storms.

The MLUs are being offered at a price drastically below market rate. The generous price comes with restrictions. Under the agreement reached between FEMA and the state, counties must be the direct purchasers of the MLUs. In addition, the counties must retain ownership of the units for a period of at least two years. After two years, ownership of the units can be transferred to another party. FEMA, along with the state, wants to ensure to the greatest extent possible that the units are being used in recovery efforts. This is the reason for the restrictions. So far, numerous counties have already taken advantage of this opportunity. The units are already being used across eastern North Carolina to aid in the recovery process. Their impact has been significant.

2. General Terms of the MOU

The County of Carteret agrees to purchase, with CLTRA funds, and maintain ownership of two MLUs for a period of two years. Furthermore, the County of Carteret agrees that CLTRA will be the only organization allowed to use the units to support recovery efforts. CLTRA, and not the county, will determine which survivors live in the units and the duration the survivors stay in the unit.

Additionally, the County of Carteret agrees to release the title, and therefore ownership, for both MLUs at the end of the two years. The County of Carteret and CLTRA agree that the two MLUs will remain in Carteret County and used solely for Carteret County residents.

The financial responsibility for the purchase, storage, insurance, tags and upkeep will be that of CLTRA. The agreement will resemble a reimbursement program. Carteret County will have no further financial obligation.

Furthermore, CLTRA will provide the lease agreement between CLTRA and homeowners. CLTRA agrees to only use the units for families whose homes are in the recovery process with CLTRA or their partners. CLTRA will provide the address of the MLUs to Carteret County at all times to include when occupied and stored. Additionally, CLTRA will be charged with storing the units in a safe place when not in use. CLTRA will not hold the County of Carteret responsible for any maintenance or upkeep fees involved in the use of the units.

3. Other Provisions

3.1 The two parties named in this agreement shall inform the other of any event, which could have a negative influence on or endanger the successful accomplishment of the purpose of the MLUs and the mission of CLTRA.

3.2 CLTRA shall pay the cost of any fees associated with the moving and set up of the two MLUs.

The terms and provisions in this MOU also apply to any subsequent Addendum to this agreement.

IN WITNESS WHEREOF, the parties hereto have executed this MOU on this ___ day of ___, ___ (Date).

Name
The County of Carteret
Chairperson Carteret County Commissioners
Signature and date:

~~Name~~ Way of Coastal Carolina DBA CLTRA
Executive Director
Signature and date:

Sandra K. Phelps 4/15/2020
Sandra K. Phelps

Carteret County

Budget Amendment

Fiscal Year 2019-2020

Department: Emergency Management

Date: 5/18/2020

Justification: Appropriate pass through funding and donated equipment

| Fund | Description | Account Number | Increase |
|--------------|-----------------------------|-----------------|-------------------|
| General Fund | Revenues | Grant Funding | 110.10.3433.323 |
| | | | <u>10,000</u> |
| | Total Increase in Revenues | | <u>10,000</u> |
| | Expenditures | Donated Capital | 110.10.4330.50000 |
| | | | <u>10,000</u> |
| | Total Increase Expenditures | | <u>10,000</u> |

Approval Chairman, Board of Commissioners _____

Date: _____

5. Approval of Employee Medical Insurance Benefit Plan Renewal for FY20-21

Carteret County Human Resources Department

Jaime Long
Human Resources Director



Tel: (252) 728-8405
Fax: (252) 648-0267
Jaime.Long@carteretcountync.gov

DATE: 05/18/2020
TO: Carteret County Board of Commissioners
FROM: Jaime Long, Human Resources Director
RE: Employee Benefit Plan Renewal FY20 /21

Background & Summary

Historically, the CCG medical plan spending on claims has significantly exceeded the total premiums paid to BCBS. Last year, Carteret County made significant changes in order to level out the high claims spend and change the behaviors of employee claim spending. While it is apparent that our claims are below the premiums paid, unfortunately claims continue to run higher than the 80% loss ratio which would allow for a smaller increase to our renewal rate. The County engaged its contracted broker, McGriff (formerly BB&T), to aggressively negotiate with our current provider Blue Cross Blue Shield of North Carolina (BCBSNC) and were able to get the initial renewal increase of 19% down to a final 12.1%.

Recommendation

Staff recommends making no changes to our current plans, in hopes that the loss ratio will continue to decrease with the changes made last year. Under the guidance of our broker, bidding out our insurance to other vendors would have resulted in a higher annual rate increase. We request renewing our health insurance coverage with Blue Cross Blue Shield of North Carolina at a 12.1% premium rate increase. If approved, this will be effective August 1, 2020 through July 31, 2021. We also propose to offer a \$150 monthly stipend to employees who opt out of the health insurance plan due to having additional health insurance coverage. Lastly, we would recommend that employees be able to continue to have access to the defined wellness program this year through BCBS. It will include employee gift card incentives and provide us quantifiable employee health metrics.

Change in Premium Rates: \$ 3,195,232.68(current rate) / \$3,581,127.96 (renewal rate)

I will be available at your convenience to answer questions you may have regarding plan renewal.

Thank you,

Jaime Long
Human Resources Director

cc: Tommy Burns, County Manager
Dee Meshaw, Asst. County Manager/Finance Director
Rachel Hammer, Clerk to the Board

Carteret County Courthouse • 302 Courthouse Square, Suite 215 • Beaufort, North Carolina 28516-1898
An Equal Opportunity Employer

6. Approval of Resolution Honoring Judge George L. Wainwright, Jr.

Board of Commissioners
Bill Smith, Chair
Robin Comer, Vice-Chair
Bob Cavanaugh
Jimmy Farrington
Mark Mansfield
Jonathan Robinson
Ed Wheatly



County Manager
Tommy R. Burns
Clerk to the Board
Rachel B. Hammer

**RESOLUTION HONORING
JUDGE GEORGE L. WAINWRIGHT, JR.**

WHEREAS, Judge George L. Wainwright, Jr. is an American Judge who recently retired as an Associate Justice of the North Carolina Supreme Court; and

WHEREAS, Judge Wainwright prepared for his duties and responsibilities with the Supreme Court through his diligent undergraduate studies as a Morehead Scholar earning a degree in political science from the University of North Carolina at Chapel Hill, and his law degree from Wake Forest University; and

WHEREAS, Judge Wainwright is also a veteran of the United States Coast Guard Reserve; and

WHEREAS, Judge Wainwright practiced law in Morehead City and in Beaufort, North Carolina at the firm of Wheatly, Wheatly, Nobles, & Weeks; and

WHEREAS, in 1991, Governor Jim Martin named Wainwright to a North Carolina District Court Judgeship; he became a Superior Court Judge in 1994, and was elected to the State Supreme Court in 1998; and

WHEREAS, Judge Wainwright chose not to run for re-election in 2006; and

WHEREAS, the Carteret County Board of Commissioners in cooperation with the Clerk of Superior Court, has determined that the portrait of Judge George L. Wainwright, Jr. should be hung in Superior Courtroom 1 of the Carteret County Courthouse in conformity with the hanging of portraits of previous judges; and

NOW, THEREFORE, BE IT RESOLVED, that the Carteret County Board of Commissioners, in recognition and appreciation of Judge Wainwright's many contributions to the community and to the legal profession, resolve that this Resolution be spread upon the minutes of the Carteret County Board of Commissioners in testimony thereof and that a copy hereof be presented to Judge George L. Wainwright, Jr.

ADOPTED this the 18th day of May 2020.

Bill Smith, Chairman

ATTEST

Rachel Hammer
Clerk to Commissioners

7. Approval of Juvenile Crime Prevention Council ("JCPC") Grant Fund Distributions for FY20-21
- a. Teen Court, Community Service & Restitution: \$57,959
 - b. Structured Day Program: \$87,853
 - c. Home-Based Services (Building Bridges): \$113,493
 - d. Administration: \$7,562

April 2, 2020

Mr. Bill Smith
Chairman, Carteret County Commissioners
Courthouse Square
Beaufort, NC 28516

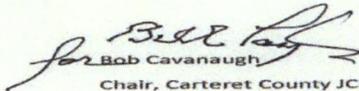
Dear Chairman Smith:

Attached is the necessary documentation to approve funding for Juvenile Crime Prevention Council's program for 2020-21. The Boys and Girls Club will continue to provide three services which are Teen Court, Community Service and Restitution and Structured Day. Easter Seals UCP provides services for our most difficult clients and their families through the Building Bridges program. It provides in-home counseling for such issues as domestic violence, substance abuse, insufficient parental supervision and behavioral problems. All services are provided 24/7.

The state will continue to provide 70% of the county's funding needs with the county providing 30% in-kind match. The Council is continuing our request of a County cash match of \$50,600 dedicated to the Building Bridges program. The state has implemented Raise the Age allowing offenders to be treated as juveniles instead of entering the adult system and acquiring an adult criminal record. The program was implemented December 1, 2019 with 2020-21 being the first year of full scale operation. Traditionally, the County has received \$168,736 for operations. This year the state will contribute \$208,110. The difference of \$39,374 represents the cost of Raise the Age in our county.

The JCPC Council appreciates your continued support for at-risk youth in our communities.

Sincerely,



for Bob Cavanaugh

Chair, Carteret County JCPC Council

Executive Summary

The Carteret County Juvenile Crime Prevention Council (JCPC), in fulfillment of the duties and responsibilities as set forth in the General Statutes of the State of North Carolina, has reviewed and updated the County Plan.

The JCPC has identified the issues and factors which have an influence and impact upon delinquent youth, at-risk youth, and their families in Carteret County. Further, the JCPC has identified the strategies and services most likely to reduce/prevent delinquent behavior.

JCPC Action Plan Progress:

The number of juveniles entering the system has continued to be relatively small; however, their needs appear greater requiring a collaborative effort among Program Coordinators, Court Counselors and treatment specialists. Each of the local programs continue to exceed program objectives with continued high performance the expectation of the local JCPC Council.

Priorities for Funding: Through a risk & needs assessment and a resource assessment, the JCPC has determined that the following services are needed to reduce/prevent delinquency Carteret County.

- 1 Restitution/Community Service
- 2 Teen Court (part time)
- 3 Vocational Skills
- 4 Juvenile Structured Day
- 5 Home Based Family Counseling
6. Substance Abuse Assessment and/or Treatment

Monitoring and Evaluation: Each program funded in the past year by the JCPC has been monitored. The monitoring results and program outcomes evaluations were considered in making funding allocation decisions. The JCPC continues to conduct implementation monitoring of its action plan and its funded programs on a quarterly basis. (Please see Attached Monitoring Reports)

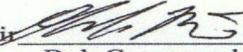
Funding Recommendations: Having published a Request for Proposals for these needed services for a minimum of thirty (30) days, the JCPC has screened the submitted proposals and has determined which proposals best meet the advertised needed services. As required by statute, the JCPC recommends allocation of the NC Department of Juvenile Justice and Delinquency Prevention (NC DJJDP) Funds to the following Programs in the amounts specified below for the upcoming fiscal year: (See JCPC Funding Allocations page) :

- 1 Teen Court, Community Service & Restitution - \$57,959
- 2 Structured Day - \$87,853

3 Home Based Services (Building Bridges) - \$113,493, including a Carteret County cash/in-kind match of \$50,600.
Please see attached program description pages)

The JCPC further recommends that the following amount be allocated from the NC DJJDP funds for the administrative costs of the Council for the upcoming fiscal year: \$ 7,562.

Respectfully Submitted,

Chair  for Bob Cavanaugh
Bob Cavanaugh County Juvenile Crime Prevention Council

Date: _____

- 8. Approval of Award of Bid for DSS Flooring Replacement to Eastman's Carpets and Flooring: \$53,837.42 & Authority for County Manager to Execute the Contract

GENERAL SERVICES

Aaron Elms
Director



5231 Business Dr.
Newport, NC

Phone (252)648-7877

MEMORANDUM

DATE: 4/30/2020
TO: Board of Commissioners
CC: Tommy Burns, County Manager
Gene Foxworth, Assistant County Manager
FROM: Aaron Elms, General Services Director
RE: Award of DSS Flooring Project

Carteret County DSS has requested replacement of flooring in the main office in Beaufort. The existing flooring has reached the end of its useful lifespan. DSS has sufficient funds in their current budget to complete this project and will seek reimbursement from the State for 50% of the total cost. The County solicited and received 3 bids for this project, the low bid was provided by Eastman's carpet at \$53,837.42. We recommend award of this project to the same.

Please let me know if you have any questions.

EASTMAN'S CARPETS and FLOORING, INC.

4044 ARENDELL STREET
 MOREHEAD CITY, NC 28557
 252-726-2737 FAX: 252-726-6990

pam@eastmancarpet.com

www.eastmancarpet.com

2-27-2020

DSS Hallways
 Beaufort, NC

Ray Farnum
 241-6913

Quote

Furnish and install Shaw Stone Master LVP in Phase I areas-----\$ 18,594.78
 Furnish and install Shaw Stone Master LVP in Phase II areas-----\$ 19,550.39
 Furnish and install Shaw Stone Master LVP in Phase III areas-----\$ 15,692.25

Notes: Removal/disposal of existing carpet included
 Furniture moving in phase I rooms included
 4" cove base included in all phases
 New reducers in doorways are included
 Work to be done nights and week-ends

Thank you,
 Pam Moye

Due to the size of this document, it is being incorporated into these minutes by reference. A full copy will be retained in the County Manager's Office

9. Advancement of Capital Funds to the Carteret County Public School System:
 \$529,558 & Approval of Corresponding Budget Amendment

Board of Commissioners

Bill Smith, Chair
 Robin Comer, Vice Chair
 Bob Cavanaugh
 Jimmy Farrington
 Mark Mansfield
 Jonathan Robinson
 Ed Wheatly



County Manager
 Tommy R. Burns

Clerk to the Board
 Rachel B. Hammer

MEMORANDUM

TO: Board of Commissioners
FROM: Tommy Burns, County Manager
SUBJECT: Additional School Capital Request
DATE: May 18, 2020

I received the attached email project budget from Interim Superintendent Richard Paylor. The Carteret County Board of Education is requesting to move forward on some additional capital projects while the schools are closed for the school year. I am in agreement with this request and would ask you to approve the projects under the condition that the budget amounts be reduced from the upcoming capital budget requests from the schools for next fiscal year. The related budget amendment will also need to be approved.

From: Richard Paylor <richard_paylor@carteretk12.org>
Sent: Wednesday, May 6, 2020 11:26 AM
To: Tommy Burns <Tommy.Burns@carteretcountync.gov>; Commissioner Comer <robin_comer@carteretcountync.gov>; Commissioner Smith <wsmith@carteretcountync.gov>
Cc: John McLean <john_mclean@carteretk12.org>; Tabbie Nance <tabbie_nance@carteretk12.org>
Subject: Capital Projects

Gentlemen,

We really appreciate the advancement of Capital funds you gave us in April so that we could get started on those projects. All of them are under way and many are either complete, or almost complete. I am writing today to see if you would consider another advancement since the Governor shut our buildings down for the remainder of the year. We could get started on the remaining painting and flooring projects and complete them before students returned in August. Below are the projects we are considering:

PAINTING:
 Morehead Middle-----\$199,370
 Beaufort Middle-----\$147,688

FLOORING:
 Morehead City Primary Dining-----\$35,000
 Atlantic Elementary Kitchen-----\$21,000
 White Oak Elementary Bathroom---\$6,500
 Newport Middle 600 Hallway-----\$120,000

TOTAL: \$529,558

Again, thank you for your continued support. We value the relationship we have with you all. Please feel free to call me with any questions or concerns.

Richie

—
 Regards,

Richard Paylor
 Interim Superintendent
 Assistant Superintendent of Strategic Improvement



Carteret County

Budget Amendment

Fiscal Year 2019-2020

Department: School Capital Fund

Date: 05/18/20

Justification: To transfer and appropriate funds for School capital project improvements

| Fund | Description | Account Number | Increase |
|--------------------------------|----------------------------|------------------------------|----------------|
| General Fund | Revenues | Appropriated Fund Balance | |
| | | 110.00.3990.990 | <u>529,558</u> |
| | Total Increase in Revenues | | <u>529,558</u> |
| | Expenditures | Transfer School Capital Fund | |
| | | 110.98.9800.90005 | <u>529,558</u> |
| Total Increase in Expenditures | | | <u>529,558</u> |
| School Capital Fund | Revenues | Transfer from General Fund | |
| | | 421.98.3980.900 | 529,558 |
| | Total Increase in Revenues | | <u>529,558</u> |
| | Expenses | Category I | |
| | | 421.70.8168.85200 | <u>529,558</u> |
| Total Increase in Expenditures | | | <u>529,558</u> |

Chairman Board of Commissioners _____

Date: 05/18/20 _____

V. PUBLIC COMMENT

No one wished to speak during public comment.

VI. PRESENTATION OF RESOLUTION TO JUDGE GEORGE L. WAINWRIGHT, JR.

Chairman Smith read the Resolution shown below honoring Judge George L. Wainwright, Jr., and thanked him for the time he served.

Board of Commissioners
 Bill Smith, Chair
 Robin Comer, Vice-Chair
 Bob Cavanaugh
 Jimmy Farrington
 Mark Mansfield
 Jonathan Robinson
 Ed Wheatly



County Manager
 Tommy R. Burns

Clerk to the Board
 Rachel B. Hammer

RESOLUTION HONORING JUDGE GEORGE L. WAINWRIGHT, JR.

WHEREAS, Judge George L. Wainwright, Jr. is an American Judge who recently retired as an Associate Justice of the North Carolina Supreme Court; and

WHEREAS, Judge Wainwright prepared for his duties and responsibilities with the Supreme Court through his diligent undergraduate studies as a Morehead Scholar earning a degree in political science from the University of North Carolina at Chapel Hill, and his law degree from Wake Forest University; and

WHEREAS, Judge Wainwright is also a veteran of the United States Coast Guard Reserve; and

WHEREAS, Judge Wainwright practiced law in Morehead City and in Beaufort, North Carolina at the firm of Wheatly, Wheatly, Nobles, & Weeks; and

WHEREAS, in 1991, Governor Jim Martin named Wainwright to a North Carolina District Court Judgeship; he became a Superior Court Judge in 1994, and was elected to the State Supreme Court in 1998; and

WHEREAS, Judge Wainwright chose not to run for re-election in 2006; and

WHEREAS, the Carteret County Board of Commissioners in cooperation with the Clerk of Superior Court, has determined that the portrait of Judge George L. Wainwright, Jr. should be hung in Superior Courtroom 1 of the Carteret County Courthouse in conformity with the hanging of portraits of previous judges; and

NOW, THEREFORE, BE IT RESOLVED, that the Carteret County Board of Commissioners, in recognition and appreciation of Judge Wainwright's many contributions to the community and to the legal profession, resolve that this Resolution be spread upon the minutes of the Carteret County Board of Commissioners in testimony thereof and that a copy hereof be presented to Judge George L. Wainwright, Jr.

ADOPTED this the 18th day of May 2020.

 Bill Smith, Chairman

ATTEST

 Rachel Hammer
 Clerk to Commissioners

Judge Wainwright thanked Commissioners.

