



**CARTERET COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
COMMISSIONERS' BOARDROOM
AUGUST 17, 2020
6:00 P.M.**

- | | | |
|------|---|----------|
| I. | Meeting Called to Order/Pledge of Allegiance/Invocation | Chairman |
| II. | Conflict of Interest/Cell Phone Statement | Chairman |
| III. | Adoption of Agenda | Board |
| IV. | Consent Agenda | Board |
| | 1. Approval of July 20, 2020 Minutes | |
| | 2. Tax Releases and Refunds | |
| | a. Tax Releases Under \$100 | |
| | b. Tax Releases Over \$100 | |
| | c. Tax Refunds Under \$100 | |
| | d. Tax Refunds Over \$100 | |
| | e. Tax Collector's Monthly Report | |
| | f. NCVTS Motor Vehicle Refund Report | |
| | 3. Approval of Letter of Intent with the U.S. Army Corps of Engineers Requesting the Preparation of an Environmental Assessment & Finding of No Significant Impact Statement | |
| | 4. Approval of Resolution and No Conflict of Interest Certification, Shallow Draft Navigation Channel Dredging & Aquatic Weed Fund/Old Ferry Channel Complex Maintenance Dredging Project | |
| | 5. Approval to Accept Additional WIC Funding for Caseload Reallocation & Approval of Corresponding Budget Amendment: \$6,402 | |
| | 6. Approval of Contract with DEVNET for the Tax Department | |
| | 7. Approval of Change to the County Equal Employment Opportunity Policy | |
| | 8. Approval of General Fund Roll-Forward Budget Amendment in Support of Uncompleted FY20 Projects: \$287,081 | |
| | 9. Approval of the Replacement of the Courthouse AC Cooling Tower & Approval of Corresponding Budget Amendment | |
| | 10. Approval of Award of the Contract to Renovate the Old Library on Turner Street & Approval of Corresponding Budget Amendment: \$950,000 | |
| | 11. Approval of Request to Accept Maternal Health Telehealth Grant | |
| V. | Public Comment | |

- | | | |
|-------|--|-----------------|
| VI. | Public Hearing: Potential Appropriation of Economic Development Funds to Bally Refrigerated Boxes: \$10,000
a. Approval of Resolution in Support of Funding | Don Kirkman |
| VII. | Introduction of the August Employee of the Month Awardee | Jaime Long |
| VIII. | Public Hearing: Request to Rezone a 12.00-Acre Property at 1671 Highway 101, Beaufort from R-15 (Single-Family Residential) to IW-CU (Industrial & Wholesale Conditional District) & Public Hearing on the Conditional Use Permit | Eugene Foxworth |
| IX. | Public Hearing: Request to Rezone 291, 307 & 329 Core Creek Road, Beaufort from B-2 (Marine Business District) to RCP (Recreational Camper Park District); & Request to Rezone a 0.353-Acre Portion of 331 Core Creek Road from RCP (Recreational Camper Park District) to R-15 (Single-Family Residential District) | Eugene Foxworth |
| X. | Public Hearing: Request to Rezone a 12.16-Acre Property Located Approximately 1,000 Feet North of the Highway 24 & Nine Mile Road in Newport from B-1 (General Business District) to RCP (Recreational Camper Park District) | Eugene Foxworth |
| XI. | Public Hearing: Proposed Text Amendment to Article 1102 of the Carteret County Zoning Ordinance ("Hotel, Residential" Definition) | Eugene Foxworth |
| XII. | Manager's Report | Tommy Burns |
| XIII. | Appointments <ul style="list-style-type: none"> • Aging Planning Board • Carteret County Beach Commission • Carteret County Jury Commission • Carteret County Library Board • Carteret County Planning Commission • Child Fatality Prevention Team • Cultural & Recreational Advisory Board • Highway 70 Corridor Commission • Town of Morehead City Board of Adjustment ("County ETJ") | Board |
| XIV. | Commissioners' Comments | |
| XV. | Closed Session Pursuant to N.C.G.S. 143-318.11 for the Permitted Purpose of Discussing (a) (1) Approval of June 1, 2020 & June 15, 2020 Closed Session Minutes, (a) (3) Attorney-Client Privilege, and (a) (5) Potential Property Acquisition | |
| XVI. | Adjournment | |

**CARTERET COUNTY
Board of Commissioners**

Meeting Date:
17-Aug-20

Presenter:
Chairman Smith



Agenda Item
I.

ITEM TO BE CONSIDERED

Title: Meeting Called to Order/Pledge of Allegiance/Invocation

Brief Summary:

Pastor Karl Zorowski of St. Peter's United Methodist Church in Morehead City, will provide the invocation.

If the Board of Commissioners approves of the agenda item as presented, the following motion(s) is (are) suggested:

BACKGROUND

Originating Department

Attachments:

- 1 _____
- 2 _____
- 3 _____
- 4 _____
- 5 _____

Staff Contact:

REVIEWED BY

County Manager _____
Clerk to the Board _____

County Attorney _____
ACM/Finance Director _____

**CARTERET COUNTY
Board of Commissioners**

Meeting Date:

17-Aug-20



Agenda Item
II.

Presenter:

Chairman Smith

ITEM TO BE CONSIDERED

Title: Conflict of Interest Statement

Brief Summary:

The Chairman will call for any conflicts of interest, based on the following statement:

"In accordance with the State Government Ethics Act, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matter coming before the Board this evening? If so, please identify the conflict and refrain from any undue participation in the particular matter involved."

The Chairman will also remind everyone to turn off their cell phones.

If the Board of Commissioners approves of the agenda item as presented, the following motion(s) is (are) suggested:

If Commissioners have a conflict of interest with any agenda items, they will make it known at this time. If so, The Board will need to vote to allow a Commissioner to recuse himself from voting on a particular matter.

BACKGROUND

Originating Department

Attachments:

- 1 _____
- 2 _____
- 3 _____
- 4 _____
- 5 _____

Staff Contact:

REVIEWED BY

County Manager _____
Clerk to the Board _____

County Attorney _____
ACM/Finance Director _____

**CARTERET COUNTY
Board of Commissioners**

Meeting Date:
17-Aug-20

Presenter:
Chairman Smith



Agenda Item
III.

ITEM TO BE CONSIDERED

Title: Adoption of the Agenda

Brief Summary:

The Chairman will call for a motion to adopt the agenda as presented (or amended).

If the Board of Commissioners approves of the agenda item as presented, the following motion(s) is (are) suggested:

Motion to adopt the agenda as presented (or amended).

BACKGROUND

Originating Department

- Attachments:**
- 1 _____
 - 2 _____
 - 3 _____
 - 4 _____
 - 5 _____

Staff Contact:

REVIEWED BY

County Manager _____
Clerk to the Board _____

County Attorney _____
ACM/Finance Director _____

IV. Consent Agenda

1. Approval of July 20, 2020 Minutes

**COUNTY OF CARTERET
BOARD OF COMMISSIONERS
REGULAR SESSION – 6:00 P.M.
COMMISSIONERS' BOARDROOM
JULY 20, 2020**

The Honorable Carteret County Board of Commissioners sat in regular session on Monday, July 20, 2020 at 6:00 p.m. Present were: Chairman Bill Smith, Commissioners Bob Cavanaugh, Chris Chadwick, Robin Comer, Mark Mansfield, and Ed Wheatly. Commissioner Farrington was absent.

I. MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE/INVOCATION

Chairman Smith called the meeting to order. Pastor Don Hadley of First Baptist Church of Beaufort provided the invocation. All present recited the Pledge of Allegiance.

II. CONFLICT OF INTEREST/CELL PHONE STATEMENT

Chairman Smith called for any conflicts of interest by the Board and asked that all cell phones be turned off.

Commissioner Chadwick requested to be recused from item *XI. Contract Issue: Commissioner Chadwick*.

III. ADOPTION OF THE AGENDA

Motion: Commissioner Comer made a motion to add as item 14 on the Consent Agenda, *Approval to Reclassify the Medical Lab Assistant Position*; seconded by Commissioner Mansfield. **Motion carried unanimously.**

Commissioner Comer requested the acceptance of an application from Kenny Lewis for the Scenic Byway Committee.

Motion: Commissioner Comer made a motion to adopt the amended agenda; seconded by Commissioner Chadwick. **Motion carried unanimously.**

The agenda was as follows:

**CARTERET COUNTY
BOARD OF COMMISSIONERS
REGULAR MEETING
COMMISSIONERS' BOARDROOM
JULY 20, 2020
6:00 P.M.**

I. Meeting Called to Order/Pledge of Allegiance/Invocation

Chairman Smith

- II. Conflict of Interest/Cell Phone Statement
- III. Adoption of the Agenda
- IV. Consent Agenda
 - 1. Approval of Minutes
 - a. June 1, 2020
 - b. June 15, 2020
 - 2. Tax Releases/Refunds/Collector's Report
 - a. Tax Releases Under \$100
 - b. Tax Releases Over \$100
 - c. Tax Refunds Under \$100
 - d. Tax Refunds Over \$100
 - e. Tax Collector's Monthly Report
 - f. NCVTS Motor Vehicle Refund Report
 - 3. Approval of Contract with Moffatt & Nichol for FEMA Engineered Beach & Static Line Exception Reports & Authority for the Chairman to Execute the Contract
 - 4. Adoption of Library Policies
 - a. Policy for Authors and Publishers
 - b. Circulation and Access Policy
 - c. Internet & Wi-Fi Access Policy
 - d. Collection Development Policy
 - e. Citizen Request for Reconsideration of Library Material
 - 5. Approval of Resolution in Memory of Commissioner Marvin Jonathan Robinson
 - 6. Approval to Purchase a Lease Accounting Subscription with LeaseQuery & Approval for Chairman to Execute Supporting Documents
 - 7. Approval of Renewal of Contract with Hope Mission Foundation to Provide Recovery Services at the Jail
 - 8. Approval of Budget Amendments:
 - a. Carteret Community College to Roll-Forward Funds for Uncompleted Projects: \$418,130
 - b. Public Works Roll-Forward Funds for the Hibbs Acres Capital Project: \$565,000
 - c. COVID-19 Recovery Act Funds: \$1,348,328
 - 9. Approval of Amendment to County Purchasing Policy
 - 10. Request to Accept Additional Funding – Agreement Addendum 403 WIC, Revision 1, & Approval of Corresponding Budget Amendment: \$9,538
 - 11. Approval of Engineering Services Contract with Atlantec Engineering & Approval of Corresponding Budget Amendment: \$20,000
 - 12. Approval of the Following Contracts for the Tax Department:
 - a. Contract with Pictometry for Real Estate Imagery
 - b. Contract with Vincent Valuations for Commercial Appraisal Valuations

Chairman Smith
Chairman Smith
Board

- c. Contract with Vincent Valuations for Reappraisal Services for the 2024 Reappraisal
- 13. Covid Funding: Approval of Two Temporary Public Health Nurses & Approval of Corresponding Budget Amendment: \$80,000
- 14. **Approval to Reclassify the Medical Lab Assistant Position** *(item added as amended)*
- V. Presentation by Senator Norm Sanderson Senator Sanderson
- VI. Presentation of Resolution in Memory of Commissioner Marvin Jonathan Robinson Commissioner Wheatly
- VII. Approval of Application to Request the Naming of the North River Bridge to the Commissioner Jonathan Robinson Bridge Chairman Smith
- VIII. Public Comment
- IX. Public Hearing: Bond Order Authorizing the Issuance of \$42,000,000 General Obligation School Bonds Dee Meshaw
 - a. Adoption of the Bond Order
 - b. Adoption of the Resolution Setting a Special Bond Referendum
- X. Manager's Report Tommy Burns
- XI. Contract Issue: Commissioner Chadwick Rob Wheatly
- XII. Appointments Board
 - Aging Planning Board
 - Carteret County 911 Communications Advisory Board
 - Carteret County Community College
 - Carteret County Library Board
 - Carteret County Planning Commission
 - Coastal Carolina Regional Airport Authority
 - Cultural & Recreational Advisory Board
 - Juvenile Crime Prevention Council
 - NCACC Annual Conference Voting Delegate
 - Scenic Byway Committee
 - Waterways Management Committee
- XIII. Commissioners' Comments
- XIV. Adjournment

IV. CONSENT AGENDA

Motion: Commissioner Comer made a motion to adopt the consent agenda as amended; seconded by Commissioner Mansfield. **Motion carried unanimously.**

The Consent Agenda was as follows:

1. Approval of Minutes
 - a. June 1, 2020
 - b. June 15, 2020

2. Tax Releases/Refunds/Collector's Report

a. Tax Releases Under \$100

07/01/20 08:28:55		RELEASE LESS THAN 100.00					PAGE 1
Year	Rol Typ	Taxbill Number	Parc Roll	Name Id Number	Name	Total Adjustment	
2018	P	202686	P	510364	NORWOOD KLINE FROST	ATLANTIC BEACH	3.35
2018	P	202686	P	510364	NORWOOD KLINE FROST	ATLANTIC BEACH	.88
2018	P	202686	P	510364	NORWOOD KLINE FROST	ATLANTIC BEACH	5.15
2017	P	113627	P	510364	NORWOOD KLINE FROST	ATLANTIC BEACH	3.51
2017	P	113627	P	510364	NORWOOD KLINE FROST	ATLANTIC BEACH	.93
2017	P	113627	P	510364	NORWOOD KLINE FROST	ATLANTIC BEACH	5.39
2016	P	48350	P	510364	NORWOOD KLINE FROST	ATLANTIC BEACH	4.71
2016	P	48350	P	510364	NORWOOD KLINE FROST	ATLANTIC BEACH	.97
2016	P	48350	P	510364	NORWOOD KLINE FROST	ATLANTIC BEACH	1.57
2009	P	23865	P	455549	ALISON CARLYLE		12.89
2009	P	23865	P	455549	ALISON CARLYLE		10.00
2014	P	101613	P	358477	ROBERT W SPENCER		9.70
2013	P	91715	P	358477	ROBERT W SPENCER		9.38
2012	P	91904	P	358477	ROBERT W SPENCER		9.38
2011	P	64089	P	358477	ROBERT W SPENCER		11.45
2010	P	55678	P	358477	ROBERT W SPENCER		9.24
2014	P	101613	P	358477	ROBERT W SPENCER		15.00
2013	P	91715	P	358477	ROBERT W SPENCER		15.00
2012	P	91904	P	358477	ROBERT W SPENCER		10.00
2011	P	64089	P	358477	ROBERT W SPENCER		10.00
2010	P	55678	P	358477	ROBERT W SPENCER		10.00
2012	P	88233	P	466632	WILLIAM KOCH		24.59
2009	P	27966	P	466632	WILLIAM KOCH		14.37
2009	P	27966	P	466632	WILLIAM KOCH		10.00
2012	P	88233	P	466632	WILLIAM KOCH		10.00
2015	P	118008	P	514967	SCOTT BRASWELL		70.97
2014	P	99830	P	514967	SCOTT BRASWELL		74.70
2018	P	202569	P	476624	DONALD CLAY WELLS	SWANSBORO	3.01
2018	P	202569	P	476624	DONALD CLAY WELLS	SWANSBORO	.48
2017	P	113496	P	476624	DONALD CLAY WELLS	SWANSBORO	2.90
2017	P	113496	P	476624	DONALD CLAY WELLS	SWANSBORO	.45
2015	P	110954	P	49564	GLENDA M SPRINGLE		17.16
2015	P	110954	P	49564	GLENDA M SPRINGLE		15.00
2018	P	199253	P	507214	LISA BENTON		7.77
2017	P	109708	P	507214	LISA BENTON		7.77
2016	P	43945	P	507214	LISA BENTON		7.77
2015	P	121052	P	507214	LISA BENTON		7.52
2014	P	98902	P	507214	LISA BENTON		13.92
2018	P	199253	P	507214	LISA BENTON		15.00
2017	P	109708	P	507214	LISA BENTON		15.00
2016	P	43945	P	507214	LISA BENTON		15.00
2015	P	121052	P	507214	LISA BENTON		15.00
2014	P	98902	P	507214	LISA BENTON		15.00
2014	R	626705	R	9563	JAMES C JR BROWN		94.87
2013	R	568607	R	9563	JAMES C JR BROWN		92.64
2012	R	465270	R	9563	JAMES C JR BROWN		92.64
2011	R	330041	R	9563	JAMES C JR BROWN		94.87
2018	P	207812	P	524452	BUDDY RAY GREESON	ATLANTIC BEACH	9.32
2018	P	200964	P	19314	BENJAMIN HARRELL PHILLIPS	HARKERS ISLAND	17.44

07/01/20 08:28:55		RELEASE LESS THAN 100.00					PAGE 2
Year	Rol Typ	Taxbill Number	Parc Roll	Name Id Number	Name	Total Adjustment	
2018	P	200964	P	19314	BENJAMIN HARRELL PHILLIPS	HARKERS ISLAND	1.68
2017	P	111694	P	19314	BENJAMIN HARRELL PHILLIPS	HARKERS ISLAND	17.44
2017	P	111694	P	19314	BENJAMIN HARRELL PHILLIPS	HARKERS ISLAND	1.68
2016	P	46192	P	19314	BENJAMIN HARRELL PHILLIPS	HARKERS ISLAND	17.94
2015	P	120019	P	153902	WALTER & MARY BOYETTE		9.98
2014	P	102149	P	153902	WALTER & MARY BOYETTE		15.23
2013	P	92337	P	153902	WALTER & MARY BOYETTE		15.00
2012	P	92578	P	153902	WALTER & MARY BOYETTE		16.53
2015	P	120019	P	153902	WALTER & MARY BOYETTE		15.00
2014	P	102149	P	153902	WALTER & MARY BOYETTE		15.00
2013	P	92337	P	153902	WALTER & MARY BOYETTE		15.00
2012	P	92578	P	153902	WALTER & MARY BOYETTE		10.00
2018	P	211678	P	528719	RIC FOUNTAIN		73.16
2017	P	124804	P	528719	RIC FOUNTAIN		73.16
2017	P	124804	P	528719	RIC FOUNTAIN		73.16
2018	P	208762	P	525918	ERIC ETUX SUNSHINE WILLIS	BEAUFORT	15.70
2017	P	121023	P	525918	ERIC ETUX SUNSHINE WILLIS	BEAUFORT	15.70
2016	P	56932	P	525918	ERIC ETUX SUNSHINE WILLIS	BEAUFORT	15.36
2018	P	208762	P	525918	ERIC ETUX SUNSHINE WILLIS	BEAUFORT	15.00
2017	P	121023	P	525918	ERIC ETUX SUNSHINE WILLIS	BEAUFORT	15.00
2016	P	56932	P	525918	ERIC ETUX SUNSHINE WILLIS	BEAUFORT	15.00
2018	P	212342	P	529822	BENJAMIN JAMES FERGUSON	NEW BERN	2.16
2018	P	212342	P	529822	BENJAMIN JAMES FERGUSON	NEW BERN	7.05
2018	P	212342	P	529822	BENJAMIN JAMES FERGUSON	NEW BERN	2.16

FINAL TOTALS
TOTAL 1,246.11

*** END OF REPORT ***

b. Tax Releases Over \$100

Name Id Number	Name	Total Adjustment	Comment
9563	JAMES C JR BROWN	142.15	COUNTY FORECLOSE 2017 RELEASE SARAH
9563	JAMES C JR BROWN	140.15	COUNTY FORECLOSE 2017 RELEASE SARAH
9563	JAMES C JR BROWN	169.26	COUNTY FORECLOSE RELEASE PER SARAH
9563	JAMES C JR BROWN	171.68	COUNTY FORECLOSE RELEASE PER SARAH
9563	JAMES C JR BROWN	114.47	COUNTY FORECLOSE RELEASE PER SARAH
9563	JAMES C JR BROWN	111.77	COUNTY FORECLOSED RELEASE PER SARAH
9563	JAMES C JR BROWN	111.77	COUNTY FORECLOSED RELEASE PER SARAH
9563	JAMES C JR BROWN	114.47	COUNTY FORECLOSE RELEASE PER SARAH
FINAL TOTALS			
TOTAL		1,075.72	

*** END OF REPORT ***

c. Tax Refunds Under \$100

Remit To:	Address	City	St	Zip Code	TransNo	Reference
Refund						
BROCK, LESLIE	17.15 102 BREBARTI DR DOUBLE BILLED	GOLDSBORO	NC	27534	2266338	2019 P 0534362
HANKINS, HAROLD	3.66 PO BOX 10372 OVER PAYMENT CHECK 5108	SOUTHPORT	NC	28461	2265823	2019 R 6386.19.52.4359000
HARRIS, TOM P JR ETUX MARY	47.45 1701 SOFTWIND WAY OVER PAYMENT CHECK 1022	WILMINGTON	NC	28403	2266200	2019 R 6344.07.59.6466003
LEWIS, GREGORY JAMES	1.58 209 PINTAIL LANE OVERPAYMENT STURGIS	HARKERS ISLAND	NC	28531	2266318	2019 P 0050030
LOCKEY, CHADWICK W	39.77 135 HOWARD ROAD OVER PAYMENT CHECK 466	NEWPORT	NC	285701702	2266202	2018 P 0039772
SIMPSON, SAMUEL	55.41 751 NC HWY 101 ALREADY PD/DEBT SETOFF	BEAUFORT	NC	28516		0-2018 P 0044728
WILSON, CHRISTOPHER RYAN	5.32 PO BOX 931 OVER PAYMENT CHECK 2099	MOREHEAD CITY	NC	28557	2266045	2019 P 0050141
FINAL TOTALS						
TOTAL	170.34					

*** END OF REPORT ***

d. Tax Refunds Over \$100

Remit To:	Address	City	St	Zip Code	Reference
Refund					
JOHNSON, STEVE	160.30 5805 COUNTY LINE ROAD OVERPAYMENT DEBT SETOFF	NEW BERN	NC	285629482	2019 P 0040941
JOHNSON, STEVE	151.23 5805 COUNTY LINE ROAD DEBT SETOFF REFUND	NEW BERN	NC	28562	2018 P 0040941
LOWE'S HOME CENTERS INC	1,614.35 1000 LOWES BOULEVARD OVERPAYMENT LOWES APPEAL	MORRISVILLE	NC	28117	2015 R 5384.05.19.5074
LOWE'S HOME CENTERS INC	39,078.54 1000 LOWES BOULEVARD SETTLE LOWES APPEAL	MORRISVILLE	NC	28117	2019 R 5384.05.18.8402
LOWE'S HOME CENTERS INC	39,078.54 1000 LOWES BOULEVARD SETTLE LOWES APPEAL	MORRISVILLE	NC	28117	2018 R 5384.05.18.8402
LOWE'S HOME CENTERS INC	35,680.40 1000 LOWES BOULEVARD SETTLE LOWES APPEAL	MORRISVILLE	NC	28117	2017 R 5384.05.18.8402
LOWE'S HOME CENTERS INC	35,680.40 1000 LOWES BOULEVARD SETTLE LOWES APPEAL	MORRISVILLE	NC	28117	2016 R 5384.05.18.8402
LOWE'S HOME CENTERS INC	32,282.25 1000 LOWES BOULEVARD SETTLE LOWES APPEAL	MORRISVILLE	NC	28117	2015 R 5384.05.18.8402
LOWE'S HOME CENTERS INC	302.74 1000 LOWES BOULEVARD SETTLE LOWES APPEAL	MORRISVILLE	NC	28117	2015 R 5384.05.18.4525
LOWE'S HOME CENTERS INC	334.60 1000 LOWES BOULEVARD SETTLE LOWES APPEAL	MORRISVILLE	NC	28117	2016 R 5384.05.18.4525
LOWE'S HOME CENTERS INC	334.60 1000 LOWES BOULEVARD SETTLE LOWES APPEAL	MORRISVILLE	NC	28117	2017 R 5384.05.18.4525
LOWE'S HOME CENTERS INC	366.47 1000 LOWES BOULEVARD SETTLE LOWES APPEAL	MORRISVILLE	NC	28117	2018 R 5384.05.18.4525
LOWE'S HOME CENTERS INC	366.47 1000 LOWES BOULEVARD SETTLE LOWES APPEAL	MORRISVILLE	NC	28117	2019 R 5384.05.18.4525
MINTON, EDWARD ELLIS ETAL	190.86 508 MARLOWE RD OVER PAYMENT CHECK 1428	RALEIGH	NC	27609	2019 R 6385.13.23.3910
PHILLIPS, DAVID WILLIAM	808.43 86 TRACEWAY BILLED RELEASED/DEBT SETOFF	SANFORD	NC	27332	2016 P 0027264
SOUTHSTAR HOLDING MHC LLC ET	10,619.24 2820 SELWYN AVENUE #425 SETTLED LOWES APPEAL	CHARLOTTE	NC	28209	2018 R 6356.11.76.3679

Remit To:	Address	City	St	Zip Code	Reference
Refund					
SOUTHSTAR HOLDING MHC LLC ET 10,619.24	2820 SELWYN AVENUE #425 SETTLE LOWES APPEAL	CHARLOTTE	NC	28209	2017 R 6356.11.76.3679
SOUTHSTAR HOLDING MHC LLC ET 10,619.24	2820 SELWYN AVENUE #425 SETTLE LOWES APPEAL	CHARLOTTE	NC	28209	2016 R 6356.11.76.3679
SOUTHSTAR HOLDING MHC LLC ET 10,216.50	2820 SELWYN AVENUE #425 SETTLE LOWES APPEAL	CHARLOTTE	NC	28209	2015 R 6356.11.76.3679
WILLIS' MOBILE HOME PARK 312.08	PO BOX 646 OVERPAYMENT CHECK 4511	MOREHEAD CITY	NC	28557	2019 R 6376.15.74.3937
FINAL TOTALS					
TOTAL	228,816.48				

*** END OF REPORT ***

e. Tax Collector's Monthly Report

Carteret County Tax Department

Appraisal: (252) 728-8485
 Personal Property: (252) 728-8535
 Business Personal: (252) 728-8483
 Collections: (252) 728-8525
 Mapping/GIS: (252) 728-8490



Sarah T. Davis
 Tax Administrator
 Tel: (252) 728-8535
 Fax: (252) 728-8588
 CC Payments Online or by Phone
 www.carteretcountytax.com
 1-888-544-9433

Memorandum

To: Board of Commissioners
 Tommy Burns

From: Sarah Davis
 Tax Administrator

Re: BOC monthly collections report

Date: July 1, 2020

Attached is the monthly collection's report to the Board of Commissioners as required by North Carolina General Statute 105-350. No action is required by the Board. It is presented for information purposes only. The collection report shows the total levy, collection, and unpaid balance for each year of the past ten years, beginning with 2009 and coming forward to 2019. This report is presented each month in your agenda package. The total collections for the ten years are \$667,648,392.27. The unpaid balance outstanding for the 10 year period is \$7,351,054.88 including deferred taxes. The Tax Department will continue to pursue collection of unpaid taxes as authorized by North Carolina Statutes.

ACS TAX COLLECTION SYSTEM		BOC MONTHLY REPORT										CARTERET COUNTY										PAGE						
06/30/2020 13:23:08												TC650R										1						
Typ Bill	Year	Property Number	Dist Code	Twn Code	Sch Code	Special Districts										User Codes										Deferred	Defer	MV
***** Totals for Tax year			2008																									
# of Properties Processed			144,222																									
		Total	TAX	Spec Asmt	Deferred	CB Deferred	Interest	Fees																				
Original Balances	54,275,701.53	\$1,222,930.51	2,353,295.00	198,232.09	.00	458,487.50	32,756.43																					
Total Adjustments	681,415.40	458,091.48	39,564.24	198,232.09	.00	.00	12,476.41																					
Total Collections	53,594,286.13	50,764,121.83	2,321,316.78	.00	.00	453,674.16	44,768.41																					
Unpaid Balances	9,408.55	2,717.20	1,413.98	.00	.00	4,813.34	464.03																					
***** Totals for Tax year			2009																									
# of Properties Processed			143,265																									
		Total	TAX	Spec Asmt	Deferred	CB Deferred	Interest	Fees																				
Original Balances	54,946,355.13	\$1,809,907.51	2,372,968.00	193,267.34	.00	546,423.43	23,788.95																					
Total Adjustments	396,787.00	187,374.93	29,347.22	193,267.34	.00	.00	12,202.49																					
Total Collections	54,470,397.97	51,587,509.99	2,340,111.57	.00	.00	507,707.90	35,068.51																					
Unpaid Balances	79,170.15	35,022.59	4,509.21	.00	.00	38,715.53	922.83																					
***** Totals for Tax year			2010																									
# of Properties Processed			143,838																									
		Total	TAX	Spec Asmt	Deferred	CB Deferred	Interest	Fees																				
Original Balances	55,563,571.13	\$2,424,638.58	2,351,053.00	229,599.63	.00	533,854.16	24,425.76																					
Total Adjustments	313,485.81	77,717.19	23,936.04	227,888.51	.00	.00	9,655.93																					
Total Collections	55,154,060.20	52,307,834.59	2,321,990.93	1,711.12	.00	489,308.21	33,235.45																					
Unpaid Balances	95,625.12	45,086.80	5,125.13	.00	.00	44,545.95	866.24																					
***** Totals for Tax year			2011																									
# of Properties Processed			144,282																									
		Total	TAX	Spec Asmt	Deferred	CB Deferred	Interest	Fees																				
Original Balances	56,084,302.35	\$2,936,189.46	2,380,555.00	225,239.96	.00	547,225.34	25,092.59																					
Total Adjustments	378,201.07	152,088.13	15,352.36	224,860.27	.00	.00	13,598.69																					
Total Collections	55,456,947.66	52,671,007.15	2,296,886.98	879.69	.00	450,854.28	37,619.56																					
Unpaid Balances	219,153.62	113,094.18	8,316.66	.00	.00	96,371.06	1,371.72																					
***** Totals for Tax year			2012																									
# of Properties Processed			144,824																									
		Total	TAX	Spec Asmt	Deferred	CB Deferred	Interest	Fees																				
Original Balances	55,148,112.44	\$1,997,993.51	2,359,242.00	218,866.12	.00	544,067.71	27,943.10																					
Total Adjustments	363,931.40	119,453.59	33,105.58	217,258.56	.00	.00	5,886.33																					



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Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Charge	Interest Change	Total Change
AMSDEN, BRENDA FAY	AMSDEN, BRENDA FAY		214 LORD GRAANVILLE DR		MOREHEAD CITY, NC 28557	Adjustment < \$100	0051024628	GL78567	Refund Generated due to adjustment on Bill #0051024628-2019-2019-0000-00	Over Assessment	06/09/2020	9010	Tax	(\$36.98)	\$0.00	(\$36.98)
												32	Tax	(\$8.06)	\$0.00	(\$8.06)
																Refund \$45.04
ANDERSON, CHRISTINE BETH	ANDERSON, CHRISTINE BETH		131 SOUND BLVD		NEWPORT, NC 28570	Proration	0035712388	PER5457	Refund Generated due to proration on Bill #0035712388-2019-2019-0000-00	Tag Surrender	06/30/2020	9010	Tax	(\$2.44)	\$0.00	(\$2.44)
												31	Tax	(\$0.31)	\$0.00	(\$0.31)
												48	Tax	(\$0.31)	\$0.00	(\$0.31)
																Refund \$3.06
ARNOLD, JONICE PARKER	ARNOLD, JONICE PARKER		PO BOX 1301		NEWPORT, NC 28570	Proration	0029424345	AEA8398	Refund Generated due to proration on Bill #0029424345-2018-2018-0000-00	Tag Surrender	06/25/2020	9010	Tax	(\$1.21)	\$0.00	(\$1.21)
												35	Tax	(\$0.35)	\$0.00	(\$0.35)
																Refund \$1.66
BENDER, MARGIE LYNN	BENDER, MARGIE LYNN		160 OAKLEAF DRIVE		PINE KNOLL SHORES, NC 28512	Proration	0046659629	GODFAITH	Refund Generated due to proration on Bill #0046659629-2019-2019-0000-00	Tag Surrender	06/29/2020	9010	Tax	(\$4.21)	\$0.00	(\$4.21)
												1353	Tax	(\$2.69)	\$0.00	(\$2.69)
												94	Tax	(\$0.22)	\$0.00	(\$0.22)
																Refund \$7.11
BOTTOMS, MATTHEW DEAN	BOTTOMS, MATTHEW DEAN		241 GATSEY LN		BEAUFORT, NC 28516	Proration	0026033488	DF2174	Refund Generated due to proration on Bill #0026033488-2019-2019-0000-00	Vehicle Sold	06/26/2020	9010	Tax	(\$115.86)	\$0.00	(\$115.86)
												44	Tax	(\$26.16)	\$0.00	(\$26.16)
												46	Tax	(\$22.42)	\$0.00	(\$22.42)
																Refund \$164.44
BOULIA ENTERPRISE	BOULIA ENTERPRISE		6931 A HWY 76E		NEWPORT, NC 28570	Proration	0031259871	CD1312	Refund Generated due to proration on Bill #0031259871-2019-2019-0000-00	Vehicle Sold	06/26/2020	9010	Tax	(\$5.17)	\$0.00	(\$5.17)
												1460	Tax	(\$8.95)	\$0.00	(\$8.95)
																Refund \$13.12
DAVIS, WELDON JEROME	DAVIS, WELDON JEROME		PO BOX 240		DAVIS, NC 28524	Adjustment < \$100	0053570327	JZ9253	Refund Generated due to adjustment on Bill #0053570327-2019-2019-0000-00	Situs error	06/19/2020	9010	Tax	\$0.00	\$0.00	\$0.00
												1460	Tax	(\$96.39)	\$0.00	(\$96.39)
												22	Tax	\$22.96	\$0.00	\$22.96
												47	Tax	\$27.00	\$0.00	\$27.00
																Refund \$46.44
DEAL, SHAWN REBECCA	DEAL, SHAWN REBECCA		406 N 13TH ST		MOREHEAD CITY, NC 28557	Proration	0048433237	PMD3446	Refund Generated due to proration on Bill #0048433237-2018-2018-0000-00	Tag Surrender	06/08/2020	9010	Tax	(\$1.27)	\$0.00	(\$1.27)
												1351	Tax	(\$1.43)	\$0.00	(\$1.43)
																Refund \$2.70
FLAKE, JOHN ALLEN	FLAKE, JOHN ALLEN		307 KATHRYN CT		NEWPORT, NC 28570	Proration	0018791848	PCA3210	Refund Generated due to proration on Bill #0018791848-2018-2018-0000-00	Tag Surrender	06/05/2020	9010	Tax	(\$0.68)	\$0.00	(\$0.68)
												1460	Tax	(\$0.62)	\$0.00	(\$0.62)
																Refund \$1.80
GARCIA, VICTOR MANUEL	GARCIA, VICTOR MANUEL		112 ENGLISH ST		NEWPORT, NC 28570	Proration	0014392361	RRD2702	Refund Generated due to proration on Bill #0014392361-2019-2019-0000-00	Tag Surrender	05/08/2020	9010	Tax	(\$4.98)	\$0.00	(\$4.98)
												35	Tax	(\$1.45)	\$0.00	(\$1.45)
																Refund \$6.43
GAY, PATRICIA MCMAHON	GAY, PATRICIA MCMAHON		208 YAUPON DR		CAPE CARTERET, NC 28584	Proration	0024451499	CKV7794	Refund Generated due to proration on Bill #0024451499-2019-2019-0000-00	Tag Surrender	05/26/2020	9010	Tax	(\$40.63)	\$0.00	(\$40.63)
												1557	Tax	(\$32.17)	\$0.00	(\$32.17)
												1557	Vehicle Tax	(\$8.00)	\$0.00	(\$8.00)



