

**COUNTY OF CARTERET BOARD OF ELECTIONS**  
**1702 Live Oak Street, Beaufort, NC 28516**  
**Special Meeting Minutes, September 3, 2019**  
**2:30 pm**

**I. Absentee Meeting Called to Order**

Chair Rick Heal called the meeting to order at 2:30pm. Vice Chair Jeanette Deese, Secretary Dale Gillikin, Member Marjorie Holland and Member Susan Cuthrell were present.

**II. Closed Session – Personnel §143-318.11 (6)**

Vice Chair Deese made a motion to go into closed session pursuant to §143-318.11 (6) for the permitted purpose of discussing personnel information. Member Holland seconded. Motion passed unanimously.

Member Holland made a motion to return to open session at 4:00 pm. Chair Heal seconded. Motion passed unanimously.

With Hurricane Dorian approaching and Carteret County closing all county offices as of Wednesday, September 4 at 12:00 pm Chair Heal made a motion to end One-Stop/Early Voting at 11:30 am on Wednesday, September 4, 2019 at all three locations in order for staff to retrieve all voting supplies before the county closes up the offices and that if any Precincts are not usable on Tuesday, September 10 for the General Election the Board of Election Office will be an emergency voting site. Secretary Gillikin seconded. Motion passed unanimously.

**III. Approval of Absentee Ballots**

Interim Director Burke presented 11 Absentee Ballots (see attached). Secretary Gillikin made a motion to approve the 11 ballots. Member Cuthrell seconded. Motion passed unanimously.

**IV. Adjournment**

Chair Heal adjourned the meeting at 4:23 pm.

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Rick Heal, Chair

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Jeanette Deese, Vice Chair

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Dale Gillikin, Secretary

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Marjorie Holland, Member

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Susan Cuthrell, Member