VII. PUBLIC HEARING: PROPOSED TEXT AMENDMENT TO THE CARTERET COUNTY MANUFACTURED HOME, MANUFACTURED HOME PARK, AND RECREATIONAL VEHICLE PARK ORDINANCE, ARTICLE 6, SECTION 1.4

PLANNING AND DEVELOPMENT

Eugene Foxworth
Director



Beaufort Office Phone 252-728-8545
Western Office Phone 252-222-5833

MEMORANDUM

DATE: March 27, 2020
 TO: Carteret County Board of Commissioners
 CC: Tommy Burns, County Manager
 FROM: Eugene Foxworth, Assistant County Manager & Planning Director
 RE: Proposed Text Amendment to the Carteret County Manufactured Home, Manufactured Home Park, and Recreational Vehicle Park Ordinance

Please see the attached proposed text amendment to the Carteret County Manufactured Home, Manufactured Home Park, and Recreational Vehicle Park Ordinance, Article 6 Section 1.4.

Specifically, this text amendment would extend the approval of the preliminary recreational vehicle park plan from 12 months to 24 months and would allow the Planning Director or designee to grant a one-time one-year administrative preliminary plan extension. Any subsequent extension requests may be granted by the Planning Commission.

The Planning Commission heard this item at their March 9, 2020 meeting. The vote was unanimous to recommend approval of this text amendment. I am happy to answer any questions you may have.

~~TEXT~~ = To be Removed **TEXT** = To be Added

ARTICLE VI. APPROVAL AND PERMIT PROCEDURES FOR MANUFACTURED HOME/RECREATIONAL VEHICLE PARKS

1.4. The Planning Commission shall review the preliminary plan to insure that it complies with the requirements of this ordinance. Upon approval of said plan by the Planning Commission, the owner/developer may seek a building permit to construct and/or alter the MH/RV Park, as specified in the preliminary plan. All construction must conform to the preliminary plan and the requirements of this ordinance.

Approval of the preliminary plan shall become null and void after ~~12~~ **24** months if the park has not received the certificate of occupancy, or unless a request for extension has been granted ~~by the Planning Commission~~. After the initial 24-month preliminary plan approval, the Planning Director or designee may grant a one-time one-year administrative preliminary plan extension. Any subsequent extensions may be granted by the Planning Commission.

~~TEXT~~ = To be Removed **TEXT** = .To be Added

Board of Commissioners
 Bill Smith, Chair
 Robin Comer, Vice-Chair
 Bob Cavanaugh
 Jimmy Farrington
 Mark Mansfield
 Jonathan Robinson
 Ed Wheatly



County Manager
 Tommy R. Burns
Clerk to the Board
 Rachel B. Hammer

**RESOLUTION
 BY THE
 CARTERET COUNTY BOARD OF COMMISSIONERS**

WHEREAS, the Board of Commissioners adopted the Manufactured Home, Manufactured Home Park, and Recreational Vehicle Park Ordinance on the 13th day of September, 1999;

WHEREAS, the Board of County Commissioners on its own motion or by petition may amend, supplement, change or repeal the Manufactured Home, Manufactured Home Park, and Recreational Vehicle Park Ordinance; and

WHEREAS, Carteret County Planning & Development Department requested a text amendment to the Manufactured Home, Manufactured Home Park, and Recreational Vehicle Park Ordinance, Article 6 Section 1.4.

NOW, THEREFORE, be it hereby resolved that the Carteret County Board of Commissioners based upon the affirmative recommendation of the Carteret County Planning Commission adopt this text amendment to the Manufactured Home, Manufactured Home Park, and Recreational Vehicle Park Ordinance, that modifies the provisions of Article 6 Section 1.4 in the Manufactured Home and Recreational Vehicle Park Ordinance

ADOPTED, this the 18th day of May, 2020.

ATTEST:

 Bill Smith, Chairman
 Carteret County Board of Commissioners

 Rachel Hammer
 Clerk to the Board

Excerpt from Planning Commission 03-09-20 Meeting

1. **Text Amendment:** A proposed text amendment to the Carteret County Manufactured Home and Recreational Vehicle Park Ordinance, Article 6 Section 1.4.

Mr. Brogden presented the request.

Specifically, a text amendment to extend the validity preliminary park plan approvals from 12 months to 24 months and an amendment to allow the Planning Department to grant preliminary park plan approval extensions instead of the Planning Commission.

~~TEXT~~ = To be Removed **TEXT** = To be Added

ARTICLE VI. APPROVAL AND PERMIT PROCEDURES FOR MANUFACTURED HOME/RECREATIONAL VEHICLE PARKS

1.4. The Planning Commission shall review the preliminary plan to insure that it complies with the requirements of this ordinance. Upon approval of said plan by the Planning Commission, the owner/developer may seek a building permit to construct and/or alter the MH/RV Park, as specified in the preliminary plan. All construction must conform to the preliminary plan and the requirements of this ordinance.

Approval of the preliminary plan shall become null and void after ~~12~~ **24** months if the park has not received the certificate of occupancy, or unless a request for extension has been granted by the ~~Planning Commission~~ **Planning Director or designee**.

~~TEXT~~ = To be Removed **TEXT** = To be Added

Chairman Graham, are there any questions for staff

Commissioner Heath, I am assuming the reason we are doing this is because you feel we are not adding anything to the process to bring it to the commission.

Mr. Foxworth explained, because most developers are not completing these projects in 12 months and in an effort to better serve our citizens and developers, the two year approval makes more sense. This is a way to streamline the process for those with vested interest in the projects. The second part of the equation is do you allow that to be an in-house approval or not, that should be the real point of

deliberation. After two years, should it be brought back to the commission or should there be an in-house/administrative approval for a 12 month extension.

Commissioner Eckholdt commented the board should focus on new development opportunities rather than approving multiple extensions on the same project. The residential development in Stella has come before the board three times and has been approved for extension every time. These developers could hit a snag in their initial 12-18 month plan and instead of an extension request coming back before the board for approval, give the Planning Department authority to approve one 12 month extension.

Commissioner Heath, I do not disagree, in the time I have been serving on the board there have been very few extensions ever questioned, but what would be the circumstance where we would not grant the extension.

Mr. Foxworth, if there are major change in regulations, the people have had 2 years and not completed anything or even started the process or vested interest is questionable and they are still asking for more time, we really need to look hard at that extension. In most cases, people are working to complete these projects but just need a little more time.

Commissioner Eckholdt, what happens if we deny the extension

Commissioner Myers, it would go to the county commissioners

Mr. Foxworth, no actually the extension stops with planning commission

Commissioner Heath, I think Scott had a good proposal and I would add this, if something is brought to us at the 3 year mark I would wish for staff to bring clarification to the board showing us what has and has not been completed and why.

Mr. Foxworth, it would be my desire to get the developer in here and ask why he has not done anything.

Commissioner Heath, we need an answer to that question if we get to the three-year mark and are asked to consider another extension.

Mr. Foxworth, I agree

Commissioner Eckholdt, made a motion to modify the text amendment to add that the Planning Department have the capability to approve one additional 12 month extension beyond the first 24 months and made the motion to approve it.

Commissioner Heath seconded the motion. Motion was carried by unanimous vote.

PLANNING AND DEVELOPMENT

Eugene Foxworth
Director



Beaufort Office
Phone: 252-728-8545
Fax: 252-728-6643

PUBLIC NOTICE

Pursuant to 153A-323 of the North Carolina General Statutes the Carteret County Board of Commissioners will hold a public hearing on May 18, 2020 at 6:00 p.m. in the Board of Commissioners' Meeting Room (Courthouse Square, Administration Building, Beaufort, NC) to discuss a proposed text amendment to the Carteret County Manufactured Home and Recreational Vehicle Park Ordinance, Article 6 Section 1.4. Specifically, this text amendment would extend the approval of the preliminary recreational vehicle park plan from 12 months to 24 months and would allow the Planning Director or designee to grant a one-time one-year administrative preliminary plan extension. Any subsequent extension requests may be granted by the Planning Commission

A copy of the proposed request is available for public inspection in the Carteret County Planning and Development Department, 402 Broad Street, Beaufort, NC.

Eugene Foxworth
Planning Director

Advertise: Carteret County News-Times
Wednesday, May 6, 2020
Wednesday, May 13, 2020

Mr. Gene Foxworth stated that this text amendment would allow for the Planning Director to grant a one-year administrative preliminary plat extension on RV parks. Right now, anytime we're approving an RV park, with the state of our economy and the state of

construction permitting, etc., most of these parks aren't being completed within that twelve-month period. They are not getting built, so they're having to come back to the Planning Commission to go through the process again for an extension. Nothing has really changed; we have not denied any extensions. This is just to ease our development process and allow for that administrative approval for that first year of extension. The Planning Commission met and unanimously recommended this change.

Motion: Commissioner Cavanaugh made a motion to go into public hearing; seconded by Commissioner Mansfield. **Motion carried unanimously.**

No one wished to speak during the public hearing.

Motion: Commissioner Cavanaugh made a motion to go out of public hearing; seconded by Commissioner Mansfield. **Motion carried unanimously.**

Motion: Commissioner Mansfield made a motion to approve the Resolution to amend Article 6, Section 1.4 of the Carteret County Manufactured Home, Manufactured Home Park, and Recreational Vehicle Park Ordinance; seconded by Commissioner Wheatly. **Motion carried unanimously.**

VIII. PUBLIC HEARING TO CONSIDER A REQUEST TO REZONE TWENTY-FIVE PROPERTIES TOTALING 13.63 ACRES ALONG GALES SHORE CIRCLE IN NEWPORT, NC FROM R-20 (SINGLE-FAMILY RESIDENTIAL) TO R-15 (SINGLE-FAMILY RESIDENTIAL)

PLANNING AND DEVELOPMENT

Eugene Foxworth
Director



Beaufort Office Phone 252-728-8545
Western Office Phone 252-222-5833

MEMORANDUM

DATE: May 18, 2020

TO: Carteret County Board of Commissioners

CC: Tommy Burns, County Manager

FROM: Eugene Foxworth, Assistant County Manager

RE: Request to rezone twenty-five (25) properties totaling 13.63 acres along Gales Shore Circle in Newport, NC 28570 from R-20 (Single-Family Residential District) to R-15 (Single-Family Residential District).

- On behalf of 35th Street Professional Center, LLC, LocGov Navigators, LLC is requesting to rezone twenty-five (25) properties totaling 13.63 acres along Gales Shore Circle in Newport, NC 28570 from R-20 (Single-Family Residential District) to R-15 (Single-Family Residential District).
- Currently, there are no structures on the properties. The subject properties are bordered by residential and undeveloped properties to the north and west, residential properties and Bogue Sound to the south and Camp Albemarle to the east.
- The subject properties are bordered by R-20 zoning to the north, south and west, B-1, B-1A and R-20 zoning to the east. There is also R-15 and R-15M zoning further to the west across Gales Creek.
- The subject property is situated within the Limited Transition CAMA Land Use Plan classification. Areas included in the Limited Transition classification are areas that will experience increasing development during the next five to ten years. This request is consistent with the Land Use Plan.
- At their meeting on April 13, 2020, the Planning Commission voted unanimously to recommend approval of the proposed rezoning map amendment stating, "The Planning Commission finds and determines that Case # REZ20-000004 is consistent with the goals, objectives and policies of the CAMA Land Use Plan."
- Thirty surrounding property owners have been notified and the properties has been posted. To date, staff has received three letters of no objection, and seven letters of objection.



REZONING APPLICATION

Applicant: LocGov Navigators, LLC
Address: PO Box 1154
Morehead City, NC 28557
Telephone: 252-241-9847
E-mail: Lindastaab@gmail.com

Owner (if not Applicant): 35th Street Professional Center, LLC
Address: 3800 Arendell St, Morehead City, NC
Telephone: 252-342-5740
E-mail: Michael@ccp.com
Signature: [Signature]
Date: February 27, 2020

Property address/ location: Corner of Gales Shore Circle and Highway 24
PIN: See below **Current Zoning:** R20 **Proposed Zoning:** R15

Please explain why the rezoning that you are requesting is warranted:
Reconfigure lot lines

| | | | |
|----------------------|----------------|----------------|----------------|
| PIN#: 6336-0312-6425 | 6336-0312-3379 | 6336-0312-9473 | 6336-0311-9974 |
| 6336-0312-7801 | 6336-0312-4366 | 6336-0322-0881 | |
| 6336-0312-7799 | 6336-0312-5352 | 6336-0322-1799 | |
| 6336-0312-9401 | 6336-0312-6239 | 6336-0322-0115 | |
| 6336-0312-6655 | 6336-0312-8002 | 6336-0322-0502 | |
| 6336-0312-6526 | 6336-0312-9108 | 6336-0322-0621 | |
| 6336-0312-5496 | 6336-0312-7281 | 6336-0311-7960 | |
| 6336-0312-2473 | 6336-0312-9343 | 6336-0311-8999 | |

For Staff Use Only:
Application Number: REZED-000004 **Amt. Rec'd:** \$350.00 **Received by:** EB **Date:** 02/28/2020

Carteret County Department of Planning and Development
 Eugene Foxworth, Director
Main Office: Courthouse Square, Beaufort, NC 28516-1896
 Tel: (252) 728-6645 Fax: (252) 728-6643
Western Office: 701 Cedar Point Blvd., Cedar Point, NC 28594-8013
 Tel: (252) 222-5833 Fax: (252) 222-5825

35th Street Professional Center, LLC
Rezoning Request

R-20 to R-15

25 Properties Along Gales Shore Circle in Newport, NC 28570

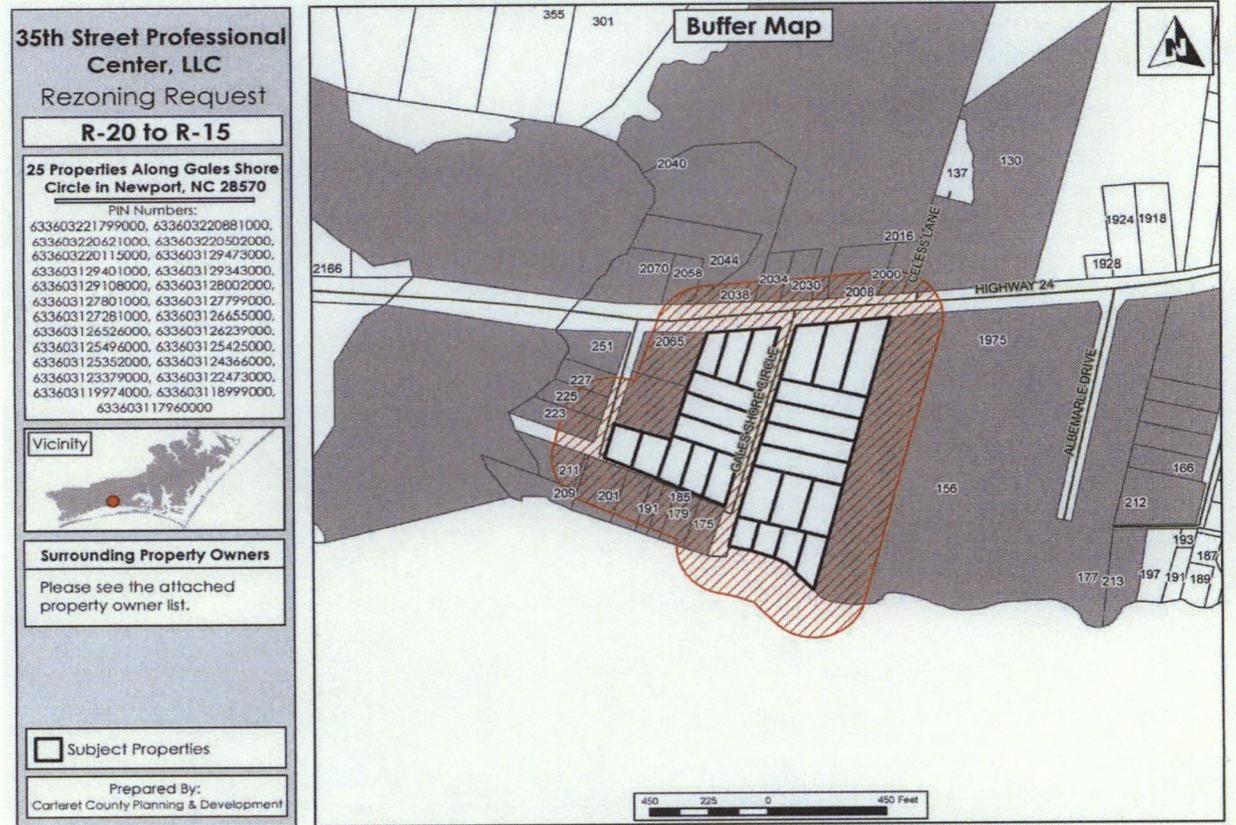
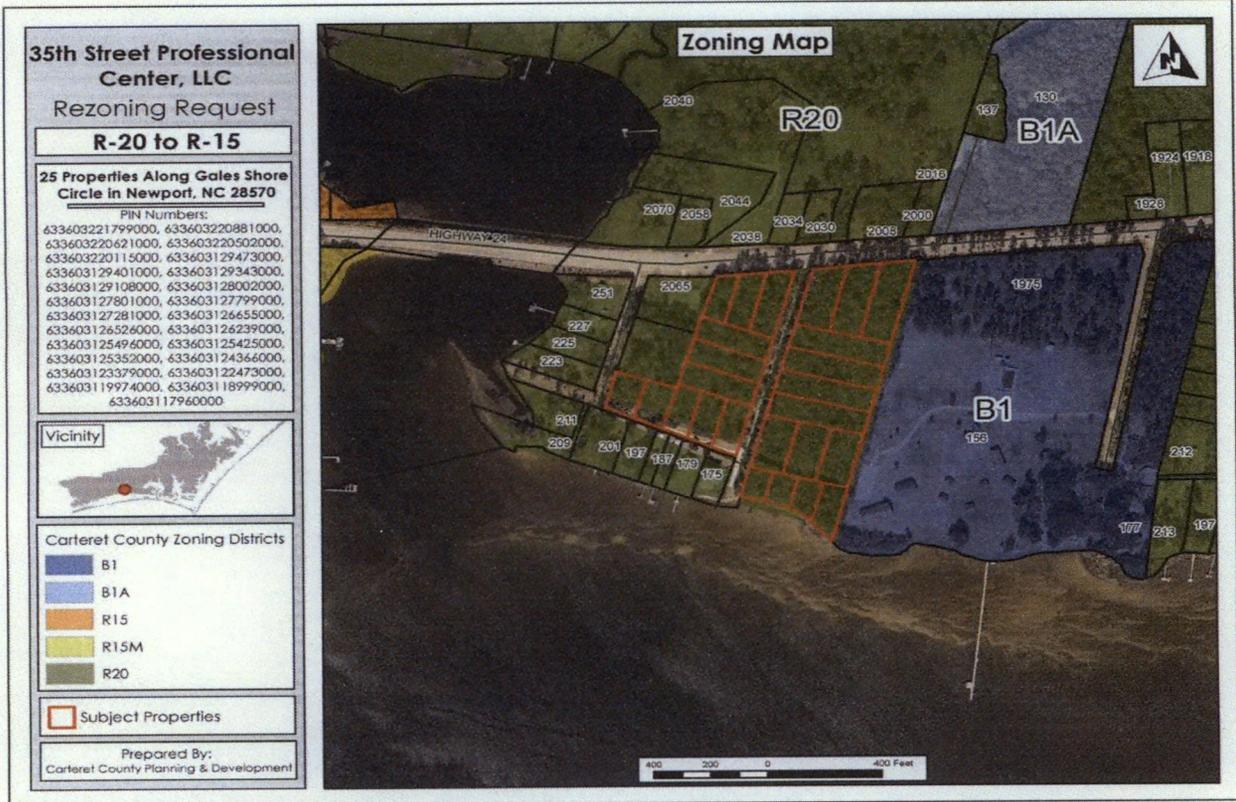
- PIN Numbers:**
 633603221799000, 633603220881000,
 633603220621000, 633603220502000,
 633603220115000, 633603129473000,
 633603129401000, 633603129343000,
 633603129108000, 633603128002000,
 633603127801000, 633603127799000,
 633603127281000, 633603126655000,
 633603126526000, 633603126239000,
 633603125496000, 633603125425000,
 633603125352000, 633603124366000,
 633603123379000, 633603122473000,
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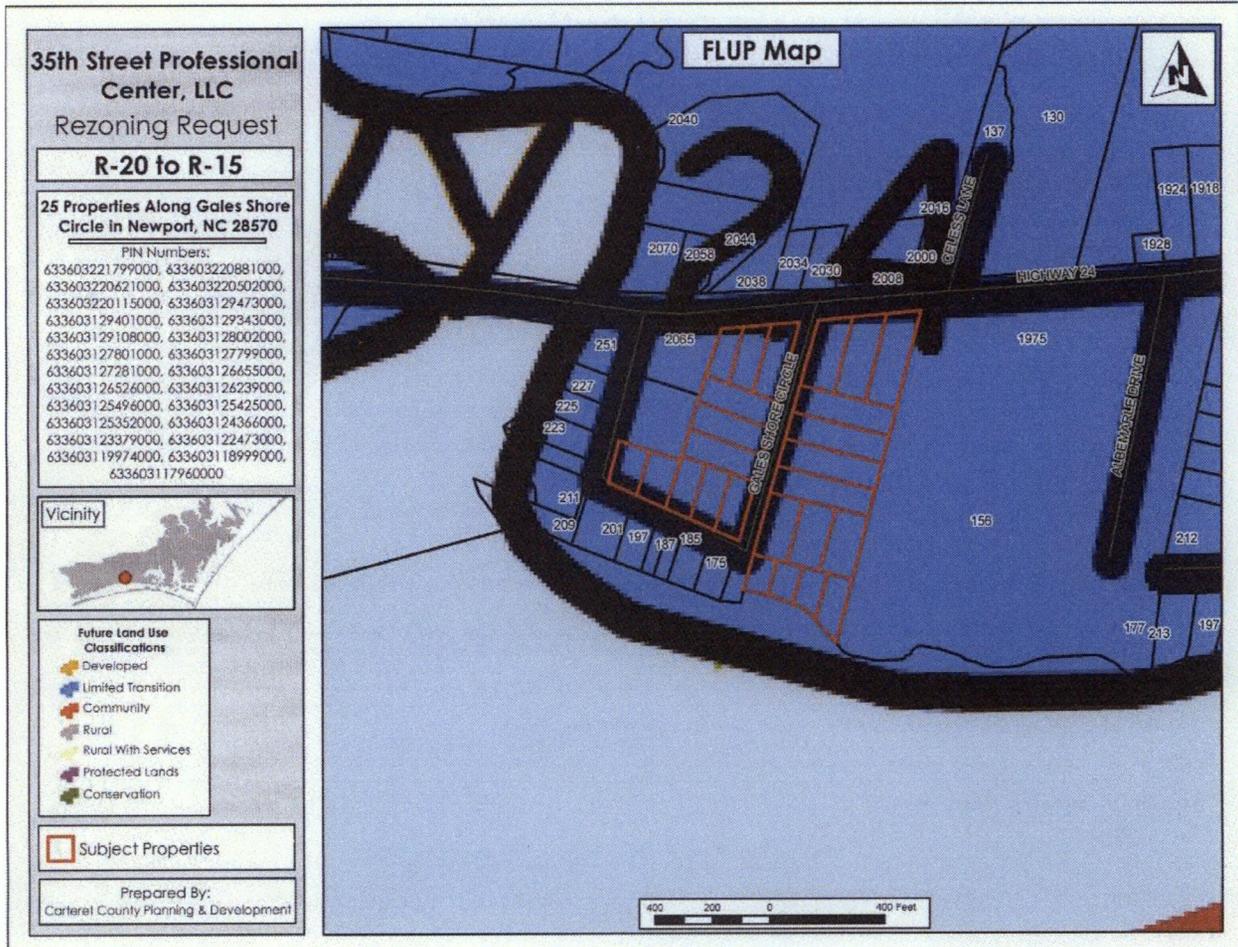