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												37	Tax	(\$9.08)	\$0.00	(\$9.08)
												19	Tax	(\$7.57)	\$0.00	(\$7.57)
																Refund \$100.75
GETTY, DAVID ARTHUR	GETTY, DAVID ARTHUR	GETTY, MARY ELLEN	PO BOX 37		ATLANTIC BEACH, NC 28512	Proration	0042438609	ZXR5185	Refund Generated due to proration on Bill #0042438609-2018-2018-0000-00	Tag Surrender	05/03/2020	9010	Tax	(\$15.11)	\$0.00	(\$15.11)
												1353	Tax	(\$0.60)	\$0.00	(\$0.60)
												94	Tax	(\$0.78)	\$0.00	(\$0.78)
																Refund \$25.49
HARBERT, TYLER GORDON	HARBERT, TYLER GORDON		408 MARSH ST		BEAUFORT, NC 28516	Adjustment >= \$100	0052012047	HDH2815	Refund Generated due to adjustment on Bill #0052012047-2018-2018-0000-00	Military	05/22/2020	9010	Tax	\$0.00	\$0.00	\$0.00
												1159	Tax	\$0.00	\$0.00	\$0.00
												46	Tax	\$0.00	\$0.00	\$0.00
																Refund \$0.00
HOWELL, MARIAN SHEPPARD	HOWELL, MARIAN SHEPPARD		122 WINCHESTER LN		ROCKY POINT, NC 28457	Proration	0036074012	EJP3731	Refund Generated due to proration on Bill #0036074012-2019-2019-0000-00	Tag Surrender	06/16/2020	9010	Tax	(\$18.23)	\$0.00	(\$18.23)
												1351	Tax	(\$19.89)	\$0.00	(\$19.89)
																Refund \$36.12
INTELLIGENT POWER MANAGEMENT SYSTEMS LLC	INTELLIGENT POWER MANAGEMENT SYSTEMS LLC		PO BOX K		ROCKY MOUNT, NC 27802	Proration	0048900251	SNX4331	Refund Generated due to proration on Bill #0048900251-2019-2019-0000-00	Vehicle Sold	06/22/2020	9010	Tax	(\$7.08)	(\$0.36)	(\$7.44)
												1353	Tax	(\$4.50)	(\$0.22)	(\$4.72)
												94	Tax	(\$0.36)	(\$0.02)	(\$0.38)
																Refund \$12.54
J KEVIN JONES PA	J KEVIN JONES PA		5053 EXECUTIVE DR STE D 2801		MOREHEAD CITY, NC 28557	Overpayment	0039467988	FBH3028	Overpayment on Payment on Bill #0039467988-2019-2019-0000-00	Overpayment	05/05/2020	OVERPAY		(\$334.71)	\$0.00	(\$334.71)
																Refund \$334.71
JOHNSON, CHARLOTTE FORE	JOHNSON, CHARLOTTE FORE		2801 MAYBERRY LOOP RD		MOREHEAD CITY, NC 28557	Proration	0037282811	ELD1283	Refund Generated due to proration on Bill #0037282811-2019-2019-0000-00	Tag Surrender	06/30/2020	9010	Tax	(\$35.28)	\$0.00	(\$35.28)
												30	Tax	(\$5.69)	\$0.00	(\$5.69)
												50	Tax	(\$2.27)	\$0.00	(\$2.27)
																Refund \$43.22
JOYNER, GEORGE DAVID	JOYNER, GEORGE DAVID		216 HARBOR DR		MOREHEAD CITY, NC 28557	Adjustment < \$100	0054478937	CM14798	Refund Generated due to adjustment on Bill #0054478937-2019-2019-0000-00	Over Assessment	06/24/2020	9010	Tax	(\$15.44)	\$0.00	(\$15.44)
												30	Tax	(\$2.49)	\$0.00	(\$2.49)
												50	Tax	(\$1.00)	\$0.00	(\$1.00)
																Refund \$18.93
KIRK, MARY POWELL	KIRK, MARY POWELL		121 LEMCKOVILLE POINT RD		BEAUFORT, NC 28516	Proration	0034611654	8C8082	Refund Generated due to proration on Bill #0034611654-2019-2019-0000-00	Tag Surrender	06/29/2020	9010	Tax	(\$17.46)	\$0.00	(\$17.46)
												42	Tax	(\$3.52)	\$0.00	(\$3.52)
												46	Tax	(\$3.38)	\$0.00	(\$3.38)
																Refund \$24.36
LAWRENCE, LARRY DOUGLAS JR	LAWRENCE, LARRY DOUGLAS JR	LAWRENCE, JOAN ELLEN	105 GREENHILL PL		NEWPORT, NC 28570	Proration	0022723435	AKT5929	Refund Generated due to proration on Bill #0022723435-2019-2019-0000-00	Tag Surrender	05/03/2020	9010	Tax	(\$33.05)	\$0.00	(\$33.05)
												31	Tax	(\$4.27)	\$0.00	(\$4.27)
												48	Tax	(\$4.27)	\$0.00	(\$4.27)
																Refund \$41.56
MASON, CAROLYN DIZE	MASON, CAROLYN DIZE		PO BOX 272		BEAUFORT, NC 28516	Proration	0051539179	ZZB4461	Refund Generated due to proration on Bill #0051539179-2019-2019-0000-00	Tag Surrender	05/25/2020	9010	Tax	(\$15.32)	\$0.00	(\$15.32)
												42	Tax	(\$3.09)	\$0.00	(\$3.09)
												46	Tax	(\$2.96)	\$0.00	(\$2.96)



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Owner	Address	City	County	Vehicle ID	Tag	Refund Reason	Refund Date	Refund Amount	Refund Status
MAYO, JEFFREY DEAN	430 MCCABE RD	NEWPORT, NC	28570	0020731486	8UB4476	Refund Generated due to proration on Bill #0020731486-2019-2019-0000-00	06/10/2020	\$0.00	(\$2.72)
MCCOULSLEY, RONALD MAURICE	103 BAYSHORE DR	CAPE CARTERET, NC	28584	0025336330	XZH7490	Refund Generated due to proration on Bill #0025336330-2019-2019-0000-00	06/09/2020	\$0.00	(\$5.48)
MCGRAIL, MICHAEL J	233 MORADA BAY DR	NEWPORT, NC	28570	0050586975	CF32551	Refund Generated due to adjustment on Bill #0050586975-2019-2019-0000-00	06/03/2020	\$0.00	(\$0.52)
MCGRAIL, MICHAEL JOHN	233 MORADA BAY DR	NEWPORT, NC	28570	0050584663	JV7558	Refund Generated due to adjustment on Bill #0050584663-2019-2019-0000-00	06/03/2020	\$0.00	(\$2.33)
MCGUINNESS, MICHAEL FREDERICK	PO BOX 541	CEDAR ISLAND, NC	28523	0053389507	JZ4725	Refund Generated due to adjustment on Bill #0053389507-2019-2019-0000-00	06/15/2020	\$0.00	(\$0.00)
MENDOLIA, ANDREW ANGELO II	110 MARSH HARBOUR DR	NEWPORT, NC	28570	0034682332	EH4E900	Refund Generated due to proration on Bill #0034682332-2019-2019-0000-00	06/12/2020	\$0.00	(\$4.09)
MOSS, MICHAEL ALBERT	940 CHATHAM ST	NEWPORT, NC	28570	0054108999	CM14708	Refund Generated due to adjustment on Bill #0054108999-2019-2019-0000-00	06/04/2020	\$0.00	(\$7.39)
NITT, ALEXANDER BROOKS	1314 SPENCER AVE	NEW BERN, NC	28560	0048709508	HBM7273	Refund Generated due to proration on Bill #0048709508-2019-2019-0000-00	05/24/2020	\$0.00	(\$233.68)
NOVI, DAVID GREGORY	10515 ISLAND CIR	EMERALD ISLE, NC	28594	0040479264	NVZ4240	Refund Generated due to proration on Bill #0040479264-2019-2019-0000-00	06/30/2020	\$0.00	(\$5.56)
PARYS, KATHARINE NOONE	3024 FAIRWAY RD	MOREHEAD CITY, NC	28557	0048735636	PMD3625	Refund Generated due to proration on Bill #0048735636-2019-	06/16/2020	\$0.00	(\$3.50)



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Owner	Address	City	County	Vehicle ID	Tag	Refund Reason	Refund Date	Refund Amount	Refund Status
SAGE, HERBERT LEE JR	133 SEA GATE BLVD	NEWPORT, NC	28570	0049156041	HBN9714	Refund Generated due to proration on Bill #0049156041-2019-2019-0000-00	05/11/2020	\$0.00	(\$9.25)
SAGE, HERBERT LEE JR	133 SEA GATE BLVD	NEWPORT, NC	28570	0049334523	CL51422	Refund Generated due to proration on Bill #0049334523-2019-2019-0000-00	06/11/2020	\$0.00	(\$0.62)
SHAFFER, WAYNE LYNN	102 WHITE DOE CT	NEWPORT, NC	28570	0047600577	CL33451	Refund Generated due to proration on Bill #0047600577-2019-2019-0000-00	06/19/2020	\$0.00	(\$2.52)
SMITH, JOSHUA SHANE	312 STELLA BRIDGEWAY DR	STELLA, NC	28582	0047874744	PM33740	Refund Generated due to adjustment on Bill #0047874744-2019-2019-0000-00	06/25/2020	\$0.00	(\$3.13)
SMITH, JOSHUA SHANE	312 STELLA BRIDGEWAY DR	STELLA, NC	28582	0053627781	CM14853	Refund Generated due to adjustment on Bill #0053627781-2019-2019-0000-00	06/25/2020	\$0.00	(\$0.59)
VAUGHAN, SUSAN ELIZABETH	508 TURNER ST	BEAUFORT, NC	28516	0054047971	HAR4254	Refund Generated due to proration on Bill #0054047971-2019-2019-0000-00	06/15/2020	\$0.00	(\$4.26)
WARRICK, WAVERLY THOMAS	9100 REED DR	UNIT 3105 EMERALD ISLE, NC	28594	0028284786	AAE3551	Refund Generated due to proration on Bill #0028284786-2019-2019-0000-00	06/22/2020	\$0.00	(\$8.43)
WATSON'S INC	9102 COAST GUARD RD	EMERALD ISLE, NC	28594	0052963554	CK2750	Refund Generated due to proration on Bill #0052963554-2019-2019-0000-00	06/11/2020	\$0.00	(\$11.78)
WAX, JAMES SAMUEL	116 YALPON DR	CAPE CARTERET, NC	28584	0050738899	HDY5321	Refund Generated due to proration on Bill #0050738899-2019-2019-0000-00	06/02/2020	\$0.00	(\$2.30)



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Owner	Address	City	County	Vehicle ID	Tag	Refund Reason	Refund Date	Refund Amount	Refund Status
WHITE, WILLIAM JASON	1438 DIVISION PL	FAYETTEVILLE, NC	28312	0054579574	BH15961	Refund Generated due to adjustment on Bill #0054579574-2019-2019-0000-00	06/25/2020	\$0.00	(\$0.37)

3. Approval of Contract with Moffatt & Nichol for FEMA Engineered Beach & Static Line Exception Reports & Authority for the Chairman to Execute the Contract

Shore Protection Manager
Greg L. Rudolph
Tel: (252) 222.5835
Fax: (252) 222.5826
grudolph@carteretcountync.gov



Memorandum

To: Carteret County Board of Commissioners (CBOC)
From: Greg "rudi" Rudolph
Date: July 20, 2020
Re: **Agreement - FEMA Engineered Beach & Static Line Exception Report Preparation**

The CBOC is respectively requested to approve the attached contract with our engineering team at Moffatt & Nichol to prepare a series of two important reports. First, we need to update the Bogue Banks municipality's FEMA Monitoring & Maintenance Plans. These plans enable us to seek 100% reimbursement to replace the volume of sand lost during a federally-declared disaster (i.e., a hurricane). As evidenced after hurricanes *Isabel* (2003), *Ophelia* (2005), *Irene* (2011), *Florence* (2018), this program has been successfully employed as a collective total of \$87,862,725 has been awarded to the Bogue Banks communities. Our Post-*Florence* Renourishment Project is being constructed in three phases over three years and we need to update our FEMA Monitoring & Maintenance Plans to reflect this infusion of sand in order to remain eligible for future FEMA reimbursement. Moreover, this past winter we nourished West Atlantic Beach for the first-time utilizing occupancy tax and State funding and therefore this segment of the beach is now considered as "engineered" and is eligible for FEMA reimbursement as long as we prepare an initial Monitoring & Maintenance Plan for this discrete section of the island.

The other series of reports involve the State's Static Line Exception Statutes, whereby communities can utilize the post-nourishment, and hence more seaward line of stable vegetation as their reference point for oceanfront construction setbacks rather than the pre-nourishment, pre-existing vegetation line (called the static line). Obviously, the static line is a more landward reference point and hence the oceanfront setback would be more landward as well, which would render hundreds of oceanfront structures along Bogue Banks as "non-conforming" and therefore negatively impact their property values. All of the communities along Bogue Banks prepared their initial Static Line Exception reports in 2010, which were approved by the Coastal Resources Commission. The statutes also stipulate a 5-year update, which we successfully submitted in 2015, and accordingly must do again in 2020. Moffatt & Nichol will prepare this series of reports as well for Atlantic Beach, Pine Knoll Shores, Indian Beach/Salter Path, and Emerald Isle. The total sum to generate all the reports referenced herein is \$49,880, which is a great value and obviously has a huge return on investment.

AGREEMENT BETWEEN CLIENT AND ENGINEER FOR PROFESSIONAL SERVICES

THIS AGREEMENT is made on the 11th day of June, 2020, by and between, County of Carteret hereinafter called CLIENT, and Moffatt & Nichol, hereinafter called ENGINEER, for the following Project (the "Project"):

FEMA ENGINEERED BEACH & STATIC LINE EXCEPTION REPORT UPDATES

The CLIENT and ENGINEER for mutual consideration agree as set forth below:

1.0 ENGINEER'S SERVICES

The ENGINEER shall perform professional services in connection with the Project, as set forth below, and as may be further described in Exhibit "A".

Coastal Engineering Services

2.0 ENGINEER'S CHARGES

In accordance with this Agreement, the ENGINEER shall provide professional services for which the CLIENT shall compensate Engineer and the total compensation shall not exceed the dollar amount indicated herein, and as may be further described in Exhibit "A".

LUMP SUM. Compensation for these services shall be a Lump Sum of \$49,880.

TIME AND MATERIALS. Compensation for these services will not exceed \$_____ without written authorization.

3.0 INSURANCE AND LIABILITY PROVISIONS

3.1 The ENGINEER shall acquire and maintain statutory workmen's compensation insurance coverage, employer's liability, comprehensive general liability insurance coverage and professional liability insurance coverage.

3.2 The CLIENT agrees to limit the ENGINEER's liability to the CLIENT and to all Construction Contractors and Subcontractors on the Project, due to the ENGINEER's professional negligent acts, errors or omissions, such that the total aggregate liability of the ENGINEER to those named shall not exceed the ENGINEER's total fee for services rendered on this Project.

4.0 CLIENT'S RESPONSIBILITY

The CLIENT shall, unless otherwise provided for in this Agreement, at no cost to the ENGINEER:

4.1 Furnish to the ENGINEER all survey and all soils data, as well as other Project documentation as may be requested by ENGINEER, and upon which ENGINEER may reasonably rely.

4.2 The ENGINEER makes no representations concerning soil conditions and is not responsible for any liability that may arise out of the performance or failure to perform soils investigations and testing.

4.3 Guarantee full and free access for the ENGINEER to enter upon all property required for the performance of the ENGINEER's services.

4.4 Give prompt written notice to the ENGINEER whenever the CLIENT observes or otherwise becomes aware of any defect in the Project or other event which may substantially affect the ENGINEER's performance of services under this Agreement.

5.0 REIMBURSABLE EXPENSES

Reimbursable Expenses are in addition to ENGINEER's compensation for services performed on an Hourly Rate basis and include expenditures made by the ENGINEER, his employees or his consultants in the interest of the Project.

6.0 PAYMENTS TO THE ENGINEER

- 6.1 Progress payments shall be made in proportion to services rendered or as otherwise indicated within this Agreement and shall be due and owing upon the ENGINEER's submittal of any invoice. Past due amounts owed shall include a late payment Finance Charge which will be computed at the periodic rate of 1% per month, which is an Annual Percentage Rate of 12%, and will be applied to any unpaid balance 30 days after the date of the original invoice.
- 6.2 The ENGINEER may, upon seven days written notice, suspend services if CLIENT fails to make payments.
- 6.3 No deductions shall be made from the ENGINEER's compensation on account of penalty or other sums withheld from payments to Contractors.
- 6.4 Hourly Rates and Reimbursable Expenses shall be subject to periodic revision as stated on the Rate Schedule. In the event revisions are made during the lifetime of this Agreement, the increased or decreased Hourly Rates and Reimbursable Expenses shall apply to all remaining compensation for services performed by the ENGINEER when such rates provide the basis for the ENGINEER's compensation.
- 6.5 If the Project is delayed or if the ENGINEER's services for the Project are delayed or suspended for more than three months for reasons beyond the ENGINEER's control, the ENGINEER may, after giving seven days written notice to the CLIENT, terminate this Agreement and the CLIENT shall compensate the ENGINEER in accordance with the termination provision contained hereinafter in this Agreement.

7.0 GENERAL PROVISIONS

- 7.1 All Drawings, Specifications and other work data of the ENGINEER for this Project are instruments of service for this Project only and shall remain the property of the ENGINEER whether the Project is completed or not. The CLIENT shall not reuse any of the ENGINEER's instruments of service on extensions of this Project or on any other project without the prior written permission of the ENGINEER. Any unauthorized reuse shall be at the CLIENT's risk and the CLIENT agrees to defend, indemnify and hold harmless the ENGINEER from all claims, damages, and expenses including attorney's fees arising out of such unauthorized reuse of the ENGINEER's instruments of service by the CLIENT OR BY OTHERS ACTING THROUGH THE CLIENT.
- 7.2 Neither the CLIENT nor the ENGINEER shall delegate his duties under this Agreement without the written consent of the other.
- 7.3 This Agreement may be terminated by either party by seven days written notice in the event of substantial failure to perform in accordance with the terms of this Agreement by the other party through no fault of the terminating party. If this Agreement is terminated, the ENGINEER shall be paid for services performed to the termination notice date including Reimbursable Expenses plus Termination Expenses. Termination Expenses are defined as Reimbursable Expenses directly attributable to termination.
- 7.4 This Agreement represents the entire and integrated agreement between the CLIENT and the ENGINEER and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both the CLIENT and the ENGINEER.

M&N Client Agreement - Basic - 05-31-17

- 7.5 Any dispute or claim arising out of this Agreement shall be determined as follows: CLIENT and ENGINEER will negotiate in good faith to reach agreement. If negotiations are unsuccessful, CLIENT and ENGINEER agree the dispute shall be settled by mediation. In the event the dispute or any issues remain unresolved, the disagreement shall be decided by such remedies of law as they are available to the parties. This Agreement shall be governed by the laws of the State of North Carolina.
- 7.6 Should litigation occur between the two parties relating to the provisions of this Agreement, all litigation expenses, collection expenses, witness fees, court costs and attorney's fees incurred by the prevailing party shall be paid by the non-prevailing party to the prevailing party.
- 7.7 Neither Party shall hold the other responsible for damages or delay in performance caused by acts of God, strikes, lockouts, accidents, or other events beyond the control of the other or the other's employees and agents.
- 7.8 In the event any provisions of this Agreement shall be held to be invalid and unenforceable, the remaining provisions shall be valid and binding upon the parties. One or more waivers by either party of any provision, term, condition or covenant shall not be construed by the other party as a waiver of a subsequent breach of the same by the other party.
- 7.9 The ENGINEER is not responsible for design and construction review services relating to the Contractor's safety precautions or to means, methods, techniques, sequences, or procedures required for the Contractor to perform his work. Omitted services include but are not limited to shoring, scaffolding, underpinning temporary retention of excavations and any erection methods and temporary bracing.
- 7.10 The ENGINEER intends to render his services under this Agreement in accordance with generally accepted professional practices for the intended use of the Project and makes no warranty either express or implied.
- 7.11 Any estimate of construction costs prepared by the ENGINEER represents his judgment as a design professional and is supplied for the general guidance of the CLIENT. Since the ENGINEER has no control over the cost of labor and material, or over competitive bidding or market conditions, the ENGINEER does not guarantee the accuracy of such estimates as compared to Contractor bids or actual cost to the CLIENT.
- 7.12 (a) The parties shall comply with all applicable federal, state, and local laws, ordinances, rules, regulations, and orders in effect on the date of this Agreement, including applicable non-U.S. laws and regulations.
(b) Neither party shall, directly or indirectly, undertake, cause or permit to be undertaken any activity related to this Agreement that is illegal under any applicable law, regulation, ordinance or other governmental requirement, including without limitation, the U.S. Foreign Corrupt Practices Act and the UK Bribery Act. In addition, no Party shall give, offer, promise or authorize, directly or indirectly, in connection with this Agreement, anything of value to an official, officer, employee or any other person in an official capacity for or on behalf of any government, state-owned enterprise, agents or advisors to other international organizations.
(c) If either party breaches any of the covenants contained in this Article, the non-breaching party shall have the right to immediately terminate this Agreement without penalty and shall be indemnified by the breaching party against all losses arising under this Article 7.12.

8.0 NOTICES

Any notices required to be given under this Agreement may be given by enclosing the same in a sealed envelope, postage prepaid, addressed as follows:

CLIENT:	County of Carteret - Shore Protection Office P.O. Box 4297 Emerald Isle, North Carolina 28594
ENGINEER:	Attention: Greg "Rudi" Rudolph Moffatt & Nichol 4700 Falls of Neuse, Suite 300 Raleigh, North Carolina 27609
	Attention: Timothy R. Reid, P.E., Vice President

Notices shall be deposited in the U.S. Postal Service. When so given, such notice shall be given from the time of mailing the same.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement which is in effect as of the day and year first above written when signed by both parties.

ENGINEER's Federal Tax ID # is **95-1951343**

Attachments: **Exhibit "A"**

ENGINEER:
MOFFATT & NICHOL
A California Corporation

BY:
TITLE:

J. R. D. O.
Vice President

DATE: June 11, 2020

WITNESS:

J. G. M.
CARTERET COUNTY

ATTEST

Clerk to Board

Chairperson, Carteret County Board of Commissioners

This agreement has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

APPROVED AS TO FORM & LEGALITY

Finance Director

County Attorney

EXHIBIT "A"
STATEMENT OF SERVICES

Scope of Work for Carteret County FEMA Engineered Beach & Static Line Exception Report Updates
Carteret County, North Carolina



SCOPE OF WORK

Project Background

The Static Line Exception reports for Emerald Isle, Indian Beach/Salter Path, Pine Knoll Shores, and Atlantic Beach, which bring non-conforming lots into compliance and allow for redevelopment, are due to be updated in mid-2020. The original reports were approved in 2010 and updated in 2015. In addition, the recent Post-Florence Renourishment Project – Phase II incorporated the western portion of Atlantic Beach into the FEMA engineered beaches of Bogue Banks through the use of non-federal funds. Therefore, a FEMA engineered beach report is also needed to document the initial project, nourishment triggers, and monitoring and maintenance plan for Atlantic Beach. Updates to the 2015 FEMA engineered beach reports for Indian Beach/Salter Path and Pine Knoll Shores will document the construction and impact of the Post-Florence Renourishment Project on these towns.

Task 1 – Meetings and Coordination

For this task, **Moffatt & Nichol (M&N)**, is expecting telephone coordination with Carteret County as well as NC Division of Coastal Management will suffice. **M&N** will provide one (1) presentation to the Towns concerning the FEMA and Static Line reports and one (1) presentation to the Coastal Resources Commission for the Static Line report updates.

Task 2 – Develop Static Line Exception Report Updates (Emerald Isle, Indian Beach/Salter Path, Pine Knoll Shores, Atlantic Beach)

For this task, **M&N** will review the past reports to determine the information that must be submitted in these updates. **M&N** will integrate findings and appropriate data from the Master Plan and recent nourishment projects into the report updates. **M&N** will then develop 4 separate update reports for the subject towns (Emerald Isle, Indian Beach/Salter Path, Pine Knoll Shores, and Atlantic Beach). **M&N** will make revisions to the reports based on town comments and will submit a final copy. It is expected that an electronic copy and one (1) hardcopy of each report will be sufficient.

Task 3 – Develop FEMA Engineered Beach Report (Atlantic Beach)

For this task, **M&N** will develop a report which establishes the Post-Florence Renourishment Project – Phase II as the initial, non-federal, project for western Atlantic Beach. Findings and data from the Bogue Banks Master Beach Nourishment Plan will be integrated with respect to nourishment triggers, monitoring, and maintenance plans as they apply to Atlantic Beach. **M&N** will make revisions to the reports based on town comments and will submit a final copy. It is expected that an electronic copy and one (1) hardcopy of the report will be sufficient.

Task 4 – Update FEMA Engineered Beach Reports (Indian Beach/Salter Path & Pine Knoll Shores)

For this task, **M&N** will review the past reports to determine the information that must be submitted in these updates. **M&N** will integrate findings and appropriate data from the Master Plan and recent nourishment projects into the report updates. **M&N** will then develop 2 separate update reports for the subject towns (Indian Beach/Salter Path and Pine Knoll Shores). **M&N** will make revisions to the reports based on town comments and will submit a final copy. It is expected that an electronic copy and one (1) hardcopy of each report will be sufficient.

- 1 -



Scope of Work for Carteret County FEMA Engineered Beach & Static Line Exception Report Updates
Carteret County, North Carolina



PROJECT FEE

The total estimated fee for the update of the Static Line Exception reports for Emerald Isle, Indian Beach/Salter Path, Pine Knoll Shores, and Atlantic Beach, development of a FEMA engineered beach report for Atlantic Beach, and update of the FEMA engineered beach reports for Indian Beach/Salter Path and Pine Knoll Shores is **\$49,880**. The following table summarizes the fee estimate.

Scope of Work for Carteret County FEMA Engineered Beach & Static Line Exception Report Updates
Carteret County, North Carolina



FEMA ENGINEERED BEACH & STATIC LINE EXCEPTION REPORT UPDATE FEE ESTIMATE

Date: 14-May-20

Firm: Moffatt & Nichol
Project: Carteret County Static Line Exception Report Updates & Atlantic Beach FEMA Engineered Beach Report

Dual Number:
Notice-to-Proceed Date:

Scoping Date:

TASK	Supervisory Coastal Engineer	Project Manager	Coastal Engineer III	Coastal Engineer II	Coastal Engineer I	Totals	
	Hrs.	Hrs.	Hrs.	Hrs.	Hrs.	Hrs.	\$
Billing Rates		250.00	160.00	145.00	120.00	105.00	
Task 1 - Meetings and Coordination							
Client Coordination	-	4.00	-	2.00	-	6.00	\$880
Coordination with DCM Concerning Static Line Reports	-	4.00	-	2.00	-	6.00	\$880
Coordination with FEMA Concerning Engineered Beach Memos	-	8.00	-	8.00	-	16.00	\$2,240
Presentation to Towns	-	8.00	-	-	-	8.00	\$1,280
CRC Meeting Presentation	-	28.00	-	14.00	-	42.00	\$6,160
Task 1 Totals							
Task 2 - Update Static Line Exception Report (EI, IB/SP, PKS, & AB)							
Review Past Reports for Content	-	2.00	-	8.00	-	10.00	\$1,280
Integration of Current Master Plan Results into Static Line Exception Reports (4 - EI, IB/SP, PKS, AB)	-	4.00	-	16.00	-	20.00	\$2,560
Develop Draft Static Line Exception Report Updates (4 - EI, IB/SP, PKS, AB)	2.00	16.00	-	64.00	-	82.00	\$10,700
Revise Draft Reports Based on Client Comments & Submit Final Static Line Exception Report Updates (4 - EI, IB/SP, PKS, AB)	1.00	10.00	-	28.00	-	39.00	\$5,190
Task 2 Totals							
Task 3 - Develop FEMA Engineered Beach Report (Atlantic Beach)							
Integration of Current Master Plan Results into FEMA Engineered Beach Report (1 - AB)	-	12.00	-	24.00	-	36.00	\$4,800
Develop Draft FEMA Engineered Beach Report (1 - AB)	2.00	16.00	-	40.00	-	58.00	\$7,820
Revise Draft Report and Submit Final FEMA Engineered Beach Report (1 - AB)	1.00	4.00	-	12.00	-	17.00	\$2,310
Task 3 Totals							
Task 4 - Update FEMA Engineered Beach Reports (IB/SP & PKS)							
Review Past Reports for Content	-	1.00	-	4.00	-	5.00	\$640
Integration of Current Master Plan Results into FEMA Engineered Beach Reports (2 - IB/SP & PKS)	2.00	2.00	-	8.00	-	10.00	\$1,280
Develop Draft FEMA Engineered Beach Report Updates (2 - IB/SP & PKS)	1.00	4.00	-	24.00	-	32.00	\$4,300
Revise Draft Report Updates Based on Client Comments & Submit Final FEMA Engineered Beach Report Updates (2 - IB/SP & PKS)	1.00	3.00	-	12.00	-	16.00	\$2,150
Task 4 Totals							
Project Totals							
Total Man-Hours	9.00	104.00	-	254.00	-	367.00	
Total Personnel Expenses:		\$2,070	\$16,640	\$0	\$30,480	\$0	\$49,190

Miscellaneous Expenses	\$100
Substance (2 days @ \$50 Day - 2 People)	\$250
Photographs, Telephone, Shipping, Supplies, & Misc. Expenses:	\$250
Reproduction:	\$90
Automobile & Travel (2 days @ \$45/day):	\$90
Total Miscellaneous Expenses:	\$680
Total Personnel Expenses:	\$49,190
==> Total Project Fee: \$	\$49,880

4. Adoption of Library Policies
a. Policy for Authors and Publishers



Carteret County Public Library Submissions Policy for Authors and Publishers

The Carteret County Public Library System strives to select materials that reflect our diverse community and our mission and vision. Factors that influence selection include but are not limited to:

- Authority
- Popular demand
- Artistic quality
- Objectivity
- Currency
- Content
- Mass media publicity
- Accuracy

If you wish to submit a review copy of your book for consideration the procedure is to send a copy of the book and copies of supporting material to:

Library Director
Carteret County Public Library
1702 Live Oak Street, Suite 100
Beaufort, NC 28516

The book and reviews are then considered for inclusion by the director and appropriate subject specialist. Due to the number of items we receive we are unable to return the book, give status updates on its progress, or provide feedback on why or why not it was selected. Books that are not selected for the collection may be disposed of as the library sees fit. If the book is selected for inclusion, it will appear in the library catalog in 3 months.

Please include the following information:

- bibliographic citation
- ISBN
- intended age level/audience
- price
- publication date
- Information about the author
- Copies of relevant reviews (preferred review sources include Booklist, Library Journal, School Library Journal, Publishers Weekly, Kirkus)
- Ordering availability. CCPL prefers to acquire material through established library vendors. It is not the library's standard practice to order print material from Amazon.com or other online non-library vendors.

Some factors that our selectors consider:

Has the book been carefully and thoroughly copyedited? Has the book been bound and covered in such a way that it will hold up to multiple circulations? Has the text been appropriately formatted for easy readability? Is the book self-published? Does it have an ISBN? For non-fiction titles, are author's professional and/or educational credentials that verify them as an authority on the topic clearly stated? Are non-fiction titles indexed? Are proper citations included for any works referenced, and are all photos and/or illustrations used with permission? Has the book been professionally reviewed? For children's picture books--Is the artwork of a quality consistent with traditionally published books? Will the book be of interest to the Library's patrons?

Special consideration may be given to local authors, and titles set in or about Carteret County and/or surrounding areas of North Carolina.

b. Circulation and Access Policy



Carteret County Public Library System Circulation and Access Policy

I. Purpose

The purpose of the Circulation and Access Policy is to establish regulations regarding the use and availability of library materials, to provide clear guidelines for the charging of fees for damaged and/or unreturned library materials, and other circulation-related issues. Carteret County Public Library provides free and equal access to library materials and services and is guided by the principles and tenets of public library service as set forth by the American Library Association and the State Library of North Carolina.

The library supports the individual's right to have access to ideas and information representing all points of view as stated by the American Library Association's statements regarding the following: Library Bill of Rights, Freedom to Read, Freedom to View, and Access to Electronic Information, Services and Networks.

II. Library Cards: Eligibility & Registration

To be eligible for a Carteret County Public Library card you must be a resident or taxpayer of, or work in, or attend school in Carteret County, North Carolina. Carteret County Public Library provides reciprocity for residents of the surrounding counties (Onslow, Jones, Craven, and Pamlico).

The Carteret County Public Library System is an NC Cardinal Consortium member. The Carteret County Public Library System honors all NC Cardinal card holders in accordance with the agreed policies of the member libraries.

Any parent or legal guardian may obtain a library card for a minor.

The first card is issued free. If you lose your card, you are responsible for contacting the library immediately. Replacement cards are \$1.00. A patron may have no more than one active card at any time. If a patron is found to have more than one card, the most recent card issued will be valid and all other cards will be declared invalid. Damaged cards should be returned to the library for replacement. There is no charge for replacement of a damaged card.

A Carteret County Public Library card or valid photo ID must be presented at any library in the county to check out materials. A valid government issued photo ID may be used at any time if the patron's library card is not present.



Eligibility for a Carteret County Library card can be established with the following:

- a current/valid government-issued photo ID
- State photo ID Card or Photo Voter Registration Card
- Driver's License
- Permanent Resident Card ("Green Card")
- Student ID from an accredited public or private university, college, community college or trade school
- U.S. Passport or U.S. Passport Card
- U.S. Military ID Card

If your address differs or isn't displayed on your ID, another document showing your name and a current county address must accompany your ID. Accepted documents include but are not limited to: recently received mail, an executed lease or deed, a letter from your Carteret County employer, or a utility bill.

It is the mission of the library to provide service and access. Staff and administration will work with individuals to establish eligibility and verification.

Individuals outside of Carteret or a surrounding county may apply for a card for a \$25 fee.

A. Shared Use

Patrons are discouraged from allowing other individuals to use their library card. If someone besides the card holder uses the library card, the card owner bears full responsibility for all items or fees charged to their card, unless the card has been reported lost or stolen.

B. Fee Policy Statement

Fines represent significant barriers to access to using the library, especially for children and teenagers. Carteret County Public Library System does not charge fines for materials kept out beyond the due date. The library does charge fees for items considered lost. An item is considered lost if it isn't returned to the library within 30 days of its due date.

In order to prevent the abuse of library privileges the Carteret County Public Library System has the following fee structure

- Adult borrowers, 18 years of age and older, shall be assessed lost and damaged fees on all material types including children's materials and books that are overdue thirty (30) days or more, as follows:
 - (a) Hardcover Books \$ 35.00
 - (b) Paperback Books, CDs, DVDs \$ 25.00
 - (c) Audiobooks \$40.00
 - (d) Magazines \$ 8.00

Adult borrowers, 18 years of age and older, who incur outstanding fees totaling fifty dollars (\$50.00) or more on their library account will be blocked from checking-out or renewing books and other library



materials, until the account is in good standing. They will also be submitted to the NC Debt Setoff Program.

As an NC Cardinal Consortium member, patrons may be assessed additional fees on materials borrowed from a NC Cardinal Library.

The Library Director or designee can at their discretion forgive fees for library materials. This option can be utilized when the borrower provides reasons such as: hospitalization, death in family, incarceration, fire, flood, or other catastrophic personal hardship.

The Library Director or designee is authorized to cancel fees when the borrower claims that the library material was returned and it is found in the library or the library was closed due to an emergency.

