

**COUNTY OF CARTERET BOARD OF ELECTIONS**  
**1702 Live Oak Street, Beaufort, NC 28516**  
**Regular Monthly Meeting Minutes, March 2, 2022**  
**9:00AM**

**I. Meeting Called to Order**

Chair Susan Cuthrell called the meeting to order at 9:00AM.

**Board Members Present:** Chair Susan Cuthrell, Secretary Jeanette Deese, Member Dale Gillikin, and Member Gerald Godette

**Staff Members Present:** Director Caitlin Sabadish and Deputy Director Margot Burke

**Others Present:** Ralph Hall; LWV, Norma Hall; LWV, Barbara Smith; Carteret County Votes County Committee, Judy Styron; Carteret County Votes County Committee, Kathy Leary; Carteret County Votes County Committee, Lynn Caraway; Carteret County Votes County Committee, and Bobby Webb; citizen

**II. Approval of Agenda**

Member Gillikin made a motion to approve the March 2, 2022 regular meeting agenda as presented. Member Gillikin seconded the motion and the motion was passed unanimously.

**III. Moment of Silence in Memory of Vice Chair Holland**

**IV. Public Comment**

All members of the public in attendance introduced themselves. Lynn Caraway introduced the Carteret County Votes Count Committee which is a non-partisan volunteer group of Carteret County citizens who are focused on learning about local election issues, including respective election laws, rules, regulations, procedures, education, awareness, accessibility, education, related equipment, and becoming involved as citizens. The Board expressed their support for the committee and their goal of voter education. Norma Hall noted that the LWV has received a five hundred dollar (\$500.00) grant to help fund their civic education project and they are working with the Carteret County Community College to host their event.

**V. Approval of Minutes**

Director Sabadish presented the minutes from the February 2, 2022 Regular Meeting for approval. Chair Cuthrell requested to table the approval of the February 2, 2022 regular meeting minutes until the April regular meeting. Member Gillikin made a motion to approve the February 2, 2022 Closed Session minutes. Member Godette seconded the motion and the motion passed unanimously.

## **VI. Director's Report**

### **a. Candidate Filing, Update**

Director Sabadish noted that the candidate filing period for the May, 2022 Primary Election has reconvened and is going well. Director Sabadish provided the Board with a current list of candidates filed up to this point and advised that the current candidate filing period will end March 4, 2022 at noon.

### **b. Budget, Update**

Director Sabadish reiterated that all budget materials for the FY23 budget have been submitted to the finance department and that the recommended budget will be presented to the Board of Commissioners on May 16, 2022. As she gets more information concerning the recommended budget, she will keep the Board updated.

### **c. Precinct Official, Update**

Director Sabadish noted that the office has received positive responses from the precinct officials in signing up for training to work the upcoming May Primary Election. The precinct official letter was mailed and emailed out February 25, 2022 and as of March 2, 2022 the office has received sixty-two (62) responses. Staff believes that there will be plenty of precinct officials to work the election and they do not foresee any shortages of precinct officials to work the polls, but they are always recruiting.

## **VII. Board Comments**

Chair Cuthrell opened the floor for Board comments. No formal action was required by the Board.

### Chair Cuthrell

Chair Cuthrell asked staff if they keep up with changes in candidate filing fees from year to year. Director Sabadish explained that staff does keep track of salary changes that occur for elected positions from year to year and that candidate filing fees are one percent (1%) of the annual salary of the seat being filed for, for the primary election. Chair Cuthrell also asked for clarification on the changes of the recently approved Congressional, Senate, and NC House maps. Director Sabadish explained that Congressionally all of Carteret County is in now in District Three (3), whereas previously in District One (1). For the Senate, all of Carteret County is now in District One (1), whereas previously in District Two (2). For NC House, all of Carteret County remains in District 013. Chair Cuthrell extended her sympathies to Vice Chair Holland's family after her passing.

### Secretary Deese

Secretary Deese extended her sympathies to Vice Chair Holland's family after her passing.

Member Gillikin

Member Gillikin extended her sympathies to Vice Chair Holland's family after her passing. She also expressed her hopes of continuing to move forward with the Primary Election without any more delays and hopes that Vice Chair Holland's successor will be appointed to the Board soon.

Member Godette

Member Godette extended his sympathies to Vice Chair Holland's family after her passing and noted that she was always willing and eager to help. Member Godette noted that it was nice to see the increase of public interest concerning civic education.

**VIII. Adjournment**

Secretary Deese made a motion to adjourn the meeting. The motion to adjourn was seconded by Member Gillikin and the motion was passed unanimously.

---

Susan Cuthrell, Chair

---

Vacant, Vice Chair

---

Jeanette Deese, Secretary

---

Dale Gillikin, Member

---

Gerald Godette, Member