Subject Properties

Prepared By:
 Carteret County Planning & Development







Surrounding Property Owner List

- | | |
|-------------------------------------|------------------------|
| 1. BARTS, WILLIAM LINSTER JR ETAL | 130 CELESS LANE |
| 2. PIONEER HERITAGE FAMILY LLC | 2040 HIGHWAY 24 |
| 3. PIONEER HERITAGE FAMILY LLC | 2000 HIGHWAY 24 |
| 4. PIONEER HERITAGE FAMILY LLC | 2008 HIGHWAY 24 |
| 5. PIONEER HERITAGE FAMILY LLC | 2030 HIGHWAY 24 |
| 6. PIONEER HERITAGE FAMILY LLC | 2034 HIGHWAY 24 |
| 7. CAMP ALBEMARLE | 156 ALBEMARLE DRIVE |
| 8. HARDISON, KIMBERLY ETVIR GERALD | 2065 HIGHWAY 24 |
| 9. HARPER ENTERPRISES LLC | 251 GALES SHORE CIRCLE |
| 10. HOUSE, FAYE LUCAS | 227 GALES SHORE CIRCLE |
| 11. GARNER CEMETERY | PIN#: 633603123505000 |
| 12. TYSOR, GREG ETUX SUSAN | 225 GALES SHORE CIRCLE |
| 13. JOHNSTON, CARL A JR ETUX DEBORA | 223 GALES SHORE CIRCLE |
| 14. WILLIAMS, ROBERT A JR ETUX CATH | 211 GALES SHORE CIRCLE |
| 15. CHARLES M HILL FAM LIM PTNSP | 201 GALES SHORE CIRCLE |
| 16. WILLIAMS, ROBERT A JR ETUX CATH | 209 GALES SHORE CIRCLE |
| 17. BRADSHAW, JULIE B | 197 GALES SHORE CIRCLE |
| 18. MITCHELL, ROMA G | 191 GALES SHORE CIRCLE |
| 19. HILL, JERRY R SR | 187 GALES SHORE CIRCLE |
| 20. SLEDGE, JOHN K ETUX JENNIFER | 179 GALES SHORE CIRCLE |
| 21. HENDERSON, WILLIAM J ETUX BETH | 175 GALES SHORE CIRCLE |
| 22. BROWN, KAYLA WEST ETVIR DUANE | 2070 HIGHWAY 24 |
| 23. PIONEER HERITAGE FAMILY LLC | 2058 HIGHWAY 24 |
| 24. PETERS, DAVID S ETUX JUDITH F | 2040 HIGHWAY 24 |
| 25. PETERS, DAVID S ETUX JUDITH F | 2016 HIGHWAY 24 |
| 26. WADDELL, DON G ETAL JANE T TRUS | 213 HIBBS RD EXTENSION |
| 27. LIVINGSTON, DAVID MEARES | 166 HIBBS RD EXTENSION |
| 28. WADDELL, DON GRANVILLE | PIN#: 633603322373000 |
| 29. WADDELL, DON G ETAL JANE T TRUS | PIN#: 633603323581000 |
| 30. WADDELL, DON G ETAL JANE T TRUS | PIN#: 633603324601000 |

PLANNING AND DEVELOPMENT

Eugene Foxworth
Director



Beaufort Office
Phone: 252-728-8545
Fax: 252-728-6643

Prior to adopting or rejecting any zoning amendment, the governing board shall adopt a statement describing whether its action is consistent with an adopted comprehensive plan and explaining why the board considers the action taken to be reasonable and in the public interest. The planning board shall advise and comment on whether the proposed amendment is consistent with any comprehensive plan that has been adopted and any other officially adopted plan that is applicable. The planning board shall provide a written recommendation to the board of county commissioners that addresses plan consistency and other matters as deemed appropriate by the planning board, but a comment by the planning board that a proposed amendment is inconsistent with the comprehensive plan shall not preclude consideration or approval of the proposed amendment by the governing board. (NCGS 153A-341)

REZONING MAP AMENDMENT:

Applicant: LocGov Navigators, LLC
Owner: 35th Street Professional Center, LLC
Address: 25 Properties along Gales Shore Circle
Tax Map and Parcel(s):
633603221799000, 633603220881000, 633603220621000, 633603220502000, 633603220115000,
633603129473000, 633603129401000, 633603129343000, 633603129108000, 633603128002000,
633603127801000, 633603127799000, 633603127281000, 633603126655000, 633603126526000,
633603126239000, 633603125496000, 633603125425000, 633603125352000, 633603124366000,
633603123379000, 633603122473000, 633603119974000, 633603118999000, & 633603117960000
Parcel Size: 13.63 Acres Total

REQUEST:

Rezoning from R-20 (Single-Family Residential District) to R-15 (Single-Family Residential District)

STATEMENT OF CONSISTENCY:

At their meeting on May 18, 2020 the Board of Commissioners voted to approve / deny the rezoning map amendment and made the following statements:

- The Commissioners find and determine that case number REZ20-000004 is consistent / is not consistent with the goals, objectives and policies of the CAMA Land Use Plan because:

- Is / Is not reasonable and in the public interest because:

Motion to approve/deny by:

Seconded by:

Mailing: 302 Courthouse Square, Beaufort, NC 28516
Location: 402 Broad Street, Beaufort, NC 28516

PLANNING AND DEVELOPMENT

Eugene Foxworth
Director



Beaufort Office
Phone: 252-728-8545
Fax: 252-728-6643

Prior to adopting or rejecting any zoning amendment, the governing board shall adopt a statement describing whether its action is consistent with an adopted comprehensive plan and explaining why the board considers the action taken to be reasonable and in the public interest. The planning board shall advise and comment on whether the proposed amendment is consistent with any comprehensive plan that has been adopted and any other officially adopted plan that is applicable. The planning board shall provide a written recommendation to the board of county commissioners that addresses plan consistency and other matters as deemed appropriate by the planning board, but a comment by the planning board that a proposed amendment is inconsistent with the comprehensive plan shall not preclude consideration or approval of the proposed amendment by the governing board. (NCGS 153A-341)

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633603123379000, 633603122473000, 633603119974000, 633603118999000, & 633603117960000
Parcel Size: 13.63 Acres Total

REQUEST:

Rezoning from R-20 (Single-Family Residential District) to R-15 (Single-Family Residential District)

STATEMENT OF CONSISTENCY & RECOMMENDATION:

At their meeting on April 13, 2020, the Planning Commission voted to recommend approval of the proposed rezoning map amendment and stated, "The Planning Commission finds and determines that case number REZ20-000004 is consistent with the goals, objectives and policies of the CAMA Land Use Plan.

Motion to approve/deny by: Scott Eckholdt

Seconded by: Bruce Rogers, Jr.

Excerpt from Planning Commission 04-13-20 Meeting

1. **Rezoning Request:** On behalf of 35th Street Professional Center, LLC, LocGov Navigators, LLC is requesting to rezone twenty-five (25) properties totaling 13.63 acres along Gales Shore Circle in Newport, NC 28570 from R-20 (Single-Family Residential District) to R-15 (Single-Family Residential District).

Mr. Brogden presented the request.

Background:

On behalf of 35th Street Professional Center, LLC, LocGov Navigators, LLC is requesting to rezone twenty-five (25) properties totaling 13.63 acres along Gales Shore Circle in Newport, NC 28570 from R-20 (Single-Family Residential District) to R-15 (Single-Family Residential District).

Currently, there are no structures on the properties. The subject properties are bordered by residential and undeveloped properties to the north and west, residential properties and Bogue Sound to the south and Camp Albemarle to the east.

The subject properties are bordered by R-20 zoning to the north, south and west, B-1, B-1A and R-20 zoning to the east. There is also R-15 and R-15M zoning further to the west across Gales Creek.

The subject properties are situated within the Limited Transition CAMA Land Use Plan classification. Areas included in the Limited Transition classification are areas that will experience increasing development during the next five to ten years. This request is consistent with the Land Use Plan.

Thirty surrounding property owners have been notified and the properties has been posted. To date, staff has received three letters of no objection and seven letters of objection.

The letters of objection read as follows:

Carl A Johnston – 223 Gales Shore Circle

"There are ongoing survey disputes that need to be resolved and there has been no communication to residents as to why the subdivision needs rezoning."

Robert and Catherine Williams – 211 & 209 Gales Shore Circle

"There are disputed and unresolved issues caused by this group already that need to be resolved before any further action is taken. In this time of national emergency, no meetings should be held."

Paul and Susan Taylor – 225 Gales Shore Circle

"It is unclear where property lines lie; it has not been discussed with us. i.e road frontage, water run-off, and number of lots."

Roma Mitchell – 191 Gales Shore Circle

"No clear cut property lines from several surveys."

Faye House – 227 Gales Shore Circle

"My concern is the amount of traffic affiliated with R-15 single family homes. The entrance and path will only accommodate one vehicle at a time. I have personally spent thousands of dollars in the path."

Janet Hill - 201 Gales Shore Circle

"I am the general partner in Charles M. Hill Family Ltd Partnership, which owns 201 Gales Shore Circle. The properties for which rezoning is being requested are currently subdivided into 25 lots and the rezoning request would allow the lots be reduced in size and increased in number. We are concerned about the increase in traffic that would result by increased density. The intersection with Highway 24 is on a blind hill, which can make turning in and exiting difficult, especially without a deceleration lane. Gales Shore Circle is a private lane, which should be limited to 25 total driveways. This number will be exceeded if all lots are developed, and if the number of lots are increased would improperly increase the number of driveways on Gales Shore Circle. We are also concerned about adding 25 or more septic tanks in this area so close to Bogue Sound, as well as increased storm water run-off, if these lots are developed, especially if the density is increased. Since the owners have not submitted a plan on how they intend to reconfigure the lots, it is difficult to know exactly what the result would be if the lots are rezoned to R-15."

Mr. Brogden also read a letter submitted by 35th Street Professional Center, LLC. It reads as follows:

35th Street Professional Center, LLC does NOT have any plans to increase the number of lots.

They do plan to reconfigure lots to: Eliminate additional curb cuts on Highway 24 and increase the size of the waterfront lots along Bogue Sound, while preserving the existing lot width of 89 feet. They have worked with the Coastal Federation to create a living waterfront to preserve the shoreline to try to stabilize the shoreline without hardening it. The boundary line disputes are being resolved.

35th Street Professional Center, LLC has worked with the affected property owners, the majority of which have entered into contract to purchase lots 9-13 (Tax PINs: 633603122473000, 633603123379000, 633603124366000, 633603125352000, 633603126239000).

This results in the need for these lots to be reduced in size.

Mr. Brogden said that's all the comments we have at this point, staff is happy to answer any questions.

Chairman Graham asked if there were any questions for staff.

Commissioner Heath asked for clarification where the access is to some of the lots.

Mr. Brogden stated these lots are from an original sub-division plan that dates back to about 1940, when sub-division regulations were not in place yet.

Commissioner Heath asked if they will be coming back with plan later and are they going to be putting additional side roads in off Gail Shore Circle.

Mr. Brogden stated they have not provided any type of plan regarding access roads.

Commissioner Heath added the width of Gail Shore Circle seems to be an issue and should be considered while reviewing any development plan.

Commissioner Bruce Rogers asked if they go to reorganize these lots, would they have to bring them up to certain sub-division standards to allow EMS and other emergency vehicles access.

Mr. Brogden replied by saying they would be required to widen the roads.

Commissioner William Rogers commented, at this point they are just requesting a change in zoning which will allow the size of the lots to change, but they have multiple steps ahead before it is complete, giving us adequate time to review and obtain clarification about any questions.

Mr. Brogden said yes sir.

Commissioner William Rogers made a motion to approve the request.

Commissioner Bruce Rogers seconded the motion, followed by a unanimous vote from the committee.

Chairman Graham, we do have to do a statement of consistency

Prior to adopting or rejecting any zoning amendment, the governing board shall adopt a statement describing whether its action is consistent with an adopted comprehensive plan and explaining why the board considers the action taken to be reasonable and in the public interest. The planning board shall advise and comment on whether the proposed amendment is consistent with any comprehensive plan that has been adopted and any other officially adopted plan that is applicable. The planning board shall provide a written recommendation to the board of county commissioners that addresses plan consistency and other matters as deemed appropriate by the planning board, but a comment by the planning board that a proposed amendment is inconsistent with the comprehensive plan shall not preclude consideration

*or approval of the proposed amendment by the governing board.
(NCGS 153A-341)*

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 633603123379000, 633603122473000, 633603119974000, 633603118999000, & 633603117960000
 Parcel Size: 13.63 Acres Total

REQUEST:

Rezone from R-20 (Single-Family Residential District) to R-15 (Single-Family Residential District)

STATEMENT OF CONSISTENCY & RECOMMENDATION:

At their meeting on April 13, 2020, the Planning Commission voted to recommend **approval** of the proposed rezoning map amendment and stated, "The Planning Commission finds and determines that case number REZ20-000004 is consistent with the goals, objectives and policies of the CAMA Land Use Plan.

Motion to approve by: Commissioner Eckhodt

Seconded by: Commissioner Bruce Rogers

Followed by a unanimous vote from the committee.

PLANNING AND DEVELOPMENT

Eugene Foxworth
 Director



Beaufort Office
 Phone: 252-728-8545
 Fax: 252-728-6643

PUBLIC NOTICE

Pursuant to Chapter 153A-323 of the North Carolina General Statutes, the Carteret County Board of Commissioners will hold a public hearing on May 18, 2020 at 6:00 p.m. in the Board of Commissioners' Meeting Room (302 Courthouse Square, Administration Building, Beaufort, NC) to discuss a rezoning application for twenty-five (25) properties totaling 13.63 acres along Gales Shore Circle in Newport, NC 28570 from R-20 (Single-Family Residential District) to R-15 (Single-Family Residential District).

A copy of the proposed request is available for public inspection in the Carteret County Planning and Development Department, 402 Broad Street, Beaufort, NC.

Eugene Foxworth
 Planning Director

Advertise: Carteret County News-Times
 Wednesday May 6, 2020
 Wednesday May 13, 2020

Mr. Foxworth shared that this is roughly 13.50 acres off of Gales Shore Circle and is currently zoned R-20. Lots were subdivided back in the 1950s; they never showed up on our GIS or anything else. This will bring them a whole lot closer to being compliant with that R-15 zoning district because most of them are less than 20,000 square feet. There are some that are more than 20,000 square feet, but it brings them into consistency. There were some questions about access to these lots; that's something we will deal with when we look at them on a lot by lot basis, not at a zoning hearing. The Planning Commission met and recommended approval of this rezoning. Commissioner Wheatly asked if there was any Planning Committee opposition to it. Mr. Foxworth answered not from the Commission members, but there were some questions about the access, this would be something that would be handled on a site plan.