C. Blocks on Use of Card

"Block on Use of Card" means that a patron may not check out any items from the library until the block is resolved. A library card is blocked from use under these circumstances:

Expired Card - Cards are valid for a period of three years. The purpose of expiring cards is to maintain updated patron contact information. Cards may be renewed if all charges for lost items have been paid and the card has an outstanding balance below \$50. Cards that have expired may not be used until they are renewed.

Unpaid Balance - A card is blocked if a patron has unpaid fines and fees equaling or exceeding \$50. Cards blocked for exceeding the fee limit must have these fines paid and the balance below \$50 before the block is removed.

Lost Items - A card is blocked if a patron has more than 10 lost items charged to their card.

Banned User - The patron has been banned from the library for violating library policies.

III. Circulation Policies:

Patrons may have up to 50 items total checked out on their card at any time. Patrons may check out up to five (5) DVDs per card.

Check out times:

Books, audiobooks, magazines and CD's- Three (3) Weeks
DVDs- One (1) Week
Non-traditional items-TBD

Items may be renewed online, over the phone, or on site, up to three times, providing that the item in question is not on hold for another patron. Items that qualify may be subject to automatic renewal.

The Carteret County Public Library places holds on all circulating items for patrons in good standing. Only 25 items can be placed on hold at any time.

c. Internet & Wi-Fi Access Policy



Carteret County Public Library System Internet & Wi-Fi Access Policy

Library card holders have access to our public access computers. If you cannot acquire a Carteret County Library card, you may obtain a guest pass.

By providing wireless network (Wi-Fi) access to the Internet, the Carteret County Public Library System expands its ability to provide information resources to the public. Free public wireless Internet access is provided at all library locations for use with the Library's computers configured for wireless access and for use by library customers using their personal computing equipment.

Users under 12 may use the computers designated for children in the children's areas of the libraries.

Computers are limited to one-hour time slots with a three-hour maximum per day. Computer time may be extended at the discretion of library staff.

The Internet and the other electronic resources available in the Carteret County Public Library enable the Library to provide information beyond its collection. They allow access to ideas, information and commentary from multiple and global sources. By its very nature, the Internet is an unregulated medium. As such, while it offers access to a wealth of material that is personally, professionally and culturally enriching to individuals of all ages, it also enables access to some material that may be offensive, controversial in nature, illegal, or not accurate, complete or current. In addition, the Library cannot control sources of information on the Internet, which often change rapidly and unpredictably.

Access to the computers in the Carteret County Public Library will be provided readily and equitably to users regardless of race, sex, or socioeconomic status. The Library encourages access to information but cannot protect users from offensive materials.

The Carteret County Public Library System complies with North Carolina state law, § 125-18 and § 125-19 in regards to the privacy of user information and data.

Internet Filtering

The Carteret County Public Library System complies with the Children's Internet Protection Act. CIPA requires that public libraries receiving certain federal funds use Internet filters on public computers to block materials deemed to be visually obscene, child pornography, or harmful to minors. Internet filtering software cannot block out all objectionable sites, caretakers of minor children must assume responsibility for their children's use of the Internet and other computer resources. The Library will not be held responsible for the access of any materials deemed inappropriate by anyone using the Internet. Use of Library computers will be monitored in accordance with the library's Patron Behavior Guidelines.

The Library will take necessary actions to comply with local, state and federal statutes.

Library computer users must agree to abide by our Acceptable Use Agreement to use resources in the computer areas.



Acceptable Use Agreement

These procedures may be modified by Library staff as necessary.

Computer Resources & the User

The Carteret County Public Library System provides limited access to the Internet as a service to patrons. The Internet is a resource that enables Library patrons to connect to information beyond that contained in the Library's collection. The Library is not a commercial Internet service provider. It is the Library's policy to provide Internet access to the public within the limits of available space, equipment, time, personnel, and other resources. The Library cannot guarantee access to the Internet at any given time. As with any other information the user chooses to access, Library staff will respect the patron's confidentiality. However, since computer screens are visible to others, they cannot be considered private. Some material is inappropriate for display in a public setting. Library staff reserves the right to monitor the use of computer workstations to ensure compliance with this agreement. The Library will not sell, rent, or otherwise distribute or disclose a patron's e-mail address, postal address, phone number, websites visited, computer time used, borrower records or other personal information, individually or in aggregate, unless required to do so by court order.

It is the user's responsibility to become familiar with computer resources through manuals, tutorials or Library-offered training sessions. Library staff will provide help on basic computer use as time permits, but will not provide extensive personal instruction.

Because the Internet includes some information which parents and guardians may deem to be unsuitable for their children, parents and guardians must provide the necessary guidance and oversight of their children. The Library System and its staff cannot act in the place of a parent or guardian.

Users are responsible for payment of printing fees incurred.

Acceptable Use Guidelines

- No more than two people may use a computer at the same time.
- Users are responsible for payment of printing fees incurred.
- Only Library staff may reboot or restart the Library's Internet computers.
- No software may be downloaded, installed or executed on Library computers except by Library staff or their explicitly authorized agent. A personal storage device, CD or flash drive may be used at the computers; however, not all such devices are compatible with our equipment. The Library is not responsible for material lost or damage to personal files, discs, or equipment while you are using public access computers.
- Users may not make any attempt to damage, alter, monitor, and/or bypass the Library's computer equipment, software, or data, and/or the equipment, software, or data of others. In addition, users may not instruct or demonstrate to another user how to bypass web-filtering technology or other software control mechanisms.
- Users may not send or display obscene or threatening messages, files or images.



- Users may not harass, libel or slander other users, in person or online.
- Library computers may not be used to violate US Copyright Law (Title 17, US Code) which prohibits the unauthorized reproduction or distribution of copyrighted materials, except as permitted by the principles of "fair use."

Violations of the Library's Acceptable Use Agreement will be managed in a manner consistent with the Library's Patron Behavior Policy. Unauthorized use of the computer may result in revocation of computer use privileges or Library use privileges.

Any Library User found using the computers for illegal or criminal purposes could face immediate loss of Library privileges and may face criminal prosecution.

It is the responsibility of all public service staff and facility supervisors to understand this policy fully so as to ensure fair and equitable application. It is the responsibility of the Library Director with the advice of the County Manager, to interpret, monitor and recommend updates to the policy.

The Library Director is the final authority with regards to enforcing this policy.

Approved by the Carteret County Board of Commissioners on XX/XX/XXXX

d. Collection Development Policy



Carteret County Public Library Collection Development Policy

It is the policy of the Carteret County Public Library to maintain an up-to-date collection of standard works in all fields of knowledge and a selection of items in current demand. Due to limited resources the library cannot purchase everything that might be desirable; however, the library strives to allocate resources in a way that is responsive and fiducially sound.

Patrons are also encouraged to use the statewide NC Cardinal consortium for specialized materials not available in the local collection.

The library purchases materials to meet the recreational, educational, and informational needs of the community in whatever format is most appropriate, whether in print or digital format. Efforts are made to provide materials and information that is accurate and authoritative on both current and historical issues.

Reviews in professionally recognized periodicals, standard bibliographies, publisher catalogs, booklists by recognized authorities, and the advice of subject area experts will be used in selecting materials for purchase. The Carteret County Public Library seeks to serve all the citizens of Carteret County and reflect its diverse interests through library materials. The library will not attempt to furnish course textbooks. While some materials related to academic are of use to the wider community, the provision of curriculum related materials is the major responsibility of the school and college libraries. Requests from patrons for specific titles or in subject areas are welcome and will be considered for purchase, within the library's resources.

The library keeps its collection vital and useful by retaining or replacing essential material, and removing on a systematic and continuous basis those works which are worn, outdated, no longer accepted as fact, of little historical significance, or no longer in demand. Ultimate responsibility for the selection of materials lies with the Library Director.

In exercising this responsibility, the Library Director has been instructed by the County Manager and the Board of Commissioners to follow the policies and guidelines expressed in the Library Bill of Rights and the Freedom to Read Statement issued by the American Library Association.

All library staff are involved in the selection process, giving suggestions and pointing out weaknesses in the collection as they become aware of needs. Most selection of materials for the Carteret County Public Library system is done by the Library's management staff but the selection of some materials may be delegated to other staff members as is necessary and appropriate.

The library recognizes that some materials are controversial and that any given item may offend some patrons. Processing and shelving of materials shall in no way reflect a value judgment of the materials in the library's collection. No item will be sequestered. All materials will be shelved in their proper order on open shelves, freely and easily accessible to the public.



A person's right to use the library will not be denied or abridged because of origin, age, background, or views. The library assures free access to its holdings for all patrons who are free to select or reject for themselves any item in the collection. Individual or group prejudice about a particular item or type of material in the collection may not preclude its use by others.

Children are not limited to the juvenile collection, although juvenile collections are kept together to facilitate use. Responsibility for the reading of children must rest with the parent or guardian not with the library. Selection of any materials will not be inhibited by the possibility that books may inadvertently come into the possession of children.

Collection Maintenance

A Library's collection is constantly changing to keep up with the needs of the community it serves. Staff are involved in this process in a number of ways on a daily basis. Guidelines help to lay out parameters and the process for removing materials from the collection. The Library's collection is maintained through constant evaluation by library staff to ensure its usefulness and relevance to the community. This evaluation relies on the staff's professional expertise to assess the content of the collection and the everchanging needs of the community. Library materials may be removed from a location or the overall collection for any of the following reasons:

- obsolescence: the material is no longer timely, accurate, or relevant
- damage or poor condition
- space limitations
- number of copies in the collection
- insufficient use or lack of customer demand
- availability at other library locations or in other formats

Request for reconsideration of material

When a patron objects to the presence or absence of any library material the complaint will be referred to the Library Director or appropriate management staff who will discuss the matter with the complainant. If not satisfied, the complainant may fill out a "Request for Reconsideration of Library materials" form. The Library Director will examine the item in question if it is a request for withdrawal, the Library Director will determine whether it conforms to the standards of the materials selection policy. If it is a request for addition of an item that has been rejected by the library, the Library Director will reconsider its addition. The Library Director will decide and will provide written explanation of the decision to the complainant. If dissatisfied with the Director's decision, the complainant may appeal to the Library Board of Trustees and present a complaint at a regular meeting of the Board. Materials subject to complaint shall not be removed from use pending final action. The Library Board of Trustees is the final Board of appeal in reference to library materials.

e. Citizen Request for Reconsideration of Library Material



Citizen Request for Reconsideration of Library Material

All questions **MUST** be answered. Additional pages may be attached to this request as needed.

ITEM FORMAT:

ITEM TITLE:

AUTHOR:

Your Name:

Address:

City:

State:

Zip Code:

Phone:

Email:

Did you read/view the entire work?

If not, what portion did you read?

To what in the work do you object? Please cite specific examples, with page numbers if possible.

What do you find of value in this work?

Are you familiar with any critical reviews of this work?



What do you believe to be the theme or purpose of this work?

What action do you suggest the library take regarding this work?

Can you recommend material of equal quality that would convey a similar picture and perspective on the same subject to replace this work?

Signature of Citizen:

Date:

5. Approval of Resolution in Memory of Commissioner Marvin Jonathan Robinson



**RESOLUTION
HONORING THE MEMORY OF
COMMISSIONER MARVIN JONATHAN ROBINSON**

WHEREAS, on May 28, 2020 Carteret County lost a true, dedicated public servant due to the unexpected death of long-term County Commissioner Marvin Jonathan Robinson; and

WHEREAS, for twenty-two years, Commissioner Robinson served as a Carteret County Commissioner working to support critical issues and to improve the quality of life for his fellow citizens; and

WHEREAS, Commissioner Robinson's heritage working the Down East waters beside his father as a young man and later as a commercial fisherman on his own boat, the "Down East," built by he and his father, instilled in him the importance of the trade and the need to fight for the rights of the commercial fishermen and to support critical issues that allow for its heritage to continue; and

WHEREAS, members of the Carteret County Board of Commissioners were deeply saddened to learn of the death of Commissioner Robinson; and

NOW, THEREFORE, BE IT RESOLVED that the Carteret County Board of Commissioners honor the memory of Commissioner Marvin Jonathan Robinson, reflecting affectionately upon his life of dedication and commitment to the people and the causes of all citizens of Carteret County, and especially of those Down East; and

BE IT FURTHER RESOLVED that the Carteret County Board of Commissioners express their sympathy and condolences to the family of Commissioner Marvin Jonathan Robinson.

BE IT FURTHER RESOLVED that this Resolution be spread upon the minutes of the Carteret County Board of Commissioners as a permanent record and reminder of the public service of, and respect for, one of Carteret County's finest citizens, community activist, Carteret County Commissioner, and "a true legend," and that an original of this Resolution be presented to the family of Commissioner Marvin Jonathan Robinson with sincere sympathy.

ADOPTED, this the 20th day of July 2020.

Bill Smith, Chairman

Robin Comer, Vice-Chair

Bob Cavanaugh, Commissioner

Chris Chadwick, Commissioner

Jimmy Farrington, Commissioner

Mark Mansfield, Commissioner

Ed Wheatly, Commissioner

6. Approval to Purchase a Lease Accounting Subscription with LeaseQuery & Approval for Chairman to Execute Supporting Documents

CARTERET COUNTY FINANCE

Denise H. Meshaw, CPA
Assistant County Manager
Finance Department

Tel: (252) 728-8410
Fax: (252) 728-0133
deem@carteretcountync.gov
www.carteretcountync.gov

To: Board of Commissioners
From: Dee Meshaw, Assistant County Manager
Date: July 20, 2020
Subject: Lease Accounting Software Subscription

For your consideration, is a request to purchase a lease accounting subscription with LeaseQuery, LLC for implementing, training, and complying with GASB issued Statement No. 87, Lease Accounting, with fiscal year 2021 as the effective date. GASB 87 is a complex statement, and one that lends itself to accounting errors. This purpose built lease accounting software mitigates many potential errors. The software is compliant with FASB and GASB requirements. The software provides all the accounting required entries, audit trails, tables, and note disclosures for the independent annual audit and financial statements. The cost for the current year that includes installation, training, and annual subscription fee is \$23,400. For subsequent years, the annual subscription fee is \$8,400. Approval of the lease accounting software subscription is recommended.

*Due to the size of the supporting documentation, it is being incorporated into these minutes by reference.
A full copy will be retained in the County Manager's Office.*

7. Approval of Renewal of Contract with Hope Mission Foundation to Provide Recovery Services at the Jail

CONTRACT FOR JAIL DIVERSION "RECOVERY SERVICES" HOPE MISSION FOUNDATION, INC RENEWAL AGREEMENT

THIS CONTRACT entered into the 20th day of July 2020, by and between the County of Carteret, a Body Politic under the laws of the State of North Carolina, hereinafter called "County," and Hope Mission Foundation, Inc. hereinafter referred to as the "Contractor."

WITNESSETH:

WHEREAS, the County is desirous of securing jail diversion "recovery services" for various County persons; and

WHEREAS, the Contractor has an organization for the performance of such services; and

WHEREAS, both the County and the Contractor designated herein desire to enter into a contract for the purpose of furnishing "recovery services" at various authorized homes; and

WHEREAS, the County has determined that it would be in the best interest of the residents of the County to contract for these "recovery services" outside of County facilities.

NOW, THEREFORE, in consideration of the mutual terms and conditions set forth herein, the parties hereto do covenant and agree as follows:

SCOPE OF WORK *List of Services*

HOPE MISSION FOUNDATION, INC.

For and in consideration of the mutual promises hereinafter set forth, the parties intending to be legally bound do hereby agree as follows:

HOPE MISSION FOUNDATION, INC. will provide the following services to Carteret County NC Government: Substance Abuse Recovery Homes (SA Recovery Homes).

SA RECOVERY HOMES

1. A program of recovery providing assistance, support and fellowship to adults recovering from the ravages of drug and alcohol addiction. The program operates alcohol and drug free transitional residences, supervised by North Carolina Certified Peer Support Specialist (PSS), which foster and promote individual growth and the restoration of meaningful and productive lives.
2. In joint cooperation with community agencies, residents of the program will receive

Carteret County Jail Diversion "Recovery Services"

Page 1 of 8

clinical services to help nurture individual growth. Community providers will provide Substance Abuse Assessments, Comprehensive Clinical Assessments, and Person-Centered Profiles to help restore a meaningful and productive life. Residents are typically referred from an inpatient treatment facility, detox center, jail/prison and County Jail Diversion Programs.

3. Promote and encourage recovery without dictating the recovery program.
4. After being assigned to the program by the Carteret County Courts, admission for the Carteret County Diversion program will be coordinated between Hope Mission Foundation, Inc. and The Sheriff's Office pre-trial release coordinator.
 - a. Admissions that fall after hours, weekends, and holidays will occur on the next business day. Carteret County will not reimburse any bed days for members that are found not to be part of the Carteret County Diversion Program.
5. Expected Outcomes
 - a. The Contractor agrees to the following expected outcomes:
 - i. Remain at a minimum of 80% bed day capacity each month (and not to exceed 120%, min 16 and max 24 residence).
 - ii. Comprehensive Clinical Assessments are performed on new residents no later than 5 business days from admission.
 - iii. New residents begin clinical services no later than 7 business days from admission.
 - iv. Within six (6) months, 75% or greater of residents will have obtained competitive employment and/or be enrolled in vocational education. (Vocational Rehabilitation; Department of Social Services, Commence Department, Work First Solutions; GED; and/or Community College).
6. Reporting Requirements
 - a. Contractor will maintain monthly documentation/tracking of the four outcomes listed in Section 5 and provide to the Sheriff's Office pre-trial release coordinator. The report is due by the close of business day on the 10th of every month. If the 10th falls on a weekend or a State-recognized holiday, the report is due by the close of business on the preceding business day.
7. Billing Mechanism
 - a. The Contractor does hereby agree to bill for this program up to 20 beds per month for 365 days per year based upon the number of beds occupied during the previous month, multiplied by the established unit rate of \$35.00 per day, per bed.
 - b. Payment in support of this program is subject to County review as all persons who are in beds are paid for by Carteret County Government funds.
8. Carteret County Government agrees to reimburse the Contractor for the services set forth in paragraph 1 of this Attachment, as follows:
 - a. \$21,291.66 per month and may not exceed \$255,500 (annually) in County funds unless duly authorized by Carteret County Government.
 - i. Carteret County will pay monthly rent for up to six months (180 days) for each consumer.
 - ii. Invoices should be detailed as to the name, the consumer's date of birth, and the date the consumer entered the house.

Carteret County Jail Diversion "Recovery Services"

Page 2 of 8

- b. Invoices and reports are due by the 10th of the following month in which services were provided and should be submitted to the Sheriff's Office pre-trial release coordinator who will forward to the Sheriff's Office financial officer for processing.
 - c. Each invoice must include a signed and dated attestation/certification statement that states the following: "I hereby attest or certify that the invoiced submitted is true and accurate."
9. Contractor agrees to acknowledge Carteret County Government as the funding source in any brochures, advertising, trainings, or other information distributed to the public. Contractor should not use the Carteret County Government name on any literature without obtaining prior written approval from Carteret County Government.

2. Contractor Employee Policy

The Contractor agrees to be responsible for and shall provide general supervision of all its employees working under this contract. Whenever any employee(s) is working, there shall be a designated supervisor directing their work.

Employees working in the Courts and Jail Areas must be fingerprinted. Each employee must have a "government issued" picture ID on them at all times.

Prior to working at the Jail and Sheriff's Office, the contractor shall provide the Sheriff, or his designee, with the names of each employee for purposes of background checks for suitability of employment in the Office. The Sheriff may deny the acceptance of any employee into the office if he feels it would not be in the best interest of the Office. This decision has no appeal and requires no explanation.

Prior to working at Court Related Offices [DA, Clerk of Court, Public Defender, Probation, Guardian ad Litem] the contractor shall provide the names of each employee for purposes of background checks for suitability of employment in those areas. The Sheriff or respective agency heads may deny the acceptance of any employee into the offices if he/they feel(s) it would not be in the best interest of their Offices/departments. This decision has no appeal and requires no explanation.

All employees of the Contractor shall have background checks. All criminal history background checks will check all available State and national data bases. The cost of these checks will be paid for by the contractor.

Each employee of the Contractor shall have at least six (6) months of experience as a "person of recovery" employee. Supervisory employees shall have at least one year of experience as a "recovery" supervisor. Each employee must be at least eighteen (18) years old.

The Contractor shall ensure that all its employees abide by the following rules while in County Facilities:

- 1. They shall wear an identification badge or distinct uniform provided by the Contractor at all times while on the premises.
- 2. They shall be of good integrity and character.

- 3. They shall not disturb any papers, boxes or other materials.
- 4. They shall report any property loss or damage to their supervisor immediately. The supervisor shall report such damage within 24 hours to the Public Building Manager in writing, specifying the location and extent of the damage. Failure to report such damage, as required, may be construed as default of the contract.
- 5. They shall not open drawers, file cabinets, or use any telephone unless given specific approval by the County.
- 6. They shall not leave keys in doors or admit any one into any building or office who is not a designated employee of the Contractor. All doors which were locked upon entry will be immediately re-locked.
- 7. They shall not engage in idle or unnecessary conversation with County employees, other employees of the Contractor, tenants, or visitors to the building.
- 8. They shall abide by rules and regulations set forth by the County which affects the performance of the work.
- 9. They shall not remove any article or materials from the premises, regardless of its value or regardless of any employee's or tenant's permission. This is to include the contents of any item found in trash containers in or around the premises.
- 10. Upon written request of the County to the Contractor, any Contractor's employees who fail to abide by these or other rules established by the County will be immediately pulled off the job and replaced at no contract cost adjustment.

LOCATIONS OF WORK

Work locations, apart from Hope Mission Foundation, Inc. proper, are the Carteret County Jail and Court House Campus.

TERMS AND CONDITIONS

Term of Contract

The term of the initial contract will be for a period of nine (9) months beginning October 1, 2019 and ending on June 30, 2020. The contract may be renewed annually at the discretion of Carteret County. Any subsequent annual contract term will cover the County's fiscal year being July 1st thru June 30th of the following year.

Insurance

The Contractor shall provide and maintain during the life of this contract such Public Liability and Property Damage Insurance as shall protect him and any subcontractor performing work covered by this contract, from claims for damage for personal injury, including accidental death, as well as from claims for property damages which may arise from operations under this contract, whether such operation be by the contractor himself or by any subcontractor, or by anyone directly or indirectly employed by either of them and the amounts of such insurance shall be as follows:

Public Liability Insurance in an amount of \$1,000,000 for Bodily Injury/Property Damage to any one person and subject to the same limit for each person, in amount not less than \$3,000,000 Total Policy Limit or Aggregate.

Automobile Liability in the amount of \$500,000.

The Contractor shall provide and maintain during the life of this contract Worker's Compensation Insurance for all employees employed at the site of the project under his contract as required by North Carolina Law.

The Contractor shall furnish such additional special insurance as may be required by General Statutes of North Carolina for the contract work.

Upon award of a contract, the Contractor must provide a Certificate of Insurance stating the coverage discussed herein. Each Certificate of Insurance shall add "County of Carteret, N.C." as an additional insured on the liability policy.

Each Certificate of Insurance shall bear the provision that the policy cannot be canceled, reduced in amount or coverage eliminated in less than thirty (30) days after mailing written notice to the insured and/or the Owner of such alteration or cancellation, sent by registered mail.

Care of Property

The Contractor agrees that it shall be responsible for the proper custody and care of any property maintained by the Contractor in accordance with this contract. The Contractor will reimburse the County for loss or damage of such property.

Indemnification

The Contractor shall hold and save the County, its officers, agents, and employees, as well as the Sheriff, his officers, agents and employees, harmless from liability of any kind, including all claims and losses accruing or resulting to any other person, firm, or corporation furnishing or supplying work, services, materials, or supplies in connection with the performance of this contract, and from any and all claims and losses accruing or resulting to any person, firm, or corporation that may be injured or damaged by the contractor in the performance of this contract and that are attributable to the negligence or intentionally tortious acts of the contractor provided that the contractor is notified in writing within 30 days after the County has knowledge of such claims.

Governing Law

This contract is made under and shall be governed and construed in accordance with the laws of the State of North Carolina. The place of this contract, its situs and forum, shall be North Carolina, where all matters, whether sounding in contract or tort, relating to its validity, construction, interpretation and enforcement shall be determined. The Contractor shall comply with all laws, ordinances, codes, rules and regulations bearing on the conduct of the work, including those of the Board of Fire Underwriters, Federal, State and local agencies having jurisdiction. This shall include but not be limited to minimum wages, labor and equal employment opportunity laws.

Equal Opportunity

The non-discrimination clause contained in Section 202 (Federal) Executive Order 11246, as amended by Executive Order 11375, and as supplemented in Department of Labor regulations (41 CFR Part 60), relative to Equal Employment Opportunity for all persons without regard to race, color, religion, sex or national origin, and the implementing rules and regulations prescribed by the Secretary of Labor, are incorporated herein.

The Contractor agrees not to discriminate against any employee or applicant for employment because of physical or mental handicap in regard to any position for which the employee or applicant is qualified. The Contractor agrees to take affirmative action to employ, advance in employment, and otherwise treat qualified handicapped individuals without discrimination based upon their physical or mental handicap in all employment practices.

Safety Requirements

The Contractor shall adhere to the rules, regulations and interpretations of the North Carolina Department of Labor relating to Occupational Safety and Health Standards and revisions thereto as adopted by General Statutes of North Carolina.

The Contractor will be responsible for marking safety hazards such as wet slippery floors and other conditions resulting from cleaning operations. In addition, every employee will be supplied with proper safety attire and be instructed in the use of all cleansers and cleaning equipment.

Inspection

The Contractor shall accompany a designated representative(s) on inspections of the work site at any time during hours set forth by the Sheriff or his designee. The Sheriff reserves the right to make determination as to whether service is being performed satisfactorily.

Work Conferences

At least every thirty (30) days, the Contractor will meet with the Carteret County Sheriff's Office pre-trial release coordinator for a conference and tour to evaluate the performance of the contract. A written monthly performance report may be requested by the Carteret County Manager. Conferences and tours may be decreased subject to performance of contract requirements.

Termination

1. The Sheriff and/or Carteret County shall have the right, at his/its sole option and discretion, to terminate this Contract at any time without any default on the part of the Contractor by giving written notice to the Contractor at least thirty (30) days prior to the effective date of termination.
2. The Sheriff and/or Carteret County shall have the right to terminate this Contract immediately by Written Notice to the Contractor if the Contractor fails to execute the Services promptly and to the Carteret County Sheriff's satisfaction or fails to perform any obligation imposed by any provision of this Contract. In the event of termination for default, Carteret County has against the Contractor all remedies provided by law and equity.
3. The Contractor at its sole option and discretion shall have the right to terminate this Contract at any time by giving written notice to the Sheriff and the Carteret County Manager at least sixty (60) days prior to the effective date of termination.

4. In the event of termination of the Contract by either party, the Contractor shall terminate all services under this Contract to the extent and on the date specified in the Notice of Termination and until such date shall, to the extent stated in the Notice of Termination, do such services and be compensated only for such services as may be necessary as determined by the Carteret County Manager to preserve the services in progress and to protect the facilities of the County. The County may then proceed with the remainder of the services in any lawful manner which it may elect.

The undersigned, as bidder, proposes and agrees if this proposal is accepted to contract with Carteret County for the furnishing of all materials, equipment, and labor necessary to complete the construction of the work described in these documents in full and complete accordance with plans, specifications, and contract documents, and to the full and entire satisfaction of the County of Carteret for the sum of:

Term of Agreement:

This agreement shall remain in effect until either party terminates same. Costs paid by Carteret County Government to Hope Mission Foundation for recovery services under this agreement shall be as outlined below.

Any changes to the costs of services paid by the County under this agreement shall only be done with the approval of the Carteret County Board of Commissioners.

Annually	Dollars \$255,500.00
Monthly	Dollars \$ 21,291.66

ACCEPTED:

DATE: _____

CARTERET COUNTY, NORTH CAROLINA

BY: _____
William Smith

TITLE: Board of Commissioners, Chair

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

Rob Wheatly, County Attorney

Dee Meshaw, Finance Director

Asa Buck, Sheriff

Tommy Burns, County Manager

Gene McLendon, Executive Director
Hope Mission Foundation

8. Approval of Budget Amendments:

- a. Carteret Community College to Roll-Forward Funds for Uncompleted Projects: \$418,130

CARTERET COUNTY FINANCE

Denise H. Meshaw, CPA
Assistant County Manager
Finance Department



Tel: (252) 728-8410
Fax: (252) 728-0133
deem@carteretcountync.gov
www.carteretcountync.gov

To: Board of Commissioners
From: Dee Meshaw, Assistant County Manager
Date: July 20, 2020
Subject: Carteret Community College Roll Forward Budget Amendment

Attached for your consideration is a \$418,130, budget amendment to roll forward funds uncompleted projects in fiscal year 2020. The Community College has projects in progress, but the projects are not complete. As a result, the Community College request these funds be rolled over into the FY21 budget. Approval of the attached budget amendment is recommended.

Carteret County

Budget Amendment

Fiscal Year 2020-21

Department: General Fund

Date: 7/20/2020

Justification: Appropriate / roll forward funding for projects not completed in FY20 by the Community College

Fund	Description	Account Number	Increase
General Fund	Revenues Fund Balance	110.00.3990.990	<u>418,130</u>
	Total Increase in Revenues		<u>418,130</u>
	Expenditures CCC Capital	110.70.5900.69903	<u>418,130</u>
	Total Increase Expenditures		<u>418,130</u>

Approval Chairman, Board of Commissioners _____

Date: _____

b. Public Works Roll-Forward Funds for the Hibbs Acres Capital Project: \$565,000

CARTERET COUNTY FINANCE

Denise H. Meshaw, CPA
Assistant County Manager
Finance Department



Tel: (252) 728-8410
Fax: (252) 728-0133
deem@carteretcountync.gov
www.carteretcountync.gov

To: Board of Commissioners
From: Dee Meshaw, Assistant County Manager
Date: July 20, 2020
Subject: Public Works Forward Budget Amendment

Attached for your consideration is a \$565,000 budget amendment to roll forward funds for the Hibbs Acre capital project from fiscal year 2020. The project began, but was not completed by June 30, 2020; therefore, the funds need to be appropriated in the FY21 budget. Approval of the attached budget amendment is recommended.

Carteret County

Budget Amendment

Fiscal Year 2020-21

Department: Public Works

Date: 7/20/2020

Justification: Appropriate / roll forward funding for Hibbs Acre project not completed in FY20

Fund	Description	Account Number	Increase
General Fund	Revenues Fund Balance	110.00.3990.990	<u>565,000</u>
	Total Increase in Revenues		<u>565,000</u>
	Expenditures Hibbs Acre capital project	110.30.4730.50000	<u>565,000</u>
	Total Increase Expenditures		<u>565,000</u>

Approval Chairman, Board of Commissioners _____

Date: _____

c. COVID-19 Recovery Act Funds: \$1,348,328

CARTERET COUNTY FINANCE

Denise H. Meshaw, CPA
Assistant County Manager
Finance Department



Tel: (252) 728-8410
Fax: (252) 728-0133
deem@carteretcountync.gov
www.carteretcountync.gov

To: Board of Commissioners
From: Dee Meshaw, Assistant County Manager
Date: July 20, 2020
Subject: COVID19 Recovery Act Fund Budget Amendment

Attached for your consideration is a \$1,348,328 budget amendment appropriating additional COVID19 Recovery Act funds distributed by the State. The budget amendment is in compliance with House Bill 1023 that requires \$682,169 be distributed to the municipalities within our County. Preliminary information has been sent to the municipalities so the town managers may develop the State required plan. As of the date of this memo, the County is responsible for verifying each municipality spends its funds on eligible expenses. As a result, County staff will work with municipalities and may include staff from NC PRO and the LGC to verify compliance. Approval of the attached budget amendment is recommended.

Carteret County
Budget Amendment
Fiscal Year 2020-21

Fund: COVID19 Recovery Act Funds
Date: 7/20/2020
Justification: Appropriate additional CRF funds and budget distributions in accordance to HB 1023

Fund	Description	Account Number	Increase
COVID19 Recovery Act Funds	Revenues	COVID19 Recovery Act	
		205.50.3511.200	<u>1,348,328</u>
	Total Increase in Revenues		<u>1,348,328</u>
	Expenditures	County expenditures	666,159
		Municipal Distributions	<u>682,169</u>
	Total Increase Expenditures		<u>1,348,328</u>

Approval Chairman, Board of Commissioners _____
Date: _____

9. Approval of Amendment to County Purchasing Policy

CARTERET COUNTY FINANCE

Denise H. Meshaw, CPA
Assistant County Manager
Finance Department



Tel: (252) 728-8410
Fax: (252) 728-0133
deem@carteretcountync.gov
www.carteretcountync.gov

To: Board of Commissioners
From: Dee Meshaw, Assistant County Manager
Date: July 20, 2020
Subject: Purchasing Policy Amendment

Below for your consideration is an addition to the County's purchasing policy.

NCGS 143-64.32, written exemption of particular contracts, allows local governments the authority to exempt particular projects from the provisions of the Mini-Brooks Act where an estimated professional fee is in an amount less than fifty thousand dollars. Exemptions must be in writing and must be determined on a project by project basis; therefore, blanket exemptions are not allowed.

Staff requests that the Board of Commissioners delegate this responsibility to the County Manager, and as a result, amend the County's purchasing policy.

10. Request to Accept Additional Funding – Agreement Addendum 403 WIC, Revision 1, & Approval of Corresponding Budget Amendment: \$9,538

CARTERET COUNTY DEPARTMENT OF HUMAN SERVICES

Cindy P. Holman
Consolidated Human Services Director
cindy.holman@carteretcountync.gov



Clinton W. Lewis
DSS Director
Consolidated Human Services Deputy Director
clint.lewis@carteretcountync.gov
Stephanie M. Cannon, MPA
Health Director
Consolidated Human Services Deputy Director
stephanie.cannon@carteretcountync.gov

To: Carteret County Board of Commissioners
From: Stephanie Cannon
Health Director
Date: July 1, 2020
Subject: Request to Accept Additional Funding – Agreement Addendum 403, WIC Revision 1, \$9,538

The Women, Infants, and Children (WIC) Program is designed to provide food to low-income pregnant, postpartum and breastfeeding women and their infants and children until the age of five. This program offers a combination of nutrition education, supplemental foods, breastfeeding promotion and support, as well as referrals for health care. The WIC Program has proven effective in preventing and improving nutrition related health problems within its population.

In order to further enhance its ability to continue with the objective of the Special Supplemental Nutrition Program for WIC, the Carteret County Health Department has been awarded \$9,538 to acquire equipment and services. Laptops, computer equipment, and cell phones have been approved for purchase; these items will allow the agency to meet the increasing demand for services and the provision of remote services during the COVID-19 pandemic. Additional funding has been approved for mobile scales, desks, stadiometers, office supplies and painting.

We request the Board's approval to accept this funding. Should you have any questions, please contact me. Copy of the budget amendment and Agreement Addendum are attached.

Due to the size of the supporting documentation, it is being incorporated into these minutes by reference. A full copy will be retained in the County Manager's Office.

11. Approval of Engineering Services Contract with Atlantec Engineering & Approval of Corresponding Budget Amendment: \$20,000

GENERAL SERVICES

Aaron Elms
Director

Phone (252)648-7877



5231 Business Dr.
Newport, NC

MEMORANDUM

DATE: 7/20/2020
TO: Board of Commissioners
CC: Tommy Burns, County Manager
Gene Foxworth, Assistant County Manager
FROM: Aaron Elms, General Services Director
RE: Award of County Courthouse A/C Engineering Project – Atlantec Engineers, PA

Carteret County Public Buildings requested engineering assistance with updating the failing cooling system in the Carteret County Courthouse in Beaufort. The existing cooling tower is no longer functional and will require an engineer to provide specifications and guidance for replacement of the currently outdated system. We were able to negotiate cost down to a final cost \$20,000 for the required design, drawings and scope of work layout required to bid this project. We recommend award of the attached contract with Atlantec Engineers, PA.

