



**CARTERET COUNTY BOARD OF COMMISSIONERS  
SPECIAL-CALLED MEETING  
CONFERENCE CALL**

**Dial-in Number: 1-929-205-6099; Access Code: 754730586  
MARCH 31, 2020  
12:00 NOON**

- |  |             |
|--|-------------|
| I. Meeting Called to Order                           | Chairman    |
| II. Adoption of Agenda                               | Board       |
| III. Capital Project Request/Carteret County Schools | Tommy Burns |
| IV. Adjournment                                      |             |

**CARTERET COUNTY  
Board of Commissioners**



|                |
|----------------|
| Agenda<br>Item |
| I.             |

**Meeting Date:**  
31-Mar-20

**Presenter:**  
Chairman Smith

**ITEM TO BE CONSIDERED**

**Title:** Meeting Called to Order

**Brief Summary:**

Chairman Smith will call the meeting to order.

**If the Board of Commissioners approves of the agenda item as presented, the following motion(s) is (are) suggested:**

**BACKGROUND**

**Originating Department**

**Attachments:**

**Staff Contact:**

- 1 \_\_\_\_\_
- 2 \_\_\_\_\_
- 3 \_\_\_\_\_
- 4 \_\_\_\_\_
- 5 \_\_\_\_\_

**REVIEWED BY**

County Manager \_\_\_\_\_  
Clerk to the Board \_\_\_\_\_

County Attorney \_\_\_\_\_  
ACM/Finance Director \_\_\_\_\_

**CARTERET COUNTY**  
**Board of Commissioners**

**Meeting Date:**  
31-Mar-20

**Presenter:**  
Chairman Smith



|                |
|----------------|
| Agenda<br>Item |
| II.            |

**ITEM TO BE CONSIDERED**

**Title:** Adoption of the Agenda

**Brief Summary:**

The Chairman will call for a motion to adopt the agenda as presented (or amended).

**If the Board of Commissioners approves of the agenda item as presented, the following motion(s) is (are) suggested:**

Motion to adopt the agenda as presented (or amended).

**BACKGROUND**

**Originating Department**

**Attachments:**

- 1 \_\_\_\_\_
- 2 \_\_\_\_\_
- 3 \_\_\_\_\_
- 4 \_\_\_\_\_
- 5 \_\_\_\_\_

**Staff Contact:**

**REVIEWED BY**

County Manager \_\_\_\_\_  
Clerk to the Board \_\_\_\_\_

County Attorney \_\_\_\_\_  
ACM/Finance Director \_\_\_\_\_

**CARTERET COUNTY  
Board of Commissioners**

**Meeting Date:**

31-Mar-20



Agenda

Item

III.

**Presenter:**

Tommy Burns

**ITEM TO BE CONSIDERED**

**Title:** Capital Project Request/Carteret County Schools

**Brief Summary:**

County Manager Tommy Burns will provide an overview of the capital project request from Carteret County Schools.

**If the Board of Commissioners approves of the agenda item as presented, the following motion(s) is (are) suggested:**

Motion to approve the capital projects totalling \$601,512 and approval of the corresponding budget amendment.

**BACKGROUND**

**Originating Department**

**Attachments:**

1 Capital Project List

2 Budget Amendment

3

4

5

**Staff Contact:**

**REVIEWED BY**

County Manager \_\_\_\_\_  
Clerk to the Board \_\_\_\_\_

County Attorney \_\_\_\_\_  
ACM/Finance Director \_\_\_\_\_

**CAPITAL PROJECTS TO BE COMPLETED PRIOR TO MAY 15**

**PAINTING**

|                           |                 |
|---------------------------|-----------------|
| ATLANTIC ELEMENTARY       | \$85,707        |
| HARKERS ISLAND ELEMENTARY | \$61,785        |
| BRIDGES SCHOOL            | <u>\$34,020</u> |
| TOTAL                     | \$181,512       |