Motion: Commissioner Comer made a motion to go into public hearing; seconded by Commissioner Mansfield. **Motion carried unanimously.**

Commissioner Cavanaugh inquired about several adjoining residents that wrote letters of opposition to this. Mr. Foxworth confirmed. Commissioner Cavanaugh asked if it involved mostly concerns over property lines. Mr. Foxworth confirmed that some of it was property lines, but most of it was access. Mr. Foxworth shared that a representative of the owner is at the meeting and could speak. There are some potential access issues to these lots. Commissioner Cavanaugh shared that the new survey map showed some major differences in where the property lines start and end; the current survey map shows the roadway that runs by the homes along the sound; people would lose their front yards or septic tanks or garages. Commissioner Cavanaugh shared that he understands that those property owners are going to buy all of the lots on the other side of the road – they can move the road wherever they want and asked if that would settle the issue? Mr. Foxworth confirmed that it would to the best of his knowledge.

Commissioner Cavanaugh stated that there was another issue; there's a cemetery there. Commissioner Mansfield shared that it is the Gales Creek Cemetery; Mr. Foxworth confirmed. Commissioner Wheatly asked how this would affect the cemetery; Mr. Foxworth stated that it would not. Commissioner Cavanaugh stated that with the new survey, the cemetery grew by approximately 25' and there's a roadway that cuts through alongside the cemetery and he believes it is used by the mail carrier. Commissioner Mansfield clarified that the discussions being held do not have anything to do with what is being asked tonight; Mr. Foxworth confirmed.

Commissioner Comer asked if anyone wished to speak during the public hearing.

Ms. Linda Staab, Loggov Navigators, LLC, stated that she represents the owners. Ms. Staab stated that basically what they want to do is reconfigure the lots; they are cognizant of the fact that it's on a curb on Highway 24. They currently have three lots that front on Highway 24; they want to try to eliminate the curb cuts, and bring them into access off Gale's Creek Road. The main reason for the rezoning request, it's going from one single family district to another single-family district, but in the R-20 district, there is a 100-foot lot width. In the R-15, it's an 80-foot lot width and some of the lots are at 80 feet and all

they want to do is reconfigure; they do not want to increase density. They also have some smaller lots along the waterfront; they want to reconfigure those and make them a little bit larger. They have worked with the Coastal Federation on the waterfront issues. They're trying to work with everybody; they are working with the property owners along the Bogue Sound shoreline and they've reached an agreement as far as selling a portion of them.

Commissioner Wheatly asked if there were any people in the community in opposition. Ms. Staab stated there have been some comments received prior to the Planning Board meeting, but to her knowledge, there have been no comments between the Planning Board meeting and the Commissioners' meeting. There has been a lot of communication between the property owners and the neighbors.

Commissioner Mansfield mentioned Ms. Staab was previously the Planning Director for Morehead City for years so she's familiar with development planning and all the things that go on, but in light of today's regulations on people trying to make those lots sellable to people, as the environmental restrictions get stricter, it's harder to have those larger lot sizes to meet all of those guidelines and pay for all the things they want you to do; you need more lots to do it. Ms. Staab stated that density does help the bottom line; you're right, we have a lot of environmental issues. We have wetlands, flood zones, CAMA restrictions, and it does create problems. Commissioner Mansfield stated they were seeing this throughout the County; this isn't the first request they've had to go from R-20 to R-15 – we'd all like to have five-acre lots, but in today's world of economics, it gets harder and harder to be able to develop those sites and have affordable housing for people in the County. Right now, we do not have enough affordable housing. Ms. Staab stated that from a service delivery standpoint, if you can cluster the houses and have some open space, that works to create more affordability.

Motion: Commissioner Farrington made a motion to go out of public hearing; seconded by Commissioner Comer. **Motion carried unanimously.**

Motion: Commissioner Comer made a motion to approve the request to rezone twenty-five properties totaling 13.63 acres along Gales Shore Circle in Newport, NC from R-20 to R-15; seconded by Commissioner Farrington. **Motion carried unanimously.**

Motion: Commissioner Mansfield made a motion to approve the Statement of Plan Consistency; seconded by Commissioner Comer. **Motion carried unanimously.**

IX. PUBLIC HEARING: PROPOSED MAJOR REWRITE OF THE CARTERET COUNTY FLOOD DAMAGE PREVENTION & PROTECTION ORDINANCE

(REMAINDER INTENTIONALLY LEFT BLANK)

PLANNING AND DEVELOPMENT

Eugene Foxworth
Director



Beaufort Office Phone 252-728-8545
Western Office Phone 252-222-5833

MEMORANDUM

DATE: April 29, 2020
TO: Carteret County Board of Commissioners
CC: Tommy Burns, County Manager
FROM: Eugene Foxworth, Assistant County Manager & Planning Director
RE: Proposed Major Rewrite of the Carteret County Flood Damage Prevention and Protection Ordinance

Please see the attached proposed major rewrite of the Carteret County Flood Damage Prevention and Protection Ordinance.

On December 19, 2019, the Federal Emergency Management Agency released a Letter of Final Determination (LFD) for Unincorporated Carteret County. Specifically, this LFD mandates that the preliminary Flood Insurance Rate Maps for a portion of Unincorporated Carteret County shall become effective for flood insurance purposes on June 19, 2020.

The County must have a flood ordinance that meets the minimum National Flood Insurance Program (NFIP) floodplain management requirements as defined in Title 44 of the Code of Federal Regulations Section 60.3. This is necessary in order to remain in good standing with the NFIP to continue to offer federal flood insurance to our citizens, and to be eligible for federal or state disaster assistance to permanently repair structures in the special flood hazard area that have been damaged due to flooding.

This rewrite is required to adopt the new flood hazard data, to adopt the new Flood Insurance Study dated 6/19/20, and to ensure that the County's Flood Damage Prevention & Protection Ordinance meets or exceeds the minimum NFIP floodplain management requirements of 44 CFR 60.3.

This rewrite also reflects changes made to the 2018 NC Residential Building Code that shall be incorporated into the County's amended Flood Damage Prevention and Protection Ordinance.

Pending approval from the Carteret County Board of Commissioners, this amended ordinance shall become effective June 19, 2020.

The Planning Commission heard this item at their April 13, 2020 meeting. The vote was unanimous to recommend approval of this ordinance rewrite. I am happy to answer any questions you may have.

Due to the size of this document, it is being incorporated into these minutes by reference. A full copy will be retained in the County Manager's Office

Board of Commissioners
Bill Smith, Chair
Robin Comer, Vice-Chair
Bob Cavanaugh
Jimmy Farrington
Mark Mansfield
Jonathan Robinson
Ed Wheatty



County Manager
Tommy R. Burns
Clerk to the Board
Rachel B. Hammer

**RESOLUTION
BY THE
CARTERET COUNTY BOARD OF COMMISSIONERS**

WHEREAS, the Board of Commissioners adopted the Carteret County Flood Damage Prevention and Protection Ordinance on May 15, 1980; and

WHEREAS, the Board of County Commissioners on its own motion or by petition may amend, supplement, change or repeal the Carteret County Flood Damage Prevention and Protection Ordinance; and

WHEREAS, Carteret County is required to have a flood damage prevention ordinance that meets or exceeds the floodplain management requirements as defined in Title 44 of the Code of Federal Regulations Section 60.3 in order to remain in good standing with the National Flood Insurance Program; and

WHEREAS, all provisions of the Carteret County Flood Damage Prevention and Protection Ordinance enacted on May 15, 1980, as amended which are not reenacted herein this major rewrite are repealed effective June 19, 2020; and

WHEREAS, this major rewrite of the Carteret County Flood Damage Prevention and Protection Ordinance shall become effective on June 19, 2020.

NOW, THEREFORE, be it hereby resolved that the Carteret County Board of Commissioners based upon the affirmative recommendation of the Carteret County Planning Commission, adopt this major rewrite to the Carteret County Flood Damage Prevention and Protection Ordinance

ADOPTED, this the 18th day of May, 2020.

Bill Smith, Chairman
Carteret County Board of Commissioners

ATTEST:

Rachel Hammer
Clerk to the Board

PLANNING AND DEVELOPMENT

Eugene Foxworth
Director



Beaufort Office
Phone: 252-728-8545
Fax: 252-728-6643

PUBLIC NOTICE

Pursuant to 153A of the North Carolina General Statutes the Carteret County Board of Commissioners will hold a public hearing on May 18, 2020 at 6:00 p.m. in the Board of Commissioners' Meeting Room (Courthouse Square, Administration Building, Beaufort, NC) to discuss a proposed major rewrite to the Carteret County Flood Damage Prevention & Protection Ordinance. Specifically, this major rewrite ensures the new ordinance will meet the minimum floodplain management requirements as defined in Title 44 of the Code of Federal Regulations Section 60.3. This is in anticipation of the release of new Flood Insurance Rate Maps for portions of Unincorporated Carteret County that shall become effective June 19, 2020 pursuant to FEMA's Letter of Final Determination dated December 19, 2019. A flood damage prevention ordinance that meets or exceeds the requirements of 44 CFR 60.3 is required in order to remain in good standing with the National Flood Insurance Program.

A copy of the proposed request is available for public inspection in the Carteret County Planning and Development Department, 402 Broad Street, Beaufort, NC.

Eugene Foxworth
Planning Director

Advertise: Carteret County News-Times
Wednesday May 6, 2020
Wednesday May 13, 2020

Mr. Foxworth shared that they were in a position to adopt and amend a new flood prevention ordinance; there are no additional restrictions. The biggest part of this is incorporating the 2018 Residential Building Code – this keeps us in good standing with the National Flood Insurance Program.

Motion: Commissioner Cavanaugh made a motion to go into public hearing; seconded by Commissioner Farrington. **Motion carried unanimously.**

No one wished to speak during the public hearing.

Motion: Commissioner Comer made a motion to go out of public hearing; seconded by Commissioner Cavanaugh. **Motion carried unanimously.**

Motion: Commissioner Comer made a motion to adopt the amended and updated Carteret County Flood Damage Prevention and Protection Ordinance; seconded by Commissioner Farrington. **Motion carried unanimously.**

X. PRESENTATION IN SUPPORT OF A SCHOOL BOND REFERENDUM

- ADOPT A COUNTY RESOLUTION DIRECTING PUBLICATION OF NOTICE OF INTENT TO APPLY TO THE LOCAL GOVERNMENT COMMISSION ("LGC")
- ADOPT A COUNTY RESOLUTION AUTHORIZING THE FINANCE OFFICER TO APPLY TO THE LGC AND MAKING CERTAIN FINDINGS OF FACT

Mr. Richie Paylor, Interim School Superintendent, thanked Commissioners for the opportunity to speak and shared that he will be talking about a possible School Bond Referendum. For the past several years, School administrators in conjunction with School Board members, community members, and the Sheriff's Department, put together a list for a possible school bond. Mr. Paylor shared that many of the issues deal with

safety and security; some deal with expansion, updating of facilities, and also for future planning. Mr. Paylor reviewed the list of items as shown below:

**CARTERET COUNTY BOARD OF EDUCATION
RESOLUTION REQUESTING THE COUNTY BOARD OF
COMMISSIONERS TO FUND THE SCHOOL SYSTEM'S CAPITAL NEEDS**

WHEREAS, the Carteret County Board of Education (the "Board of Education") has identified essential capital needs in schools across the county; and

WHEREAS, these identified needs focus on safety, expansion and efficiency; and

WHEREAS, the Board of Education has worked closely with law enforcement, school administrators and maintenance leaders to identify the top priority needs of our school system; and

WHEREAS, these needs have been discussed with the Carteret County Board of Commissioners; and

WHEREAS, it is the belief of the Board of Education that these needs represent a reasonable and conservative approach to meeting the education and instructional facility needs of the public school system; and

WHEREAS, to fund those capital needs, the Board of Education desires the Carteret County Board of Commissioners seek voter approval for general obligation bonds at the November 2020 general election;

NOW BE IT RESOLVED, as follows:

(1) The Board of Education formally requests that the Carteret County Board of Commissioners place a referendum on the ballot in November 2020 for the authorization of the issuance of general obligation school bonds in the amount of \$41,885,000 for the purpose of providing funds for the capital costs of improving, renovating, replacing and equipping school facilities, including without limitation school buildings, safety and security measures, maintenance/transportation facilities, athletic and physical education buildings and facilities, and acquiring land for future school needs, and other necessary rights-in-land for the Carteret County school system, and authorizing the levy of taxes in an amount sufficient to pay the principal and interest on said bonds.

PPAB 5585100v3

(2) The Secretary of the Carteret County Board of Education is hereby directed to transmit a copy of this resolution to the Carteret County Board of Commissioners.

Adopted on May 5, 2020, by a vote of: ayes: 7, nays: 0.

CARTERET COUNTY BOARD OF EDUCATION

By: John M. Lea
Chairman

Attest: Richard Paylor
Secretary

**Carteret County Public School System
Proposed Bond Referendum Projects and Estimated Costs**

Atlantic Elementary School – \$45,000

- Replace interior classroom doors with new code compliant doors
(\$45,000)

Beaufort Middle School – \$755,000

- Enclose existing walkway from main building to 8th grade building with masonry and glass
(\$150,000)
- Replace ceilings in main building and renovate HVAC system and update lighting
(\$560,000)
- Construct covered walkway to car drop off/pick up area
(\$45,000)

Bogue Sound Elementary School – \$790,000

- Renovate HVAC system from 2 pipe to 4 pipe to improve dehumidification and efficiency
(\$675,000)
- Construct covered walkway from school to Croatan High School
(\$115,000)

Broad Creek Middle School – \$4,225,000

- Construct 14-classroom addition
(\$3,800,000)
- Remove curved walls in cafeteria to allow for more seating and improve security
(\$80,000)
- Construct covered walkway to bus parking lot
(\$30,000)
- Construct new entry/exit driveway
(\$175,000)
- Resurface track
(\$140,000)

Carteret Pre-School Center - \$300,000

- Replace old unusable house portion of facility with activity building
(\$300,000)

Croatan High School – \$8,825,000

- Construct 16-classroom addition
(\$4,500,000)
- Construct free-standing gym for school/community use with bleachers on one side, dressing area, restrooms, storage, office space; shelter ready - generator, showers and serving line
(\$3,050,000)
- Construct six new tennis courts
(\$340,000)

- Convert HVAC system from 2 pipe to 4 pipe to improve dehumidification and efficiency (\$860,000)
 - Replace football field press box (\$75,000)
- Down East Middle School / Smyrna Elementary School - \$699,000**
- Enclose existing walkways from main building to elementary building and from elementary building to cafeteria (\$450,000)
 - Install new exhaust hood and renovate ceiling in kitchen (\$154,000)
 - Construct covered walkway to car drop off/pick up area (\$45,000)
 - Construct covered walkway to bus drop off/pick up area (\$50,000)
- East Carteret High School - \$5,640,000**
- Upgrade/improve/modernize athletic facilities:
relocate fields on campus
construct six new tennis courts
rearrange and/or relocate band practice field (\$1,300,000)
 - Enclose existing walkways between two main buildings (\$250,000)
 - Construct auditorium addition with dressing rooms, prop storage, work space areas (\$360,000)
 - Construct free-standing gym for school/community use with bleachers on one side, dressing area, restrooms, storage, office space; shelter ready - generator, showers and serving line (\$3,550,000)
 - Resurface track (\$140,000)
 - Pave activity bus/auxiliary parking lot (\$40,000)
- Harkers Island Elementary School - \$106,000**
- Construct front entry canopy and walkways (\$31,000)
 - Enclose existing walkway from main building to gym (\$29,000)
 - Replace interior classroom doors with new code compliant doors (\$21,000)
 - Construct covered walkway to bus lot (\$25,000)
- Maintenance/Transportation Building - \$720,000**
- Renovate HVAC system for efficiency (\$420,000)
 - Construct storage building for equipment (\$300,000)
- Morehead City Elementary School - \$690,000**
- Install security fence on north side of campus made of masonry and fencing (\$53,000)
 - Construct masonry entry corridor for outside classrooms (\$175,000)
 - Renovate main entry into office (\$160,000)
 - Install new exhaust hood and renovate ceiling in kitchen (\$94,000)
 - Pave faculty parking lot (\$73,000)
 - Construct covered walkway to bus parking lot (\$135,000)
- Morehead City Middle School - \$1,330,000**
- Renovate HVAC system from 2 pipe to 4 pipe to improve dehumidification and efficiency (\$975,000)
 - Enclose walkway from main building to cafeteria/classroom building with masonry and fencing (\$310,000)
 - Construct covered walkway to car drop off/pick up area (\$45,000)
- Morehead City Primary School - \$45,000**
- Pave employee parking lot and improve bus parking lot (\$45,000)
- Newport Elementary School - \$443,000**
- Replace roof on cafeteria (\$100,000)
 - Construct covered walkway to the left of main entrance (\$71,000)
 - Renovate ceilings and exterior walls in kindergarten building (\$68,000)
 - Construct enclosed hallway from main building to kindergarten building with access to bus parking (\$104,000)
 - Construct enclosed hallway from kindergarten building to cafeteria (\$100,000)

Newport Middle School - \$55,000

- Construct covered walkway to bus drop off/pick up area
- (\$55,000)

West Carteret High School - \$10,245,000

- Expand existing locker rooms
(\$1,500,000)
- Construct new band room
(\$950,000)
- Replace interior doors with new code compliant doors and hardware
(\$145,000)
- Construct free-standing gym for school/community use with bleachers on one side, dressing area, restrooms, storage, office space; shelter ready - generator, showers and serving line
(\$3,050,000)
- Replace chilled water piping in HVAC system, and heat and air condition corridors
(\$560,000)
- Construct dining room addition with restrooms
(\$505,000)
- Install new exhaust hood and renovate ceiling/ventilation in kitchen
(\$75,000)
- Convert six existing science labs into regular classrooms
(\$405,000)
- Construct six-classroom addition with two complete science labs and restrooms, and connect to main building
(\$1,700,000)
- Upgrade/improve/modernize athletic facilities:
update three tennis courts and construct three new tennis courts
renovate band field; relocate girls' softball field; renovate practice fields
(\$665,000)
- Renovate/update auditorium
(\$250,000)
- Construct a new bus parking lot behind school
(\$300,000)
- Resurface track
(\$140,000)

White Oak Elementary School - \$2,255,000

- Renovate main entrance and office area for safety
(\$130,000)
- Replace existing gym with multi-purpose gymnasium including restrooms, storage areas, stage and bleachers; connected to existing corridor
(\$2,000,000)
- Renovate restrooms in two older classroom halls
(\$125,000)

Land Acquisition (\$2,500,000)

- Purchase land for a new elementary school in the western part of the county
(\$2,500,000)

Safety and Security At All Sites - \$1,267,000

- Installation of security doors and access controls
(\$765,000)
- Installation of new intercom systems to voice over IP for safety
(\$502,000)

Bond Issuance Cost - \$350,000

Bond Construction Management Cost - \$600,000

Total - \$41,885,000

CARTERET COUNTY FINANCE

Denise H. Meshaw, CPA
Assistant County Manager
Finance Department



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To: Board of Commissioners
From: Dee Meshaw, Assistant County Manager
Date: May 18, 2020
Subject: School Bond Referendum Resolutions

On May 6, 2020, the Carteret County Board of Education adopted a resolution requesting the Board of Commissioners have a School Bond Referendum in November 2020. The Board of Education has provided a list of capital improvements. In order to proceed with a November referendum, the Board of Commissioners must adopt two resolutions. The first resolution directs the Clerk to the Board to have the "Notice of Intention to Apply to the Local Government Commission for Approval of Bonds" published in a newspaper. The second resolution directs the LGC application to be filed, approves Parker Poe Adams & Bernstein LLP as bond counsel, and makes certain findings of fact for the referendum. Approval of the resolutions is recommended if the Board of Commissioners proceeds with a November referendum.