Please let me know if you have any questions.

Carteret County

Budget Amendment

Fiscal Year 2020-21

Department: Public Buildings

Date: 7/20/2020

Justification: Appropriate funds for HVAC engineering services

Fund	Description	Account Number	Increase
General Fund	Revenues		
	Fund Balance	110.00.3990.990	<u>20,000</u>
	Total Increase in Revenues		<u>20,000</u>
	Expenditures		
	Maintenance	110.00.4260.35000	<u>20,000</u>
	Total Increase Expenditures		<u>20,000</u>

Approval Chairman, Board of Commissioners _____

Date: _____

*Due to the size of the supporting documentation, it is being incorporated into these minutes by reference.
A full copy will be retained in the County Manager's Office.*

12. Approval of the Following Contracts for the Tax Department:

- a. Contract with Pictometry for Real Estate Imagery
- b. Contract with Vincent Valuations for Commercial Appraisal Valuations
- c. Contract with Vincent Valuations for Reappraisal Services for the 2024 Reappraisal

Carteret County Tax Department

Appraisal: (252) 728-8485
Personal Property: (252) 728-8535
Business Personal: (252) 728-8483
Collections: (252) 728-8525
Mapping/GIS: (252) 728-8490



Sarah T. Davis
Tax Administrator
Tel: (252) 728-8535
Fax: (252) 728-8588
CC Payments Online or by Phone
www.carteretcountytax.com
1-888-544-9433

Memorandum

To: Board of Commissioners
Tommy Burns

From: Sarah Davis
Tax Administrator

Re: Contracts for Approval

Date: July 6, 2020

Attached are three contracts that were approved in the 2021 budget which need the Board's approval. One contract is with Pictometry which the tax office uses for real estate imagery purposes. The other two contracts are with Vincent Valuations. One contract is for commercial services until the vacant Commercial Appraiser position can be filled. The other contract is for reappraisal services for the 2024 reappraisal.

*Due to the size of the supporting documentation, it is being incorporated into these minutes by reference.
A full copy will be retained in the County Manager's Office.*

13. Covid Funding: Approval of Two Temporary Public Health Nurses & Approval of Corresponding Budget Amendment: \$80,000

CARTERET COUNTY FINANCE

Denise H. Meshaw, CPA
Assistant County Manager
Finance Department



Tel: (252) 728-8410
Fax: (252) 728-0133
deem@carteretcountync.gov
www.carteretcountync.gov

To: Board of Commissioners
From: Dee Meshaw, Assistant County Manager
Stephanie Cannon, Public Health Director
Date: July 20, 2020
Subject: COVID19 Funding and Health Department Temporary Positions

Attached for your consideration is an \$80,000 budget amendment appropriating additional COVID19 funds for the County Health Department. In addition, the Health Department is requesting the Board authorize two temporary public health nurses specifically for COVID 19 workload. If approved the positions will be part time with no benefits. The request has been reviewed by Human Resources, Health Department, Finance, and County Manager's Office. The attached budget amendment and two temporary positions are recommended for approval.

Carteret County

Budget Amendment

Fiscal Year 2020-21

Department Health Department

Date: 7/20/2020

Justification: Appropriate COVID funding for temporary public health staffing

Fund	Description	Account Number	Increase
General Fund	Revenues		
	COVID CFDA 93.323	110.50.3511.200	34,189
	COVID Funding	110.50.3511.200	45,811
	Total Increase in Revenues		80,000
Expenditures	Salaries CFDA 93.323	110.50.5110.12100	34,189
	Salaires COVID funding other	110.50.5110.12100	39,811
	Fica COVID	110.50.5110.18100	6,000
	Total Increase Expenditures		80,000

Approval Chairman, Board of Commissioners _____

Date: _____

14. Approval to Reclassify the Medical Lab Assistant Position (item added as amended)

CARTERET COUNTY DEPARTMENT OF HUMAN SERVICES

Cindy P. Holman
Consolidated Human Services Director
cindy.holman@carteretcountync.gov



Clinton W. Lewis
DSS Director
Consolidated Human Services Deputy Director
clint.lewis@carteretcountync.gov
Stephanie M. Cannon, MPA
Health Director
Consolidated Human Services Deputy Director
stephanie.cannon@carteretcountync.gov

TO: Carteret County Board of Commissioners
Carteret County Consolidated Human Services Board

FROM: Stephanie Cannon, Health Director

SUBJECT: Request to Reclassify Medical Lab Assistant position

DATE: July 14, 2020

The Health Department would like to request approval to reclassify the Medical Lab Assistant (MLA) position from a grade 59 (minimum salary: \$24,765.67) to a grade 61 (minimum salary: \$27,826.71).

At this time, the MLA position is vacant, which leaves one laboratory staff member to handle labs for clinical services and to process the COVID specimens sent to the State Lab and other reference laboratories. The MLA plays a vital role in our clinical operations, including our COVID response. In order to attract quality candidates and to stand out as an organization of choice, we requested County Human Resources to look at the job description and updated job responsibilities to see if it would warrant a salary adjustment. As the COVID response continues, many organizations are looking to increase their lab assistant staffing, which complicates matters with finding qualified candidates. Based on this review, County Human Resources recommends a salary adjustment.

V. PRESENTATION BY SENATOR NORM SANDERSON

Chairman Smith called upon Senator Norman Sanderson.

Senator Sanderson thanked the Chairman and Commissioners for the opportunity to speak to pay his respects and the respect of many other citizens here and across the State for a man that we all learned to love and respect, and that we are all going to miss a great deal. Senator Sanderson shared that he has been reading for the last several days the articles that concerned Jonathan Robinson and they are full of words that explain exactly who this man was and the impression that he will leave and has left on this community and the State of North Carolina. Senator Sanderson shared that it was gratifying for him to see that he had followed after someone (in the General Assembly) who had a lot of the same interests; he shared that when he went back and looked at where Commissioner Robinson had served his two years in the General Assembly and the North Carolina House, he sat on a lot of the same committees that Senator Sanderson serves on now, with the exception of one that is no longer in existence. Everything that he went to Raleigh to do, I have been able to do so also. I wish I would have known more about him at that time because I would have loved to have gotten some private conversations with him about some of the things that we made decisions on and what his advice would have been on some of those decisions. Some of the other things he saw in reading the memorials to Jonathan – just some words that jumped off the page at me, and I just want to read these to you and see if these are the same man that you know and to see if this fits who Jonathan Robinson was. I did not make these up; I took them right out of the print; I took these off the news media and other places; this is how they describe Jonathan Robinson. I want to speak to you to let you know that he was a wonderful man; I do not remember the first time I ever met him, but I do remember the last time that I was with him. He was doing something that was dear to him; it was at a Boy Scout meeting Down East. He was there with his uniform on; believe it or not, he still fit into it. He was staying in the background in the back of the room and just with pride in watching these young men that reached the ultimate in Boy Scouts which was an Eagle Scout; to watch them get promoted and know that he had something to do with that. It brought a smile to

his face and a tear to other people's eyes when they heard him talk about how much he loved and appreciated those folks. Let me read these words to you; you tell me if they are right: he was passionate; he was loyal to his family roots; humble, committed, an effective messenger. I want to say something about that one because when Jonathan wanted to get something across to you, he was very, very effective. You didn't even have to try to understand the Down East way that people spoke; he could speak like no one else that I ever knew. Without a doubt when he got through, you may not have understood every word, but you knew exactly the message that he was trying to get across to you. He was sincere; when he voiced his thoughts, they were easy to understand – it goes back to the passionate part; he was quiet when he wanted to be and he was feisty when he had to be – I made that one up. He did what he believed was right for his constituents; he was willing to fight for our future and for our young people's future. Again, his love and interest in young people was without question; he spent a lot of time with them in his position as a driver's ed teacher, Scout leader, and as a coach. He was faithful to his family, his Church, his community, and he was faithful to North Carolina.

Senator Sanderson shared that he knew there was a hole in his family's heart that you think would never be healed, but it will. Senator Sanderson shared that sometimes, after eighteen years, he sometimes gets ready to do something and he hears a voice behind him say, be careful; and he knows who it is. Jonathan is still here; he is just in another form. He is leading the cheers for Carteret County and for Down East Carteret County, standing on the balcony in heaven and I guarantee you that everybody around there knows exactly what he is talking about and they are there to support. Senator Sanderson asked the family to rest in the knowledge that your father, grandfather, was a man that was greatly loved, greatly respected, and without any doubt, no one that ever spent more than five minutes in Jonathan's presence, would ever go away and not remember who he was and what he stood for. He is something that you can be proud of and you can, without any doubt, tell the story of Jonathan and what he felt for Carteret County and how he cared for those in the County.

Senator Sanderson also presented appreciation from Representative McElraft, who could not be present tonight. It says, *the North Carolina House of Representatives, the State of North Carolina presents this North Carolina flag to the family of Jonathan Robinson and certifies that it was flown over the State Capitol Building in memory of Jonathan.* Representative Pat McElraft extends sincere appreciation for all of his service to the people of Carteret County. Jonathan Robinson – for a life well lived and for the service to his community.

Senator Sanderson stated that he also wanted to present something from the Senate and shared that even though Jonathan never served in the Senate, he has a feeling that if he had been in another term or two, he probably would have moved up to the Senate because we try to recruit the good House members and bring them over to the Senate. It says, *the State of North Carolina, be it known to all that Senate District 2 of the North Carolina General Assembly, presents this North Carolina State flag in memory of Jonathan Robinson in recognition of his great service to the citizens of Carteret County and a life well lived; this fifteenth day of June 2020.* Senator Sanderson noted that it was signed by him along with Lt. Governor Dan Forest, and the President Pro-Tempore of the Senate, Phil Berger.

Senator Sanderson shared that he knows you do not need any remembrances of your father; he will always live in your heart, but please receive these as a sign that when you see it again, it will bring back the fond memories that you need to hang on to.

Senator Sanderson presented a flag to the family that was flown over the State Capitol upon the death of Commissioner Robinson, in his honor.

VI. PRESENTATION OF RESOLUTION IN MEMORY OF COMMISSIONER MARVIN JONATHAN ROBINSON

Chairman Smith stated that it would be his honor to read this Resolution, but he feels that he should turn it over to a life-long friend and fellow Commissioner, Eddie Bo Wheatly. Commissioner Wheatly thanked the Chairman for the privilege of presenting the Resolution. He read the Resolution in Memory of Commissioner Marvin Jonathan Robinson, and presented a framed copy to each of Commissioner Robinson's children.

Chairman Smith asked Master Owen to step forward to receive a little gift from Commissioners that he could always cherish – the nameplate of Commissioner Robinson.

VII. APPROVAL OF APPLICATION TO REQUEST THE NAMING OF THE NORTH RIVER BRIDGE TO THE COMMISSIONER JONATHAN ROBINSON BRIDGE

Chairman Smith presented information and background on the request to name the North River Bridge to the Commissioner Jonathan Robinson Bridge. He provided information on the application as well as reviewed the process with the NCDOT for the request.



Road, Bridge, Ferry Naming or Designation Application

Date: 7/20/2020

Information about Yourself	
Your Name: Bill Smith, Chairman/Carteret County Commissioners Mailing Address: 302 Courthouse Square, Beaufort, NC 28516 Relationship to Honoree: Previous Fellow Commissioner	Phone Number: 252-728-8450 Alternate Phone Number: 252-728-8580 Email Address: rachel.hammer@carteretcountync.gov

Information about What You Want to Have Named	
Do You Wish to Name/Designate a Road, Bridge or Ferry? <i>Bridge</i>	
If a road or bridge, is it currently under construction? <i>In order for a road or bridge to be named in honor of an individual, that road or bridge must be already constructed, or within 3 months of its expected construction completion date. (See Section III. B. in the Honorary Designations of State Transportation Assets Policy)</i>	No
County: Carteret	Route: Hwy 70 Bettie, Beaufort, NC
Description: <i>If a road request, please include preferred section (Point A to Point B), and if a bridge request, please include what the bridge crosses. For road requests, the distance of the proposed dedication should be 5 miles or less. Law enforcement officers will be honored with bridge dedications in lieu of highways. Also indicate if you would like to name (changes addresses) or designate (honorary title) the facility – designations are most common (See Section II and III. in Policy)</i>	



Road, Bridge, Ferry Naming or Designation Application

The North River Bridge is the only direct route connecting Morehead City and Beaufort, along with other cities, to Down East Carteret County. It spans about 1,000 feet over the North River and carries two lanes of traffic, one in each direction. It is a segment of Highway 70 and the only roadway connection between Down East and the rest of the County.

Information about the Honoree (Person for whom the Road, Bridge or Ferry Naming or Designation Request is being made)

Honoree's Name: <i>Marvin Jonathan Robinson</i>	
<p>1. If approved, what is the preferred name you would like to have on the sign? <i>Names can include one title, one given name and initial, a surname, and a suffix. (See Section II. B. in Policy) "Memorial" is no longer included on signs.</i></p>	<i>Commissioner Jonathan Robinson Bridge</i>
<p>2. Is the honoree living or deceased? <i>If deceased, please provide date of death: To qualify for a road, bridge, or ferry naming or designation, an honoree must be either living, or be deceased longer than one year but less than 75 years. (See Section II. A. in Policy)</i></p>	<i>deceased</i> <i>5/28/2020</i>
<p>3. Is the honoree currently serving or seeking a term as an elected official? If so, please indicate what kind of office. <i>To qualify for a road, bridge, or ferry naming or designation, an honoree must not be currently seeking or serving a term as a federal, state, or local elected official. (See Section II. A. of Policy)</i></p>	<i>not currently serving or seeking a term as an elected official</i> Select the office.



Road, Bridge, Ferry Naming or Designation Application

Information about the Honoree (Person for whom the Road, Bridge or Ferry Naming or Designation Request is being made)

<p>4. Is the honoree currently a North Carolina resident? If no, please provide dates when the honoree was a North Carolina resident. <i>To qualify for a road, bridge, or ferry naming or designation, an honoree must be or have been a North Carolina resident. (See Section II. A. in Policy)</i></p>	<i>No</i> <i>Deceased as of May 28, 2020; prior to that, he lived his whole life in Carteret County, North Carolina (68 years)</i>
<p>5. Has the honoree made notable local, state, and/or national contributions and/or had significant accomplishments? <i>(See Section II. A. in Policy) Later, you will be required to list these.</i></p>	<i>Yes</i>
<p>6. Does the honoree already have a state-owned road, bridge, or ferry named or designated for him or her? <i>To qualify for a road, bridge, or ferry designation, an honoree must not already have a state-owned road, bridge, or ferry designated for him or her. (See Section II. E. in Policy)</i></p>	<i>No</i>
<p>7. Is the honoree a law enforcement officer or first responder killed in the line of duty? <i>Municipal officials, employees, and law enforcement officers (including those killed in the line of duty) should be recognized with a municipally owned bridge, if available and/or feasible (See Section II. B. in Policy)</i> If you are requesting a state-owned bridge be named for a local law enforcement officer or first responder, please describe what the circumstances that justify the exception.</p>	<i>No</i> Click here to enter text.
<p>8. Is the honorary designation being requested on the basis of the individual's military service? If yes, which valorous combat decoration has the honoree received?</p>	<i>No</i> Choose an item.



Road, Bridge, Ferry Naming or Designation Application

Information about the Honoree (Person for whom the Road, Bridge or Ferry Naming or Designation Request is being made)	
<p>Verification of the award will be required at the time the resolution is submitted. <i>Only recipients of the Medal of Honor, Distinguished Service Cross, Silver Star, Navy Cross, or Air Force Cross are eligible for a road or bridge naming / designation based on military combat service (See Section II. A. of Policy). (Other military personnel are honored by the 1300+ mile Blue Star Memorial Highway Network across North Carolina, See Section V. of Policy.)</i></p>	
<p>Description: Please describe the background information of the honoree, and list his/her credentials that justify the road, bridge, or ferry naming. These must include notable local, state, and/or national contributions and/or significant accomplishments. <i>(See Sections II. D. and IV. A. in Policy)</i></p> <p><i>Commissioner Robinson served as a Carteret County Commissioner since November of 1998 and represented the Down East community as a County Commissioner for twenty-two years. Commissioner Robinson was the voice for Down East both locally and statewide; he was a commercial fisherman earlier in life and knew the importance of the trade and the need to fight for the rights of the commercial fisherman and to support critical issues that allow its heritage to continue. Commissioner Robinson dedicated his life to the people and the causes of all citizens of Carteret County, but especially those Down East. Commissioner Robinson left an imprint on Carteret County Government and the County at-large by working to maintain low taxes, advance education, support tourism, all while continuing to advocate for the interests of the commercial fisherman. Commissioner Robinson was also appointed to the North Carolina House of Representatives from 1995-1996 and helped to shape State fishery policies.</i></p>	
Support for Proposed Road/Bridge/Ferry Naming	
<p>1. Does the proposed naming / designation have strong local support? <i>Requested naming must have strong local support. Unanimous resolutions from the local governments with jurisdiction, passed in a public forum, will be required. (See Section II. A. in Policy) At a later stage of the review process, you will need to provide at least three letters of recommendation from civic, service, or business organizations that demonstrate this support.</i></p>	<p>Yes</p>



Road, Bridge, Ferry Naming or Designation Application

Information about the Honoree (Person for whom the Road, Bridge or Ferry Naming or Designation Request is being made)	
<p><i>(See Section IV. B. in Policy)</i></p>	
<p>2. Does the family of the honoree support the proposed naming / designation? <i>The family must support the proposed naming. (See Section II. A. & Section IV. E. in Policy)</i></p>	<p>Yes</p>
<p>3. Has a source of the \$2000 administrative fee for the sign been identified? <i>The requesting party or local government is responsible for \$2000 towards the cost of the signs. The local government or designee must participate by paying an administrative fee of \$2000. (See Section IV. G. in Policy)</i></p>	<p>Yes</p>

When complete, this form should be emailed to the Road, Bridge or Ferry Naming Committee Service account at roadnaming@ncdot.gov. After reviewing your form, NCDOT staff will contact you to discuss next steps.

Motion: Commissioner Chadwick made a motion to approve the application process for the State of North Carolina for naming the North River Bridge after Commissioner Jonathan Robinson and also request they waive the \$2,000 fee; seconded by Commissioner Wheatly.

Commissioner Mansfield stated that he did not mind asking for the waiver, but would be okay paying it.

Chairman Smith called the motion. **Motion carried unanimously.**

VIII. PUBLIC COMMENT

Charles Manooch: Mr. Manooch stated that he appreciates the opportunity to speak tonight. Mr. Manooch stated that he has been a resident of Carteret County for the past 48 years and a resident of his home in Morehead City for the past 38 years. Mr. Manooch shared that he was employed as a Senior Research Scientist for NOAA for 30 years and Jonathan and I had many a run-in; he always won. He is also an adjunct professor at NC State, ECU and UNC-W. Although science is my profession, I love history. My father was a Colonel in the US Army and he also loved history. He joined the Army Air Corps and served as a bomber pilot in Germany during the second World War. He did so to fight Hitler, the brown shirts, the Nazis, and the Gestapo. These folks were known as the book burners, and we have book burners among us now. They destroyed whatever they did not like, books, other forms of literature, art, music, theatre, buildings, names of streets, historical monuments, and then they started destroying people they did not like, even their own citizens. Mr. Manooch stated that he is not here tonight to merely speak of things made of stone and granite, like the historical monument out on your grounds outside the Courthouse, or the building at East Carolina University campus, or the Middle School on Oberlin Road in Raleigh, or the monument of a great educator and journalist in Raleigh, or the historical monument that was removed from the University of North Carolina campus. I am here because I believe in the US Constitution and the laws of the State of North Carolina. Mr. Manooch shared information on Martin Niemöller; he was a German Lutheran Pastor; he had seen his Country degraded in the first World War and they were beaten back really bad. When he saw Hitler come into power, he thought at first, this is really going to bring us back to World prominence and we can regain some of the glory we had years ago. And then he witnessed first-hand what the book burners were doing and he did not want any part of it, and he said this, which is very important because what we are dealing with tonight is not about this statue out here on the yard; it is just the tip of the iceberg. He said this, and this is important: when they (the Nazis) came to the trade unions, I did not speak up because I was not a trade unionist. Then they came for the Jews and I did not speak up because I was not a Jew. Then when they came for me, there was no one left to speak for me. So, I am here to speak up because I know you will do the right thing. And I know that you will vote to say no to the removal of this historical monument. I do not even want to call it a statue; it is a historical monument. I do not want to go into all the things that I could say; I want to make it clear what we are dealing with here with book burners. I have been here a long time; I love this County. I love the people here; it has been a wonderful place and I plan to live here as long as God lets me live here. Mr. Manooch thanked Commissioners for their time.

Juanita Paull: Ms. Paull shared that she is going to provide a little bit of history of our monument that we are here tonight to hopefully save. It was put up by the Ladies of the United Daughters of the Confederacy; they spent a lot of time, effort, money and saved their pennies to make this statue memorial to our dead. It is a place to mourn as much as it is to honor our ancestors. I was born in Carteret County and have been here my whole life. I have at least ten Confederate ancestors; I am very much a United Daughter, but I cannot speak for them. The one important thing about our statue is that it was the

last statue or memorial that was put up that Confederate Veterans attended; the last one in North Carolina that Confederate Veterans attended. Ms. Paull shared that she would like to be respectful and share who those were: J.E. Kornegey, H.C. Lockhart, W.H. Sloan, G.B. Freshwater, J.D. Miller, Samuel Thomas, J.B. Gaskill, R.H. Whitehurst, N.L. Carrow, and Alex Denis. They were still alive in their 80's; please save this monument for them to honor just them if no one else. This was a project that was done with a lot of care and effort by the ladies; there was not very many of them. They pinched their pennies; they had to come up with \$3,000 in 1926 and it was dedicated on May the 10th. In 1926, \$3,000 was a lot of money. They did not have enough to pay for the whole statue so on the day of the unveiling, they gathered \$200 more and Fairleigh S. Dickinson, a Carteret County native, a prominent New Jersey businessman, that has done a great deal for this Country, gave them another \$500 so that they could complete the payment on it. It was in honor of his father who was David Owen Dickinson, a covert courier to the Confederate Generals in Kinston. It was received by County Commissioner J.E. Woodland for the people of Carteret County.

Chairman Smith asked that Ms. Paull provide a copy of her materials she presented to the Clerk.

Robert Hollis: Mr. Hollis shared that he wanted to speak not just about the memorial that is out in front of the courthouse, but more so to mention about other memorials across the Country that have been taken down that either been associated with the abolitionists or just have nothing to do with the Civil War; like General William Lee of the United States Army Airborne, in front of the World War II Museum in North Carolina, his statue was torched. Various others, unfortunately, were vandalized with words that I cannot use in this chamber. Other statues included the statue of Saint Serra that built 21 missions in California to take care of the Native Americans. Also, General Hans Christian Heg, a Union General and Abolitionist, his statute was taken down in Madison, Wisconsin for an unknown reason. Journalists reported on the incident and wanted to ask the protestors did they even read his biography. Finally, being a person that reads a lot of Twitter, Jesus Christ was trending because the people taking down these statues wanted to take down statues of Jesus Christ. Mind you that in the scriptures, he stated that all men are equal and that he came to save all men. He told his followers to not lord over powers as the other Pagan rulers, but to lead with compassion. He stated that his goal and his mission was to proclaim liberty to the captives, to free them from their own bonds. What is it that these people are really after? Could it be really that they are just after the destruction of not just American history, but the history of liberty itself. Thank you.

Jennifer Hudson: Ms. Hudson thanked Commissioners for the time. Ms. Hudson shared that the Confederate soldier monument in question tonight was commemorated May 10, 1926 by the Daughters of the Confederacy. They raised \$3,000 which today would be about \$44,000. The inscription on that monument reads in part, 'not even time can destroy heroism.' Everybody who fought and died in the Civil War, whether for the Union or the Confederacy, was a hero – to somebody, because they believed strongly enough in their cause to pick up arms and to go off to war. They often fought and killed or were killed by brothers, cousins, uncles, and other close family members. This monument serves as a reminder of that brutal, loving brother against brother Civil War that literally tore this Nation apart. This is the only Nation that has ever fought a war to abolish slavery,

even though slavery has been with us since Biblical times. But those who destroy and vandalize and remove our monuments ignore that fact. Today's public-school students are not taught U.S. History and they are certainly not taught Civil War History. Statues such as the Confederate Statue outside of this building, could serve as an ideal teaching tool to a young person about a dark part of our U.S. History. It could educate them to the fact that Americans did own slaves at one time; to the injustice of one man owning another, to the horrors of slavery and to the length our forefathers went in order to eradicate it. An individual or a group might be offended by that statue, but I dare say that most of you have been offended at least one time today. Being offended is a part of life, especially if you live your life looking for the offensive. If your goal is to be offended and you want to use that offense as a defense to destroy and tear down. The statue should stand unviolated and I would go so far as to propose that the County take aggressive and proactive steps to protect it from vandals by installing cameras, a permanent, unscalable fence or a full-time police presence to guard it. These statues all across our Country are not only monuments to past Americans, but they are works of art. This one, like many others, is listed in the Smithsonian Arts Museum catalog. Removing these monuments will do nothing to satisfy groups who are in no way concerned with racial equality or civil rights, but rather are Marxists and little more than thud terrorists. We are a Nation of laws not anarchy.

Mary Broughton: I came tonight in support of the monument. I support our history and I defy anyone who wants to rewrite history or wants to tear down our history. I also came tonight to find out what is proper procedure for asking for the removal of a monument. I spoke with Senator Sanderson; he said there is a procedure and he is going to send it to me which I will write up and submit it to the opinion pages of *The News-Times*.

Worth Mason: I want to talk about the Confederate Memorial Monument and my relationship to it. I am a forty-four-year citizen of this County. I am a retired Security Officer for Virginia Power Company and a retired Security Officer for the State Ports Authority. I am the descendant of at least 18 Confederate soldiers. They fought for their State – North Carolina – for the duration of the war between the States. After President Lincoln demanded that they – North Carolina – provide two regiments to serve in his army to attack their sister States, their Governor's answer was, "no." Before that time, North Carolina refused to secede to the State and to become a Confederate State. After the war ended, many soldiers did not return and we do not know where they are. During the 1920's, the families of the Confederate dead paid for a memorial monument to be placed in Courthouse Square in remembrance of their Confederate dead of several races. There was little money after that war, but the women of the Confederate Carteret County finally obtained enough funds to pay for the Memorial. My family and I are against the removal or damage to that monument out front. That monument is to the Confederate dead as far as we are concerned. My family during and before the 1865 era, had no slaves, but many of them before 1650 were slaves to the English, as Scotsman and Welch and Irish. They came to America to flee from that – my family and I are against removal of our Confederate Memorial Monument. I am a thirty-one-year member of the Sons of Confederate Veterans, a highly respected veterans organization noted by the Congress of the United States.

Carol Hurley: Ms. Hurley shared that others had expressed what she had planned to say and did not wish to speak further, but appreciated those that had spoken.

Gerald Hunnicutt, Sr.: I am 72 years old, been here all of my life; born and raised here and went to school in Harkers Island in the first grade. I went to East Carteret for one year and then left and went to the Union College in Morehead and got an education in certified welding. I worked in Carteret County, building Captain Rhodes' trawler. I had to leave Carteret County to make a living and went to Virginia. I worked there for ten years and came home and worked for Beaufort Fisheries until the Marine Fisheries finally put us out of business. Carteret County has always been a fishing community since I was a kid and they put us out of business and I had to go find a job. Luckily, with my aviation career, I found a job in Cherry Point and worked there until I had health problems and had to leave. Being in Carteret County has gone to pot; I have seen three bridges built across Gallant's Channel, three North River bridges and the one you are getting ready to name for Jonathan is wonderful; he deserves it; he was a good man. Our roads cannot handle the people that have moved here; so many dingbatters have come here from New Jersey, New York, every State in the world comes to the crystal coast and our roads cannot handle this. I want to thank you for your time.

Johnny Driver: First, I am a Patriot; I believe in this Country. I have been in Carteret County for twenty-eight years. I came from Durham, North Carolina, off of tobacco fields and hog farms. My grandparents lost that land. I came to Harkers Island and I have never moved. Harkers Island is a place that I had never heard about. I also married a beautiful woman from Harkers Island and this community became my home. I have watched this community grow. Outside of this County, everyone talks about how beautiful it is; how everybody gets along and we do – different religions, different races, the homosexual community, the interracial community, all of the above. You never, never hear the horrors that other Counties have. Everybody wants to come to Carteret County and that brings problems. It brings other ideas; people like to force their point of view on us. That monument at the courthouse is an inspiration. You look at that statue, you put yourself in that exact same position. When the State of North Carolina asked for its sons to defend, you join ranks in a brotherhood – Georgia, Tennessee, South Carolina, Virginia, Texas, Florida, Mississippi, or Louisiana, you are part of a brotherhood. It is patriotism; it is inspiration. We are not here to debate historical facts. The sad part is that our schools are not teaching historical facts. It would be a shame to dishonor the historical society by removing the monument that honors the Confederate dead. It serves as a memorial; it serves as a page in our history. I encourage every citizen or resident of Carteret County to come together and put aside your differences and realize that the culture of Marxism is coming. I travel the States; I drive a truck. I go through Counties where I feel that I literally have to lock the door and am scared to get out of my truck sometimes. We have the beautiful crystal coast. It is the people of this County that makes this County what it is. Educate yourself on what the culture of Marxism is; educate yourself what demoralizing warfare tactics are, because that is what we are seeing. No more sitting down; no more standing down. Tolerance, appeasement has led us up to this point. If you enjoy your freedoms – your freedom of speech, your freedom of expression, you have to stand for it and defend it. Thank you.

Lee Hamrick: I am not a native of Carteret County; however, I am a native of North Carolina. I am very much opposed to the removal of the Confederate Statue. I hope you all will set a good example for all of us in North Carolina and keep this statue in place. I live in Raleigh and I think it is very shameful what our Governor did with the removal of those statues. It was illegal and it was wrong, and we have to stand up for what we believe. It is not racism; it is history. Thank you.

Larry Kellum, Jr.: I was born and raised Down East; 35 years old. This monument in our small town of Beaufort is an honor to the men of Carteret County that made the ultimate sacrifice. It does not honor any one person; it has no names upon it. These brave men deserve to be honored. After all, men of the CSA were born in the United States of America and fought for the Confederate States of America. After the war, the States for which they fought were known as the United States of America. These men never stopped being Americans. The people of the South proposed no invasion of the North; they just wanted to be left alone to govern their own affairs. Some claim they were nothing more than traitors to their Nation even though it was a time in the American History when the role of the individual rested with their home State. They were referred to as cowards; their accomplishments on the battlefield will say otherwise. They fought to defend their home land from invasion, outnumbered, and without the industrial capacity of the North. Southern soldiers displayed acts of bravery in every battle. The removal of a historical monument is not a step for equality, but a step for division, because a Nation that ignores its history is doomed to repeat it.

Gerald Hunnicutt, Jr.: I hope you will make the right choice with this monument. My ancestors, I have two of them that were Confederate soldiers. This is our lineage as well as what happened in this County; the North came in, burnt everything to the ground, and stole the people's food and ran everything in the dirt. We had no choice; this has nothing to do with racism at all. Nothing in this County has ever – as I can remember in my life, if we bow to this, where is it going to lead. Are we going to go so far as to lose the wild horses over at Shackelford on Carrot Island; where is going to stop. We do not need to stand for this; we are a great County unlike many others and we just don't need this – at all. Where is it going to stop; that is what I want to know.

Don Shirley: *signed up, but did not respond when called*

Steven Levy: *signed up, but did not respond when called*

Gladys Suessle: Good evening to all of you. I had something prepared, but I don't know if I can say that because I am just blown away with everyone here that has spoken, has been in favor of keeping the statue. I am proud of everybody here for having done that. Let me pose a question; why do we need to preserve Confederate statues. About ten years ago, we moved here from New York. I know that a lot of people have a bad impression about people from New York, but there are a few of us that are good. When we decided to settle in Beaufort, our attitude was that we are guests in a new environment. We have no right to change what has been here for hundreds of years. We need to adapt, and we have. It has not been a hard adaption for us because we have the same views as people here. We want liberty; we want freedom. We do not want our Government telling us what we need to do. We have a history that needs to be preserved and the history of this area is a very proud history. I get that by talking to people; people are proud

of where they are; they are proud of their ancestors; proud of their history. A history of hard work and sacrifice. You look at people that are commercial fishermen, and Jonathan, I loved that man. People like that that worked hard all of their lives and this is what we need. That is what we need; we need people like that. Not these young people that some of them go to college and get such a bad education and come back and tell us we need to change everything. That is not what we need. To me, if people don't like it here, then go back where you came from. I know that our Commissioners are going to stand up for preserving the history that the Confederate statute represents. It is to honor the memory of Confederate men of Carteret County who died in the Civil War. We in the town need to honor them for their sacrifice, for something they believed in and were willing to die for. I wonder how many people, if there are any people that wanted the statue removed, have ever been willing to give their life for something they strongly believed in. We honor our soldiers that give their life for our Country. How is this any different; they were soldiers; they deserve our honor.

Commissioner Comer shared with the audience that they would be talking about the statue during their comments which is coming up shortly. This is not on the agenda tonight as a vote. There has been a petition started both ways; we have been bombarded by both directions, but you will be hearing comments from Commissioners in about 15-20 minutes. I wanted you to know that in case those in the audience wanted to wait to hear them.

IX. PUBLIC HEARING: BOND ORDER AUTHORIZING THE ISSUANCE OF \$42,000,000 GENERAL OBLIGATION SCHOOL BONDS

A. ADOPTION OF THE BOND ORDER

B. ADOPTION OF THE RESOLUTION SETTING A SPECIAL BOND REFERENDUM

Ms. Dee Meshaw, Assistant County Manager and Finance Director, shared that there are some actions required to move forward with holding the \$42,000,000 general obligation bond referendum on November 3rd, 2020. To continue to move forward, we have some statutory requirements we need to fulfill and one is that we need to hold a public hearing tonight; we need to adopt the bond order; we need to adopt the resolution setting the special bond referendum. Ms. Meshaw shared without any questions, it would be placed on the ballot.

Motion: Commissioner Comer made a motion to open the public hearing; seconded by Commissioner Cavanaugh. **Motion carried unanimously.**

No one wished to speak in in the public hearing.

Motion: Chairman Smith made a motion to go out of public hearing; seconded by Commissioner Mansfield. **Motion carried unanimously.**

Motion: Commissioner Cavanaugh made a motion to adopt the bond order; seconded by Commissioner Chadwick. **Motion carried unanimously.**

Commissioner Mansfield asked how the question would appear on the ballot; Ms. Meshaw shared the wording as follows: *"Shall the order authorizing \$42,000,000 of*

bonds plus interest to pay the capital costs of improving, renovating, replacing and equipping school facilities, including without limitation school buildings, safety and security measures, maintenance/transportation facilities, athletic and physical education buildings and facilities, and acquiring land for future school needs and other necessary rights-in-land for the Carteret County School System, and providing that additional taxes may be levied in an amount sufficient to pay the principal of and interest on the bonds be approved?"

It will then have a box to check for yes or no.