**FLOORING**

|                                       |          |
|---------------------------------------|----------|
| BROAD CREEK MIDDLE DINING & BAND ROOM | \$35,000 |
|---------------------------------------|----------|

**GYM FLOORS**

|                        |                 |
|------------------------|-----------------|
| BEAUFORT ELEMENTARY    | \$20,000        |
| NEWPORT ELEMENTARY     | \$20,000        |
| BOGUE SOUND ELEMENTARY | <u>\$20,000</u> |
| TOTAL                  | \$60,000        |

**PAVING**

|                                |                |
|--------------------------------|----------------|
| MOREHEAD CITY MIDDLE EXIT      | \$16,000       |
| NEWPORT ELEMENTARY PARKING LOT | <u>\$8,000</u> |
| TOTAL                          | \$24,000       |

**DOORS**

|                                 |          |
|---------------------------------|----------|
| NEWPORT MIDDLE ADA DOOR UPGRADE | \$43,000 |
|---------------------------------|----------|

**TOTAL**                    **\$343,512**

**HVAC PROJECTS**

|                                |                 |
|--------------------------------|-----------------|
| HARKERS ISLAND CAFÉ AHU        | \$40,000        |
| NEWPORT ELEMENTARY GYM         | \$95,000        |
| SMYRNA ELEMENTARY 300 BLDG     | \$83,000        |
| BEAUFORT MIDDLE PE ROOM        | \$24,000        |
| MOREHEAD CITY PRIMARY CAFÉ AHU | <u>\$16,000</u> |

**TOTAL**                    **\$258,000**

**GRAND TOTAL**            **\$601,512**

**Carteret County**

**Budget Amendment**

**Fiscal Year 2019-2020**

**Department: School Capital Fund**

**Date: 03/31/20**

Justification: To transfer and appropriate funds for School capital project improvements

| <b>Fund</b>         | <b>Description</b>                        | <b>Account Number</b> | <b>Increase</b> |
|---------------------|---|-----------------------|-----------------|
| General Fund        | Revenues Appropriated Fund Balance        | 110.00.3990.990       | <u>600,000</u>  |
|                     | Total Increase in Revenues                |                       | <u>600,000</u>  |
|                     | Expenditures Transfer School Capital Fund | 110.98.9800.90005     | <u>600,000</u>  |
|                     | Total Increase in Expenditures            |                       | <u>600,000</u>  |
| School Capital Fund | Revenues Transfer from General Fund       | 421.98.3980.900       | 600,000         |
|                     | Appropriated Fund Balance                 | 421.70.3990.991       | <u>1,512</u>    |
|                     | Total Increase in Revenues                |                       | <u>601,512</u>  |
|                     | Expenses Category I                       | 421.70.8168.85200     | <u>601,512</u>  |
|                     | Total Increase in Expenditures            |                       | <u>601,512</u>  |

Chairman Board of Commissioners \_\_\_\_\_

Date: 03/31/20 \_\_\_\_\_

**CARTERET COUNTY  
Board of Commissioners**

**Meeting Date:**  
31-Mar-20

**Presenter:**  
Board



|                |
|----------------|
| Agenda<br>Item |
| IV.            |

**ITEM TO BE CONSIDERED**

**Title:** Adjournment

**Brief Summary:**

If the Board of Commissioners approves of the agenda item as presented, the following motion(s) is (are) suggested:

Motion to adjourn.

**BACKGROUND**

|                               |                     |
|-------------------------------|---------------------|
| <b>Originating Department</b> | <b>Attachments:</b> |
| _____                         | 1 N/A               |
|                               | 2 _____             |
|                               | 3 _____             |
| <b>Staff Contact:</b>         | 4 _____             |
| _____                         | 5 _____             |

**REVIEWED BY**

|                    |       |                      |       |
|--------------------|-------|----------------------|-------|
| County Manager     | _____ | County Attorney      | _____ |
| Clerk to the Board | _____ | ACM/Finance Director | _____ |