STATE OF NORTH CAROLINA)
)
COUNTY OF CARTERET) ss:

I, *Rachel Hammer*, Clerk to the Board of Commissioners of the County of Carteret, North Carolina DO HEREBY CERTIFY that the following is a true and exact copy of a resolution entitled "RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF CARTERET, NORTH CAROLINA AUTHORIZING THE APPLICATION TO THE LOCAL GOVERNMENT COMMISSION FOR APPROVAL OF THE COUNTY'S PROPOSED GENERAL OBLIGATION BOND FINANCING AND TO SUBMIT SUCH APPLICATION TO THE LOCAL GOVERNMENT COMMISSION AND MAKING CERTAIN STATEMENTS OF FACT CONCERNING PROPOSED BOND ISSUE" adopted by the Board of Commissioners of the County of Carteret, North Carolina, at a meeting held on the 18th day of May, 2020.

WITNESS my hand and the corporate seal of the County of Carteret, North Carolina, this the 18th day of May, 2020.

Rachel Hammer
Clerk to the Board of Commissioners
County of Carteret, North Carolina

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF CARTERET, NORTH CAROLINA AUTHORIZING THE APPLICATION TO THE LOCAL GOVERNMENT COMMISSION FOR APPROVAL OF THE COUNTY'S PROPOSED GENERAL OBLIGATION BOND FINANCING AND TO SUBMIT SUCH APPLICATION TO THE LOCAL GOVERNMENT COMMISSION AND MAKING CERTAIN STATEMENTS OF FACT CONCERNING PROPOSED BOND ISSUE

WHEREAS, the Board of Commissioners (the "*Board of Commissioners*") of the County of Carteret, North Carolina (the "*County*") is considering the issuance of bonds of the County which shall be for the following purpose and in the following maximum amount:

\$41,885,000 of bonds to pay the capital costs of improving, renovating, replacing and equipping school facilities, including without limitation school buildings, safety and security measures, maintenance/transportation facilities, athletic and physical education buildings and facilities, and acquiring land for future school needs and other necessary rights-in-land for the Carteret County school system (collectively, the "*2020 Projects*").

WHEREAS, it is necessary, as a condition to the consideration and adoption of the Bond Order, to submit an Application to the Local Government Commission for Approval of the Bonds, all in the manner required by The Local Government Bond Act.

WHEREAS, certain findings of fact by the Board of Commissioners must be presented to enable the Local Government Commission of the State of North Carolina to make certain determinations as set forth in Section 159-52 the North Carolina General Statutes, as amended.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners, meeting in open session on the 18th day of May, 2020, as follows:

1. The Board of Commissioners has made the following factual findings:
 - A. *Facts Regarding Necessity of Proposed Financing.* The proposed bonds are necessary and expedient to pay the capital costs of the 2020 Projects as requested by the Carteret County Board of Education.
 - B. *Facts Supporting the Amount of Bonds Proposed.* The sum estimated for these bonds is adequate and not excessive for the proposed purpose. Estimates for the proposed 2020 Projects to be financed with such bonds have been carefully analyzed and determined by persons knowledgeable about the proposed 2020 Projects.
 - C. *Past Debt Management Procedures and Policies.* The County's debt management procedures and policies are good and have been carried out in compliance with law. The County employs a finance director to oversee compliance with applicable laws relating to debt management. The Board of Commissioners requires annual audits of County finances. In connection with these audits, compliance with laws is reviewed. The County is not in default in any of its debt service obligations. The County Attorney reviews all debt-related documents for compliance with laws.
 - D. *Past Budgetary and Fiscal Management Policies.* The County's budgetary and fiscal management policies have been carried out in compliance with laws. Annual budgets are

closely reviewed by the Board of Commissioners before final approval of budget ordinances. Budget amendments changing a function total or between functions are presented to the Board of Commissioners at regular Board of Commissioners meetings. The finance director presents financial information to the Board of Commissioners which shows budget to actual comparisons annually and otherwise as the County Manager deems necessary or as a member of the Board of Commissioners may request.

E. **Increase in Taxes; Retirement of Debt.** The increase in taxes, if any, necessary to service the proposed debt will not be excessive. The schedule for issuance anticipates issuing all of the bonds in one or more series during the seven years following the adoption of the bond order.

F. **Marketing of Bonds.** The proposed bonds can be marketed at reasonable rates of interest.

2. The Assistant County Manager/Finance Director is hereby directed to file with the Local Government Commission an application for its approval of the general obligation bonds hereinbefore described, on a form prescribed by said Commission, and (1) to request in such application that said Commission approve the County's use of Parker Poe Adams & Bernstein LLP, as bond counsel for the County and (2) to state in such application such facts and to attach thereto such exhibits in regard to such general obligation bonds and to the County and its financial condition, as may be required by said Commission.

BE IT FURTHER RESOLVED that this Resolution shall become effective on the date of its adoption.

ADOPTED this 18th day of May, 2020.

Bill Smith, Chairman

Rachel Hammer
Clerk to Commissioners

PPAB 5594797v2

STATE OF NORTH CAROLINA)
) ss:
COUNTY OF CARTERET)

I, *Rachel Hammer*, Clerk to the Board of Commissioners of the County of Carteret, North Carolina **DO HEREBY CERTIFY** that the following is a true and exact copy of a resolution entitled **"RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF CARTERET, NORTH CAROLINA DIRECTING THE PUBLICATION OF NOTICE OF INTENTION TO APPLY TO THE LOCAL GOVERNMENT COMMISSION FOR APPROVAL OF BONDS"** adopted by the Board of Commissioners of the County of Carteret, North Carolina, at a meeting held on the 18th day of May, 2020.

WITNESS my hand and the corporate seal of the County of Carteret, North Carolina, this the 18th day of May, 2020.

Rachel Hammer
Clerk to the Board of Commissioners
County of Carteret, North Carolina

PPAB 5594797v2

**RESOLUTION OF THE BOARD OF COMMISSIONERS
OF THE COUNTY OF CARTERET, NORTH CAROLINA
DIRECTING THE PUBLICATION OF NOTICE OF INTENTION
TO APPLY TO THE LOCAL GOVERNMENT
COMMISSION FOR APPROVAL OF BONDS**

WHEREAS, the Board of Commissioners (the "*Board of Commissioners*") of the County of Carteret, North Carolina (the "*County*") is considering the issuance of general obligation bonds of the County which shall be for the following purpose and in the following maximum amount:

\$41,885,000 of bonds to pay the capital costs of improving, renovating, replacing and equipping school facilities, including without limitation school buildings, safety and security measures, maintenance/transportation facilities, athletic and physical education buildings and facilities, and acquiring land for future school needs and other necessary rights-in-land for the Carteret County school system.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners that the Clerk to the Board of Commissioners is hereby directed to cause a copy of the "NOTICE OF INTENTION TO APPLY TO THE LOCAL GOVERNMENT COMMISSION FOR APPROVAL OF BONDS" to be published in a newspaper of general circulation in the County on or about May 20, 2020.

BE IT FURTHER RESOLVED that this Resolution shall become effective on the date of its adoption.

ADOPTED this 18th day of May, 2020.

Bill Smith, Chairman

Rachel Hammer
Clerk to Commissioners

**NOTICE OF INTENTION TO APPLY TO THE
LOCAL GOVERNMENT COMMISSION FOR APPROVAL OF BONDS**

NOTICE IS HEREBY GIVEN of intention of the undersigned to file an application with the Local Government Commission, Raleigh, North Carolina for its approval of the issuance of general obligation bonds of the County of Carteret, North Carolina which shall be for the following purpose and in the following maximum amount:

\$41,885,000 of bonds to pay the capital costs of improving, renovating, replacing and equipping school facilities, including without limitation school buildings, safety and security measures, maintenance/transportation facilities, athletic and physical education buildings and facilities, and acquiring land for future school needs and other necessary rights-in-land for the Carteret County school system.

Any citizen or taxpayer of the County of Carteret, North Carolina objecting to the issuance of said bonds in whole or in part, within seven (7) days from the date of publication of this notice, may file with the Local Government Commission, 3200 Atlantic Avenue, Longleaf Building, Raleigh, NC 27604, Attention: Secretary, and with the undersigned a written statement setting forth each objection to the proposed bond issue and such statement shall contain the name and address of the person filing it.

**BOARD OF COMMISSIONERS OF THE COUNTY
OF CARTERET, NORTH CAROLINA**

/s/ Rachel Hammer
Rachel Hammer
Clerk to the Board of Commissioners
County of Carteret, North Carolina

PPAB 5594797v2

Mr. Paylor responded to questions from Commissioners.

Commissioner Cavanaugh inquired about Bogue Sound Elementary School and constructing a covered walkway from the school to Croatan High School. Mr. Paylor stated there were a couple of reasons for that request – there are high school students that serve as tutors in the elementary school during the day. He stated that right now the bus parking lot is between those two schools and on rainy days, the kids would be able to walk down the covered walkway until they are vertical to their bus instead of being exposed the whole way. Commissioner Cavanaugh commented it was dual purpose. Commissioner Cavanaugh asked about the 16 additional classrooms requested at Croatan High – what's going to happen to the mobile units that they've been renting; are they still going to be used? Mr. Paylor shared that those have a short life expectancy anyway and he thought they have one more year on the lease for those; we would use them until they were not usable anymore. Mr. Paylor stated they were new enough; they could be moved to another school and re-purposed. Commissioner Wheatly asked about the life expectancy on the mobile units – Mr. Paylor guessed about 15 years. Commissioner Comer confirmed with Mr. Paylor that the lease states that they would own them at the end of the lease period.

Commissioner Mansfield asked Mr. Paylor to never let them build another school with a two-pipe system. Mr. Paylor stated that would be a wise decision and shared that he believed that decision was initially made to save money, and they have paid for it ever since. Commissioner Comer asked Commissioner Mansfield to explain a bit for the public about a two-pipe system versus a four-pipe system. Commissioner Mansfield stated they had numerous mold and moisture issues which you can't control with the two-pipe system. Mr. Paylor shared that in a two-pipe system, you have one supply line and one return line; you have one chill water running. The four-pipe system has two pipes running simultaneously so you can run dehumidification; you can run chill water and heated at the same time; you can cool the air and take the humidity out of the air at the same time. It provides better control with regards to moisture control, and it also has more effective temperature restrictions as well.

Commissioner Comer stated that he was aware White Oak Elementary was overcrowded, and with a lot of things going on military-wise, you're looking at the possibility of a new school sometime down the road and that is the reason that you are looking to maybe purchase some land and be prepared. In the meantime, bringing up what is there, one of the things you had in the document was a gymnasium; that is considerably less money than the other gymnasiums and asked if that was due to the size. Mr. Paylor confirmed. Commissioner Comer inquired about designing that gym to be shelter-ready. Mr. Paylor stated that in the initial planning, they had not planned for that, but they could make that happen. Commissioner Comer stated that the reason that he asked, everyone knows we have been through some pretty tough weather events in the last couple of years and one of the things we got a lot of grief over, and it was an aggravation for the County was, we didn't have anything shelter-ready. The Newport School was the closest thing and you had people that were displaced that needed a place to stay, but also the people that came in to help feed, rebuild, and clean up, they needed a place when they came in and there was nowhere to be had. Commissioner Comer stated he really liked the idea of taking these gyms and making them shelter-ready. From what he understands, it's only a \$200,000 ticket item to upgrade these gyms to have a generator and shower availability, and not a kitchen, but a place to come in and prepare the food on site – I would suggest and recommend that if we're going to put a gymnasium in at White Oak Elementary School, for that to be shelter-ready as well. We've literally got nowhere on the west end of the County to go. Croatan is closer, but if you have the right event, these things would definitely be used so I would recommend that you make that gym shelter-ready during the build.

Commissioner Cavanaugh asked if that would give them a total of four shelter-ready gymnasiums. Mr. Paylor confirmed. Commissioner Cavanaugh asked if we had the staffing for that. Commissioner Mansfield stated that they would not necessarily be used as a full shelter like Newport Middle, maybe as a staging area or a place to sleep for outside contractors or church volunteers. Some of these guys were sleeping in tents during Hurricane Florence. We had a lot of volunteers come to the area and they had nowhere to stay. Commissioner Comer added that a lot of it might be self-sufficient; you may need some kind of monitor over there and added at the same time, when there's not a weather event, it's a functional space and serves other purposes. Commissioner Comer

stated he thought making the gymnasiums into shelter space is a great public service, hopefully we will not need them.

Chairman Smith added that you could also start school back without having to kick out those that have been sheltered in the school. Mr. Paylor replied that since they are free-standing buildings, it makes it a lot easier for Parks & Recreation to also use. Theoretically, post-storm, you could have folks that were housed in the free-standing shelter and school could be going on in other parts of campus.

Commissioner Wheatly asked where on the East Carteret campus they were planning on building a free-standing gym. Mr. Paylor said it had been preliminarily discussed to go between the back of the building and the football field and stated they would need to get an engineer and architect out there to look at those projects.

Commissioner Farrington stated his main concern was White Oak Elementary and making sure that we are making extra effort to find their next property to do something on that end. That's a big concern and that's where there's been a lot of growth and we should keep that in mind. Commissioner Farrington stated that he is glad there is money set aside to do that; it will take time and we need to do it right.

Commissioner Comer asked Mr. Paylor exactly what he was asking from Commissioners tonight. Mr. Paylor replied that he is asking for them to consider adopting a Resolution to allow the voters to vote on this in November. Commissioner Mansfield asked if they would need to change the total to reflect the White Oak gymnasium being shelter-ready. Commissioner Comer thought that if you rounded it up to a \$42 million bond referendum, they would have enough money to do that; they are comfortable with that figure.

Commissioner Cavanaugh stated that before they voted on this, he wanted to nail down some issues on free-standing gyms – they are separate and apart from the main school building? Mr. Paylor confirmed. How do people get in and out of there? What kind of access control do you have to these gymnasiums? Are there going to be covered walkways connecting the schools to the gyms or from the gyms to the parking lot? Mr. Paylor stated that with all three schools, all the gyms would be within very close walking distance of their parking lots.

Commissioner Mansfield stated these auxiliary gyms would be used for PE classes, in conjunction with the reciprocal agreement with the County for Parks & Recreation, for bringing tournaments here, and for economic development to bring people down to play tournaments in the County where you have additional gym space. They would be used as a practice facility; right now, the gyms are overrun. They are shared between bands, Color Guard teams, the drama department. You also have multiple sports that are playing in any given season – if it rains, they're all wanting to get into the gym and there's not enough space. If you go to Pitt County or to some of the other high schools, all their schools have auxiliary gyms. That's done on an everyday basis; we're just late to the party. There was discussion regarding gymnasium functionality. Commissioner Cavanaugh asked about how the covered walkways hold up during hurricanes. Mr. Paylor

shared that the new covered walkways hold up well, new being within the past 15 years. He stated that they are all rated at 115 MPH winds; the one at Beaufort Elementary School for example, from the past two hurricanes, had no damage.

Commissioner Wheatly shared that he had asked that same question at one of their smaller meetings and the way it was explained to him, was that the cheaper ones that were \$100/foot did not last; the ones that were just done were about \$400/foot, but received no damage. Mr. Paylor said for instance at Down East Elementary or Smyrna Elementary, every time we have a strong wind blow, we're replacing the ceiling in it. The ones that are done right at Newport Elementary and Beaufort Elementary, they hold up well. Commissioner Mansfield addressed Commissioner Cavanaugh: You are correct, it's just like the canopies at gas stations. They all survive hurricanes when they're first built too, as they get aged, during hurricanes, they do come down. Mr. Paylor confirmed they are flat top walkways.

Motion: Commissioner Comer made a motion to approve the \$42 million-dollar bond referendum to fund capital needs in the November 2020 election and approval of the Resolution authorizing the application to the Local Government Commission ("LGC") and approval of the Resolution directing the publication of the intent to apply; seconded by Commissioner Farrington. **Motion carried unanimously.**

Motion: Commissioner Comer made a motion for the approval of the Finance Director to authorize the application to the Local Government Commission "LGC"; seconded by Commissioner Mansfield. **Motion carried unanimously.**

XI. PRESENTATION HIGHLIGHTING THE COMPLETED MERGER/ REGIONALIZATION FEASIBILITY STUDY FOR THE WATER SYSTEM MERGER WITH BEAUFORT & APPROVAL OF CORRESPONDING RESOLUTION

Mr. Danny Meadows from Draper Aden Associates, provided a presentation highlighting the completed merger/regionalization feasibility study. Mr. Meadows explained that these grants are made available to local governments to do studies on water and sewer systems where you can create a partnership. In this case, the Town of Beaufort agreed to participate in the study where two entities will look at a system and on the State side, hopefully, merge the systems thus eliminating a permit and hopefully bringing the entities together.

Mr. Meadows shared that the County has two water systems – one is the Laurel Road Water System and the other is the Merrimon System, and a total of 1,500 customers. There is about a little over \$12,000,000 of infrastructure in the water plants and the distribution system, etc. We have looked at it; the system is in very good condition. Your issue is that you only have 1,500 customers. You have waterlines that extend from Town limits on Highway 101 all the way to Craven County, into the Mill Creek area, Jarrett's Bay, Highway 70, all the way down to the high school and back to Laurel Road. You have the Merrimon System out in the Jonaquin's Creek area; you only have 25-30 customers. Your potential growth is very limited. You are providing a great service to the citizens that

need it, but as far as something you are going to make a lot of money on or even be able to break even in the foreseeable future, especially without the provision of sewer, you are very limited. When we looked at the system, we tried to weigh all the issues, but with \$12,000,000 of infrastructure, you also have a little over \$2,000,000 of debt. That debt will not be relieved if paid according to the terms of the agreement until the fiscal year 2051 or 2052; thirty years of payments that will decline drastically. In our findings, we put together a recommendation that the Town of Beaufort accept your system and that the County continue to work with the Town and the County retire the debt based upon the funds that you are collecting now in the special tax district for that area already. Mr. Meadows stated that if the Town will accept it, we recommend that the Town would get it from the standpoint that they have opportunity; they have a sewer force main that runs down 70 to the school; they have a sewer force main that runs to Jarrett Bay on Highway 101. The opportunity for growth for them is pretty reasonable and in that, they would lower the rates for the customers on the system. It would still be higher than the Town's in-Town rate, but if you save the customers now a little over \$100 a year, it would help offset some of the cost of the special tax. Mr. Meadows shared that they presented the recommendation to the Town and spoke with the Town Manager, the Town Engineer, and the Utilities Director. As all of us have gotten hit with the coronavirus, the other issues are most important and we have not had much contact since. Mr. Meadows confirmed that there is no requirement that anything be done with the study; it is plausible for the State to do that; it causes folks to sit down and think, look and continue to talk. In adopting the Resolution tonight, it does not require the Commissioners to act on the study. Mr. Meadows thanked County staff for their help in the study.

Mr. Meadows responded to questions from Commissioners.