Motion: Commissioner Mansfield made a motion to adopt the resolution setting the special bond referendum; seconded by Commissioner Cavanaugh. **Motion carried unanimously.**

Commissioner Mansfield shared that there would also be a question on the ballot for the quarter-cent sales tax that will help with paying for the school loan as well as keeping our waterways open. Commissioner Comer shared that it was good to mention it, with this referendum, there are always questions on how you pay for it. This quarter-cent sales tax will generate about \$3.7 million which will go a long way towards the debt service on that bond and also, as you mentioned, it would be great to take a portion of those proceeds and use it for waterways management. We are spending several hundred thousand dollars each year which is good money spent, but it is coming out of the general coffers. It would be an avenue to help pay for that. The fortunate thing is that, for sales tax in Carteret County, it is estimated that about 55-56% is raised by those outside the County; those that come in to visit our County and bring their dollars in and spend them here. It is a great multiplier, particularly on the waterways because every penny we raise, we take half that penny and the State is matching it two to one; we are getting about six times our resources. It will also help support the School System. We need to keep it in front of people because a big part of this \$42 million bond, is the funding source available in that quarter-cent sales tax.

Commissioner Mansfield commented that since Senator Sanderson is in the audience, it would be helpful to be able to have more language on the ballot explaining the sales tax. Commissioner Comer shared that the County's hands are tied on how we can promote; we can't go out and advertise for it. Commissioner Comer stated that he does not understand why there cannot be some suggestive language on the ballot. Senator Sanderson shared that the problem with changing the ballot with their legal staff, was this seated Board of County Commissioners cannot put on another seated Board of County Commissioners and make them spend that quarter-cent sales tax on what you want to spend it on; that was the hurdle that we could not get by. Commissioner Comer shared that the County cannot put the money in a locked box, but he has shared that we could put it in a glass box, so that you can see where it is being spent; money going to our waterways and schools, that would be a tough political decision to take the money away from that. Senator Sanderson shared that it is an issue in other Counties also, and he has been trying to change the language that would go for vote; we will continue trying. Senator Sanderson explained that there are General Statutes that state they cannot obligate a future General Assembly to do what we think is right, because they can come back and change it; it has to do with the permanence part.

CARTERET COUNTY FINANCE

Denise H. Meshaw, CPA
Assistant County Manager
Finance Department



Tel: (252) 728-8410
Fax: (252) 728-0133
deem@carteretcountync.gov
www.carteretcountync.gov

To: Board of Commissioners
From: Dee Meshaw, Assistant County Manager
Date: July 20, 2020
Subject: School Bond Referendum Public Hearing and Resolution Adoption

In order to continue with the \$42 million school bond referendum, the following items must occur during the Board of Commissioners meeting. The Board must hold the public hearing and adopt the Bond Order. Also, the Board must adopt the Resolution setting a Special Bond Referendum. The resolution is attached.

RESOLUTION SETTING A SPECIAL BOND REFERENDUM AND DIRECTING THE PUBLICATION OF NOTICE OF A SPECIAL BOND REFERENDUM AND NOTIFICATION OF THE CARTERET COUNTY BOARD OF ELECTIONS

WHEREAS, the Board of Commissioners of the County of Carteret, North Carolina (the "Board of Commissioners") has adopted the following bond order and such bond order should be submitted to the voters of the County of Carteret, North Carolina for their approval or disapproval in order to comply with the constitution and laws of North Carolina:

"BOND ORDER AUTHORIZING THE ISSUANCE OF \$42,000,000 GENERAL OBLIGATION SCHOOL BONDS OF THE COUNTY OF CARTERET, NORTH CAROLINA"

NOW, THEREFORE, be it resolved by the Board of Commissioners, as follows:

(1) For the purpose of determining the question whether the qualified voters of the County of Carteret, North Carolina shall approve or disapprove (a) the indebtedness to be incurred by the issuance of the General Obligation School Bonds of the County authorized by said bond order, which indebtedness shall be secured by a pledge of the County's full faith and credit and (b) the levy of a tax for the payment thereof, said bond order shall be submitted to the qualified voters of said County at a special bond referendum to be held in said County on November 3, 2020.

(2) The Clerk to the Board of Commissioners is hereby authorized and directed to publish a notice of said referendum which shall be in substantially the form entitled "COUNTY OF CARTERET, NORTH CAROLINA NOTICE OF SPECIAL BOND REFERENDUM," attached hereto. Said notice of referendum shall be published at least twice. The first publication shall be not less than 14 days, and the second publication shall be not less than 7 days before the last day on which voters may register for the special bond referendum.

(3) The Carteret County Board of Elections is hereby requested to print and distribute the necessary ballots and to provide the equipment for the holding of said referendum and to conduct and to supervise said referendum.

(4) The ballots to be used at said referendum will indicate that it is being held on behalf of the County of Carteret, North Carolina and will contain the following words:

"SHALL the order authorizing \$42,000,000 of bonds plus interest to pay the capital costs of improving, renovating, replacing and equipping school facilities, including without limitation school buildings, safety and security measures, maintenance/transportation facilities, athletic and physical education buildings and facilities, and acquiring land for future school needs and other necessary rights-in-land for the Carteret County school system, and providing that additional taxes may be levied in an amount sufficient to pay the principal of and interest on the bonds be approved?";

with squares labeled "YES" and "NO" beneath or beside such words in which squares the voter may record his or her choice on the question presented; and

(5) The Clerk to the Board of Commissioners shall mail or deliver a certified copy of this resolution to the Carteret County Board of Elections within three days after this resolution is adopted.

BE IT FURTHER RESOLVED that this Resolution shall become effective on the date of its adoption.

ADOPTED this 20th day of July, 2020.

Bill Smith, Chairman

Rachel Hammer
Clerk to Commissioners

STATE OF NORTH CAROLINA)
)
COUNTY OF CARTERET) SS:

I, Rachel Hammer, Clerk to the Board of Commissioners of the County of Carteret, North Carolina DO HEREBY CERTIFY the foregoing to be a true and accurate copy of a Resolution entitled, "RESOLUTION SETTING A SPECIAL BOND REFERENDUM AND DIRECTING THE PUBLICATION OF NOTICE OF A SPECIAL BOND REFERENDUM AND NOTIFICATION OF THE CARTERET BOARD OF ELECTIONS" adopted by the Board of Commissioners at a meeting held on the 20th day of July, 2020.

Clerk to the Board of Commissioners
County of Carteret, North Carolina

EXTRACTS FROM MINUTES OF BOARD OF COMMISSIONERS

Extract of Minutes of a regular meeting of the Board of Commissioners of the County of Carteret, North Carolina held in the Commissioners' Boardroom on the Second Floor of the Administration Building located at 302 Court House Square, Beaufort, North Carolina at 6:00 p.m. on July 20, 2020.

A regular meeting of the Board of Commissioners of the County of Carteret, North Carolina (the "Board of Commissioners") was held in the Commissioners' Boardroom on the Second Floor of the Administration Building located at 302 Court House Square, Beaufort, North Carolina at 6:00 p.m. on July 20, 2020 (the "Meeting"), after proper notice, and was called to order by the Chairman, and upon the roll being called, the following members of the Board of Commissioners answered present: _____

The following members of the Board of Commissioners were absent: _____

Also present: _____

The Clerk to the Board of Commissioners reported to the Board of Commissioners that the bond order entitled "BOND ORDER AUTHORIZING THE ISSUANCE OF \$42,000,000 GENERAL OBLIGATION SCHOOL BONDS OF THE COUNTY OF CARTERET, NORTH CAROLINA" was introduced at a meeting of the Board of Commissioners on June 15, 2020 and was published on July 08, 2020, with notice that the Board of Commissioners would hold a public hearing thereon on July 20, 2020 at 6:00 p.m., or as soon thereafter as practicable. The Clerk to the Board of Commissioners also reported that there had been filed in the Clerk to the Board of Commissioners' office a statement of debt complying with provisions of the Local Government Bond Act.

Commissioner _____ moved that the Board of Commissioners hold a public hearing on the bond order. The motion was unanimously adopted. The Clerk to the Board of Commissioners distributed the bond order and the published notice of hearing to all requesting them.

At _____ o'clock p.m., the Chairman announced that the Board of Commissioners would hear anyone who wished to be heard on the questions of validity of the bond order and the advisability of issuing the General Obligation School Bonds.

After the Board of Commissioners had heard all persons who requested to be heard in connection with the foregoing question, Commissioner _____ moved that the public hearing be closed. The motion was unanimously adopted.

Commissioner _____ moved that the Board of Commissioners adopt the bond order without change or amendment and direct the Clerk to the Board of Commissioners to publish a notice of adoption, as prescribed by The Local Government Bond Act, of the bond order entitled, "BOND ORDER AUTHORIZING THE ISSUANCE OF \$42,000,000 GENERAL OBLIGATION SCHOOL BONDS OF THE COUNTY OF CARTERET, NORTH CAROLINA" which was introduced at the meeting of the Board of Commissioners held on June 15, 2020. The motion was unanimously adopted.

STATE OF NORTH CAROLINA)
)
COUNTY OF CARTERET) ss:

I, Rachel Hammer, Clerk to the Board of Commissioners of the County of Carteret, North Carolina, DO HEREBY CERTIFY that the foregoing is a true and exact copy of an extract of the minutes reflecting the holding of a public hearing and the adoption of a bond order by the Board of Commissioners of the County of Carteret, North Carolina, at a meeting held on the 20th day of July, 2020.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said County, this the 20th day of July, 2020.

X. MANAGER'S REPORT

Mr. Tommy Burns shared that a meeting was held a couple of weeks ago with the new School Superintendent; we talked through the community strategy for the quarter-cent sales tax and the bond issuance. We have a very good relationship with them and they have already started part of their community campaign through the Carteret County School Foundation. Mr. Burns shared that we hope to have the air conditioner fixed in the building before the next meeting. I sometimes feel that we put a lot of resources into our schools and community college and less invested in our own facility. I also wanted to thank Commissioners for approving the two temporary public health nurses. The Health Department has been inundated, particularly the last two months, as the COVID testing has expanded. We really needed those positions; it is all FEMA reimbursable for the impact of COVID-19.

XI. CONTRACT ISSUE: COMMISSIONER CHADWICK

County Attorney Rob Wheatly shared with the Commissioners and members of the public, that his comments tonight concern a contract that the County entered into two years before he became a County Commissioner. Mr. Chadwick rented space to the County for a library, a building adjacent to his business in Otway. When he was elected, there is a statute that says that Mr. Chadwick cannot enter into that contract with the County. Mr. Wheatly stated that we do not know where else we could place the library; we have contacted the State to determine if we could continue our contract with Mr. Chadwick. There are approximately three years remaining under our contract. The State has authorized us to continue our contract with Mr. Chadwick for and during his term; when the contract and lease runs out, we can no longer deal with him. They also wanted us to make full disclosure to the public, which we are doing. Mr. Wheatly shared that completes his remarks; we have notified the appropriate people with the State and the Local Government Commission; Commissioners should have a letter stating what he has summarized. Mr. Chadwick can continue to deal with us which we appreciate and need. If re-elected, we will have to find somewhere else.

Senator Sanderson shared they attempted to raise the maximum amount on leases so it would not be in violation of the law, but it was vetoed; we will try again in January.



NORTH CAROLINA
DEPARTMENT OF STATE TREASURER

STATE TREASURER OF NORTH CAROLINA
DALE R. FOLWELL, CPA
Dale Folwell, CPA

June 23, 2020

Carteret County
Board of Commissioners
302 Court House Square
Beaufort, NC 28516

Attention: The Honorable Bill Smith, Chairman

VIA ELECTRONIC MAIL: wsmith@carteretcountync.gov
AND FOLLOWED BY U.S. MAIL

RE: Request by Assistant County Manager Dee Meshaw to Continue a Contract Pursuant to Authority Granted by G.S. § 14-234(f)

Dear Chairman Smith and County Commissioners:

By email dated June 5, 2020, to Sharon Edmundson, Director of the Fiscal Management Section of the State and Local Government Finance Division, Carteret County Assistant Manager Dee Meshaw requested my approval to allow a continuance of Carteret County's ("the County") five-year lease of the Down East library branch building. Newly-appointed County Commissioner Chris Chadwick is the building owner and thus the lease violates G.S. § 14-234 (prohibiting a public officer from deriving a direct benefit from a contract with the public agency he serves) and is rendered void. As Chair of the Local Government Commission, I have authority under G.S. § 14-234(f) to allow a void contract to continue until an alternative can be arranged if an immediate termination would harm the public health or welfare, and the approval shall be for the minimum period necessary to protect the public health or welfare. As stated by the North Carolina General Assembly, the availability of library services and facilities is in the general interest of the people of the State, and it is the policy of the State to promote the establishment and development of public library services. (G.S. § 153A-261.) Thus, I conclude that public libraries benefit the public welfare of the State.

Ms. Meshaw explained that the term of the lease ends on June 30, 2023, and the Down East library branch serves a rural area of the County made up of small

maritime communities with no currently available alternative retail space. She further stated that an immediate termination of the library lease would cause a hardship to County citizens, especially senior citizens, young children, and K-12 students by denying them convenient access to books, reading programs, and technology.

This is an unusual situation in that the five-year lease began in 2018, two years before Mr. Chadwick took office as a County Commissioner, and there has been no prohibited benefit conferred upon him until this time. Accordingly, based on the information set forth above, I am allowing the lease to continue with the following conditions:

1. This approval expires upon the earliest of:
 - a) The expiration of the current term of office of Commissioner Chadwick or his earlier departure from the Board of Commissioners;
 - b) The termination of the lease;
 - c) The County finding an alternative location for the Down East library branch; or
 - d) The occurrence of any issue or problem with the lease or the building that results in, or may result in, an adversarial situation between the County and Commissioner Chadwick.
2. The County may not
 - a) negotiate or re-negotiate any lease terms or provisions or
 - b) exercise any existing options,including, but not limited to, rent increases, renewals, extensions, or options to purchase while Commissioner Chadwick is serving on the Board.

In the interest of full disclosure and transparency, we strongly encourage the County Board of Commissioners to inform the public of this lease contract and the conditional approval of its continuance at an open Board meeting.

Please promptly notify our office when the earliest of the events in Condition 1 has occurred.

In these difficult times during the pandemic and the resulting economic stress on your County and your communities, please contact us if we can be of service to you. In addition, please accept my sincere condolences on the loss of Commissioner Robinson and extend my deepest sympathies to his family.

Sincerely yours,


Dale R. Folwell, CPA
State Treasurer
Chair, Local Government Commission

DRF/csa

Cc: **VIA ELECTRONIC MAIL**
Commissioner Bill Smith, Chairman
Commissioner Robin Comer, Vice-Chairman
Commissioner Bob Cavanaugh
Commissioner Chris Chadwick
Commissioner Jimmy Farrington
Commissioner Mark Mansfield
Commissioner Ed Wheatly
Tommy Burns, County Manager
Dee Meshaw, Assistant County Manager
Greg C. Gaskins, Secretary, Local Government Commission
Cindy Aiken, Assistant General Counsel, Department of State Treasurer

XII. APPOINTMENTS

Aging Planning Board

Commissioner Comer nominated Ms. Tonya Cedars as an ex-officio non-voting member representing the Area Agency on Aging; nomination carried.

Carteret County 911 Communications Advisory Board

Commissioner Chadwick nominated Mr. Frankie Fulcher to represent the Sheriff's Department, Chief Jeffrey Harvey to represent Atlantic Beach, and Chief Bernette Morris to represent Morehead City for four-year terms; nominations carried.

Carteret County Community College

Commissioner Comer nominated Ms. Dee Meshaw for the vacant four-year term; nomination carried.

Carteret County Library Board

- Commissioner Wheatly nominated Ms. Anna Smith for a one-year term; nomination carried.
- Commissioner Wheatly nominated Commissioner Mansfield as the Commissioner representative for a one-year term; nomination carried.
- Commissioner Cavanaugh nominated Mr. Alex Russell for a two-year term; nomination carried
- The appointments representing Commissioners Comer, Farrington and Smith will be tabled until the August meeting.

Carteret County Planning Commission

Commissioner Comer nominated the reappointment of Mr. Bruce Rogers for a three-year term; nomination carried.

Coastal Carolina Regional Airport Authority

Commissioner Mansfield nominated Mr. Tommy Burns as an ex-officio member for an unspecified term; nomination carried.

Cultural & Recreational Advisory Board

- Commissioner Comer recommended Ms. Jennifer Maready as his representative; nomination carried.
- Commissioner Comer shared that he had spoken with Commissioner Farrington, and he would like to recommend the appointment of Ms. Alyssa Hayden; nomination carried.
- Commissioner Comer recommended Dr. Tracy Mancini as the Community College Ex-Officio Member; nomination carried.

Juvenile Crime Prevention Council

Commissioner Cavanaugh recommended the reappointment of Mr. John Carswell ("Faith Community Representative") and Ms. Jessica Forsberg ("Parks & Recreation Representative") for additional two-year terms; nominations carried

NCACC Annual Conference Voting Delegate

Commissioner Mansfield recommended County Manager Tommy Burns and Assistant County Manager Gene Foxworth; Mr. Burns for our designated voting delegate, and Mr. Foxworth will be the alternate; nominations carried.

Scenic Byway Committee

Commissioner Wheatly shared that Commissioner Robinson was on the Scenic Byway Committee as the Commissioner Representative, he would like to move into that spot. Commissioner Wheatly nominated the reappointment of Mr. Richard Lowdermilk for an additional three-year term, and the appointment of Ms. Danielle Taylor and Mr. Kenny Lewis; nominations carried.

Waterways Management Committee

Commissioner Cavanaugh nominated Mr. Kameron Gwynn as his representative for another two-year term; nomination carried.

XIII. COMMISSIONERS' COMMENTS

Commissioner Comer shared that it was an honor for Commissioner Robinson's family tonight; he really appreciated the Senator coming and presenting the flag and the plaques that were presented to the family. I get emotional when we talk about Jonathan; a comment was made that everywhere Jonathan went, he was respected. Whether you liked Jonathan or did not like Jonathan, you were going to respect him; he was going to get out in front of you. He always shared his thoughts; it was a great loss. We spoke about the quarter-cent sales tax, and I want to reiterate that the schools have put together a good package in the bond program to improve schools, improve school facilities, and also, we would be able to have four shelter-ready facilities scattered throughout the County from the East to the West. If anyone has been through the storms, one of our biggest frustrations was shelter. After the storm, there are all the support groups that come in and try to find a place to stay; this will help that; there is a lot of diversity in that bond package for the schools; it would be an asset for Carteret County. Commissioner Comer shared that he really did not know what he was expecting this evening; he read a lot of emails; most of the emails were from a different side than what we heard speak tonight. I have read a lot of information and history behind some of the presenters; I had prepared to talk about that side some, but since no one was here willing to talk on that side, he is not going to give the privilege of even engaging. I wish I was one of those philosophers like some of those that spoke tonight; there was a lot of philosophical presence in their speech. It is a gift to do that. Commissioner Comer shared that he hated history in school. His best friend lived and breathed history; he died about a year ago. He lived and breathed Civil War his whole life; it was just his passion. He started a museum in Goldsboro; he knew everything there was to know. He was always talking about stories of the Veterans, the North, the South. I never heard racism in any conversation; we know it was a part of it. I do know that this Country was founded on some men with a whole lot of different ideas; they wanted a better place to live. In order to get to a better place to live, there were a lot of things that went on, that today, we would consider very inappropriate. Hopefully, we still stand against oppression anywhere we see it. With all the good, bad and the ugly, I think we wound up in as good a place as any Country has ever been in the history that we know of from the history books and all the studies. I wish it was a passion of mine; I like numbers and arithmetic. We stand here in a very good place and I have to believe that a lot of the people that were pressed back in the day would have to be very proud of what their kids and grandkids produced going forward even though it started out maybe really bad. You cannot look at just one bad element; there were some very smart minds that did very smart things. We wound up in a good position; all races have taken great advantage of the opportunities. Some folks have just not understood their opportunities or taken the advantage that they could have. To talk about this monument, I feel just like I heard tonight; it is a monument to some fallen men at the time and in my opinion, taking that statue down would be no different than kicking headstones in a graveyard. I do not think it represents anything more than that; if it was as simple as taking monuments down and everything would be good again, that would be one thing, but it is not going to be that simple. It never is; it was mentioned tonight about taking a vote up here, if I had my way, it will never be placed up here for a vote because in my opinion, that is a nebulous move; it has no meaning whatsoever to take a vote on taking that statue down. It was placed there for the right reason, by the

right people and you will not see Robin Comer's name in favor of taking down a monument to the dead.

Commissioner Mansfield thanked the employees that work for the County that work hard and tirelessly every day. Hopefully, we will have the air conditioner working in this building so it will not be so miserable. It is greater than a quarter of a million-dollar purchase, and we are in the process of working with the engineer to get that tower going and apologize for the conditions that you are having to endure right now; it will get better. I think for the public hearing tonight for the school bond, I think we need to continue to invest in the future of our great Country and we do that by teaching, and teaching the things that we are talking about tonight so you do not make the same mistakes again. That is why history is so important; it will repeat itself. If you are not careful, you will get led down the wrong path. I think there is an election coming up in the very near future and I think that there is a clear, distinguishable difference between what most of us stand for. We are in the middle of a pandemic, but it is OK to do anarchy and tear things down and destroy people's livelihoods, but you cannot open certain businesses in our State because our Governor is reading the numbers. Obviously, he did not do math with Commissioner Comer, because he has been analyzing the data and stomping on the feet and backs of business owners throughout the State for months now and the numbers are not any better today than they were when we started this whole thing when they told us if we stopped for two weeks, we were going to slow the spread and flatten the curve. The curve is only going up and more people, unfortunately, are going to have bad outcomes. With that, we do have to be cognizant and make sure that we try to not get out in public as much and when we do, do try to wear a mask. They told us in the beginning, that we shouldn't have to wear a mask and they told us that we can trust them. Their actions don't necessarily support their language and that is concerning and it is concerning to a lot of things that are happening right now. I think before you vote, you need to do some research and think long and hard about the people that you want to be your leaders and to govern you as a City, a County, a State, and the United States of America. It is one of the best Countries in the world, and I hope we can keep it there. Enjoy the rest of your summer; stay safe and protect your relatives; keep the elderly away as much as possible and the medically-fragile. For the rest of us, we need to try to do the same, too. I know that our children are not following those guidelines as they should, and we need to help set good examples. Thank you; God Bless you and God Bless the United States of America.

Commissioner Wheatly thanked everyone for letting him present the resolution to Jonathan's family. It meant a whole lot to me, and I appreciate it; it was a real privilege and I thank you. I was real proud and happy about the people that came to the podium tonight to speak about the statue and how they handled themselves. As Commissioner Comer was saying, I also received a whole lot of emails, a whole lot of Facebook messages, and a lot of telephone calls, and I really did not know what to expect. I was expecting a little bit different from how this actually went off tonight and I am really proud of the way that people in Carteret County handled themselves up here tonight. It speaks volumes about you. I have lived in Beaufort all my life and it really doesn't fool me because the people of Carteret County have always been kind and willing to listen. I don't ever remember any local racial tension in our County. I do remember some instances of

people coming in from other areas trying to promote that; I was expecting it tonight. For some reason, it did not happen and I am thankful and grateful. It says a whole lot about the County. I was very glad to pass the resolution to name the bridge after Jonathan; he is very worthy of that. That bridge in all of Carteret County's people's minds, is really the gateway to the Down East area; that is what it has always been known for. A lot of people consider Down East from Raleigh to Kinston this way. The old Carteret County people always consider that North River Bridge as the gateway to Down East and I think it is very proper and fitting to name it after Jonathan, especially for that reason. As far as the statue goes, I am going to steal a phrase from Commissioner Comer; he stated that in his mind, it would be almost sacrilegious to remove that statue and I agree with him; I think it would, too. I could never vote to take that statue down; I never would and I never will. Really and truly, I really don't want to see it come to this Board for a vote because I know how this Board is going to vote. I have not told them; I have not asked them, but I know them. I know how they are going to vote. So, I would like to leave it as it is, but I would like to do one thing if I could. I would like for us to investigate going out and putting up some type of granite, good-looking wall with some wrought iron gates around it to protect it. It would make it real neat and I think it would make it more secure. I think that is something that we could probably do without breaking the bank. Speaking of breaking the bank, I am willing to break the bank if we can to get the air conditioner working, and the employees, they will all tell you, we need some AC. Those people working in the Clerk's office, they suffer. I know that Tommy and Gene and all the guys have done everything they can to repair and to patch it; we have run out of patches and we need to go ahead and make a move. I would love to see us do that as quickly as possible. It has been a good meeting.

Commissioner Chadwick shared that he was honored to be here to see Jonathan's family receive the resolution and flag from Senator Sanderson. It is an honor to serve his district. On another note, I rode by Smyrna Park, and I see the yellow tape that looks like a crime scene around our playground equipment and our libraries are closed. I would like for us to open our playground equipment and open up our County libraries even if it is at 50% capacity. They are getting ready to go back to school and if there was ever a time when a kid needed a playground or a kid needed a library, it is now. I would like for the County staff to do whatever they can do to see if we can open that. The quarter-cent sales tax, I hope the language is somewhat salesmanship to get people to vote for it. It is very important to our waterways. It is often said that the difference between us and Jones County is our waterways. Boat sales are through the roof; everybody and their brother is buying boats; they are coming to our County; they are spending money on gas, restaurants and second homes. We really need to protect our waterways. That quarter-cent sales tax is something we need to pass; it helps tremendously with our dredging. I am not a big fan of the Governor; I do not think he could open an umbrella. All businesses should be open. If a mask works, then why isn't everything open and why isn't everybody wearing a mask. I think it is a politician hack job at this point; playing on a lot of feelings and fears and a lot of people's businesses are going out of business because they are shut down – a bowling alley or a gym; you can't tell me it is any different. I have never been in TJ Maxx in my life until today, I went in there to pick up something; they were lined up one behind the other. I had to turn around and leave. We have to get everybody's

business open. No matter the business, if it is providing a pay check to you or your family, it is an essential business. There is no non-essential business. I want to open everything up. About the air conditioner, I want everyone who emailed me today to know that we are getting it looked at. The statue, it has been there a long time. It is a monument to the people; I am told that the Union took time to bury their dead, but the Confederates, they let them lay anywhere. The people erected these monuments at many public places because they did not know where their family members were buried. That is why these monuments were placed at different public places. We got a lot of emails and I thought it was going to be a lot of people speaking to tear it down; I'm thankful that a lot of people were speaking to keep it. There is a thing on the Internet, it says, you come here from there and then you try to make here like there, so why did you leave there to come here to start with. We have a good place here and we want to keep our history. It is American history; it is everyone's history. You learn from your history and become better and this County has become better. I will never vote to take any statue down and I don't think you have to worry about anyone else.

Commissioner Cavanaugh shared that he spent most of his time the last several weeks researching as much as he could about Carteret County and the Civil War. What little bit I gleaned over the fifty-three years that I have been here, one thing that sticks out prominently, is that the Courthouse grounds, there is a memorial or monument out there for the veterans of every war we have been in. We have the Confederate monument out there; we've got monuments to the Korean War, WWI, WWII, Gulf War, the latest ongoing twenty-year, never ending war. All the wars are represented. I did not see one out there for the Tuscarora Indian War yet, but maybe down the road. Let's go back to the Civil War, Abraham Lincoln understood both sides of the issue. He understood the whole tenth amendment, State's rights issue; the Constitution had only been passed about 70 years earlier. It was still very fresh in everybody's mind. That was a very strong arguing point for a lot of the Southern States. Lincoln also understood the slavery issue which was in direct conflict with our Declaration of Independence where all men are created equal and he had to make a decision on it. Of course, his election forced his decision because Fort Sumpter was attacked and that initiated the hostilities. A four-year battle ensued; Abraham Lincoln was not a vindictive man; he has not a resentful, revengeful person. He did not seek retribution. When Lee surrendered to Grant, the Confederate soldiers, they were just allowed to return home. They could keep a sidearm; they could not keep any long rifle. They could keep a horse if they had one and a sidearm and just go back home to their families. When Fort Macon was attacked, they brought all the Confederate soldiers over on a flat skid and released them to their families right here in Beaufort. One Confederate soldier died of the name of Willis, and General Burnside was in charge of the Union Army that was charged with taking Fort Macon. He was said to have wept in tears when they brought the body of the dead Confederate soldier off the boat. History is written by the winners; the history that is being promulgated over the last twenty-some plus years, have been slowly easing away from the tenth amendment, the State's rights issue, and more and more towards slavery, racism and this and that. It is causing a great divide. A lack of faith in the education that our children are getting because of the way things are changing like that. The other thing that comes to mind as far as the end of the Civil War, was Lincoln's close of his second inaugural address – probably one of the most beautiful crafting of the English language that has ever been written, ends, "*With malice*

toward none, with charity for all, with firmness in the right as God gives us to see the right, let us strive on to finish the work we are in, to bind up the nation's wounds, to care for him who shall have borne the battle and for his widow and his orphan, to do all which may achieve and cherish a just and lasting peace among ourselves and with all nations." That monument out there was put up by the Daughters of the Confederates, the orphans. It took them sixty years following the end of the war to come up with close to enough money to even begin to think about putting a statue there. It was put there in 1926, perhaps the roaring 20's had something to do with all of a sudden, they got the money and a guy from New Jersey provided \$500. If you go back 160 years to Carteret County, you know where the History Museum is, there use to be a fence with a gate from Calico Creek all the way to the sound. Everything west of that was considered a wilderness. When I came here 50+ years ago, I thought, the Marine Corps had to look hard to find a place so remote, so desolate, so avoid of humans. I couldn't believe how it was here; I learned to love it. East of Morehead, you had all these small, tiny fishing villages; all scattered along the coast, Marshallberg, Atlantic, Cedar Island, Otway, but there were no roads, bridges or causeways. The only way you could get around was by boat. If you wanted to bring your fish in to port, you had to bring them in by boat to Beaufort where they would pack them with salt and then they would boat them up to New Bern to the railroad. We did not get a railroad until two years prior to the war. Communication was very, very almost non-existent. The telegraph never got to Carteret County until well after the war. The folks that went to battle here had no idea what was going on. These fishermen did not have slaves out in their boats; they did not have the big boats. There may have been a one-room school house in Beaufort. There is no telling what these boys were told; the Yankees are coming; they are going to rape your women and eat your children, who knows. These young boys, young men, fathers from these fishing villages with probably no education at all, went off to war because they were told to. The ones that left Carteret County, we do not know if they were volunteers; if you avoided the draft, you could go to jail or be killed, or whether they were bought off as a substitute. Back then, you could buy a substitute to take your place in the draft. They talk about \$3,000 in 1926, some of those substitutes were getting \$10,000 in 1862 and 1863; that was a lot of money, \$200,000 today. The conscripts would desert and go substitute for someone else and get more money. It was crazy times; we cannot judge our ancestors by our current day morality. It is what it is; it is history, embrace it and learn from it and keep moving forward.

Chairman Smith stated he had no additional comments.

XI. ADJOURNMENT

Motion: Commissioner Wheatly made a motion to adjourn; seconded by Commissioner Chadwick. **Motion carried unanimously.**

Bill Smith, Chairman

Rachel Hammer, Clerk

- IV. Consent Agenda
 - 2. Tax Releases/Refunds/Collector's Report
 - a. Tax Releases Under \$100

07/29/20 08:29:54

RELEASE LESS THAN 100.00

PAGE 1

Year	Roll Typ	Taxbill Number	Parc Roll	Name Id Number	Name	Total Adjustment
2018	P	204564	P	520268	RODNEY VICTOR ANDERSON	23.84
2018	P	204564	P	520268	RODNEY VICTOR ANDERSON	10.48
2017	P	109748	P	508151	MYTHOS RESTAURANT INC MOREHEAD CITY	26.66
2017	P	109748	P	508151	MYTHOS RESTAURANT INC MOREHEAD CITY	14.33
FINAL TOTALS						
TOTAL						75.31

* * * E N D O F R E P O R T * * *

- IV. Consent Agenda
 - 2. Tax Releases/Refunds/Collector's Report
 - b. Tax Releases Over \$100

07/29/20 08:29:34

RELEASE OVER 100.00

PAGE 1

Name Id
Number Name

Total Adjustment Comment

No records in query report.

* * * E N D O F R E P O R T * * *

- IV. Consent Agenda
 - 2. Tax Releases/Refunds/Collector's Report
 - c. Tax Refunds Under \$100

08/03/20 09:50:03

Refunds to be Issued by Finance Office - \$100.00 and Under

Remit To:	Address	City	St Zip Code	TransNo	Reference
	Refund				
COKER, CHARLES E ETUX ETAL	CH PO BOX 1073 72.87 OVERPAYMENT STURGIS	PINETOPS	NC 27864	2266965	2019 R 6375.15.73.4083000
CRAIG S PORTANOVA	5 BLUFF TRL 32.94 OVERPAYMENT CHECK 702	CHAPEL HILL	NC 27516	2266834	2019 R 6377.20.80.2280000
GOODWIN, JONATHAN	132 WILLIS ROAD 73.06 ALREADY PD/DEBT SETOFF	DAVIS	NC 28524	0	2018 P 0036081
GRADY, RANDY P	451 BAYVIEW DR 45.46 ALREADY PAID/DEBT SETOFF	HARKERS ISLAND	NC 28531	0	2017 P 0011178
HERRING, JAMES	124 HERRING SMITH LN 45.98 FLAGGED BANKRUPTCY	NEWPORT	NC 28570	0	2011 P 9069385
JULIE G WICKIZER PLLC	3110 ARENDELL ST, STE 2 3.00 OVER PAYMENT CHECK 1340	MOREHEAD CITY	NC 28557	2266705	2014 R 6348.05.28.0044000
KAPLAN, STEPHANIE B	223 SHORE DRIVE 90.62 ALREADY PAID	SALTER PATH	NC 28575	0	2014 R 633406482697000
MICHAEL LINCOLN P.A.	P.O. BOX 4130 8.96 OVER PAYMENT 537703330299000	EMERALD ISLE	NC 28594	2266752	2013 R 5377.03.33.0299000
MIDKIFF, ERIC	1923 MYRON DRIVE 97.94 ALREADY PD/DEBT SETOFF	RALEIGH	NC 27607	0	2016 P 0000289
MIKHAILOV, ALEXEI B	12608 LEATHERWOOD CT 87.70 ALREADY PAID/DEBT SETOFF	RALEIGH	NC 27613	0	2016 P 0017060
PROVIDENT TRUST GROUP LLC	8880 WEST SUNSET RD #250 19.78 OVERPAYMENT CHECK 112608	LAS VEGAS	NV 891485006	2266535	2019 R 6376.15.62.2972024
VANDERBILT MORTGAGE AND FIN	P.O. BOX 9800 19.68 OVER PAYMENT CHECK 3185175	MARYVILLE	TN 37802	2266968	2016 P 0097189
WISE, MARK BIENIK	143 MADISON BAY DR 20.61 OVERPAYMENT DEBT SETOFF	BEAUFORT	NC 28516	2266742	2019 P 0034917
WISE, MARK BIENIK	143 MADISON BAY DR 81.46 ALREADY PD/DEBT SETOFF	BEAUFORT	NC 28516	0	2017 P 0034917
	FINAL TOTALS				
	TOTAL 700.06				

*** END OF REPORT ***

- IV. Consent Agenda
 - 2. Tax Releases/Refunds/Collector's Report
 - d. Tax Refunds Over \$100

08/03/20 09:50:08

Refunds to be Issued by Finance Office - Over \$100.00

PAGE

Remit To:	Address	City	St	Zip Code	Reference
Refund					
CHASAK, ERWIN THOMAS JR 552.39	ALREADY 4521 MIDDLETOWN DRIVE PAID/DEBT SETOFF	WAKE FOREST	NC	27587	2019 R 635519507830000
CROCKER, REBECCA SUE 136.00	ALREADY 211 HADNOT DRIVE PAID/DEBT SETOFF	SWANSBORO	NC	28584	2017 R 536704936820000
HASLOB, GARY DAVID 107.28	ALREADY 180 MILLICENT CT PD/DEBT SETOFF	NEWPORT	NC	28570	2017 P 0042306
KNIGGE, MARK 411.76	ALREADY 346 CROATAN DRIVE PAID/DEBT SETOFF	SWANSBOBO	NC	28584	2018 R 537602779710000
MARTINEZ, JULIANNA RICE 686.04	ALREADY 209 CLEMENTS DRIVE PAID/DEBT SETOFF	NEWPORT	NC	28570	2015 R 635701161416000
PATE, J CAROLINE 250.80	ALREADY 1008 SHEPARD STREET PAID/DEBT SETOFF	MOREHEAD CITY	NC	28557	2018 R 637616735738000
REELS, RALPHELE 816.00	ALREADY PO BOX 1121 PAID/DEBT SETOFF	DURHAM	NC	27702	2016/2017 R 7404005384
TOLSON, LYNETTE 157.06	ALREADY 1408 WYNCREST CT PAID/DEBT SETOFF	RALEIGH	NC	27603	2016 P 0040602
WHALE, MICHAEL 121.08	ALREADY 2639 MILL CREEK RD PD/DEBT SETOFF	NEWPORT	NC	28570	2018 R 637804824748000
WHITLEY, STEPHEN RAY 194.25	ALREADY 418 CHANNEL DR PAID/DEBT SETOFF	EMERALD ISLE	NC	28594	2016 P 0037847
WILMOTH, ANDREA E 2,434.00	ALREADY 1180 CEDAR POINT BLVD PD/DEBT SETOFF	CEDAR POINT	NC	28584	2015 R 538413031785000

FINAL TOTALS
TOTAL 5,866.66

*** END OF REPORT ***

- IV. Consent Agenda
 - 2. Tax Releases/Refunds/Collector's Report
 - e. Tax Collector's Monthly Report

Carteret County Tax Department

Appraisal: (252) 728-8485
Personal Property: (252) 728-8535
Business Personal: (252) 728-8483
Collections: (252) 728-8525
Mapping/GIS: (252) 728-8490



Sarah T. Davis
Tax Administrator
Tel: (252) 728-8535
Fax: (252) 728-8588
CC Payments Online or by Phone
www.carteretcountytax.com
1-888-544-9433

Memorandum

To: Board of Commissioners
Tommy Burns

From: Sarah Davis
Tax Administrator

Re: BOC monthly collections report

Date: July 31, 2020

Attached is the monthly collection's report to the Board of Commissioners as required by North Carolina General Statute 105-350. No action is required by the Board. It is presented for information purposes only. The collection report shows the total levy, collection, and unpaid balance for each year of the past ten years, beginning with 2011 and coming forward to 2020. This report is presented each month in your agenda package. The total collections for the ten years are \$3,885.44. The unpaid balance outstanding for the 10 year period is \$75,539,140.93 including deferred taxes. The Tax Department will continue to pursue collection of unpaid taxes as authorized by North Carolina Statutes.