Commissioner Wheatly followed up on a statement from Mr. Meadows regarding receiving a reimbursement; Commissioner Wheatly asked about the reimbursement amount. Mr. Meadows stated that this grant was of no cost to the County. Mr. Meadows stated that the whole grant was \$35,000; he didn't know how much was outstanding, and confirmed that his firm has been paid. Commissioner Wheatly asked if the community of people at Eastman's Creek – which system are they on? Mr. Meadows replied that they are on the County's water system; they're on the Town of Beaufort's sewer system and there's been some extravagant bills. Commissioner Wheatly stated, that was his point; their pricing is very high and asked if he had any recommendations on how that could be reduced. Mr. Meadows stated if the Town were to take over the water system, then they could charge in-Town rates because they are in the Town now. Commissioner Wheatly summarized what Mr. Meadows was saying: if the Town of Beaufort took it over, we could reduce their cost. Mr. Meadows confirmed, because right now, anything in that area as far as water is concerned, that is the County and unless you work out a special rate for them, it's County rates. Mr. Foxworth stated that they are Town customers; the County supplies the water, but they buy water from the Town. It's simply County water because we have a line there. Mr. Foxworth stated any reduction in rates would have to come from the Town of Beaufort. Commissioner Wheatly asked if the people in Eastman's Creek pay more than what the people in the Town of Beaufort pays; this was confirmed.

Commissioner Wheatly asked how do we get them at an even point, or can we? It was felt that would be a Town of Beaufort decision.

Commissioner Mansfield stated if they were to take the water system, if we gave it to them, it's going to increase utilization because the more people they can get on the system and charge for the water, and they only have one set of staff versus two sets of staff, they can charge less for the water and then they've got also their sewer lines. You can't involuntary annex anymore, but if somebody wanted to develop land and develop the growth, and bring more people into the Town city limits, they could have access to be able to do that, correct? Mr. Meadows confirmed and stated that it's just like Jarrett Bay Industrial Park, they're paying out of Town rates. Commissioner Mansfield asked why we would both not want to do that. Commissioner Wheatly asked also, why would we not?

County Manager Tommy Burns stated that there's also a lot of redundancy.

Mr. Meadows stated he did not think the Town is saying they will not. Mr. Meadows shared that he worked with the City of New Bern for many years, and stated that if he were in the place to make the decision, it would be a no-brainer. Commissioner Mansfield stated he didn't see anything wrong with that. Commissioner Wheatly asked what are the arguments against doing this? Mr. Meadows had not heard any arguments against. Commissioner Wheatly asked why we weren't doing it? Mr. Meadows replied it was another step in the process.

Commissioner Comer commented that Eastman's Creek is paying more money, \$55 for 5,000 gallons, he thought. The Town is \$58 for 5,000 gallons or \$59 for 5,000 gallons. Mr. Meadows shared that if the Town serves out there, it's double rates. Commissioner Comer asked if they were paying a sewer and a water fee. Commissioner Comer asked why was it double? Mr. Meadows stated that was the prerogative that the Town has – they're charged a non-resident price, but you have the right to serve the entire district. Commissioner Comer asked if we were charging them for the water they're using – questioned if they're putting their money on top of our money, response was yes.

Mr. Meadows hoped it was something that Mr. Burns could discuss with the Town; they are mulling it.

Commissioner Robinson asked about limited opportunity for any growth or expansion on the system that the County has versus the amount of opportunity that Beaufort has – can you explain that disparity? Mr. Meadows responded that in municipalities, sewer is money; it's gotten to where it's harder to get sewer perks and septic tanks. The Town already has a force main down Highway 101 all the way to Jarrett's Bay. The Town has a force main down from the Town limits down Highway 70 to the high school. There are water lines that run each way. There were a bunch of corn crops out there. Over the years, you've seen what happens to corn crops. They grow houses, especially if sewer is available and the Town has the sewer. When you have property that doesn't perk, or you can create more lots by cramming them together because you've got sewer, developers look at that very positively – they're out there to make money. If the Town had that system

and they get that amount of infrastructure in the ground for nothing and it's already there, it's a whole lot bigger opportunity for the Town to grow than it is for the County because no one's going to come to you unless they can't get a well to go there or they have bad water.

Commissioner Robinson commented that he looked through the study – he hears a lot of complaints from people from Beaufort about their water bills which he does not have anything to do with - but it said the County's water bill was only 7% less than that of Beaufort. Is that right – does not seem accurate? Mr. Meadows replied that the County's water bill for in-city rates for the Town is \$37/ per 5,000 gallons. Commissioner Robinson asked if it is greater than 7%. Mr. Meadows responded that it's probably 7% less than the double rate for what the Town would be. If the Town were to charge the folks in the subdivision – if they could charge them out of City rates – it would be \$58, yours is \$55. Mr. Meadows stated that what they recommended was if the Town was to accept the system, bring the Town bill to the County residents down to 44, that way, they'd save about \$9 a month, which turns into about a hundred dollars a year.

Commissioner Robinson asked if what they are doing tonight is just accepting the study. Mr. Meadows confirmed – it does not obligate you to discuss it any further.

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| <p>Board of Commissioners Bill Smith, Chair Robin V. Comer, Vice-Chair Bob Cavanaugh Jimmy Farrington Mark Mansfield Jonathan Robinson Ed Wheatly</p> |  | <p>County Manager Tommy R. Burns, II Clerk to the Board Rachel S. Hammer</p> |
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**RESOLUTION
ACCEPTANCE OF THE COMPLETED MERGER FEASIBILITY STUDY
FOR WATER AND SEWER UTILITIES**

WHEREAS, the North Carolina Water Infrastructure Division provides grants for Merger Feasibility Studies for water and sewer utilities within North Carolina, and

WHEREAS, Carteret County in partnership with the Town of Beaufort, applied for and accepted a Merger Feasibility Study Grant to explore the possible merger of the Carteret County Water System with the Town of Beaufort Water System, and

WHEREAS, Carteret County selected Draper Aden Associates as the consultant for this study, and

WHEREAS, Draper Aden Associates has completed the study and prepared a report as to the feasibility of a merger of the two systems.

NOW THEREFORE BE IT RESOLVED BY THE CARTERET COUNTY BOARD OF COMMISSIONERS:

That the report of the study of a possible merger of the water system owned by Carteret County with the Town of Beaufort water system be accepted, and

That by the acceptance of this study, the County recognizes there is no obligation on its part to act on all or any aspects of its findings, but,

That the County does agree to give the findings of this study due consideration and if found to be in the best interests of the citizens of Carteret County, to act upon such findings, as may be found to benefit the County and might be acceptable to the Town of Beaufort, so long as the provision of quality water service to the effected customers of said water system is not compromised.

ADOPTED this the 18th day of May 2020.

 Bill Smith, Chairman

ATTEST

 Rachel Hammer
 Clerk to Commissioners

Commissioner Mansfield made a final comment about the rates for the record. They may be paying less than the County, but we're also taxing for that water service too, so the

people in the County are paying more because they're paying the tax plus the usage. Even people who aren't hooked up to the water system in that district, are paying that water tax.

Motion: Commissioner Wheatly made a motion to approve the Resolution noting the acceptance of the completed merger feasibility study and agreement to consider the findings of the study; seconded by Commissioner Mansfield. **Motion carried unanimously.**

Due to the size of this document, it is being incorporated into these minutes by reference. A full copy will be retained in the County Manager's Office

XII. DISCUSSION IN SUPPORT OF LOCAL SALES TAX REFERENDUM

County Manager Tommy Burns stated that a few months back, we had a conversation about the quarter-cent sales tax initiative and similar to the Bond Referendum, we have a ballot deadline if the Commissioners would like to place a ballot question on there regarding the quarter-cent sales tax. That deadline is August 5th and the purpose for this item on the Agenda is to give the Commissioners an opportunity to discuss the quarter-cent sales tax further and some potential uses. We discussed waterways and school capital needs as a possible use of those additional sales taxes generated. A quarter-cent, based on our estimate, would generate \$3.6 million dollars annually if the Board chose to designate that any way they wanted to – this item was mainly for the Commissioners to discuss and ask us any questions or share concerns they may have.

Chairman Smith asked Assistant County Manager and Finance Director, Ms. Dee Meshaw, about the percentage that outsiders pay on that quarter-cent sales tax? Ms. Meshaw estimated that it would be about 50%. Chairman Smith repeated, so the second homeowners and visitors would pay approximately 50% of the sales tax. Mr. Burns shared that that was one of the discussions they had – the sales tax touches tourists and everybody coming down here.

Commissioner Comer stated he'd never heard an argument against a sales tax; it is a pretty fair tax because everybody pays it and puts their fair share in Carteret County because of the tourism flow and the second home residents. We're fortunate enough that probably somewhere between 50-60% actually comes from outside the County; folks inside the County aren't paying it. We've talked about this quarter-cent sales tax in times past and several years ago, that quarter-cent sales tax was raising \$2M to \$2.5M and that's grown substantially. At the time, we were trying to use that for waterways management. We've had a lot of waterway projects going on – we're spending money every year on waterways management and we still need to promote some of that money to waterways management. But with the school's ask on the bond referendum – we figured out that from that \$3.7M, he thinks you could take \$1M and save about \$11M of debt service. So, if we can get to where we can take a good portion of that quarter-cent sales tax, that will pay a right good share of the debt service on the school capital needs. Commissioner Comer shared that he would like to see it go on there in conjunction with

that, see a sharing there between the schools and waterways management. Waterways are vital and it's vital to the tax base here in this County so I think we definitely need to pay attention. Commissioner Comer stated that he would love to see something happen along the lines of maybe an even split and cap the waterways side – there's no need to grow that money up – maybe put a cap on the waterways side and when we cap out, the money can slide over and handle the debt service. If we could get the quarter-cent sales tax passed, by the time that Ms. Meshaw needs money to start paying bills, it would be I guess two to three years down the road by the time you get plans in place, something built, borrowed debt.

Ms. Meshaw commented that if the school bonds passed in November 2020, I think we would issue a first leg of that debt within eight to twelve months after that. Commissioner Comer stated that would be the minimum amount of getting everything started.

Commissioner Wheatly asked how much money they would have built up by then if we started the sales tax before they needed to start paying. Ms. Meshaw commented that she would have to go back and look at the Statutes; if the sales tax passes, the Department of Revenue only allows the collection to start every so often. She thinks the first collection where consumers would be paying tax would be April 2021.

Commissioner Comer stated that right now the County is funding waterways every year – I'd like to see maybe a \$5M cap in the waterways management program. With some of these major weather events, we've been in crisis with some of these inlets a time or two, and we've had to pull and scrape and get money to get them back open and safe. It should be a great priority to keep them open and safe when we can. It's a no-brainer to me when over 50% of it would come from funding from folks out of the County, and again if you remember on the waterways side, if we raise a dollar and 50% of that is paid in-County, we can take that dollar and multiply it through the State and turn that dollar into \$3 dollars which is a great benefit. I think it would be a prime use with this referendum coming up for funding for that, and other capital things. I suggest using it for school capital payments or capital expenditures that come along down the road too or however the Board sees fit to use it at the time.

Commissioner Mansfield commented that property taxes are paid by everyone in the County; I don't think we make that point enough. It's either a direct cost or an indirect cost. You say, well I don't own any property in this County; I don't pay County taxes. When you're paying your rent, it's an indirect cost and the owner is collecting and paying the taxes with your money. So most everybody, if you're living here, you're paying County taxes. It's just whether you pay it directly to the County or if you pay it directly to your landlord and your landlord pays it to the County. Maybe about 50% of those properties are owned by people that don't live here full-time. A lot of those residents that don't live here full-time actually rent their places out and within that rental fee, there's a sales tax and those people that come and use our services and put a stress on the municipalities as far as police departments, fire departments, and EMS are paying that. That one-quarter cent could cap on the dredging and we could pay for improvements we could make to our schools to keep our School System as one of the top in the State. From an

investment/number strategy, I think it's a good idea. The biggest problem we had in the past with the quarter cent sales tax was that we couldn't make a separate fund. With this, it'll have a specific purpose it'll be designated for.

Commissioner Farrington wanted to reiterate the fact that all of the things in that school bond and the reason why I voted for it was because the majority of it are needs – would say 90% are needs. With this sales tax, it can leverage us to be really smart as Commissioner Comer said, and leverage that money and have these matching funds come in and also on the other side, the typical spending that's done in the schools is being mandated by the Legislation and they're doing nothing but sending it down on us. We're not filling one pot with the other so we do need to be cautious of that, so it's a no-brainer. The lifeblood of Carteret County is going to be these inlets and access; the Commissioners have focused on that as a Board.

Commissioner Comer mentioned that the schools are a big part of our local economy. One of the Board members made the comment – our schools rank as well as any schools in the State. We're always in the top ten and there's not a lot of differential between number ten and number one. We already fund our schools – we are in the top ten percent in the State for funding for average daily membership (“ADM”). There are constant maintenance needs – flooring; we passed something tonight to do flooring – those things come along, at some point in time, it's sitting there for all these reoccurring costs that show up. We spend a lot of money in capital every year. I would like to see this quarter cent sales tax approved, and you split this money 50/50 with the waterways and the schools. I think initially by the time the schools get built up and you need that money for debt service and other things, you'll have a base fund. Commissioner Mansfield said to build it up to about \$5 million dollars; it will be there and stable. All that money then slides over to the schools; we'll have the opportunity as we spend some of this money down to keep that pool replenished. Like Commissioner Farrington said, it looks like a no-brainer – you've got to convince the public of that. It costs – schools cost – it costs to maintain the waterways in the County – how do you handle that; how do you pay for it in the best and most efficient way. I don't know how you can get more efficient than the sales tax.

Commissioner Wheatly said that in the initial talks, we talked about the school bond and we also talked about the sales tax. One of the reasons that really stuck with me on why we were going to do both – by doing the sales tax, that was going to give us a vehicle to pay on to the bond for the schools. I really don't know of a better idea or a better way of achieving that than paying on the bond with the additional quarter-cent sales tax. I agree – if we're going to pass this school bond, this quarter sales tax will certainly help. The voter will also know that they're voting for something that's going to help pay for that school bond. I think that's going to be important to the voter.

Commissioner Comer commented that Commissioner Wheatly used an important word – it's going to help – it will not fund it completely. It may still require some sort of tax increase, but some of that increase will be offset.

Commissioner Robinson stated that he had always been in favor and a proponent in favor of the quarter-cent sales tax. I want to be supportive of it, but we are not drafting the verbiage for the referendum tonight. This is just to notify that we're considering that. I don't mind the 50/50 split, but I'm not real certain about capping the waterways money at \$5 million dollars because currently, we've been able to leverage that against State funding – 3 to 1 match. We've got no reassurance that the State is going to keep providing that funding, so if you cap that at \$5M and you've got to do any dredge work, these projects are going to need to be done forever. So, if you can cap that at \$5 million dollars and then the State and Federal funding dries up, you're not going to be able get anything done for \$5M. Commissioner Comer stated that you can always change the cap down the road. Commissioner Robinson did not think they would have the flexibility to change that later, it would be a conversation later on. Commissioner Comer stated that the \$5M was an estimate; we need to study it a little more. Commissioner Robinson stated he was agreeable with a 50/50 split from the school board, but we're going to need to be careful about the verbiage, and careful about capping the money that comes to the County. If we want to give the latitude to the County to make that decision, but you've got to be careful when you draft these things. Commissioner Comer stated the County has some experts on projects and dredging and feels that we could get some good numbers.

Commissioner Mansfield had a couple of points of clarification, and a question for Mr. Paylor. Commissioners could make it where it was a variable cap rate depending on the funding from other sources. Mr. Burns clarified that the ballot question would just be for the quarter-cent sales tax. Commissioner Mansfield asked if the quarter-cent sales tax applied to groceries or medicine – Mr. Burns clarified that those would be exempt, as would automobiles. Commissioner Mansfield stated Commissioners have taken a stance as far as the seven Commissioners up here that teachers are the most important thing in the classroom – and if we had to defer maintenance as far as carpentry or painting, we prefer a professional, good teacher in the classroom versus funding the capital. We tried to put our money in the classroom.

Commissioner Mansfield stated he was looking through the referendum – if we do the bond referendum and do the walkways – not the covered ones, but enclosures – we will be hardened as far as the schools goes with entries. From a safety standpoint, this will help us reach our end goal – as far as protecting the students. Mr. Paylor confirmed and shared that those recommendations came from the Sheriff's Department.

Commissioner Comer asked Mr. Burns about a timeline and questioned whether a committee should be formed. Mr. Burns explained that Commissioners would need to adopt a Resolution asking that it be placed on the ballot. Commissioner Comer asked when; Mr. Burns replied that we need to let the Elections Office know no later than August 5th. Commissioner Comer stated that he would like to do that as soon as possible; the school board is going to be finalizing and promoting; we can give them their talking points when they're out promoting the referendum for construction and capital needs; maybe we can have something next month. Commissioner Robinson asked if they could still move ahead with their motion of intent. Mr. Burns stated they just needed to adopt the

Resolution and then that's forwarded to the local Board of Elections and then the State Board of Elections for the ballot question.

Motion: Commissioner Comer made a motion to direct staff to draft a Resolution to put a quarter-cent sales tax on the November ballot alongside the school's referendum for capital needs; seconded by Commissioner Robinson. **Motion carried unanimously.**

XIII. REVIEW OF DEPARTMENTAL STRATEGIC PLANS

County Manager Tommy Burns shared that there were some departmental strategic plans that were pushed back that need to be shared with Commissioners. We have five plans to present and we've asked each of the presenters to briefly go through their strategic plans for the next five years. The creation of the strategic plans provides a better outlook and perspective on how each department of the County grows instead of just coming in year to year and trying to address needs within a twelve-month budget. We've challenged them to think beyond that. Mr. Burns shared that the department heads have done a good job.

CIVIC CENTER

Ms. Tina Purifoy shared that the Civic Center is the largest event venue in the County; we host over two hundred events per year and appeal to clientele looking for flexibility and affordability. The Civic Center is a huge asset to the community and especially helpful to the non-profit organizations for their fundraising events such as the Boys and Girls Club, Domestic Violence, Take a Kid Fishing, among others. We also host many meetings for the County departments, the Community College and the School System. Ms. Purifoy shared that she would like to briefly touch on their strengths, such as size and affordability, seasoned staff with a great customer service reputation, and of course the location – the waterfront view is a premium. Ms. Purifoy discussed some of the challenges in marketing the facility from those outside the area due to the lack of adjacent hotels, inability to walk to restaurants and local entertainment venues; the location on campus sometimes limits our ability; the facility is aging. Goals include continuing to focus on attracting new customers. We are always looking for new avenues to promote the County as well as the Civic Center; we attend trade shows all over the State and work very closely with the Tourism Development Authority to attract groups and events to the area. The destination wedding business is big on the Crystal Coast; we participate in lots of trade shows and market to that segment of the population. Ms. Purifoy shared that with all of the new venues that have opened on the Crystal Coast over the past few years, she is very proud of the business that she has been able to retain. About 90% of the customers are repeat customers. Staffing levels are expected to be as they are over the next five years; if we were to bring someone on, it would be to hire someone to be responsible for direct sales 100% of their time. Ms. Purifoy shared that they will focus on needed lease improvements to improve the appearance and marketability of the Civic Center.

Commissioner Farrington asked about the Civic Center schedule – it stays pretty full? Ms. Purifoy confirmed that it had been, until the coronavirus.

Commissioner Comer asked what the capacity was for growth of events. Ms. Purifoy shared that they do from 200-250 events per year. We certainly have room to grow; the problem is not having an adjacent hotel as some surrounding Counties have.

PARKS & RECREATION

Ms. Purifoy stated that parks make our County more desirable to live in. Parks provide an important economic benefit such as attracting tourists and businesses. Mr. Purifoy provided information regarding their youth and adult athletic programs. The department is the lead agency for the Carteret County Special Olympics and the North Carolina Senior Games. We currently have a staff of eight full-time people and about 30 part-time depending on what season it is. Over the next five years, I don't anticipate needing any additional staff at current levels. Future outlook will continue as is; we are always adapting to meet community interests and trends. Ms. Purifoy shared information regarding their involvement with local municipalities and areas, including the School System.