Typ Bill	Year	Property Number	Dist Code	Twn Code	Sch Code	Special Districts									User Codes									Deferred Flag	Defer Inelig	MV Batch
						1	2	3	4	5	6	7	8	9	1	2	3	4	5	6	7	8	9			
* * * * Totals for Tax year			2011																							
# of Properties Processed			144,282																							
		Total	TAX	Spec Asmt	Deferred	CB Deferred	Interest	Fees																		
Original Balances	56,055,221.36	52,936,189.46	2,320,555.00	225,239.96	.00	548,144.35	25,092.59																			
Total Adjustments	378,201.07-	152,088.13-	15,351.36-	224,660.27-	.00	.00	13,898.69																			
Total Collections	55,463,717.15	52,674,333.64	2,297,293.85	579.69	.00	453,828.96	37,681.01																			
Unpaid Balances	213,303.14	109,767.69	7,909.79	.00	.00	94,315.39	1,310.27																			
* * * * Totals for Tax year			2012																							
# of Properties Processed			144,824																							
		Total	TAX	Spec Asmt	Deferred	CB Deferred	Interest	Fees																		
Original Balances	55,149,368.87	51,997,993.51	2,359,242.00	218,866.12	.00	545,324.14	27,943.10																			
Total Adjustments	363,931.40-	119,453.59-	33,105.58-	217,258.56-	.00	.00	5,886.33																			
Total Collections	54,507,793.75	51,732,749.91	2,311,379.07	944.57	.00	430,759.57	31,960.63																			
Unpaid Balances	277,643.72	145,790.01	14,757.35	662.99	.00	114,564.57	1,868.80																			
* * * * Totals for Tax year			2013																							
# of Properties Processed			112,175																							
		Total	TAX	Spec Asmt	Deferred	CB Deferred	Interest	Fees																		
Original Balances	54,021,701.73	50,733,057.05	2,554,465.00	226,999.79	.00	483,329.81	23,850.08																			
Total Adjustments	129,059.13-	94,588.23-	33,682.86-	3,189.77-	.00	.00	2,401.73																			
Total Collections	53,389,785.12	50,488,181.12	2,498,859.24	1,464.92	.00	376,475.53	24,804.31																			
Unpaid Balances	502,857.48	150,287.70	21,922.90	222,345.10	.00	106,854.28	1,447.50																			
* * * * Totals for Tax year			2014																							
# of Properties Processed			68,381																							
		Total	TAX	Spec Asmt	Deferred	CB Deferred	Interest	Fees																		
Original Balances	56,615,991.64	53,325,792.31	2,585,290.00	234,870.44	.00	445,731.01	24,307.88																			
Total Adjustments	267,617.96-	6,261.38-	32,515.99-	232,015.25-	.00	.00	3,174.66																			
Total Collections	56,053,460.42	53,159,391.79	2,521,253.53	2,272.98	.00	345,502.43	25,039.69																			
Unpaid Balances	294,913.26	160,139.14	31,520.48	582.21	.00	100,228.58	2,442.85																			
* * * * Totals for Tax year			2015																							
# of Properties Processed			74,037																							
		Total	TAX	Spec Asmt	Deferred	CB Deferred	Interest	Fees																		
Original Balances	55,846,870.48	51,122,449.39	3,841,944.00	423,473.95	.00	414,306.03	44,697.11																			
Total Adjustments	868,173.44-	173,856.03-	270,632.45-	418,713.18-	.00	.00	4,971.78-																			

Typ Bill	Year	Property Number	Dist Code	Twn	Sch	Special Districts									User Codes									Deferred Flag	Defer Inelig	MV Batch
						1	2	3	4	5	6	7	8	9	1	2	3	4	5	6	7	8	9			

* * * * Totals for FINAL TOTALS

of Properties Processed 941,017

	Total	TAX	Spec Asmt	Deferred	CB Deferred	Interest	Fees
Original Balances	590,718,881.50	548,275,024.70	34,664,994.00	3,716,792.79	.00	3,712,933.45	349,136.56
Total Adjustments	3,994,476.04-	1,736,908.70-	677,623.50-	1,544,483.41-	.00	.00	35,460.43-
Total Collections	504,637,662.52	474,000,869.03	27,618,916.64	20,150.77	.00	2,727,783.77	269,942.31
Unpaid Balances	82,086,742.94	72,537,246.97	6,368,453.86	2,152,158.61	.00	985,149.68	43,733.82

- IV. Consent Agenda
 - 2. Tax Releases/Refunds/Collector's Report
 - f. NCVTS Motor Vehicle Refund Report



North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date 8/3/2020 11:53:16 AM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change			
BENNETT, AUSTIN WORTH	BENNETT, AUSTIN WORTH	BENNETT, DONALD WORTH	800 WEST BROADWAY APT 418		MONONA, WI 53713	Proration	0049726735	CMR5755	Refund Generated due to proration on Bill #0049726735-2018-2018-0000-00	Reg. Out of state	07/30/2020	9010	Tax	(\$5.92)	\$0.00	(\$5.92)			
												1353	Tax	(\$3.76)	\$0.00	(\$3.76)			
												94	Tax	(\$0.30)	\$0.00	(\$0.30)			
												Refund			\$9.98				
BETTS, DAWN WARRINGTON	BETTS, DAWN WARRINGTON		PO BOX 203		BEAUFORT, NC 28516	Proration	0054887699	HHY8228	Refund Generated due to proration on Bill #0054887699-2020-2020-0000-00	Tag Surrender	07/27/2020	9010	Tax	(\$20.56)	\$0.00	(\$20.56)			
												1159	Tax	(\$28.66)	\$0.00	(\$28.66)			
												46	Tax	(\$3.74)	\$0.00	(\$3.74)			
												Refund			\$52.96				
BOULIA CONSTRUCTION RESTORATION	BOULIA CONSTRUCTION RESTORATION		6931 US HIGHWAY 70 E		NEWPORT, NC 28570	Proration	0052074882	HFT1468	Refund Generated due to proration on Bill #0052074882-2019-2019-0000-00	Tag Surrender	07/31/2020	9010	Tax	(\$5.37)	\$0.00	(\$5.37)			
												1460	Tax	(\$6.18)	\$0.00	(\$6.18)			
			BUTLER, TRACY KAY	BUTLER, TRACY KAY		501 BROOK ST	APT 213	MOREHEAD CITY, NC 28557	Proration	0036589760	EKH6277	Refund Generated due to proration on Bill #0036589760-2019-2019-0000-00	Tag Surrender	07/27/2020	9010	Tax	(\$17.81)	\$0.00	(\$17.81)
															30	Tax	(\$2.87)	\$0.00	(\$2.87)
												50	Tax	(\$1.15)	\$0.00	(\$1.15)			
												Refund			\$21.83				
BYCHOWSKI, DENISE JO	BYCHOWSKI, DENISE JO		128 GLORIA DAWN RD		MOREHEAD CITY, NC 28557	Adjustment < \$100	0055328501	EDF2907	Refund Generated due to adjustment on Bill #0055328501-2020-2020-0000	Situs error	07/16/2020	9010	Tax	\$0.00	\$0.00	\$0.00			
												1351	Tax	\$42.86	\$0.00	\$42.86			
												1460	Tax	(\$44.56)	\$0.00	(\$44.56)			
												Refund			\$1.70				
BYRD, SALLY FREEMAN	BYRD, SALLY FREEMAN		205 GLENN ABBY DR		MOREHEAD CITY, NC 28557	Proration	0025977275	DES7193	Refund Generated due to proration on Bill #0025977275-2019-2019-0000-00	Tag Surrender	07/29/2020	9010	Tax	(\$38.36)	\$0.00	(\$38.36)			
												32	Tax	(\$8.35)	\$0.00	(\$8.35)			
												Refund			\$46.71				
												CANNON, SANDRA OGLESBY	CANNON, SANDRA OGLESBY	CANNON, CURTIS LYNWOOD	1715 JESSE WAY		NEWPORT, NC 28570	Proration	0052575403
31	Tax	(\$3.52)	\$0.00	(\$3.52)															
48	Tax	(\$3.52)	\$0.00	(\$3.52)															
Refund			\$34.29																
CARRIKER, PAMELA DIANE	CARRIKER, PAMELA DIANE	WEINHOLD, CYNTHIA JAN	126 OCEAN OAKS DR		EMERALD ISLE, NC 28594	Proration	0041126714	CK40534	Refund Generated due to proration on Bill #0041126714-2019-2019-0000-00	Tag Surrender	07/24/2020	9010	Tax	(\$69.21)	\$0.00	(\$69.21)			
												1556	Tax	(\$34.60)	\$0.00	(\$34.60)			
												Refund			\$103.81				
												CLEMMENTS, ADAM CHRISTOPHER	CLEMMENTS, ADAM CHRISTOPHER		107 TIFTON CIR		CAPE CARTERET, NC 28584	Adjustment < \$100	0055404088
1557	Tax	(\$7.99)	\$0.00	(\$7.99)															
1557	Vehicle Tax	(\$5.00)	\$0.00	(\$5.00)															
37	Tax	(\$2.26)	\$0.00	(\$2.26)															



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										19	Tax	(\$1.88)	\$0.00	(\$1.88)
												Refund	\$29.54	
CLITES, DAVID RAY	CLITES, DAVID RAY	1600 CALICO DR	MOREHEAD CITY, NC 28557	Proration	0018786701	TZA4891	Refund Generated due to proration on Bill #0018786701-2018-2018-0000-00	Tag Surrender	07/29/2020	9010	Tax	(\$0.45)	\$0.00	(\$0.45)
										1351	Tax	(\$0.51)	\$0.00	(\$0.51)
												Refund	\$0.96	
DEE, JAMES EARL	DEE, JAMES EARL	316 CAPE FEAR LOOP	EMERALD ISLE, NC 28594	Adjustment < \$100	0049256040	PMR1226	Refund Generated due to adjustment on Bill #0049256040-2019-2019-0000-00	Military	07/09/2020	9010	Tax	(\$23.16)	\$0.00	(\$23.16)
										1556	Tax	(\$11.58)	\$0.00	(\$11.58)
												Refund	\$34.74	
DEE, JAMES EARL	DEE, JAMES EARL	316 CAPE FEAR LOOP	EMERALD ISLE, NC 28594	Adjustment < \$100	0049936868	HCE1181	Refund Generated due to adjustment on Bill #0049936868-2019-2019-0000-00	Military	07/09/2020	9010	Tax	(\$30.54)	\$0.00	(\$30.54)
										1556	Tax	(\$15.27)	\$0.00	(\$15.27)
												Refund	\$45.81	
DEE, JAMES EARL	DEE, JAMES EARL	316 CAPE FEAR LOOP	EMERALD ISLE, NC 28594	Adjustment < \$100	0050301979	HDY6156	Refund Generated due to adjustment on Bill #0050301979-2019-2019-0000-00	Military	07/09/2020	9010	Tax	(\$58.31)	\$0.00	(\$58.31)
										1556	Tax	(\$29.16)	\$0.00	(\$29.16)
												Refund	\$87.47	
DEE, JAMES EARL	DEE, JAMES EARL	321 CAPE FEAR LOOP	EMERALD ISLE, NC 28594	Adjustment >= \$100	0055101688	PMR1226	Refund Generated due to adjustment on Bill #0055101688-2020-2020-0000-00	Military	07/09/2020	9010	Tax	(\$137.35)	\$0.00	(\$137.35)
										1556	Tax	(\$64.51)	\$0.00	(\$64.51)
												Refund	\$201.86	
DOUGHTIE, DALE ALAN	DOUGHTIE, DALE ALAN	781 MILL CREEK RD	NEWPORT, NC 28570	Proration	0049932632	HD6896F	Refund Generated due to proration on Bill #0049932632-2019-2019-0000-00	Tag Surrender	07/07/2020	9010	Tax	(\$31.28)	\$0.00	(\$31.28)
										35	Tax	(\$9.08)	\$0.00	(\$9.08)
												Refund	\$40.36	
DRELLACK, KYLE FRANCIS	DRELLACK, KYLE FRANCIS	106 BOBWHITE CIR	CAPE CARTERET, NC 28584	Proration	0050894716	6X8307	Refund Generated due to proration on Bill #0050894716-2019-2019-0000-00	Tag Surrender	07/10/2020	9010	Tax	(\$18.25)	\$0.00	(\$18.25)
										1557	Tax	(\$12.51)	\$0.00	(\$12.51)
										1557	Vehicle Tax	\$0.00	\$0.00	\$0.00
										37	Tax	(\$3.53)	\$0.00	(\$3.53)
										19	Tax	(\$2.95)	\$0.00	(\$2.95)
												Refund	\$37.24	
ESTRADA, JOSE	ESTRADA, JOSE	117 CASEY CT	CEDAR POINT, NC 28584	Adjustment >= \$100	0052857841	PHZ7921	Refund Generated due to adjustment on Bill #0052857841-2019-2019-0000-00	Military	07/13/2020	9010	Tax	(\$109.31)	(\$6.28)	(\$115.59)
										1561	Tax	(\$32.62)	(\$1.88)	(\$34.50)
										37	Tax	(\$21.16)	(\$1.22)	(\$22.38)
										19	Tax	(\$17.63)	(\$1.01)	(\$18.64)
												Refund	\$191.11	
FERRY, TODD WARNER	FERRY, TODD WARNER	318 JEFFERSON DR	HAVELOCK, NC 28532	Adjustment < \$100	0055845563	FMW9079	Refund Generated due to adjustment on Bill #0055845563-2019-2019-0000-00	Military	07/29/2020	9010	Tax	(\$38.10)	\$0.00	(\$38.10)
										1460	Tax	(\$43.88)	\$0.00	(\$43.88)
												Refund	\$81.98	



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Owner 1	Owner 2	Owner 3	Address	City	Proration	Bill #	Tag #	Reason	Tag Status	Refund Date	Code	Type	Amount	Refund	Total
FREELS, DION POTTER	FREELS, DION POTTER	FREELS, PHILIP BRADLEY	104 ESSEX CT	GOLDSBORO, NC 27530	Adjustment < \$100	0050236573	HBW9189	Refund Generated due to adjustment on Bill #0050236573-2019-2019-0000	Situs error	07/28/2020	9010	Tax	\$0.00	\$0.00	\$0.00
											1460	Tax	(\$116.75)	(\$5.84)	(\$122.59)
											16	Tax	\$35.97	\$1.80	\$37.77
											Refund			\$84.82	
FROST, MARY LOUISE	FROST, MARY LOUISE	FROST, EDWARD JUDSON	489 SEASHORE DR	ATLANTIC, NC 28511	Proration	0024426557	XXY9779	Refund Generated due to proration on Bill #0024426557-2019-2019-0000-00	Tag Surrender	07/20/2020	9010	Tax	(\$4.81)	\$0.00	(\$4.81)
											20	Tax	(\$1.24)	\$0.00	(\$1.24)
											47	Tax	(\$1.55)	\$0.00	(\$1.55)
											Refund			\$7.60	
GANEY, RUSSELL	GANEY, RUSSELL	GANEY, LINDA MARIE	760 CANNONSGATE DR	NEWPORT, NC 28570	Proration	0030631841	EAX5004	Refund Generated due to proration on Bill #0030631841-2019-2019-0000-00	Tag Surrender	07/09/2020	9010	Tax	(\$11.78)	\$0.00	(\$11.78)
											31	Tax	(\$1.52)	\$0.00	(\$1.52)
											48	Tax	(\$1.52)	\$0.00	(\$1.52)
											Refund			\$14.82	
GARNER, HARLEY PRIMROSE	GARNER, HARLEY PRIMROSE		124 CENTER ST	NEWPORT, NC 28570	Proration	0034713642	6M37DV	Refund Generated due to proration on Bill #0034713642-2019-2019-0000-00	Tag Surrender	07/31/2020	9010	Tax	(\$3.56)	\$0.00	(\$3.56)
											31	Tax	(\$0.46)	\$0.00	(\$0.46)
											48	Tax	(\$0.46)	\$0.00	(\$0.46)
											Refund			\$4.48	
GARNER, KENNETH RAY	GARNER, KENNETH RAY	GARNER, LINDA BARRINGER	228 DANNY GARNER RD	NEWPORT, NC 28570	Proration	0042263862	ZXA5271	Refund Generated due to proration on Bill #0042263862-2018-2018-0000-00	Tag Surrender	07/08/2020	9010	Tax	(\$2.51)	\$0.00	(\$2.51)
											35	Tax	(\$0.73)	\$0.00	(\$0.73)
											Refund			\$3.24	
											9010	Tax	(\$0.95)	\$0.00	(\$0.95)
GRAY, RONALD EARL	GRAY, RONALD EARL		735 WINDRIFT DR	EARLYSVILLE, VA 22936	Proration	0024416374	CF37365	Refund Generated due to proration on Bill #0024416374-2019-2019-0000-00	Tag Surrender	07/09/2020	1351	Tax	(\$1.17)	\$0.00	(\$1.17)
											Refund			\$2.12	
											9010	Tax	(\$18.43)	\$0.00	(\$18.43)
											16	Tax	(\$6.54)	\$0.00	(\$6.54)
Refund			\$24.97												
HOOPER, THOMAS EUGENE	HOOPER, THOMAS EUGENE		PO BOX 5292	EMERALD ISLE, NC 28594	Proration	0050995752	XVK4684	Refund Generated due to proration on Bill #0050995752-2019-2019-0000-00	Tag Surrender	07/10/2020	9010	Tax	(\$8.72)	\$0.00	(\$8.72)
											1556	Tax	(\$4.36)	\$0.00	(\$4.36)
											Refund			\$13.08	
											9010	Tax	(\$20.10)	\$0.00	(\$20.10)
HOVIS, ASHLEY ANNE POTTER	HOVIS, ASHLEY ANNE POTTER	HOVIS, RYAN JAY	100 KAYAK CT	SWANSBORO, NC 28584	Adjustment < \$100	0035670953	EJP3095	Refund Generated due to adjustment on Bill #0035670953-2019-2019-0000-00	Military	07/23/2020	40	Tax	(\$6.49)	\$0.00	(\$6.49)
											19	Tax	(\$3.24)	\$0.00	(\$3.24)
											Refund			\$29.83	
											9010	Tax	(\$39.09)	\$0.00	(\$39.09)
HYLA, BRET	HYLA, BRET		138 TIFTON CIR	CAPE CARTERET, NC 28584	Adjustment < \$100	0041049433	FCS1763	Refund Generated due to adjustment on Bill #0041049433-2019-	Military	07/27/2020	1557	Tax	(\$26.80)	\$0.00	(\$26.80)



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										2019-0000-00					
										1557	Vehicle	(\$5.00)	\$0.00	(\$5.00)	
										37	Tax	(\$7.57)	\$0.00	(\$7.57)	
										19	Tax	(\$6.31)	\$0.00	(\$6.31)	
													Refund	\$84.77	
J CRABTREE ELECTRIC CO INC	J CRABTREE ELECTRIC CO INC	CRABTREE, JEREMY ADAM	PO BOX 652	CREEDMOOR, NC 27522	Adjustment >= \$100	0054879567	FEA6088	Refund Generated due to adjustment on Bill #0054879567-2020-2020-0000-00	Over Assessment	07/08/2020	9010	Tax	(\$103.02)	\$0.00	(\$103.02)
											1460	Tax	(\$123.31)	\$0.00	(\$123.31)
														Refund	\$226.33
JACKSON, JAMES ELVIN	JACKSON, JAMES ELVIN		2500 THE AVE	CLINTON, NC 28328	Adjustment < \$100	0055502893	BBT4358	Refund Generated due to adjustment on Bill #0055502893-2019-2019-0000	Situs error	07/22/2020	9010	Tax	\$0.00	\$0.00	\$0.00
											1352	Tax	\$42.97	\$0.00	\$42.97
											1460	Tax	(\$85.22)	\$0.00	(\$85.22)
														Refund	\$42.25
JOHNSON, DONALD EDWARD	JOHNSON, DONALD EDWARD		1305 CEDARWOOD VLG	MOREHEAD CITY, NC 28557	Adjustment < \$100	0055088970	EDR9503	Refund Generated due to adjustment on Bill #0055088970-2020-2020-0000	Situs error	07/08/2020	9010	Tax	\$0.00	\$0.00	\$0.00
											1460	Tax	(\$47.99)	\$0.00	(\$47.99)
											32	Tax	\$8.20	\$0.00	\$8.20
														Refund	\$39.79
JOYNER, ANTHONY WAYCON	JOYNER, ANTHONY WAYCON		114 BROOKSIDE CT S	SWANSBORO, NC 28584	Proration	0018063630	CJ37063	Refund Generated due to proration on Bill #0018063630-2018-2018-0000-00	Tag Surrender	07/09/2020	9010	Tax	(\$0.52)	\$0.00	(\$0.52)
											1523	Tax	(\$0.09)	\$0.00	(\$0.09)
											37	Tax	(\$0.10)	\$0.00	(\$0.10)
											19	Tax	(\$0.08)	\$0.00	(\$0.08)
														Refund	\$0.79
KAHRIMANOVI C, DENIS	KAHRIMANOVI C, DENIS		104 LITTLE BAY DR	CEDAR POINT, NC 28584	Proration	0046751216	PLP2289	Refund Generated due to proration on Bill #0046751216-2019-2019-0000-00	Tag Surrender	07/13/2020	9010	Tax	(\$2.83)	\$0.00	(\$2.83)
											1561	Tax	(\$0.85)	\$0.00	(\$0.85)
											37	Tax	(\$0.55)	\$0.00	(\$0.55)
											19	Tax	(\$0.46)	\$0.00	(\$0.46)
														Refund	\$4.69
KIRK, MARY POWELL	KIRK, MARY POWELL		121 LENNOXVILLE POINT RD	BEAUFORT, NC 28516	Proration	0040074137	3W6598	Refund Generated due to proration on Bill #0040074137-2019-2019-0000-00	Vehicle Sold	07/16/2020	9010	Tax	(\$8.99)	\$0.00	(\$8.99)
											42	Tax	(\$1.81)	\$0.00	(\$1.81)
											46	Tax	(\$1.74)	\$0.00	(\$1.74)
														Refund	\$12.54
KRAUSE, JACOB RICHARD	KRAUSE, JACOB RICHARD		307 N 8TH ST	MOREHEAD CITY, NC 28557	Proration	0021786764	CBB2756	Refund Generated due to proration on Bill #0021786764-2018-2018-0000-00	Tag Surrender	07/13/2020	9010	Tax	(\$0.80)	\$0.00	(\$0.80)
											1351	Tax	(\$0.90)	\$0.00	(\$0.90)
														Refund	\$1.70
KRAUSE, JACOB RICHARD	KRAUSE, JACOB RICHARD		307 N 8TH ST	MOREHEAD CITY, NC 28557	Proration	0027023637	CF97665	Refund Generated due to proration on Bill #0027023637-2019-	Tag Surrender	07/10/2020	9010	Tax	(\$0.57)	\$0.00	(\$0.57)
											1351	Tax	(\$0.70)	\$0.00	(\$0.70)



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										Refund					
										9010	Tax		\$0.00	(\$1.27)	
MAYO, MICHAEL FRED	MAYO, MICHAEL FRED		215 LARKIN ST	MOREHEAD CITY, NC 28557	Proration	0051567547	SSN3438	2019-0000-00 Refund Generated due to proration on Bill #0051567547-2019-2019-0000-00	Tag Surrender	07/27/2020	9010	Tax	(\$5.67)	\$0.00	(\$5.67)
										1351	Tax	(\$6.95)	\$0.00	(\$6.95)	
										Refund \$12.62					
MCCAULEY, LATASHA JEAN	MCCAULEY, LATASHA JEAN		504A VILLAGE GREEN DR	MOREHEAD CITY, NC 28557	Adjustment < \$100	0055482326	EAX4782	Refund Generated due to adjustment on Bill #0055482326-2020-2020-0000	Situs error	07/22/2020	9010	Tax	\$0.00	\$0.00	\$0.00
										1460	Tax	(\$40.01)	\$0.00	(\$40.01)	
										1523	Tax	\$5.57	\$0.00	\$5.57	
										37	Tax	\$6.08	\$0.00	\$6.08	
										19	Tax	\$5.07	\$0.00	\$5.07	
										Refund \$23.29					
MCCAW, TIMOTHY WILEY	MCCAW, TIMOTHY WILEY	MCCAW, SANDRA ANN	212 OYSTER CATCHER	EMERALD ISLE, NC 28594	Proration	0042362603	E9001	Refund Generated due to proration on Bill #0042362603-2018-2018-0000-00	Tag Surrender	07/13/2020	9010	Tax	(\$1.21)	\$0.00	(\$1.21)
										1556	Tax	(\$0.60)	\$0.00	(\$0.60)	
										Refund \$1.81					
MULL, DENISE MICHELLE	MULL, DENISE MICHELLE	MULL, HENRY ERVING JR	10507 ISLAND CIR	EMERALD ISLE, NC 28594	Adjustment < \$100	0032217237	WILDCAT6	Refund Generated due to adjustment on Bill #0032217237-2019-2019-0000-00	Military	07/10/2020	9010	Tax	(\$56.14)	\$0.00	(\$56.14)
										1556	Tax	(\$28.07)	\$0.00	(\$28.07)	
										Refund \$84.21					
MURRAY, DANNY ALLISON	MURRAY, DANNY ALLISON		310 OLD CAUSEWAY RD	ATLANTIC BEACH, NC 28512	Proration	0049833466	CL76300	Refund Generated due to proration on Bill #0049833466-2019-2019-0000-00	Vehicle Sold	07/24/2020	9010	Tax	(\$0.15)	\$0.00	(\$0.15)
										1352	Tax	(\$0.09)	\$0.00	(\$0.09)	
										Refund \$0.24					
NAVARRO, CARLOS	NAVARRO, CARLOS		132 BAYBERRY RD	NEWPORT, NC 28570	Adjustment >= \$100	0055839824	CM42380	Refund Generated due to adjustment on Bill #0055839824-2020-2020-0000-00	Over Assessment	07/31/2020	9010	Tax	(\$48.14)	\$0.00	(\$48.14)
										1460	Tax	(\$57.62)	\$0.00	(\$57.62)	
										Refund \$105.76					
OCONNELL, EDWARD J	OCONNELL, EDWARD J	OCONNELL, RENE JOANN	122 LITTLE BAY DR	CEDAR POINT, NC 28584	Adjustment >= \$100	0054920106	HHZ1215	Refund Generated due to adjustment on Bill #0054920106-2020-2020-0000-00	Military	07/07/2020	9010	Tax	(\$91.01)	\$0.00	(\$91.01)
										1561	Tax	(\$32.41)	\$0.00	(\$32.41)	
										37	Tax	(\$16.55)	\$0.00	(\$16.55)	
										19	Tax	(\$13.79)	\$0.00	(\$13.79)	
										Refund \$153.76					
PARROTT, JOSEPH PARKER	PARROTT, JOSEPH PARKER		1235 ISLAND RD	HARKERS ISLAND, NC 28531	Proration	0040008488	FB2048	Refund Generated due to proration on Bill #0040008488-2019-2019-0000-00	Vehicle Sold	07/23/2020	9010	Tax	(\$38.31)	\$0.00	(\$38.31)
										16	Tax	(\$13.59)	\$0.00	(\$13.59)	
										Refund \$51.90					
PAYLOR, RUTH WOOTEN	PAYLOR, RUTH WOOTEN		5509 CREEK PINE DR	WAKE FOREST, NC 27587	Proration	0051227475	HDS3868	Refund Generated due to proration on Bill #0051227475-2019-2019-0000-00	Tag Surrender	07/02/2020	9010	Tax	(\$28.86)	\$0.00	(\$28.86)
										16	Tax	(\$10.24)	\$0.00	(\$10.24)	
										Refund \$39.10					
PECK, TRAVIS JAMES	PECK, TRAVIS JAMES		103 HERON CT	NEWPORT, NC 28570	Adjustment < \$100	0055071235	TCM6397	Refund Generated due to adjustment on Bill	Military	07/08/2020	9010	Tax	(\$10.59)	\$0.00	(\$10.59)



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Owner Name	Address	City	County	Vehicle ID	Proration	Refund Amount	Reason	Date	Item	Type	Amount	Balance	Total
PHAM, BEVERLY THI	4426 ARENDELL ST	STE 10	MOREHEAD CITY, NC 28557	0052475372	RAH2323	Refund Generated due to proration on Bill #0055071235-2020-2020-0000-00	Vehicle Sold	07/08/2020	31	Tax	(\$1.28)	\$0.00	(\$1.28)
									48	Tax	(\$1.28)	\$0.00	(\$1.28)
										Refund			\$13.15
									9010	Tax	(\$24.65)	\$0.00	(\$24.65)
									1353	Tax	(\$15.67)	\$0.00	(\$15.67)
									94	Tax	(\$1.27)	\$0.00	(\$1.27)
										Refund			\$41.59
PINER, NANCY NELSON	141 SHELL LANDING RD		BEAUFORT, NC 28516	0049717521	BX71360	Refund Generated due to proration on Bill #0049717521-2019-2019-0000-00	Tag Surrender	07/01/2020	9010	Tax	(\$0.43)	\$0.00	(\$0.43)
									42	Tax	(\$0.09)	\$0.00	(\$0.09)
									46	Tax	(\$0.08)	\$0.00	(\$0.08)
									75	Tax	(\$0.07)	\$0.00	(\$0.07)
										Refund			\$0.67
PRICHARD, MARGARET ANN	3115 BRIDGES ST	APT 12B	MOREHEAD CITY, NC 28557	0050937178	FLS6317	Refund Generated due to proration on Bill #0050937178-2019-2019-0000-00	Tag Surrender	07/14/2020	9010	Tax	(\$7.38)	\$0.00	(\$7.38)
									1351	Tax	(\$9.05)	\$0.00	(\$9.05)
										Refund			\$16.43
ROBINSON, DANIEL ADAM	2608 COUNTRY CLUB RD		MOREHEAD CITY, NC 28557	0052350973	CM14418	Refund Generated due to proration on Bill #0052350973-2019-2019-0000-00	Tag Surrender	07/24/2020	9010	Tax	(\$0.62)	\$0.00	(\$0.62)
									30	Tax	(\$0.10)	\$0.00	(\$0.10)
									50	Tax	(\$0.04)	\$0.00	(\$0.04)
										Refund			\$0.76
SARRA, BERNARD ROMEO	8711 PLANTATION DR	APT 305	EMERALD ISLE, NC 28594	0043192067	FEY8857	Refund Generated due to adjustment on Bill #0043192067-2019-2019-0000-00	Military	07/13/2020	9010	Tax	(\$23.44)	\$0.00	(\$23.44)
									1556	Tax	(\$11.72)	\$0.00	(\$11.72)
										Refund			\$35.16
SHACKLEY, EUGENE RAYMOND	143 ELNORA JONES RD		BEAUFORT, NC 28516	0038427256	DLT5019	Refund Generated due to adjustment on Bill #0038427256-2019-2019-0000-00	Over Assessment	07/10/2020	9010	Tax	(\$10.88)	(\$0.79)	(\$11.67)
									27	Tax	(\$2.81)	(\$0.20)	(\$3.01)
									17	Tax	(\$2.45)	(\$0.18)	(\$2.63)
										Refund			\$17.31
SHELTON, DELORES CONWAY	74 MARSIE AVE		SCOTTSBORO, AL 35769	0032963925	SZY9141	Refund Generated due to proration on Bill #0032963925-2019-2019-0000-00	Tag Surrender	07/22/2020	9010	Tax	(\$2.16)	\$0.00	(\$2.16)
									31	Tax	(\$0.28)	\$0.00	(\$0.28)
									48	Tax	(\$0.28)	\$0.00	(\$0.28)
										Refund			\$2.72
SMITH, REBEKAH JOY	PO BOX 1		DAVIS, NC 28524	0055664741	CKV8178	Refund Generated due to adjustment on Bill #0055664741-2020-2020-0000	Situs error	07/28/2020	9010	Tax	\$0.00	\$0.00	\$0.00
									1460	Tax	(\$97.25)	\$0.00	(\$97.25)
									22	Tax	\$20.93	\$0.00	\$20.93
									47	Tax	\$24.62	\$0.00	\$24.62



North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date 8/3/2020 11:53:16 AM

Owner 1	Owner 2	Address	City	County	Proration	Bill #	Tag #	Refund Reason	Tag Action	Refund Date	Tag #	Type	Amount	Refund	Total
STASON, ABIGAIL IVINS	STASON, ABIGAIL IVINS	2511 FRONT ST	UNIT 4	BEAUFORT, NC 28516	Proration	0052877484	HJB3421	Refund Generated due to proration on Bill #0052877484-2019-2019-0000-00	Tag Surrender	07/22/2020	9010	Tax	(\$79.84)	\$0.00	(\$79.84)
											1159	Tax	(\$118.47)	\$0.00	(\$118.47)
											46	Tax	(\$15.45)	\$0.00	(\$15.45)
													Refund	\$213.76	
TAYLOR, JOHN SAMUEL	TAYLOR, JOHN SAMUEL	5124 MIDYETTE AVE		MOREHEAD CITY, NC 28557	Proration	0026096008	CF59933	Refund Generated due to proration on Bill #0026096008-2019-2019-0000-00	Tag Surrender	07/10/2020	9010	Tax	(\$1.00)	\$0.00	(\$1.00)
											1351	Tax	(\$1.22)	\$0.00	(\$1.22)
UNDERHILL, HEATHER MARIE	UNDERHILL, HEATHER MARIE	201 MORADA BAY DR		NEWPORT, NC 28570	Proration	0045982338	CL24730	Refund Generated due to proration on Bill #0045982338-2019-2019-0000-00	Tag Surrender	07/29/2020	9010	Tax	(\$41.04)	\$0.00	(\$41.04)
											31	Tax	(\$5.29)	\$0.00	(\$5.29)
											48	Tax	(\$5.29)	\$0.00	(\$5.29)
													Refund	\$51.62	
VAUGHAN, EMILY MYERS	VAUGHAN, EMILY MYERS	218 LEWIS RD		BEAUFORT, NC 28516	Proration	0051470797	MG0LFS	Refund Generated due to proration on Bill #0051470797-2019-2019-0000-00	Tag Surrender	07/14/2020	9010	Tax	(\$17.92)	\$0.00	(\$17.92)
											1159	Tax	(\$26.59)	\$0.00	(\$26.59)
WHITE, BECKY HARRIS	WHITE, BECKY HARRIS	903 CALAMANDA CT		MOREHEAD CITY, NC 28557	Proration	0052427191	TBK2110	Refund Generated due to proration on Bill #0052427191-2019-2019-0000-00	Tag Surrender	07/08/2020	9010	Tax	(\$4.36)	\$0.00	(\$4.36)
											1351	Tax	(\$5.35)	\$0.00	(\$5.35)
WILLIAMS, ALLEN WARREN III	WILLIAMS, ALLEN WARREN III	221 BRANDYWINE BLVD		MOREHEAD CITY, NC 28557	Proration	0014390705	VSH8547	Refund Generated due to proration on Bill #0014390705-2019-2019-0000-00	Tag Surrender	07/21/2020	9010	Tax	(\$3.14)	\$0.00	(\$3.14)
											32	Tax	(\$0.69)	\$0.00	(\$0.69)
WILLIAMS, LARRY NEAL	WILLIAMS, LARRY NEAL	PO BOX 5545		EMERALD ISLE, NC 28594	Proration	0009912157	YTN9497	Refund Generated due to proration on Bill #0009912157-2019-2019-0000-00	Tag Surrender	07/27/2020	9010	Tax	(\$43.65)	\$0.00	(\$43.65)
											1556	Tax	(\$21.83)	\$0.00	(\$21.83)
WOOTEN, GEORGE ROBERT JR	WOOTEN, GEORGE ROBERT JR	103 CARROT ISLAND LN		BEAUFORT, NC 28516	Proration	0051918121	CM14302	Refund Generated due to proration on Bill #0051918121-2019-2019-0000-00	Tag Surrender	07/14/2020	9010	Tax	(\$6.60)	\$0.00	(\$6.60)
											1159	Tax	(\$9.79)	\$0.00	(\$9.79)
											46	Tax	(\$1.28)	\$0.00	(\$1.28)
													Refund	\$17.67	
														Refund Total	\$2693.97

IV. Consent Agenda

3. Approval of Letter of Intent with the U.S. Army Corps of Engineers Requesting the Preparation of an Environmental Assessment & Finding of No Significant Impact Statement

Shore Protection Manager

Greg L. Rudolph
Tel: (252) 222.5835
Fax: (252) 222.5826
grudolph@carteretcountync.gov



Memorandum

To: Carteret County Board of Commissioners (CBOC)
From: Greg "rudi" Rudolph
Date: August 17, 2020
Re: Cape Lookout Waterways - Letter of Intent to U.S. Corps of Engineers Requesting the Preparation of an Environmental Assessment & Finding of No Significant Impact Statement (EA/FONSI)

The CBOC is respectfully asked to consider and approve the attached Letter of Intent to the U.S. Corps of Engineers (Corps) associated with a series of channels in the Cape Lookout/Harker's Island/Core Sound Area. The CBOC may remember that we have entered into a Cooperative Management Agreement with the National Park Service (NPS), Cape Lookout Seashore last year, and this paved the way for the County to receive an electronic transfer from the NPS totaling \$590,554 (non-State funds) which was subsequently leveraged with the State's Shalldraft Fund resulting in a total \$1,771,662 contribution provided directly to the Corps, Wilmington District in late 2019.