Commissioner Mansfield asked about adding soccer fields or softball fields. Ms. Purifoy identified one of their strategic goals was to increase water access, with the recent purchase of the Stroud property on Highway 24, that will be possible. She shared dog parks were always in demand and making parks more ADA compliant. Long-term goals identified included multiuse gymnasium for County use, land acquisition for park development. As the County continues to grow, we will definitely see an increased demand for park space.

Commissioner Mansfield asked about the trails in Carteret County and stated that it was impressive. Ms. Purifoy shared that it was the result of receiving a grant along with the cooperation of the Health Department several years back; there are a lot of nice trails; connectivity is an issue with the trails. Ms. Purifoy closed by stating that they are always looking for ways to keep the public engaged in parks and in their programs.

SENIOR CENTER

Ms. Kisha Williams shared that we all hope to age gracefully and successfully. She shared that their number one priority is helping older adults remain independent. We do that by support and assistance and we definitely advocate for our older adults. We want them to be able to age in place and remain in their homes because in the long run, it saves money and helps with the quality of life. Their mission is to provide the services that are needed to seniors, and shared some of the services they provide. Ms. Williams shared that one of their strengths is that they are a North Carolina Senior Center of Excellence, which makes them one of the top Senior Centers in the State. One of their weaknesses, is they have difficulty accommodating a wide variety of physical and mental abilities. Ms. Williams shared that she feels their number one challenge is the quality of food in their food nutrition program. Their senior population is working longer, and therefore, there is a different type of aging senior; they are working towards programming in that area. Ms. Williams shared they have seven full-time employees, three part-time employees and a

few seasonal employees. Ms. Williams stated that as far as their budget impact, when they are able to extend their services, there may be a need for a part-time individual to extend those hours, but it is in the far future.

Commissioner Comer inquired about planning for the reopening process. Ms. Williams shared that they have outlined a plan, and that she meets with staff once a week on how to reopen as an entity. Commissioner Comer shared that Commissioners hear often how the center is a life line for seniors and they need it in their lives. She discussed a phased-in program to get them back to capacity.

Commissioner Wheatly shared that two of his close friends play bridge there at least once a week, and they brag about the Senior Center; it's cleanliness, the way it's set up, and encouraged Ms. Williams to keep up the good work. She recognized her staff, and shared that she could not take all the credit.

Commissioner Farrington asked about the meal service – is that Meals on Wheels? Ms. Williams responded no, it was not; however, they do have a type of program that is similar to Meals of Wheels. She explained that the funding for these meals comes from the Home Community Care Grant, and explained that CCATS and staff are delivering meals during the pandemic.

Commissioner Farrington shared a story about how senior centers can really foster a sense of community among the aged population, and thanked Ms. Williams for everything they do.

RAPE CRISIS

Ms. Gwen Roberts shared that she is from the Rape Crisis Program; one that is not talked about a whole lot publicly. The mission of their Program is to be committed to healing and empowering survivors of sexual victimization, challenging people and institutions to be more responsive and responsible to all survivors and to eliminate sexual assault and abuse from our community and our society. Ms. Roberts shared that creating a five-year plan was a challenge, because how do you plan to make people behave better? She stated that she has found some ways; fortunately, they are fully staffed. She shared that they have hired a new therapist, and with their staff, they hope to be able to move towards their five-year goals. One of their goals is to be consistent in the staff that they have; it is difficult to keep staff because they move on to higher paying jobs in the surrounding Counties. When asked to do the SWOT analysis, one of their strengths is that this program has been in the County since 1986; they are one of the oldest programs in the State. One of the weaknesses is that they are limited in growth because of the pluses and minuses of being part of a County. All other rape crisis centers in North Carolina with the exception of one, stand alone. This limits some of the funds that they can apply for to keep their program going. One of the things that she does is apply for grants to fund the positions that they have. As far as future opportunities, Ms. Roberts stated that she hopes to be able to change the name of their program, doesn't like the word and hopes to be able to convince the grantors to change the name in the future; will be a process because

that is the name they receive funding under. Ms. Roberts shared that she hopes that if the County moves to a complex situation, that they would not be included, so they can remain off to the side and remain an inconspicuous location for clients who are fearful of going there at all. Their services are free to anyone and everyone who wants to use them.

Commissioner Wheatly shared that he understood where she was coming from when she wanted to change the name of it; he understands the importance of anonymity. Commissioner Wheatly mentioned under the circumstances of an event and you are in the process of doing the investigation into the event, do most of them lead back to drugs and alcohol; does that get involved in at a large rate? Ms. Roberts wanted to clarify that in their program, they are not responsible for gathering any evidence, or gathering any information that happens as far as the case is concerned. She shared they are very neutral in what they do so they make it safe for any and every one; they work with the police department because they will refer clients to them. She responded to Commissioner Wheatly's question; shared that probably with the exception of their younger clients, 90% of their clients had alcohol or drug abuse problems and have been living in maladaptive ways because they have never dealt with the assault they had. We try to dig to the roots of their problem and help them.

Commissioner Wheatly applauded Ms. Roberts for what she does in her job. He stated that he wanted to make sure she always had the assets and resources that she needed to do her job, and thanked her. Ms. Roberts thanked Commissioner Wheatly.

Commissioner Cavanaugh asked about the limitations in her fundraising abilities; if they were to separate, would they have better access to more money to provide a better service – are we holding you back from all your potential? She shared not at all; the limitations are not worth what they get from the County. We guarantee, with support from the County, that all of those that need help, will receive services. Stand-alone agencies cannot always make that guarantee. Ms. Roberts thanked Commissioners for their support.

VETERAN SERVICES

Ms. Brenda Dubose introduced herself; truly loves what she does in helping the veterans. Ms. Dubose shared a story about a veteran Navy nurse that needed help with assisted living fees, etc., and the Veterans Office was able to get a pension for her; she turns 100 years old this month.

Ms. Dubose detailed all of the services and programs available to veterans which includes filling out paperwork for those that should receive a pension, disability and compensation forms, home loan guarantees, life insurance, scholarships, education, burial, and death benefits. We help them with their appeals to get their back pay; we work with other organizations in the County. We also assist them with their final wishes for their burial. We have four State veteran cemeteries in the State; one in Western Carolina in Black Mountain, Coastal Carolina in Jacksonville, the Sandhills which is in Spring Lake, and Eastern Carolina in Goldsboro. We also order government markers; file for burial benefits

and given them presidential memorial certificates for their families; we order medals for their families. We receive training and continuing education from the State and from the County Veteran Service Officers membership. Ms. Dubose provided information on how they are working under the current pandemic. Ms. Dubose shared that the veteran population in the County is 7,969. Ms. Dubose shared that one of their major accomplishments in their office is that they are the one County office that what we bring into the County pays for everything that they do. In 2019, Carteret County brought in \$83,449,000 in tax free money, and provided a breakdown of the funds. Ms. Dubose provided additional information on the different programs available to veterans in the County.

Ms. Dubose shared that one of their goals is to maintain efficiency and effectiveness for the demand of services provided, and shared what they have been doing in purging their files.

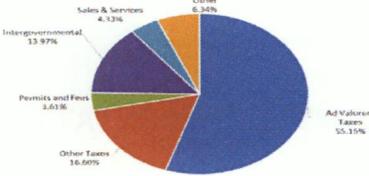
*** BREAK ***

XIV. BUDGET PRESENTATION

Mr. Tommy Burns provided some background on the preparation on the budget; some of the budget impact will be on the revenue side. Mr. Burns shared that sales tax is projected to have a \$800,000 decrease from prior years. There will also be a decrease in fees and permits. Our investment earnings had been pretty steady until March. Last year, our lease payments with Pruitt Health Care ended and that lease converted to \$100 a year because Pruitt Health assumed the maintenance, netting a lost revenue impact of about \$435K a year. Our net revenue impact is a loss of roughly \$1.65M over prior years. Mr. Burns shared some expense impacts that have been added to the budget the last two fiscal years that were above and beyond what we had budgeted expense-wise. One of those was a drug addiction contract put in place for the inmates at the jail through Hope Recovery, which was \$190K and the Dix Crisis Regional Center Contract with Craven and Onslow County was \$300K. Mr. Burns shared that there were also some increased costs for housing inmates, medical care, jail operations, and jail maintenance of about \$400K. Some school budget impacts, the school's operating increase this year was \$785K; the capital/technology agreement was \$600K. The Community College had increased operating costs of \$100K from the prior year. When you factor in all those with declining revenues and expense impacts, our budget was tremendously difficult this year to balance. We were able to do that, but in doing that, we are recommending a tax rate of \$0.33 per \$100 of valuation. Mr. Burns noted that he wanted to specifically thank Ms. Cindy Mintz and Ms. Kelly Woodruff from Ms. Meshaw's staff; they have put in a lot of hard work on this budget – some Saturday and Sunday nights in addition to all of the other activities that go on daily.

Ms. Dee Meshaw stated that she would provide a brief presentation as requested by the Chairman, but wanted to say that this was the hardest budget she has done in her 25 years of local government due to the recent economic shutdown. Our priorities, as stated

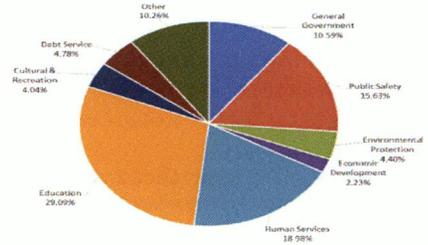
by Mr. Burns, was to budget revenues conservatively and implement real property revaluation. Ms. Meshaw provided a brief overview of the slides shown.

| <p style="text-align: center;">FY 2020-2021 Recommended Budget</p> <p style="text-align: center;">Presented to Carteret County Commissioners</p> <p style="text-align: center;">May 18, 2020</p> | <p style="text-align: center;">FY 2020-21 Recommended Budget</p> <ul style="list-style-type: none"> • Priorities for developing the recommended budget <ul style="list-style-type: none"> – Maintain services – Budget revenues conservatively – Implement Real Property Revaluation | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|--|--------------------------------------|--------------------------------------|--------------------------|------------|-----------------|----------------|--------|-----------------------|---------------|-------------|-------|---------------------------------|--------------|-------------|-------|-------------------|---------------|---------------|--------|-----------------------|--------------|----------------|----------|--------------|------------------------|--------------------|-------------|--|
| <p style="text-align: center;">General Fund Budget</p> <ul style="list-style-type: none"> • Recommended budget is \$99.02M • \$140,000 increase (0.14%) from FY20 amended budget | <p style="text-align: center;">General Fund Revenue</p>  | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p style="text-align: center;">General Fund Revenue Changes from FY20 Amended Budget</p> <table border="1" data-bbox="264 1102 776 1339"> <thead> <tr> <th>Revenues</th> <th>Recommended FY21 Budget</th> <th>Change from Adjusted Budget 03/31/20</th> <th>Percent Change from FY20</th> </tr> </thead> <tbody> <tr> <td>Ad Valorem</td> <td>\$54.61 Million</td> <td>\$6.88 Million</td> <td>14.43%</td> </tr> <tr> <td>Sales and Other Taxes</td> <td>16.44 Million</td> <td>.60 Million</td> <td>3.79%</td> </tr> <tr> <td>Permits, Fees, Sales & Services</td> <td>7.96 Million</td> <td>.12 Million</td> <td>1.55%</td> </tr> <tr> <td>Intergovernmental</td> <td>13.83 Million</td> <td>(.13) Million</td> <td>(.01)%</td> </tr> <tr> <td>Other Revenue Sources</td> <td>6.28 Million</td> <td>(7.33) Million</td> <td>(53.86)%</td> </tr> <tr> <td>Total</td> <td>\$99.02 Million</td> <td>.14 Million</td> <td>.14%</td> </tr> </tbody> </table> | Revenues | Recommended FY21 Budget | Change from Adjusted Budget 03/31/20 | Percent Change from FY20 | Ad Valorem | \$54.61 Million | \$6.88 Million | 14.43% | Sales and Other Taxes | 16.44 Million | .60 Million | 3.79% | Permits, Fees, Sales & Services | 7.96 Million | .12 Million | 1.55% | Intergovernmental | 13.83 Million | (.13) Million | (.01)% | Other Revenue Sources | 6.28 Million | (7.33) Million | (53.86)% | Total | \$99.02 Million | .14 Million | .14% | <p style="text-align: center;">Property Tax Revenue</p> <ul style="list-style-type: none"> • FY21 preliminary assessed value is approximately \$16.54B • One cent of tax equals approximately \$1.60M • Recommended property tax rate is 33¢ / \$100 assessed value; revenue neutral rate is 30¢ / \$100 assessed value |
| Revenues | Recommended FY21 Budget | Change from Adjusted Budget 03/31/20 | Percent Change from FY20 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Ad Valorem | \$54.61 Million | \$6.88 Million | 14.43% | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Sales and Other Taxes | 16.44 Million | .60 Million | 3.79% | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Total | \$99.02 Million | .14 Million | .14% | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p style="text-align: center;">General Fund Revenues</p> <ul style="list-style-type: none"> • Sales Tax Revenues <ul style="list-style-type: none"> – Sales tax is approximately 16.60% of General Fund revenues – Budget projects \$16.44M; \$.60 million (3.79%) increase revenues | <p style="text-align: center;">General Fund Revenues</p> <ul style="list-style-type: none"> • Intergovernmental Revenue <ul style="list-style-type: none"> • State & Federal revenue that primarily supports human services programs (DSS and Public Health) • \$13.83M budgeted, (\$130,000 less than FY20) | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

General Fund

- Other Financing Sources
 - \$6.28M projected, \$7.33M decrease (53.86%)
 - Decrease from FY20 amended budget to FY21 recommended budget
 - General Fund Balance
 - Investment earnings
 - FY21 Recommended Fund Balance \$1.60M, \$3.70M less than FY20 adopted budget

General Fund Expenditures



General Fund Expenditures

| Expenditures | Recommended FY21 Budget | Change from Amended Budget 03/31/20 | Percent Change From FY20 |
|---------------------------------|-------------------------|-------------------------------------|--------------------------|
| General Government | \$10.49 Million | \$1.36 Million | 15.02% |
| Public Safety | 15.48 Million | .43 Million | 2.85% |
| Transportation | 1.67 Million | .22 Million | 14.50% |
| Environmental Protection | 4.36 Million | (.55) Million | (11.11)% |
| Economic & Physical Development | 2.21 Million | (.33) Million | (12.96)% |
| Human Services | 18.79 Million | .03 Million | .01% |
| Education | 27.25 Million | (.46) Million | (1.68)% |

General Fund Expenditures

| Expenditures | Recommended FY21 Budget | Change from Adjusted Budget 03/31/20 | Percent Change From FY20 |
|--|-------------------------|--------------------------------------|--------------------------|
| Cultural & Recreation | 4.00 Million | .15 Million | 3.82% |
| Debt Service | 4.73 Million | (1.04) Million | (17.98)% |
| Non Departmental (Transfer to other funds and non departmental expenses) | 10.04 Million | .33 Million | 3.37% |
| Total | \$99.02 Million | .14 Million | .14% |

General Fund Expenditures

- Education
 - Includes Public Schools and Carteret Community College
 - Recommended budget for education (operating and capital) is largest function of the General Fund (\$28.80M or 29.09%)
 - When debt service is added, Education is \$33.53M (33.86%) of the General Fund

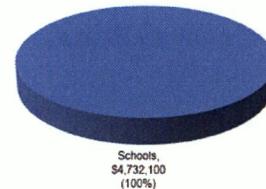
Public Schools

- Operating Funding \$23.68M, same as FY20
- Capital Funding \$1.55M
 - \$1.13M decrease FY20 adopted budget funding level
 - \$1.13M FY20 additional funding provided due to School closures
 - Funds technology commitment, \$700,000 (year 4)

Community College

- Operating Funding
 - \$2.67M, 1.91% or \$50,000 increase
- Capital Funding
 - Maintains \$902,400 funding
 - Fulfills last year of agreed funding levels

General Fund Expenditures FY21 Debt Payments



| | | | | | | | |
|--|--|---------------------|------------|-----------------------------|-----------|---|------------|
| <p style="text-align: center;">General Fund</p> <ul style="list-style-type: none"> • Carteret County Public Libraries <ul style="list-style-type: none"> – County Department effective July 1, 2020 – Total budget FY21 \$1.53M, \$.15M than FY20 – Funds 20 full time staff positions and additional part time positions – Information Technology Department funds 1 new IT position for library technology as well as equipment <p style="text-align: right;">17</p> | <p style="text-align: center;">General Fund</p> <ul style="list-style-type: none"> • Emphasis is placed on employees through: <ul style="list-style-type: none"> – Staffing <ul style="list-style-type: none"> • Information Technology: IT Specialist for libraries; IT technician • Tax Department: Customer Services Representative (converts PT & temporary services to full time position) • Sheriff: 2 Detention Officers; 1 Detention Officer Supervisor • CCATS: 2 Transportation Drivers (converts PT to full time) • Health Department: Public Health Nurse • Public Library: Due to County department: 4 branch managers; 3 circulation technicians, 1 supervisor, 1 technician, 10 library assistants – Funds meritorious performance pay raises and cost of living <p style="text-align: right;">18</p> | | | | | | |
| <p style="text-align: center;">Other Funds</p> <ul style="list-style-type: none"> • Special Revenue Funds <ul style="list-style-type: none"> – Rescue Districts – Fire Districts – Occupancy Tax • Capital Projects Fund <ul style="list-style-type: none"> – County Capital Improvements – County Debt / Facilities Reserve • Enterprise Fund <ul style="list-style-type: none"> – Water Fund <p style="text-align: right;">19</p> | <p style="text-align: center;">Special Revenue Funds</p> <ul style="list-style-type: none"> • Rescue Districts Fund <ul style="list-style-type: none"> – Total Budget \$4.04 Million • Fire Districts Fund <ul style="list-style-type: none"> – Total Budget \$5.48 Million • Fire and EMS Commission has completed its recommendations and are implemented in the recommended budget <p style="text-align: right;">20</p> | | | | | | |
| <p style="text-align: center;">Special Revenue Fund</p> <ul style="list-style-type: none"> • Occupancy Tax Fund <ul style="list-style-type: none"> – Total budget is \$7.96 Million <ul style="list-style-type: none"> • Same as FY20 funding level • TDA 50% after administration charges: \$3.94 Million • Transfer to County General Fund: \$4.02 Million <p style="text-align: right;">21</p> | <p style="text-align: center;">Capital Improvements Fund</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding-left: 20px;">• Waterway Dredging</td> <td style="text-align: right; padding-left: 20px;">\$ 350,000</td> </tr> <tr> <td style="padding-left: 20px;">• Tax Department Pictometry</td> <td style="text-align: right; padding-left: 20px;">\$ 90,000</td> </tr> <tr> <td style="padding-left: 20px;">• County capital and maintenance projects</td> <td style="text-align: right; padding-left: 20px;">\$ 765,000</td> </tr> </table> <p style="text-align: right;">22</p> | • Waterway Dredging | \$ 350,000 | • Tax Department Pictometry | \$ 90,000 | • County capital and maintenance projects | \$ 765,000 |
| • Waterway Dredging | \$ 350,000 | | | | | | |
| • Tax Department Pictometry | \$ 90,000 | | | | | | |
| • County capital and maintenance projects | \$ 765,000 | | | | | | |
| <p style="text-align: center;">Facilities / Debt Reserve Fund</p> <ul style="list-style-type: none"> • Commission established fund FY16 • Fund's purpose: accumulate funds for future debt service associated with capital improvement projects approved by the Commission • Estimated Balance FY20 \$5.63M • Transfer FY21 \$1.79M <p style="text-align: right;">23</p> | <p style="text-align: center;">Water Fund</p> <ul style="list-style-type: none"> • Total budget \$1,158,200 • Revenues <ul style="list-style-type: none"> – Operating Revenue \$680,700 <ul style="list-style-type: none"> • No consumption rate increase recommended – Transfer from Water Special Taxing District to balance operations and maintenance needs, \$405,000 (\$15,000 decrease from FY20) • Expenditures <ul style="list-style-type: none"> – Operating Expenses \$916,120 – Debt Service \$242,080 <p style="text-align: right;">24</p> | | | | | | |

| FY 2020-2021 Budget Summary | FY 2020-2021 Budget |
|--|---|
| <ul style="list-style-type: none"> Total recommended budget for all funds: \$123.16M \$38.13M less than the \$161.29M FY20 amended budget <ul style="list-style-type: none"> Decrease due to large projects in FY20: Beach Renourishment Phase II, Dredging Projects, and Grant Funded Land Acquisition Projects | <ul style="list-style-type: none"> County budget public hearing – June 1, 2020 Public Schools budget presentations – June 1, 2020 |

Ms. Meshaw responded to questions from the Commissioners.