There are some nuisances regarding where and when federal funds can originate from one federal agency (NPS) to be used by another federal agency (USACE) that are articulated in the attached Letter of Intent. But more importantly, the Letter of Intent is requesting the Corps to prepare an Environmental Assessment & Finding of No Significant Impact Statement (EA/FONSI) for all the channels in the area and especially the Congressionally-Authorized channel system of "Channel to Back Sound & Lookout Bight", which generally extends from Harker's Island to the Bight itself (includes "S-Turns"). The EA/FONSI will also address a series of channels under the administration of the NPS as well - the Great Island Ferry Channel, the Lighthouse Channel, Les and Sally's Channel, and the Shackleford Dock Channel. While ideally it would be great to get a dredge in the water now, the environmental documents must be generated first so shoaling material is characterized and disposal areas are identified. The Corps recently (July) requested the County to provide a Letter of Intent to codify the tasks at hand and to ensure federal and State funds are apportioned correctly.

Board of Commissioners

Bill Smith, Chair
Robin Comer, Vice-Chair
Bob Cavanaugh
Chris Chadwick
Jimmy Farrington
Mark Mansfield
Ed Wheatly



County Manager
Tommy R. Burns
tommy.burns@carteretcountync.gov

Clerk to the Board
Rachel B. Hammer
rachel.hammer@carteretcountync.gov

August 17, 2020

Brennan Dooley
Shallow Draft Navigation Project Manager
U.S. Army Corps of Engineers – Wilmington District
69 Darlington Avenue
Wilmington, North Carolina 28403

RE: Letter of Intent Requesting the Preparation of an Environmental Assessment & Finding of No Significant Impact Statement (EA/FONSI)

- Channel to Back Sound/Lookout Bight - congressionally authorized
- National Park Service Channel Network – non-congressionally authorized

Dear Mr. Dooley,

Please accept this correspondence as a Letter of Intent requesting the Wilmington District to prepare an EA/FONSI to encompass both the Congressionally-Authorized channel system "Channel to Back Sound & Lookout Bight," which generally extends from Harker's Island to the Bight itself, and for a series of channels under the administration of the National Park Service (NPS), Cape Lookout National Seashore. This latter series of channels include waterways known as the Great Island Ferry Channel, the Lighthouse Channel, Les and Sally's Channel, and the Shackelford Dock Channel. The County and NPS entered into a formal Cooperative Management Agreement (CMA) in July 2019 detailing our partnership to address shoaling issues and to provide safe navigational use of the waterways servicing the NPS, the citizenry of the County, and the vast amount of visitors who enjoy all the incredible resources of "Down East." The executed CMA can be accessed via <http://www.carteretcountync.gov/ArchiveCenter/ViewFile/Item/1321>.

The CMA also provides the terms and conditions for the County to accept funding from the NPS for these navigation purposes, and to utilize these and other non-State funds as a compulsory cost-sharing match associated with the State of North Carolina's Shallow Draft Navigation Channel Dredging and Aquatic Weed Fund. To these ends, \$590,554 of non-State funds was leveraged with the State's Shallowdraft Fund resulting in a total \$1,771,662 contribution that was provided directly to the Wilmington District in late 2019 utilizing the existing Memorandum of Agreement between the State and Corps of Engineers. The total funding provided is apportioned as \$590,554 non-State (1:3) and \$1,181,108 State (2:3) and is requested to be utilized by the Corps for the preparation of the EA/FONSI and associated permitting coordination - any funds remaining subsequent to the preparation of these documents should be held for future dredging maintenance activities.

We are also acutely aware of that the Corps cannot obligate, commit funds, or transfer Federal funds for authorized navigation projects other than what has been signed into Public Law and/or stipulated in the Corps' annual work plan. Accordingly, we would envision that the non-State total, which was provided by the NPS (Federal funds) would only be applicable to be used for NPS channel network (Great Island Ferry Channel, the Lighthouse Channel, Les and Sally's Channel, and Shackelford Dock Channel), while the State funding of \$1,181,108 could be used for the congressionally-authorized Channel to Back Sound & Lookout Bight. This would be consistent with both Federal policy and the State's MOA with the Corps as carried out many times before. We're sure some cross-pollination is bound to occur but the 1/3 – 2/3 approach should meet the spirit, intent, and past practice of the confines in front of us.

In closing, the County is also willing to provide any in-kind type of services we can to expedite the preparation of the EA/FONSI – the Cape Lookout region is one of our most important assets and it's imperative these channels are dredged as soon as possible for the commercial and recreation interests that depend upon these waters. Thank you very much for your consideration of this request and please do not hesitate to contact me if you have any questions or comments in these regards.

Sincerely,

Bill Smith, Chair
Carteret County Board of Commissioners

Cc: Jeff West, Superintendent, National Park Service, Cape Lookout National Seashore
U.S. Congressman Greg Murphy, M.D. (NC-03)
U.S. Senator Thom Tillis
U.S. Senator Richard Burr
Kevin Hart, N.C. Division of Water Resources

IV. Consent Agenda

4. Approval of Resolution and No Conflict of Interest Certification, Shallow Draft Navigation Channel Dredging & Aquatic Weed Fund/Old Ferry

Shore Protection Manager

Greg L. Rudolph
Tel: (252) 222.5835
Fax: (252) 222.5826
grudolph@carteretcountync.gov



Memorandum

To: Carteret County Board of Commissioners (CBOC)
From: Greg "rudi" Rudolph
Date: August 17, 2020
Re: Old Ferry Channel Complex Dredging Project
- Approval of Resolution and No Conflict of Interest Certification, Shallow Draft Navigation Channel Dredging and Aquatic Weed Fund

The CBOC is respectfully requested to consider and approve the attached *Resolution* and *No Conflict of Interest Certification* associated for a dredging event planned at the Old Ferry Channel and a series connecting tributaries (Deer Creek and School House Creek) located adjacent to the shorelines of Cape Carteret. These documents will be submitted as part of a grant package to access the State's Shallow Draft Navigation Channel Dredging & Aquatic Weed Fund utilizing a "2 State dollar for 1 Local dollar" reimbursement formula.

The Old Ferry Channel, as the name implies, is the site of the ferry channel that was in operation from 1961 to 1971 until construction of the B. Cameron Langston Bridge (a.k.a. – the Emerald Isle Bridge) was completed. The channel was originally constructed/dredged under the auspices of W.B. McLean before the State began the free ferry service, which utilized three vessels – the *Governor Cherry*, the *Sandy Graham*, and the *Emmett Winslow*. Since the bridge was constructed, the Old Ferry Channel has been the main navigation thoroughfare for the boating community in the Cape Carteret area, providing access to the Atlantic Intracoastal Waterway (AIWW) and Bogue Sound. Maintenance dredging records for the Old Ferry Channel are non-existent however, and it is believed the channel has not been dredged in decades allowing several areas along the channel and adjacent areas to shoal in.

Permitting/Authorization for the subject dredging event has been funded via the "2 State dollar for 1 Local dollar" formula availed by the Shallowdraft Fund as well (NCDEQ Contract No. 7818) totaling \$180,000 (\$120,000 State and \$60,000 County). Field work begun in earnest in the latter stages of 2018 and the CAMA Major Permit application was submitted and considered complete in May 2020, which detailed the results of coring/sediment analyses, the reconciliation of disposal sites, shoaling volumes, identification of environmental resources, etc. The CBOC is aware our dredging window is from November 16th to March 31st and as described below, we are looking to dredge/dispose 27,220 cubic yards (cy). This is a considerable amount of material – for instance, the Atlantic Harbor Project we just completed entailed 8,800 cy. As such, we want to maximize the time provided in the 2020-2021 dredging window. This means we need to get the grant materials submitted as soon as possible so we can receive the award notification and prepare the bid solicitation package to leverage the time afforded to us to dredge.

Our intent was to permit the entire channel complex, and subsequently constrain the areas that are severely shoaled. Thus while it would require the removal of 39,463 cy to get every part of the channel complex to depth; we are targeting discrete areas that actually total 27,220 cy (see figures 1 and 2). Dredging/disposal activities must be conducted utilizing a bucket or clamshell/barge system, and sandy material will be placed

upland at an approved property immediately adjacent to the boat ramp at the head of the Old Ferry Channel. Muddier material will be hauled to a separate approved property fronting Hwy 24 (see figure 3).

Constraining our dredging zones has also lowered our anticipated cost of the project from a maximum of over \$2.1 million to under \$1.5 million. These dollar figures should be considered more as our grant budget to provide an upper limit type of number to work with. Thus by employing the "2 State dollar for 1 non-State dollar" formula associated with the Shallow Draft Fund; ***we're estimating a \$1,500,000 total project cost (absolute maximum), which equates to a \$1,000,000 State reimbursement and a \$500,000 actual County (non-State) cost.***

REACH	VOLUME (cy)	\$
Old Ferry Channel	4,400	\$316,270.00
Deer Creek Connector	9,900	\$444,870.00
Deer Creek North	1,800	\$96,425.00
School House Creek	1,000	\$344,475.00
Deer Creek South	6,200	\$55,025.00
Deer Creek Split West	0	\$0.00
Deer Creek Tributary	3,920	\$210,000
Subtotals		\$1,467,065
Cost Share		\$500,000 non-State
		\$1,000,000 State

At this point, the CBOC is not obligating any funds for the construction phase of the project but obviously are projecting so for the future. For now, we're just applying for the "2 State dollar for 1 non-State dollar" reimbursement grant from the Shallow Draft Fund and the attached Resolution and No Conflict Certification are components of the grant application. If approved, we will subsequently execute a grant contract with NCDEQ and proceed with the bid solicitation/award process. The final dredging contract will require your approval and we will again come back to the CBOC once an awardable bid(s) is received – likely in November or early December 2020.

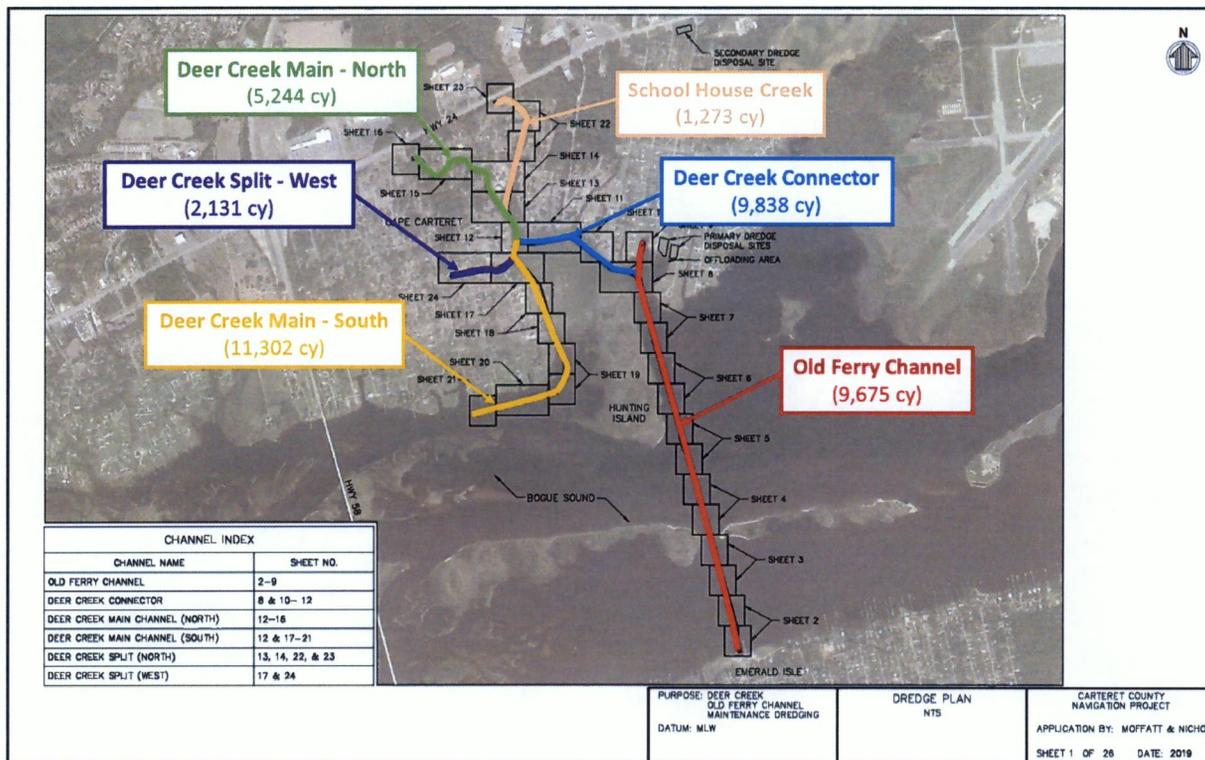


Figure 1 – Site map depicting the Old Ferry Channel Complex permit limits and the maximum volume of shoal material that could be dredged to project depth (cy = cubic yards).



Figure 2 – Site map depicting the refined dredging reaches aimed to address the most prominent shoaled areas.

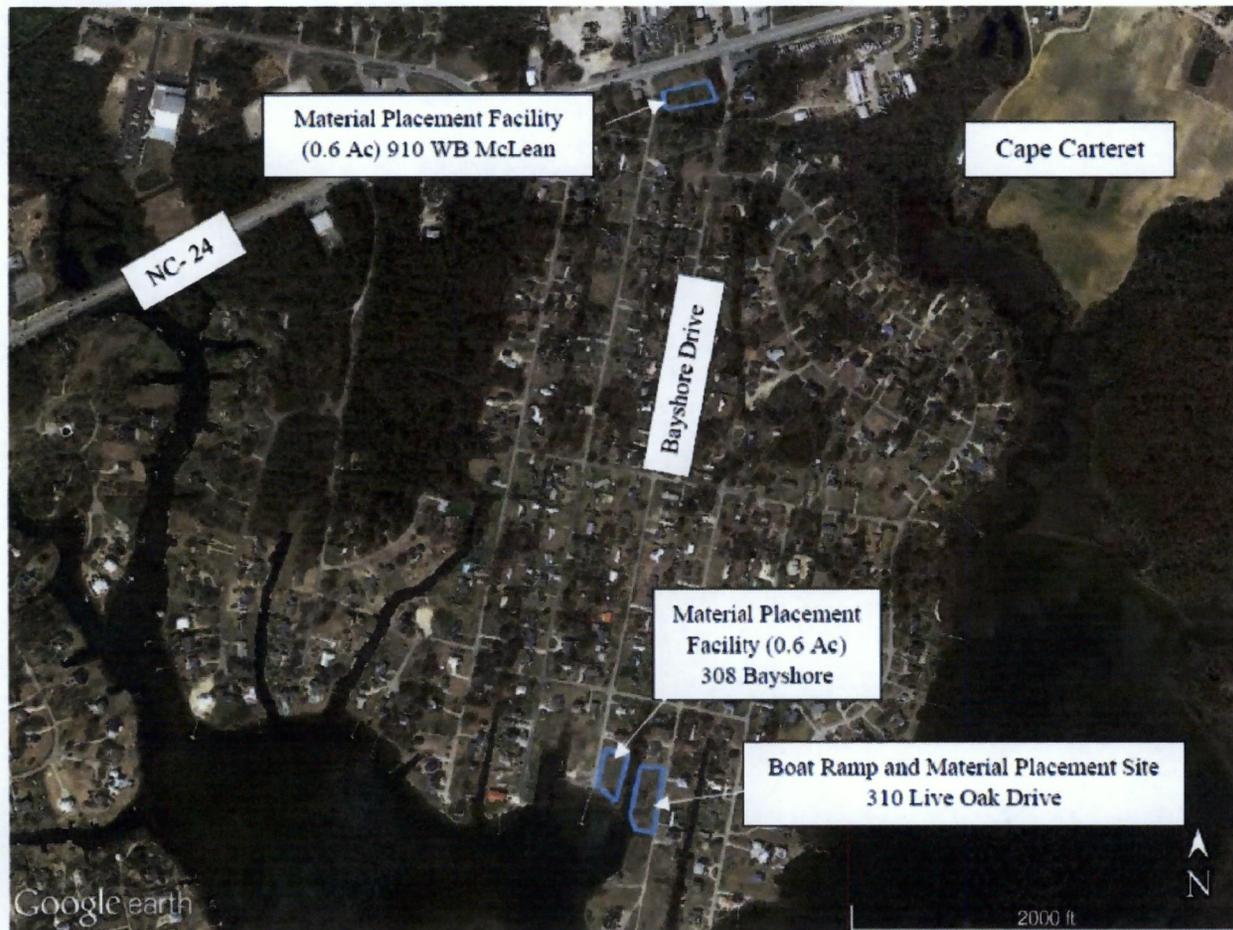


Figure 3 – Disposal site vicinity map illustrating the areas secured for sandy dredged shoal material (towards the south or bottom of map), and for muddy sediments (towards the north or top of map).

Board of Commissioners

Bill Smith, Chair
Robin Comer, Vice-Chair
Bob Cavanaugh
Chris Chadwick
Jimmy Farrington
Mark Mansfield
Ed Wheatly



County Manager
Tommy R. Burns

Clerk to the Board
Rachel B. Hammer

**RESOLUTION
CARTERET COUNTY BOARD OF COMMISSIONERS**

**TO ACQUIRE A GRANT FROM THE NORTH CAROLINA SHALLOW DRAFT
NAVIGATION CHANNEL DREDGING & AQUATIC WEED FUND
TO SUPPORT DREDGING OF THE OLD FERRY CHANNEL COMPLEX**

WHEREAS, the Old Ferry Channel, as the name implies, is the site of the ferry channel that was in operation from 1961 to 1971 until construction of the B. Cameron Langston Bridge (a.k.a. – the Emerald Isle Bridge) was completed; and,

WHEREAS, the channel was originally constructed/dredged under the auspices of W.B. McLean before the State began a free ferry service, which utilized three vessels – the *Governor Cherry*, the *Sandy Graham*, and the *Emmett Winslow*; and,

WHEREAS, since the B. Cameron Langston Bridge was constructed, the Old Ferry Channel has been the main navigation thoroughfare for the boating community in the Cape Carteret area, providing access to the Atlantic Intracoastal Waterway (AIWW) and Bogue Sound; and,

WHEREAS, maintenance dredging records for the Old Ferry Channel are non-existent, and it is believed the channel has not been dredged in decades allowing several areas along the channel and the connecting tributaries of Deer Creek and School House Creek to shoal in; and,

WHEREAS, the Carteret County Board of Commissioners value the economic, recreational, and environmental benefits of the County's waterways and their continued maintenance; and,

WHEREAS, the Carteret County Board of Commissioners also seek to be proactive with respect to the waterways and are open to initiatives that benefit the County by improving waterways, promote efficiency of dredging and disposal practices, and enable the County to leverage State funding; and,

WHEREAS, the Old Ferry Channel Complex is considered as a regional resource and shoaling conditions in this waterway have reached a critical point, and thus the County has identified the Old Ferry Channel complex as a primary navigation improvement initiative; and,

WHEREAS, the County has also completed the engineering design, secured disposal areas, and has submitted environmental materials to secure authorizations and permits for a thorough maintenance event at the Old Ferry Channel Complex; and,

WHEREAS, sandy dredged material will be placed upland at an approved property immediately adjacent to the boat ramp at the head of the Old Ferry Channel, while muddier material will be hauled to a separate approved property fronting Highway 24 in Cape Carteret.

NOW, THEREFORE, BE IT RESOLVED,

- 1) The Board of Commissioners requests the State of North Carolina to provide financial assistance in the form of a \$1,000,000 reimbursement grant to Carteret County for the dredging and disposal of approximately 27,220 cubic yards from the Old Ferry Channel Complex, which is estimated to total \$1,500,000, and therefore equates to a “2 State dollars for 1 non-State dollar” cost schedule consistent with guidance provided for the State’s Shallow Draft Navigation Channel Dredging & Aquatic Weed Fund; and
- 2) The County understands the responsibilities associated with accepting State reimbursements and shall as practical;
 1. Assume full obligation for payment of the balance of project costs.
 2. Obtain all necessary State and Federal environmental permits.
 3. Comply with all applicable laws governing the award of contracts and the expenditure of public funds by local governments.
 4. Supervise construction of the project to assure compliance with permit conditions and to assure safe and proper construction in accordance with approved plans and specifications.
 5. Obtain appropriate easements, rights-of-way or suitable spoil disposal areas that may be necessary for the construction and operation of the project without cost or obligation to the State.
 6. Assure that the project is open for use by the public on an equal basis with limited restrictions (if on public property).
 7. Hold the State harmless for any damages that may result from the construction, operation, and maintenance of the project.
 8. Accept responsibility for operation and long-term maintenance of the completed project.

ADOPTED, this the 17th day of August 2020.

William H. Smith, Chairman

Attest:

Rachel Hammer, Clerk to the Board

DWR Water Resources Development Grant Program

No Conflict of Interest Certification

Carteret County hereby certifies that, to the best of its knowledge and belief, there are no present or currently planned interests (financial, contractual, organizational, or otherwise) relating to the work to be performed as part of the *Old Ferry Channel Complex Dredging Project* that would create any actual or potential conflicts of interest (or apparent conflicts of interest) for any of its employees, contractors, subcontractors, designees or other entities or individuals involved in the *Old Ferry Channel Complex Dredging Project* (including conflicts of interest for immediate family members: spouses, parents, or children) that would impinge on its ability to render impartial, technically sound, and objective assistance or advice or result in it being given an unfair competitive advantage.

In this certification, the term "potential conflict" means reasonably foreseeable conflicts of interest. **Carteret County** further certifies that it has and will continue to exercise due diligence in identifying and removing or mitigating, to the NC Department of Environmental Quality's satisfaction, any such conflict of interest (or apparent conflict of interest).

Print Name: William H. Smith

Signature: _____

Title: Chairman, Board of Commissioners

Date: August 17, 2020

IV. Consent Agenda

5. Approval to Accept Additional WIC Funding for Caseload Reallocation:
\$6,402

CARTERET COUNTY DEPARTMENT OF HUMAN SERVICES

Cindy P. Holman
Consolidated Human Services Director
cindy.holman@carteretcountync.gov



Clinton W. Lewis
DSS Director
Consolidated Human Services Deputy Director
clint.lewis@carteretcountync.gov

Stephanie M. Cannon, MPA
Health Director
Consolidated Human Services Deputy Director
stephanie.cannon@carteretcountync.gov

To: Carteret County Board of Commissioners

From: Stephanie Cannon
Health Director

Date: July 29, 2020

Subject: Request to Accept Additional Funding – Base Caseload Reallocation

The Health Department was awarded \$6,402 for the additional 1,225 recipients in the WIC annual caseload. This funding will be used for client outreach and participation surveys, personnel costs, and the delivery of other client services and benefits.

The Health Department is requesting the Board's approval to accept the State Fiscal Year 2020-2021 Women, Infants, and Children (WIC) Base Caseload Reallocation funding. The funds are currently available in the Department of Public Health's Aid to County system and expire in September. The agency has not received the Agreement Addendum to support the funds at this time, but is requesting approval in advance due to the time limitations relative to this funding opportunity.

Should you have any questions, please contact me.



Department of Social Services — 210 Craven Street • PO Box 779 • Beaufort, NC 28516
Tel (252) 728-3181 / Main Fax (252) 648-7462 / Legal Unit Fax (252) 648-7463

Public Health Department — 3820-A Bridges Street • Morehead City, NC 28557
Tel (252) 728-8550 / Fax (252) 222-7739



Carteret County

AS400

Budget Amendment

Fiscal Year 2020-2021

Department: WIC

Date: 7/29/2020

Justification: The Women, Infants, and Children Department is requesting to accept caseload reallocation funding.

NOTE: Whole dollars only, no cents

Fund	Revenue or Expense	Description: Account Name	Account Number (County General Ledger)	Increase	Decrease
General Fund	Revenues WIC	State WIC Client Services	110.50.3515.306	6,402	
Total Increase in Revenues				<u>6,402</u>	<u>-</u>
Expenditures					
Total Increase Expenditures				<u>-</u>	<u>-</u>

Approval Chairman, Board of Commissioners _____

Date: _____

1st Qtr SFY 2020-2021 Base Caseload Reallocation

Agency Name	Revised SFY2020-2021 Base Caseload Assignment	SFY2020-2021 Additional Funding Allocation
ALEXANDER CO HEALTH DEPT WIC PROGRAM	718	\$ 1,716
ANSON COUNTY HEALTH DEPT	778	\$ 5,544
BEAUFORT COUNTY HEALTH DEPARTMENT	1,396	\$ 6,534
BLADEN COUNTY HEALTH DEPARTMENT	1,066	\$ 6,600
BRUNSWICK COUNTY HEALTH DEPARTMENT	2,486	\$ 7,986
BURKE COUNTY	2,285	\$ 12,672
CARTERET COUNTY HEALTH DEPARTMENT	1,225	\$ 6,402
CASWELL COUNTY WIC PROGRAM	527	\$ 1,980
CATAWBA COUNTY HEALTH DEPARTMENT	3,694	\$ 12,210
CHEROKEE COUNTY HEALTH DEPT	704	\$ 3,762
CLAY COUNTY HEALTH DEPT	243	\$ 66
COLUMBUS COUNTY HEALTH DEPT	1,590	\$ 13,926
COMMWELL HEALTH	924	\$ 5,676
CRAVEN COUNTY HEALTH DEPARTMENT	2,900	\$ 21,780
CUMBERLAND COUNTY WIC PROGRAM	12,763	\$ 80,124
DARE COUNTY HEALTH DEPARTMENT	586	\$ 2,310
DAVIDSON COUNTY HEALTH DEPARTMENT WIC	3,225	\$ 10,098
DAVIE COUNTY HEALTH DEPT	811	\$ 4,686
DUPLIN COUNTY HEALTH DEPARTMENT	2,088	\$ 9,042
EDGEcombe COUNTY HEALTH DEPARTMENT	1,751	\$ 9,834
FORSYTH COUNTY	8,352	\$ 33,066
GRANVILLE VANCE	2,624	\$ 2,046
HALIFAX COUNTY HEALTH DEPARTMENT	1,582	\$ 924
HARNETT COUNTY HEALTH DEPT WIC PROGRAM	3,150	\$ 25,410
HAYWOOD COUNTY WIC PROGRAM	1,245	\$ 4,752
HENDERSON COUNTY H D	1,958	\$ 14,982
HOKE COUNTY HEALTH CENTER WIC PROGRAM	1,877	\$ 11,088
HYDE COUNTY HEALTH DEPT WIC PROGRAM	101	\$ 858
IREDELL COUNTY HEALTH DEPARTMENT	3,247	\$ 9,636
JONES COUNTY HEALTH DEPARTMENT	228	\$ 1,452
LEE COUNTY WIC PROGRAM	1,729	\$ 4,356
LENOIR COUNTY WIC	1,967	\$ 1,716
MADISON COUNTY HEALTH DEPARTMENT	404	\$ 3,102
MECKLENBURG COUNTY HEALTH DEPARTMENT	18,904	\$ 78,144
MONTGOMERY COUNTY HEALTH DEPT	839	\$ 462
MOORE COUNTY HEALTH DEPT	1,746	\$ 7,194
NEW HANOVER COUNTY	3,147	\$ 22,308
NORTHAMPTON COUNTY HEALTH DEPARTMENT	489	\$ 1,716
ONslow COUNTY WIC PROGRAM	7,278	\$ 67,584
PAMLICO COUNTY HEALTH DEPT	290	\$ 1,122
PENDER COUNTY HEALTH DEPARTMENT	1,457	\$ 6,666

RANDOLPH COUNTY HD	3,193	\$ 8,646
RICHMOND COUNTY HEALTH DEPT	1,793	\$ 2,640
ROBESON COUNTY HEALTH DEPARTMENT WIC	4,113	\$ 33,462
SAMPSON COUNTY WIC PROGRAM	1,803	\$ 13,134
SCOTLAND COUNTY HEALTH DEPARTMENT	1,634	\$ 12,210
STOKES COUNTY HEALTH DEPARTMENT	847	\$ 5,148
SURRY COUNTY HEALTH DEPT WIC PROGRAM	1,651	\$ 3,300
SWAIN COUNTY HEALTH DEPT	305	\$ 198
TOE RIVER HEALTH DISTRICT	1,233	\$ 3,894
TRANSYLVANIA COUNTY HEALTH DEPARTMENT	589	\$ 3,366
UNION COUNTY	3,104	\$ 18,348
WAKE COUNTY WIC PROGRAM	14,624	\$ 3,630
WARREN COUNTY HEALTH DEPARTMENT	508	\$ 2,508
WAYNE COUNTY HEALTH DEPARTMENT WIC	4,207	\$ 18,018
WILKES COUNTY HEALTH DEPARTMENT	1,663	\$ 5,148
WILSON COUNTY WIC PROGRAM	2,537	\$ 7,656
POLK	242	\$ 1,518
LINCOLN COMMUNITY HEALTH CENTER	6,800	\$ 11,352

Key:

Received base caseload reduction for 1st Quarter of SFY 20-21 to SFY 19-20 level.

Increase for exceeding 100% caseload - January Participation

Counties not reflected in this list were already maintaining the SFY 19-20 funding level, and did not exceed 100% of basecaseload in January.

IV. Consent Agenda

6. Approval of Contract with DEVNET for the Tax Department



Sarah T. Davis
Tax Administrator

MEMORANDUM

TO: Board of Commissioners
FROM: Sarah Davis, Tax Administrator
SUBJECT: Contract Approval - DEVNET
DATE: August 17, 2020

The tax office is experiencing issues with our current tax software provider, Avenu Insights and Analytics. This software was implemented into the tax office in 1999 but has changed ownership several times and lost its original software programmers along the way. One of the main issues with the software is the programming is not aligned to be compliant with the North Carolina Machinery Act. Meaning there are a few general statutes our office is failing to comply with because our software does not have the capability of implementing the process. For example, the State of North Carolina implemented Vehicle Gap Billing in 2017 but our software does not allow us to complete this process. Therefore, we are missing out on a revenue source that we could be collecting on.

As technology has advanced the tax office has gravitated more into the GIS world and is utilizing more of the GIS tools to analyze data and creating visual maps for better data display. The software the tax office is currently using does not have the GIS compatibilities that many of the new software companies provide. In addition to the new GIS capabilities that many of the new software companies provide, there are also several online capabilities that the public could utilize directly from our tax website with an updated software.

Our office has viewed two different software choices, Devnet and Bitek. Both of these companies have a presence in North Carolina and provide a software that is compliant with North Carolina tax laws. However, our office felt the Devnet software offered a more advanced product, better GIS capabilities and customization for our in house processes.