**General Fund Revenue
Changes from FY20 Amended Budget**

| Revenues | Recommended FY21 Budget | Change from Adjusted Budget 03/31/20 | Percent Change from FY20 |
|---------------------------------|-------------------------|--------------------------------------|--------------------------|
| Ad Valorem | \$54.61 Million | \$6.88 Million | 14.43% |
| Sales and Other Taxes | 16.44 Million | .60 Million | 3.79% |
| Permits, Fees, Sales & Services | 7.86 Million | .12 Million | 1.55% |
| Intergovernmental | 13.83 Million | (.13) Million | (.01)% |
| Other Revenue Sources | 6.28 Million | (7.33) Million | (53.86)% |
| Total | \$99.02 Million | .14 Million | .14% |

Commissioner Comer asked that Ms. Meshaw provide information to him later that explains how we have \$6.88M more in ad valorem coming in, and you have about 60% of a million dollars in sales and other taxes – which is more, but less than what you wanted to project. It is essentially almost \$7.5M. He requested that Ms. Meshaw put together a list of those offsetting numbers. Ms. Meshaw explained that it is a lot of moving numbers, but she will get it together and

share with Commissioner Comer.

XV. ACCEPT OR REJECT BID TO PURCHASE COUNTY-OWNED LAND AT 151 COUNTRY CLUB DRIVE, PARCEL #6490.01.06.0491000

Board of Commissioners
 Bill Smith, Chair
 Robin Comer, Vice Chair
 Bob Cavanaugh
 Jimmy Farrington
 Mark Mansfield
 Jonathan Robinson
 Ed Wheatly



County Manager
 Tommy R. Burns
Clerk to the Board
 Rachel B. Hammer

MEMORANDUM

TO: Board of Commissioners
FROM: Tommy Burns, County Manager
SUBJECT: Offer to Purchase County-Owned Land
DATE: May 18, 2020

An offer of \$3,500.00 has been submitted by Jonathon and Janet Imhauser for the purchase of certain property owned by Carteret County, more particularly described as follows: Tax Parcel #6490.01.06.0491000, a .743-acre tract of land at 151 Country Club Lane, Lot 30 and 31, Block Y, Section 1, Sea Gate Subdivision, Newport, NC.

The County purchased the property as the result of a tax foreclosure in March of 2015 for \$6,500.00. The current tax value of the property is \$20,727.00.

Per N.C.G.S. 160A-269, if accepted, an upset bid publication notice will be published.

Commissioners may accept or reject the current offer.

We Jonathon and Janet Imhauser commit to purchase listed property 151 Country Club Ln lot 30 and 31 Tax Id 6490.01.06.0491000 With a bid of ~~3500~~^{3500.00} Dollars Our current residence 153 Country Club Ln Newport Nc 28570
 Jonathon P Imhauser
 Janet F Imhauser
 Sunday, March 15, 2020 8:01 AM

Janet Imhauser
Jonathon Imhauser

Rec'd 03/15/20

County Manager Tommy Burns shared that this was a property the County owns at 151 Country Club, in the Sea Gate Subdivision. We've received an offer of \$3,500 and we would like for the Board to consider either accepting or rejecting that offer. If the offer is accepted, it would start the upset bid process under N.C.G.S. 160A-269. We recommend that you accept it and start the upset process. Mr. Burns indicated that it was the same property that they rejected last month; the recommendation was to accept the offer and put the upset bid timeline in place.

Motion: Commissioner Mansfield made a motion to accept the offer; seconded by Commissioner Farrington. **Motion carried unanimously.**

XVI. MANAGER'S REPORT

Mr. Burns had a couple of comments about the County operations – the County staff is back on normal staffing schedules and we are still seeing citizens on an appointment basis. We're still encouraging folks to use online bill pay and use the dropbox for payments. We're looking at easing some of those restrictions because the court system, they're having those same discussions about court getting back up to somewhat of a normal schedule. Mr. Burns shared that the hurricane preparedness and awareness month is upon us, and the Emergency Services staff has already posted a lot of good material about planning and putting in place some hurricane preparedness and awareness plans.

One comment related to the Beaufort water system, I had a conversation with the Beaufort Manager and his initial indication to me was that they would not be interested in merging those two systems. If that turns out to be the final position they take, we would like to

explore looking at some private utility companies purchasing that system. County utilities are very difficult with that small number of customers. It's really all or none for Counties to operate utility systems. These two systems were put in place at a time when there was a lot of Federal clean water money available to put these small rural water systems in communities to get folks off of wells. They were never designed for fire protection for instance. There are two-inch and four-inch lines in a lot of those areas and it's set up more for a water service provider than fire service protection – that's one option that we have discussed. We have had some interest from a private utility company. Once we get a formal decision from the Town of Beaufort, we'll move forward with looking at some other options for those two systems.

Commissioner Comer inquired about the most practical option – of turning it over to Beaufort? Mr. Burns stated it would depend on the utility company and the terms and so forth. One thing that Mr. Meadows mentioned tonight is that there are areas where there are two parallel lines, a Beaufort water line and a County water line running parallel to each other which makes no sense to have that redundancy.

Commissioner Mansfield stated that he did not understand why the Town of Beaufort would not be interested. You have a force-main line running all the way down to East Carteret High School and you have one running all the way down to Jarret Bay and you have all the potential land, and they could increase their tax base to help pay for the services, how or why would they not be interested. Mr. Burns stated that would be the conversation they would be having with the Town of Beaufort.

Commissioner Mansfield stated he asked this question earlier; we have these ETJs that were put in place when there were involuntary annexations; right now, we have significant amount of areas that are being controlled by the Town of Newport, the Town of Beaufort, and the Town of Morehead City. We have County residents that are County taxpayers that are paying taxes to the County, but they are answering to the municipalities that they cannot even vote for. We either need for those people to be able to vote in municipal elections, or they need to relinquish their ETJs back to the County. Mr. Burns shared that ETJs were set up to plan these areas for future annexation, which most has gone away. Mr. Burns stated that he would speak to the Town officials this week.

Commissioner Wheatly shared that he would like to have a conversation to determine what we have to do to bring Eastman's Creek Subdivision bring their water bills down equal to the ones in the Town of Beaufort. Mr. Burns stated that would be a conversation to have with the Town of Beaufort. Mr. Burns explained that the Town of Beaufort purchases water from the County and resells it in Eastman's Creek; they are on Beaufort sewer.

XVII. APPOINTMENTS

Carteret County Nursing Home Advisory Committee

Commissioner Comer recommended the reappointment of Ms. Gurney Mizell for an additional three-year term; nomination carried.

Juvenile Crime Prevention Council (“JCPC”)

Commissioner Cavanaugh recommended the appointment of Mr. Joshua Phillips as the “Sheriff’s Designee” vacant term; nomination carried.

Rural Transportation Advisory Committee (RTAC)

Commissioner Comer recommended the reappointment of Mr. Bill Taylor for an additional two-year term; nomination carried.

XVIII. COMMISSIONERS’ COMMENTS

Commissioner Mansfield stated that he would like to thank all of the people who try to stay as safe as possible. The virus has had a tremendous impact to our economy on a National level, State level and the County level. However, I think we have really stretched trampling on the Bill of Rights as far as individual freedoms and liberties we were granted at the founding of this Country, and I hope we return to those principles. The virus has turned out to be a very bad thing, but I don’t think it has been as bad as everyone projected and I hope it stays that path. We’ve got to be mindful of social distancing and keep doing all the things to prevent that spread. I think the Governor’s Office is promoting it as the “three W’s:” wear a mask, wash your hands for more than 30 seconds with warm hot water and soap, and obviously the width of the distance, making sure you’re staying away from one another. If you go to a location that’s extremely busy, there’s lots of places to go out there, pick another store to go to, don’t go into big, crowded locations and try to maintain that safety – we want to try to protect as many people as possible. I will say we’ve had over 600 deaths and more than half of those have been in congregate living facilities. Most of the people, I think the majority of the population in those deaths, are all in the 65 and above age. We have had a small percentage that’s in the younger ages. If you’re older or you’re medically fragile, you probably need to still shelter in place; hopefully, we’ll hear from the Governor that there’s going to be some type of opening up of businesses. We’ve had 18,000+ people contract the virus; we probably have only about 4,000 people currently infected today. We only have eight infected in our County here today. We have over a million people needing unemployment and the Government hasn’t gotten that whole one million people checks. There’s plenty of people that are not getting food and not having the resources to maintain their bills. I think we need to be mindful of the individual’s rights and be prudent and safe, but get back open.

Commissioner Farrington thanked the staff for all their hard work and the folks that spoke tonight in reference to our budget. To highlight what Commissioner Mansfield said, I first want to thank our Health Director Stephanie Cannon and her staff, who have done a wonderful job from day one. Actually, before this thing, when it first came out, we have been well advised daily on what exactly is going on in Carteret County. We get a very active report of who has been tested and who is active, and that was unheard of from what I hear from a lot of people in the State. Dr. Murphy even mentioned that he was very proud of Carteret County and how well we were letting the public know exactly who was affected or who is affected at this present time – we’re still dealing with it. The hospital has also kept us well informed on a daily basis, sometimes several times per day we’re

getting reports on exactly what's going on at the hospital as far as how many people were in the hospital. That means a lot; that makes me feel very confident that we have great folks here in the County looking out for our citizens. In my opinion, it's time for our Governor to allow some common sense. We've gone through this long period and it's been these up and down valleys of things are going to open. I actually lost a bet to Commissioner Mansfield speaking in favor of the Governor, thinking that he would open up something on the first time that he spoke, and then lost again on the second time that he spoke because he didn't open anything. I mean, he didn't open anything at all that he said he was going to open. Our County has bent over backwards. Our real estate community has bent over backwards to discourage people to come here in the beginning which, when this is all over with, I think we should really get into detail about how all that worked because it was pretty amazing what they did. Now, in hindsight, as Commissioner Mansfield had mentioned, there's a lot of things I wish we wouldn't have done, but you can't go back. Our Governor is going to make a decision and it comes down to two people in our State, I know there's more people probably involved. Our Governor and Dr. Cohen are making decisions for an entire State when we're not all affected the same. Carteret County is unique and I've talked to a lot of people today that own restaurants that are really looking forward to opening and they're going to get their chance to open on a Friday to possibly be able to bring people inside and whatever percentage that they put on those. Two weeks ago, we should have been serving people outside – not serving people, just letting people go and get their to-go dinner or to-go lunch and sit at a picnic table outside. Those are things that I think we really need to let the Governor know before he makes his decision on the 22nd, and I've spoken to Mr. Murphy and I've also spoken to Ms. McElrath about that and we should back them 100%. It isn't a political game and we need to get some changes made. With all that said, we do all need to be safe. I am so glad to see life coming back into Carteret County. I see it out my window when I look at the bridge in Emerald Isle and you can see the folks coming in to enjoy the great things about Carteret County. On the last note, I wanted to mention, we had a moment of silence for Mayor Ken Jones. Out of nowhere, we lost the Mayor of Pine Knoll Shores. Mayor Jones, since I ran for Commissioner, he didn't know me from anyone, he always treated me with respect. I was in a lot of meetings with him and we would sit together. He had quite the wit – very interesting person. His father, unfortunately, passed away within a year ago and then his only brother passed away on April 16th. So, let's pray for Mayor Jones' mother, Grace. I hope that a group of us can attend his service. I think it's on Thursday at the Pine Knoll Shores Town Hall.

Commissioner Mansfield requested to piggyback on Commissioner Farrington's comment – he mentioned one thing – armchair quarterbacking and in hindsight, it is always 20-20. We made some extremely tough decisions in the beginning. We had a lot of outcry from the public about closing down Carteret County like Dare County did. Right now, if you take the total amount of people infected in Carteret County and the total amount of people infected in Dare County, and you adjust it for population, infection rate is just about the same. We took a lot of bad publicity on social media, but I commend you six other Commissioners for the great job you did.

Commissioner Cavanaugh wanted to congratulate the people of Carteret County on a job well done in following the guidance provided by the Federal Government. Commissioner Cavanaugh shared that it is kind of disappointing that a lot of the States turned guidance into mandates. I second Commissioner Mansfield's comments about some Governments around the Country stomping on First Amendment rights. I'm glad to see the Courts threw Governor Cooper's restrictions on Church gatherings out today. The last time we met, I stated that I put my faith in the people, North Carolinians. Americans in general are smart people – you tell them what the problem is, things they need to do to reach a resolution, and for the most part, they will follow it. I continue to put my faith in the people. Again, I want to commend the people of Carteret County for a job well done during this pandemic.

Commissioner Wheatly shared that his wife had asked him not to come home unless he made a request to get hair salons open - please pass that on to the Governor for me. I want to ditto what Commissioner Farrington said, I agree wholeheartedly with what he said about reopening. I'm real proud of our County staff on the way they held up. It was a tense time during the beginning of the coronavirus and it takes fortitude to be able to let that slide, and do your job and get out and function as you should. All of the people that I know of in leadership positions in the County did just that. I want to commend them and thank them for it. I want to thank y'all for letting me be here. I enjoy serving with all of y'all – it's been a real learning experience for me. I thank you and I want to wish you all the best.

Commissioner Robinson encouraged citizens to continue to be vigilant and practice social distancing, and if possible, to avoid large gatherings. The virus is alive; we've done pretty good here so far, we've been very fortunate. I hope I don't sense a degree of complacency. We need to be ever-vigilant and cautious. There will always be Church gatherings. I go to one regularly, or I did. I've been to numerous Churches over the last 20 years, and spacing wasn't really a big issue there, normally there's room on the first four or five pews. On the same token, the Lord gives us a mind and he expects us to use it. I would caution the elderly and those with underlying health conditions to be really reluctant about going to any gatherings. Congregating Christians is an important part of our faith, but I don't believe the good Lord would want any of us to endanger the well-being of some of the greatest and biggest sinners and non-believers. The good Lord gives us a good mind and expects us to use it.

Commissioner Comer appreciated the folks who spoke to us from your departments, gave us the overview of the departments. It was interesting and I enjoyed listening to everyone talk. The pandemic, Commissioner Mansfield made a comment about the hindsight is 20-20. I think we've taken it too far as far as closings and keeping things closed. It didn't take that long to get everybody educated on what to do to protect themselves, who the vulnerable were. This gets back to what Commissioner Robinson said, people have got their own minds and they can decide whether to take care of themselves or not. If this thing were to hit again, I'd like to see some kind of quick shut-down, possibly give everybody a two-week vacation, let the businesses set up for pandemic mode then you open back up and you be smart about how you go about yourself. Washing your hands – I've heard pros and cons. I've heard both ways on masks, but I guess masks can't hurt

anything. Social conforming to pandemic situations is something I guess needs to stay in place for a while and I encourage everybody to do that, but I think we need to start opening things back up. I don't know that this is all worth what we're doing to the small business community in this Country. There are statistics out there that the big percentage of them will not be back. If you know what to do to protect yourself and you learn those things, then it it's kind of on you. If you get it, you put yourself in a bad situation. You can keep yourself out of bad situations now if you're a vulnerable statistic.

Chairman Smith shared that he read in the paper that some lady wrote in that the County Commissioners were being silent on all this. Well, I want to tell that lady something. Just because I wasn't on TV as much as Governor Cooper was, we have not been silent. I have answered every email. I have returned every phone call I've received. We have left it to our experts to put out the information almost daily, if not twice a day, so lady, we have not been quiet. You need to get your facts straight. To the staff – I appreciate what all y'all have done. Chairman Smith thanked Ms. Meshaw and her staff – along with Mr. Burns for the work on the budget. It has been a tough few months.

Commissioner Comer added that some of those comments about being quiet have specifically come from some elected officials of some municipalities. I know for a fact that all the municipalities via management are notified if not once, not twice, but three times daily. If they're not getting information, then they need to talk to their own management because their own management is not passing it along.

Chairman Smith asked Mr. Burns if he was correct in that we have WebEOC, and that each municipality has the capability to look at it? Mr. Burns confirmed. Chairman Smith asked how many have logged in on their WebEOC? Mr. Burns stated that he didn't know; you have to log in daily, that's real time. Chairman Smith stated that they are saying we're silent, and yet they haven't been on the website to look at what's going on. Mr. Burns stated that some of them have not. Chairman Smith stated, folks, we have not been quiet, I guarantee you if you look at my phone – thank God my phone is unlimited; I would hate to have to pay for what I've been doing.

Commissioner Farrington added, Happy Memorial Day!

Commissioner Mansfield added, on a daily basis, we get how many people are currently infected in the County, how many people have recovered, how many deaths we currently have, how many tests have been done, and how many negative results there have been. We also get a daily or multi-daily report on how many patients are in the hospital, how many have been in the emergency room at the time, how many patients there have been tested for COVID, how many COVID patients are in the hospital, how many people are in the ICU, how many people on ventilators, and if they're on a ventilator, are they a COVID patient? Chairman Smith stated that you could add to that, the State just started putting out recovered patient numbers. We have been doing that the whole time. Commissioner Comer shared that all that information is available to everybody. Chairman Smith stated we're not being quiet.

XIX. CLOSED SESSION PURSUANT TO NCGS 143-318.11 FOR THE PERMITTED PURPOSE OF DISCUSSING (A) (1) CONFIDENTIAL INFORMATION (APPROVAL OF JANUARY 27, 2020 CLOSED SESSION MINUTES); AND (A) (3) ATTORNEY-CLIENT PRIVILEGE

Motion: Commissioner Robinson moved to go into Closed Session; Commissioner Mansfield seconded. **Motion carried unanimously.**

Motion: Commissioner Smith moved to return to regular session; Commissioner Farrington seconded. **Motion carried unanimously.**

XX. ADJOURNMENT

Motion: Commissioner Robinson moved to adjourn; Commissioner Cavanaugh seconded. **Motion carried unanimously.**



Rachel Hammer, Clerk to the Board



Bill Smith, Chairman