Our current tax software cost is about \$84,000 per year. Devnet quoted an annual cost of about \$71,533 and \$381,803 for cost of conversion totaling \$667,938 for 5 years. Bitek quoted \$69,000 annually and \$418,800 for conversion cost totaling \$763,800 for 5 years. Devnet offered the option of paying the \$667,938 over 5 years any way the county wished to break it up (\$133,587 annually for 5 years).

A software conversion is a huge project and requires many hours of hard work from the software company and tax office. Due to the severity of the project and the amount of data that has to be converted I recommend keeping a contract with our current software vender until the 2024 revaluation is complete. This allows the tax office to the ability to value real estate uniformly from 2020-2024 (Machinery Act compliant) and move into a new valuation method in 2024 with the new software. It is nearly impossible to replicate a software's valuing sequence nor do we want to continue with the same sequence in the new software.

I recommend moving forward with a software conversion and contracting with Devnet for our tax software needs. Please see the attached quotes and pricing breakdowns.



Contract

For

**CAMA, Tax Assessment Administration, Personal Property,
Board of Equalization, Billing & Collection, wEdge E-
government, integrated EdgeMaps and Mobile CAMA Solution
License, Maintenance, and Support**

In

CARTERET County, North Carolina

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Maintenance, Licensing, and Support Services Agreement

THIS SERVICES Agreement dated August 1, 2020 ("Effective Date") by and between DEVNET Incorporated ("DEVNET"), an Illinois corporation having its principal offices at 1709 Afton Road, Sycamore, Illinois 60178, and The County of CARTERET, North Carolina (the "County"), a State unit of local government having its principal offices at CARTERET County, 302 Court House Square, Beaufort, NC 28516.

Recitals

WHEREAS, DEVNET is in the business of licensing software and providing software development services to units of local government and others; and

WHEREAS, the County desires to update and modernize its property tax software;

NOW THEREFORE, in consideration of the mutual promises and covenants set forth herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, DEVNET and the County (each a "Party" and collectively the "Parties") hereby agree as follows:

Article 1: Definitions

1.1 Acceptance

The term "Acceptance" shall have the meaning given it in Section 2.7 of this Agreement.

1.2 Application Error

The term "Application Error" means an error in an Application Program that causes it to fail and terminate abnormally.

1.3 Application Program

The term "Application Program" means any of the software programs developed by DEVNET and licensed to the County hereunder for use in the operation by the County of its property tax database.

1.4 County Databases

The term "County Databases" means the property tax data prepared and managed by the County that are stored in electronic format and that are accessible by the County's computer system.

1.5 County Equipment

The term "County Equipment" means the equipment owned (or leased), operated, and maintained by the County at any given time. By way of illustration, but not limitation, the County Equipment includes any mainframe, minicomputer, and LAN server platforms where the County Databases reside, and the communications equipment required to provide a connection between the County Databases and any remote or satellite locations of the County.

1.6 County Software

The term "County Software" means application software, database management software, and operating system software that runs on the County Equipment, that is used to operate, access, and use the County Databases or for other purposes, and that is owned (or licensed from third parties) by the County, and maintained by the County (or the County's third-party vendors), not DEVNET.

1.7 Customized Change

The term "Customized Change" means a program or system change to the Application Programs that is specific to the County and is, at any given time, beyond the scope of work that DEVNET is to perform under this Agreement, excluding, for the avoidance of doubt, any changes made by DEVNET as part of Software Maintenance, as described in Section 2.5

1.8 **DEVNET Property Tax Software System**

The term "DEVNET Property Tax Software System" means all of the Application Programs, source code, database definitions, and Documentation provided and licensed by DEVNET to the County hereunder, including, but not limited to, any software provided by DEVNET hereunder for the processing of property taxes, extensions, billings and collections.

1.9 **Documentation**

The term "Documentation" means user manuals, systems administration manuals, training literature, other written materials that DEVNET normally provides to its customers or that DEVNET otherwise provides to the County with the services to be provided hereunder.

1.10 **Reporting Functionality**

The term "Reporting Functionality" means the functionality and capabilities of the Application Programs regarding the set of predefined reports that the Applications will be capable of producing, the defined layouts of those reports, and the options, selection criteria, sorting choices, and the like among which a user may select in producing such reports.

1.11 **Software Maintenance**

The terms "Software Maintenance" means the ongoing maintenance and support to be provided by DEVNET hereunder for the usage, repairing, and enhancing of the DEVNET Property Tax Software System, all as described in Section 2.5

1.12 **Windows Software**

The term "Windows Software" means, at any given time, the versions of Microsoft Windows, Microsoft Server, and Microsoft SQL Server that are then in general release and generally available from, and supported by, Microsoft Corporation.

Article 2: Description of Software and Services

- 2.1 **General.** DEVNET shall provide the County with the DEVNET Property Tax Software System as described in this Agreement, for the fees indicated in this Agreement. The DEVNET Property Tax Software System that shall be provided to the County hereunder is further described in the attached Appendix A. DEVNET shall also supply the County with the third-party software identified in the attached Appendix B (the "Third Party Software"), along with services regarding the configuration, on-site setup, and installation of the Third Party Software. The Third Party Software, and the County's use thereof, is subject separate terms and conditions, which shall be provided or included with the Third Party Software.
- 2.2 **Scope of Work.** Notwithstanding anything to the contrary set forth elsewhere in this Agreement, the Parties shall confer, cooperate, and reasonably work together during the first twelve (12) weeks following the Effective Date to develop and mutually agreed upon, in a writing signed by both parties or their respective authorized representatives, a document that sets forth the scope of work to be performed by DEVNET in developing, customizing and implementing the DEVNET Property Tax Software System to be provided to the County hereunder and that includes a project plan that provides the dates and schedule for performance hereunder (such document, the "Scope of Work"). Once so mutually agreed upon and signed, the Scope of Work shall be deemed incorporated herein by reference. Among other things, the Scope of Work shall specify and describe:
- a. The functionality to be included or contained in the DEVNET Property Tax Software System to be provided to the County hereunder, which functionality, as set forth in the Scope of Work, shall constitute the "Acceptance Testing Criteria" which will be used by the County in performing Acceptance testing, and in determining whether to issue its Acceptance, in accordance with Section 2.7, of the DEVNET Property Tax Software System; and
 - b. A training program that will be used to instruct the County's applicable personnel in: (i) the use of the DEVNET Property Tax Software System; (ii) product design of the DEVNET Property Tax Software System, for consistency of any interfacing to, and operation of, the County Databases; (iii) technology planning regarding the DEVNET Property Tax Software System, so that the County obtains and provides a technology infrastructure adequate for the use and operation of the DEVNET Property Tax Software System and any services to be provided by DEVNET hereunder; and (iv) change control planning regarding the DEVNET Property Tax Software System and the implementation project to be undertaken pursuant to this Agreement.
- 2.3 **Development; Compatibility.** DEVNET shall provide its own development tools for the development of the DEVNET Property Tax Software System as described herein. DEVNET will also be responsible for setting up a testing and development environment within its own offices for such purposes. DEVNET will from time to time, as new versions of Windows Software are made generally available by Microsoft Corporation, use commercially reasonable efforts to make the DEVNET Property Tax Software System compatible with such new versions of Windows Software.
- 2.4 **Data Conversion.** In accordance with the mutually agreed upon Scope of Work DEVNET will attempt to convert the data from the County Databases for use with the DEVNET Property Tax Software System (unless otherwise provided in the Scope of Work, DEVNET will convert the current year's, and all previous years', Real Property, Personal Property and Collections data that are stored in the County Databases, as well as any associated CAMA attributes). DEVNET will make all reasonable efforts to coordinate the data conversion with the County and all various vendors who hold County data. However, if such conversion cannot be completed by DEVNET through the exercise of commercially reasonable efforts (e.g., if data are corrupted, stored in a proprietary format that cannot be read, etc.), then: (i) DEVNET will notify the County thereof in writing; (ii) the County shall be required to, at its expense, perform manual data entry of any information from the County Databases that the County desires to be loaded into the DEVNET Property Tax Software System; and (iii) shall extend all due

dates for DEVNET's performance that are set forth herein (or in the Scope of Work) by a like amount of time.

2.5 **Software Maintenance.** DEVNET shall provide Software Maintenance that includes the following:

- a. **Regulatory Changes.** As part of Software Maintenance, DEVNET will provide all updates and changes to the Application Programs that form the DEVNET Property Tax Software System, as described in this Agreement, that are mandated or required by the property tax-related statutes and regulations of the State of North Carolina, any changes thereto, or any related reporting requirements, from time to time during the term of this Agreement. DEVNET will make all reasonable efforts to stay informed of regulatory changes within the State of North Carolina that affect this Agreement. DEVNET will make any such updates and changes to the Application Programs available to the County by the date that is the latest of the following: (i) the date that is ninety (90) days after when the applicable governmental body officially publishes notice of the enactment, promulgation, or issuance of the relevant statute, regulation, change, or requirement; (ii) the date specified in the applicable statute, regulation, change, or requirement as to when such statute, regulation, change, or requirement is to officially take effect; and (iii) the date that the County specifies to DEVNET in writing, in good faith, and at least ninety (90) days in advance, as being ninety (90) days before when the County property tax systems will actually be required to have been updated for such statute, regulation, change, or requirement, taking into appropriate consideration the County's normal property tax cycle.

Software Maintenance also includes all system upgrades of the DEVNET Property Tax Software System that are from time to time made generally available by DEVNET. Software Maintenance does not include any upgrades or changes to the Third Party Software or to any other third-party software or any software owned by the County. The County is not required to upgrade the Third Party Software or any other third-party software, such as operating systems or database software, unless failing to perform any such upgrade results, or would result, in an Application Error in the DEVNET Property Tax Software System. As part of Software Maintenance, DEVNET will also provide Documentation in an electronic format for the DEVNET Property Tax Software System; as such documentation is made generally available by DEVNET to its licensees. Software Maintenance also includes the correction of any material deficiencies of the DEVNET Property Tax Software System that result in Application Errors. As part of Software Maintenance, DEVNET will, from time to time, certify the DEVNET Property Tax Software System's compatibility with additional operating systems other than those described in this Agreement, as DEVNET determines these operating systems are acceptable platforms for the use of the DEVNET Property Tax Software System.

- b. **Technical Support.** As part of Software Maintenance, DEVNET will provide telephone technical support to the County during DEVNET's normal business hours (i.e., from 7:00 a.m. until 5:00 p.m., U.S. Central time, Mondays through Fridays, excluding nationally-observed holidays), for major processes of the DEVNET Property Tax Software System. Software Maintenance will also include telephone support during DEVNET's normal business hours for any "how to" questions that any member of the County's staff may have. If any technical support is required during weekends or after DEVNET's normal business hours, or onsite at a location of the County's, the County shall provide DEVNET with written notice thereof at least forty-eight (48) hours in advance, so that DEVNET may have staff available. Nevertheless, DEVNET understands that advance notice may not always be possible, and, for use in emergencies, DEVNET will provide the person or persons designated by the County with cell phone numbers by which to contact DEVNET for Software Maintenance outside of DEVNET's normal business hours. Maintenance requests outside of normal business hours are incorporated as part of the Software Maintenance Agreement.
- c. **Other Enhancements.** Other than as expressly described above as being included within Software Maintenance, DEVNET shall not be required to make enhancements to the DEVNET Property Tax Software System, and any such enhancements requested by the County shall be as

mutually agreed upon by the Parties in writing from time to time, which may result in additional cost or fees as mutually agreed to by the Parties in writing.

- d. **Problem Response.** DEVNET shall respond (by return telephone call) as soon as reasonably possible to the County's telephone calls requesting Software Maintenance. However, there may be times when an appropriate DEVNET programmer is not immediately available. In these cases, DEVNET will use all commercially reasonable efforts to cause an appropriately qualified programmer to place a return telephone call to the County within not more than two (2) hours, during DEVNET's normal business hours, after the time of the initial call by the County for the applicable support. In the event that the County reasonably believes that the individual assigned by DEVNET with respect to any given problem or issue is not appropriately qualified or is not making appropriate progress on problem resolution, the County shall have the option to contact DEVNET's project manager, or the head of DEVNET'S support division, to have the problem reassigned.
- e. **Retraining.** As part of Software Maintenance, DEVNET shall provide, upon the County's reasonable request from time to time, any refresher courses or other retraining of the County's personnel with respect to the DEVNET Property Tax Software System, or any procedures relating thereto. Retraining shall begin one (1) year after initial training has occurred. First year training shall not be classified as "retraining".

2.6 **Functionality.** Subject to Section 2.5.a and the timeframes described therein, the DEVNET Property Tax Software System licensed to the County hereunder will, (i) include all of the functionality required by the statutes and regulations of the State of North Carolina for the processing of property taxes by a governmental entity and (ii) automate property tax processing functions as required by the statutes and regulations of the State of North Carolina that pertain to the processing of property taxes by a governmental entity.

2.7 **Acceptance Testing.** With respect to any Application Programs developed and provided by DEVNET to the County under this Agreement ("Software Components"), the County shall be entitled, during the first sixty (60) calendar days after the date on which DEVNET delivers such Software Components to the County (such period, the "Acceptance Period"), perform whatever acceptance testing on the Software Components that the County may wish to perform to confirm that the Software Components conform in all material respects to the Acceptance Testing Criteria set forth in the Scope of Work mutually agreed upon by the Parties pursuant to Section 2.1 (i.e., to confirm that the Software Components provide and conform in all material respects to the applicable functionality specified and described in the Scope of Work). If, during the Acceptance Period, the Software Components conform in all material respects to such Acceptance Testing Criteria, the County shall notify DEVNET in writing of its "Acceptance" of such Software Components by no later than five (5) business days after the expiration of the Acceptance Period. If, during the Acceptance Period, the Software Components do not conform in all material respects to such Acceptance Testing Criteria, the County shall notify DEVNET of the deficiencies in writing by no later than five (5) business days after the expiration of the Acceptance Period. If the County fails to notify DEVNET in writing of any failures of the Software Components to conform in all material respects to such Acceptance Testing Criteria by the end of such five (5) business day period after any given Acceptance Period, then the County shall be deemed to have issued its "Acceptance" of such Software Components as of the expiration of the applicable Acceptance Period. Within fifteen (15) calendar days after the date of receiving any notice of any failures of the Software Components to conform in all material respects to the mutually agreed upon Acceptance Testing Criteria (or such longer period of time as mutually agreed upon and as may reasonably be required to cure such failures), DEVNET, at its sole expense, shall (except as expressly provided below in this Section) promptly modify, repair, adjust, or replace the Software Components to cure such failures so that the Software Components conform in all material respects to such Acceptance Testing Criteria, promptly providing the County with written notice and revised copies of the applicable Software Components when such modifications, repairs, adjustments, or replacements have been completed. The County may then perform such additional acceptance testing as it may deem appropriate, during an additional Acceptance Period that shall commence upon receipt of such a

written notice, and revised copies of the applicable Software Components, by the County from DEVNET, to confirm that the applicable failures of the Software Components to conform in all material respects to the Acceptance Testing Criteria have been cured, and with the notification process described above being repeated. This additional Acceptance Period shall have a duration equal to that of the initial Acceptance Period, unless the County issues its "Acceptance" of the applicable Software Components earlier in writing. If the Software Components, at the end of the additional Acceptance Period, still fail to conform in all material respects to the mutually agreed upon Acceptance Testing Criteria, then the County may: (i) reject such Software Components and, in the event of any such rejection, the County's license to such Software Components, shall be terminated and the County's use of such Software Components shall immediately cease. In such a case, upon written mutual agreement of both parties, the agreement may be terminated should the rejected Software Components constituted a material portion of the Application Programs was to be provided to the County hereunder); or (ii) if DEVNET agrees in writing, cause the procedure set forth above in this paragraph to be repeated an additional time. If, with respect to any given Acceptance Period, the Software Components conform to the Acceptance Testing Criteria in all material respects, the County shall not unreasonably withhold issuance of its Acceptance with regard to such Software Components.

- 2.8 **Training.** DEVNET will provide any training of the County's personnel that is described in the Scope of Work with respect to the use, operation, and administration of the DEVNET Property Tax Software System. All training will be provided during DEVNET's normal business hours.
- 2.9 **Additional Services.** DEVNET will have no obligation to provide the County with any services that are not expressly described in this Agreement or in the Scope of Work mutually agreed to by the Parties pursuant to Section 2.2. The Parties may, however, from time to time enter into an "Extended Statement of Work" that references this Agreement and describes specific additional services that DEVNET will provide to the County, and the fees to be paid to DEVNET therefor (which fees, unless otherwise provided in the applicable Extended Statement of Work, shall be charged at DEVNET's then-current standard hourly rates). Any Extended Statement of Work shall be subject to, and shall be deemed to incorporate, the terms of this Agreement, unless otherwise agreed to in writing by the parties.
- 2.10 **Software support for wEdge™ online inquiry shall not include:**
 - a. Phone Support for the public or subscribers. This is chargeable at \$125.00 per hour. The County also has the option of buying support in blocks of hours for the public/subscribers at \$110.00 per hour for a minimum of 20 hours.
 - b. Support due to infrastructure problems at the County site is not covered. Support for this instance is billable at \$125.00 per hour with a minimum of one hour per incident.

Article 3: County Responsibilities

- 3.1 **General.** The County shall take the steps necessary (including, but not limited to, by performing any activities described below in this Article 3) to enable DEVNET to, in accordance with this Agreement and the mutually agreed upon schedule set forth in the Scope of Work, develop, install, and test (using the data in the County Databases), and provide Software Maintenance with respect to, the DEVNET Property Tax Software System.
- 3.2 **Access.** Upon reasonable notification, the County shall allow DEVNET reasonable access to the County, Databases, County Equipment, and County Software (seven (7) days a week, twenty-four (24) hours a day, when DEVNET determines that such access is required) as necessary and appropriate for DEVNET to, in accordance with this Agreement and the mutually agreed upon schedule set forth in the Scope of Work, develop, install, and test (using the data in the County Databases), and provide Software Maintenance with respect to the DEVNET Property Tax Software System. The County shall provide DEVNET with remote access (via either a modem or an Internet connection) to the County, Databases, County Equipment, and County Software on a seven days a week, twenty-four (24) hours a day basis.
- 3.3 **Guidelines.** Promptly after the Effective Date, the County shall provide guidelines to DEVNET regarding use of information contained in the County Databases and such other information as DEVNET may require to perform its work as described in this Agreement.
- 3.4 **Promotions; Demonstrations.** The County agrees that DEVNET may use the County's name in promoting DEVNET to prospective DEVNET customers and that DEVNET may use copies of the County Databases, obtained at DEVNET's expense at a time convenient to the County, for demonstration of the DEVNET Property Tax Software System to prospective DEVNET customers. In the case of any such demonstration, DEVNET will give attribution to the County with regard to County data.
- 3.5 **County Resources.** By the time that the parties have reached written mutual agreement on a Scope of Work, as described in Section 2.2, the County shall have obtained, installed, and have in full operation, as County Equipment and County Software, the hardware and software described in 3.6, for the installation and operation of the DEVNET Property Tax Software System. If the County makes (or causes or permits to be made by any third party) any modifications to the County Equipment, County Software, or County Databases that are incompatible with the DEVNET Property Tax Software System, efforts by DEVNET to make necessary revisions to the DEVNET Property Tax Software System due to such modifications will be billable to the County, on a time-and-materials basis, at DEVNET's then-current rates. As necessary for DEVNET to fulfill its obligations hereunder, the County shall provide DEVNET with any reasonably required or requested information regarding any such modifications.
- 3.6 On or before the commencement of work to be performed by DEVNET pursuant to this Agreement, the County shall obtain and have in full operation the following hardware for installation and operation of the DEVNET Property Tax Software System and the DEVNET wEdge™ Online Property Inquiry System. The County understands that wEdge™ is only supported on certain web browsers, and that wEdge™ will not function for the county or its users unless they are using a supported web browser. Supported web browsers are identified in the wEdge™ Hardware Requirements below.

DEVNET EdgeMaps™, Mobile CAMA – ESRI Requirements

EdgeMaps™ provides real-time GIS integration with authoritative CAMA and tax data. Powered by Esri's ArcGIS Platform, easy to configure web maps are embedded throughout the Edge™ software suite offering highly value interactive thematic maps.

- ☺ Extend search capabilities with interactive map parcel selection tools.
- ☺ Consume a multitude of web maps, each uniquely designed for visualizing property characteristics, reports, and analytics.

Each map references an ArcGIS Online Web Map. The following are the minimum Esri software licenses that are required to operate EdgeMaps™.

- ☺ **Option 1:** On premises map services which display DEVNET data in real-time. All map visualizations linked to live data. More control over performance and the number of shapes that may render.
 - ArcGIS Server Standard Enterprise 10.3 or higher (1)
 - ArcGIS Desktop Standard 10.3 or higher (1)
 - ArcGIS Online Identities (1 per user)
- ☺ **Option 2:** Cloud-Hosted Map Services, require synchronization of DEVNET data. All DEVNET data that is associated with the map's visualizations must be synchronized to ArcGIS Online. Limited control over map rendering properties or performance.
 - ArcGIS Online Identities (1 per user)
 - ArcGIS Online Hosted Feature Services (Service Credits)
 - ArcGIS Desktop Standard or ArcGIS Engine 10.3 or higher (1) **Note: This is only required to import parcel polygons with the arcpy library into the DEVNET database if the parcel polygons source data is not accessible by SQL Server

* Hosted feature services cost 2.4 credits per 10 MB stored per month. Single service credits are \$0.10 each and are sold in batches of 100.

DEVNET Hardware Requirements

Hardware may be purchased from any third-party vendor of the County's choice. Note that the County or third-party vendor is responsible for deployment of the server(s), and all required third-party software, including the Active Directory/domain and SQL Server, unless DEVNET is contracted to deploy the server hardware and software.

The specifications included in this section assume a single SQL and file server environment. In an environment in which the DEVNET applications do not reside on the SQL server, these specifications apply to the SQL server.

Tax and CAMA analytics in the DEVNET system use the SQL Server R component. Clients up to 50,000 parcels can deploy SQL R in-database as a single server solution. Clients with 50,000-100,000 parcels may be able to deploy a single server SQL R in-database solution depending on usage of the analytics. Clients with more than 100,000 must deploy a separate standalone R server.

Note: SQL R in-database cannot be deployed on a SQL cluster; therefore, a client with an SQL cluster must deploy the standalone R server.

If the Application, Image/Document, Sketch files are stored on a separate server or NAS, the file I/O performance of this alternative must be equivalent to the server specifications described in this section.

These specifications are for a physical server to support the DEVNET solution.

SQL Server Specifications

Minimum: < 100,000 parcels and < 40 users
2.00+ GHz 8-Core Intel Xeon E5 V3 or better processor.
32-64 GB RAM.
300 GB hard drive space in a RAID-1 (mirroring) or RAID-5 array using 10K 6G SAS drives for Windows OS, SQL Server Application, and Virtual Memory file ^{1,2} .
300-600 GB available hard drive space in a RAID-1.(mirroring) or RAID-5 array using 10K 6G SAS drives for SQL Data, separate array for the SQL log files may be recommended ^{1,2} .
1 TB available hard drive space in a RAID-1 (mirroring) or RAID-5 array using 10K 6G SAS drives for Application, Image/Document, and Sketch files ^{1,2} .
Video adapter capable of 1280 x 1024 resolution.
Monitor capable of 1280 x 1024 resolution.
Tape/disk or other backup solution.
High Speed Internet access.
VPN remote access.
Dual Teamed 1 Gb Ethernet adapters.
N+1 redundant cooling ³ .
N+1 redundant power ³ .
Uninterruptible power supply ⁴ .
Windows Server 2016 Standard Edition.
Microsoft SQL Server 2016 Standard Edition.
MS SQL Native Client/ODBC driver.
.NET Framework 4.7.2.
Microsoft Visual C++ Redistributable for Visual Studio 2017.

Standalone R Server Minimum Specifications

Minimum: May be required 50,000-100,000 parcels, required if > 100,000 parcels
2.00 GHz 8-core Intel Xeon Silver 41xx or better processor (8-core Intel Xeon Gold 61xx series processor recommended).
32-64 GB RAM.
300+ GB hard drive space in a RAID-1.(mirroring) or RAID-5 array using 10K 12G SAS drives for Windows OS, R Server Application, and Virtual Memory file ² .
Video adapter capable of 1280 x 1024 resolution.
Monitor capable of 1280 x 1024 resolution.

Tape/disk or other backup solution.
High Speed Internet access.
VPN remote access.
Dual Teamed 1 Gb Ethernet adapters.
N+1 redundant cooling ³ .
N+1 redundant power ³ .
Uninterruptible power supply ⁴ .
Windows Server 2016 Standard Edition.
Microsoft SQL Server 2016 Standard Edition R component.
MS SQL Native Client/ODBC driver.
.NET Framework 4.7.2.
Microsoft Visual C++ Redistributable for Visual Studio 2017.

¹ The storage space required may vary depending on the number of parcels, images, sketches, and documents. Additionally, the amount of historical information added will impact the storage requirements.

² Clients may substitute the recommended RAID levels for alternative RAID levels or storage methods such as a SAN as long as they provide the comparable redundancy and performance. The lowest server specifications provided above will provide sustained disk I/O of 250MB/s based on Windows file read write testing. The highest specifications will provide sustained disk I/O of 450MB/s based on Windows file read write testing.

³ Clients can substitute an alternative as long as they provide the same level of redundancy.

⁴ Clients do not need a UPS specific to this server as long as the solution utilized can provide sufficient runtime and graceful shutdown of the server.

Server Virtualization

DEVNET does not recommend a virtual Microsoft SQL Database server.

If a virtual environment is utilized, the virtual server must provide the same sustained performance as the recommended physical hardware.

The most critical performance component is disk I/O. The virtual SQL server must provide sustained performance equivalent to the recommended physical server while other guest virtual servers on the same physical server are under load. **Note:** Unlike other applications, SQL is not very tolerant of latency.

The lowest server specifications provided above will provide sustained disk I/O of 250MB/s based on Windows file read write testing. The highest specifications will provide sustained disk I/O of 450MB/s based on Windows file read write testing.

Workstation Specifications

Minimum Requirements	2.0+ GHz dual core processor.
	4 GB RAM.
	20GB+ hard drive.
	Video graphics chip set with support for: <ul style="list-style-type: none"> • Minimum resolution of 1280 x 1024. • OpenGL version 2.0 or higher, and Shader Model 3.0 or higher. • DirectX 11. • Direct3D feature level 9_3 minimum.
	19" standard width or 22" widescreen monitor capable of 1280 x 1024 resolution.
	Windows 7SP1-10(ver. 1511+) Pro/Ent.
	100/1000 Mb Ethernet adapter.
	Mouse.
	MS SQL Native Client/ODBC driver.
	.NET Framework 4.7.2.
	Microsoft Visual C++ Redistributable for Visual Studio 2017.
	Preferred Requirements
8 GB RAM.	
40GB+ hard drive.	
Video graphics chip set with support for: <ul style="list-style-type: none"> • Minimum resolution of 1280 x 1024. • OpenGL version 2.0 or higher, and Shader Model 3.0 or higher. • DirectX 11 hardware rendering. • Direct3D feature level 9_3 minimum. 	
19" standard width or 22" widescreen monitor capable of 1280 x 1024 resolution.	
Windows 7SP1-10(ver. 1511+) Pro/Ent.	
1 Gb Ethernet adapter.	
Mouse.	
MS SQL Native Client/ODBC driver.	
.NET Framework 4.7.2.	
Microsoft Visual C++ Redistributable for Visual Studio 2017.	

Printers

DEVNET applications are compatible with most laser printers.

Receipt/Slip Printer

DEVNET applications can print receipts to either a laser printer or receipt printer. Receipt/slip printers compatible with the DEVNET applications must have a Windows driver that supports the printer's functions and paper type. If slip/check endorsement printing and/or cash drawers will be used, receipt/slip printer driver will need to support slip wait and cash drawer open via settings in the driver. DEVNET applications are compatible with Epson TM-U675 Receipt/Slip/Validation Printer. DEVNET also has successfully worked with other Epson printers that use the EPSON Advanced Print Driver.

Barcode Reader

Barcode reader must read Code 39 and have the ability to add a prefix and suffix character (depending on the client barcode configuration). Additionally, the barcode reader must be configured to omit carriage return and line feed.

DEVNET recommends the Honeywell Voyager Series bar code reader.

Document Scanning

The DEVNET application can interface with scanners that provide a fully TWAIN compliant driver.

DEVNET recommends Fujitsu scanners for use with its imaging applications. When imaging is used within DEVNET applications, one or more licenses of Lead Tools imaging toolkit are required. The Lead Tools software can be provided with the installation of DEVNET software applications.

Check Scanning

The DEVNET application can interface with scanners that provide a fully TWAIN-compliant driver. We recommend the Epson Capture One and Epson TM-S2000 scanners.

Remote Desktop/Terminal Services Server Specifications and General Requirements

General Requirements
Obtain sufficient Remote Desktop/Terminal Services Client Access Licenses (CAL) and sufficient Windows user CALs.
Obtain sufficient licensing for third-party software such as Lead Tools and Apex.
Enable either direct or VPN access to the server for the end users. The access method must allow end users to make the necessary RDP connection to the server. The client also may use the terminal services web facility and or the Remote Desktop Web Service to enable full desktop or application access. Implementation of the web facility will require installation of the necessary components on an IIS based web server. The resource requirements for the web facility are minimal.
Provide sufficient Internet connectivity for the desired number of users. This can vary from 16-120 KB/s/session depending on resolution, color level, Server OS version, Client RDP version, and other factors. Optimally the client would use 16-50 KB/s/session. The actual consumption will even vary during a session
Implement a backup solution. Although no data resides on the server a backup solution will provide a fast recovery with the minimal setup work. DEVNET recommends Symantec System Recovery Server Edition.
Implement sufficient security policies to ensure the reliability of the server and prevent access to any unnecessary resources by the remote end users. The server should be part of an Active Directory in order to allow the sufficient control over the policies on the server.

An appropriately configured antivirus should be installed on the Terminal/Remote Desktop server.

For more detailed information regarding implementation, bandwidth consumption, server/end user requirements, and security policies please refer to the related articles at Microsoft.

Terminal Server Minimum - depending on use up to 10 remote clients

2.00 GHz Dual Core processor.

16-32 GB RAM.

*200+ GB available hard drive space in a RAID-1 (mirroring) or RAID-5 array (10K 3G SAS drives preferred).

Video graphics chip set with support for:

- Minimum resolution of 1280 x 1024.
- OpenGL version 2.0 or higher, and Shader Model 3.0 or higher.
- DirectX 11 hardware rendering.
- Direct3D feature level 9_3 minimum.

Monitor capable of 1280 x 1024 resolution.

1 Gb Ethernet Adapter.

N+1 redundant cooling.

N+1 redundant power.

Uninterruptible power supply.

Windows Server 2012/2012 R2/2016 Standard Edition.

MS SQL Native Client/ODBC driver.

.NET Framework 4.7.2.

Microsoft Visual C++ Redistributable for Visual Studio 2017.

Terminal Server Recommended - depending on use up to 10 remote clients

3.00 GHz Quad-Core processor.

32+ GB RAM.

*200+ GB available hard drive space in a RAID-1 (mirroring) or RAID-5 array (10K 6G SAS drives preferred).

Video graphics chip set with support for:

- Minimum resolution of 1280 x 1024.
- OpenGL version 2.0 or higher, and Shader Model 3.0 or higher.
- DirectX 11 hardware rendering.
- Direct3D feature level 9_3 minimum.

Monitor capable of 1280 x 1024 resolution.

1 Gb Ethernet adapter.

N+1 redundant cooling.

N+1 redundant power.

Uninterruptible power supply.
Windows Server 2012/2012 R2/2016 Standard Edition.
MS SQL Native Client/ODBC driver.
.NET Framework 4.7.2.
Microsoft Visual C++ Redistributable for Visual Studio 2017.

Terminal Server Minimum - depending on use 10-30 remote clients
Dual 2.00+ GHz Quad-Core processor.
32-64 GB RAM.
*300+ GB available hard drive space in a RAID-1 (mirroring) or RAID-5 array (10K 6G SAS drives preferred).
Video graphics chip set with support for: <ul style="list-style-type: none"> • Minimum resolution of 1280 x 1024. • OpenGL version 2.0 or higher, and Shader Model 3.0 or higher. • DirectX 11 hardware rendering. • Direct3D feature level 9_3 minimum.
Monitor capable of 1280 x 1024 resolution.
Dual Teamed 1 Gb Ethernet adapter.
N+1 redundant cooling.
N+1 redundant power.
Uninterruptible power supply.
Windows Server 2012/2012 R2/2016 Standard Edition.
MS SQL Native Client/ODBC driver.
.NET Framework 4.7.2.
Microsoft Visual C++ Redistributable for Visual Studio 2017.

Terminal Server Recommended - depending on use 10-30 remote clients
Dual 3.00+ GHz Quad-Core processor.
64+ GB RAM.
*300+ GB available hard drive space in a RAID-1 (mirroring) or RAID-5 array (10K 6G SAS drives preferred).
Video graphics chip set with support for: <ul style="list-style-type: none"> • Minimum resolution of 1280 x 1024. • OpenGL version 2.0 or higher, and Shader Model 3.0 or higher. • DirectX 11 hardware rendering. • Direct3D feature level 9_3 minimum.
Monitor capable of 1280 x 1024 resolution.
1 Gb Ethernet adapter.

N+1 redundant cooling.
N+1 redundant power.
Uninterruptible power supply.
Windows Server 2012/2012 R2/2016s Standard Edition.
.NET Framework 4.7.2.
Microsoft Visual C++ Redistributable for Visual Studio 2017.

Terminal Services/Citrix Remote User Workstation Requirements

Windows Minimum	2.0+ GHz single core processor.
	4 GB RAM.
	20GB+ hard drive.
	Video adapter capable of 1280 x 1024 resolution.
	19" standard width or 22" widescreen monitor capable of 1280 x 1024 resolution.
	Windows 7SP1 and above.
	100/1000 Mb Ethernet adapter.
	Mouse.
Non-Windows Platforms	Remote Desktop connection client compatible with client server version.
	Apple Mac end users should use OS X 10.5.8 or later and Microsoft Remote Desktop Connection Client for Mac.

End User Printing Support

Only printers with drivers support for a terminal server/Citrix environment should be used.
In some cases, other printers can be used; however, this can cause serious problems on the server.
The end user workstation and the server should be using driver version/type. As always, DEVNET recommends that the PostScript driver be used where possible.
Using a consistent printer make and/or model is recommended to ensure that the reports and forms that are printed print consistently across all end users. Using a universal driver for several models of a specific manufacture's printers models usually allows some choice in the printers while ensuring the printed output consistency.

Remote Scanning Support

Currently Windows does not natively support TWAIN scanning.
There are a number of third-party applications that provide this functionality; however, DEVNET has not tested any of these with the DEVNET applications.
Scanned documents and camera photos saved on the end user workstation can be imported into the DEVNET system from an end user workstation drive mapped in the remote session.

Client understands that wEdge is only supported on certain web browsers, and that wEdge may not function for the county or its users unless they are using a supported web browser.

Supported Web Browsers:

- Google Chrome
- Firefox
- Internet Explorer (Version 11 onward)
- Microsoft Edge

It is the client's responsibility to have supported web browsers installed and operational at the county on or before the commencement of work to be performed by DEVNET, Inc. pursuant to this agreement.

3.7 **Delays.** Any delay by the County in performing any of its obligations under this Agreement shall extend all due dates and times for performance of DEVNET's obligations under this Agreement by a like amount of time. DEVNET shall be excused for failing to perform, or for any delay in performing, in accordance with this Agreement to the extent that such failure or delay is caused by the County, any third parties, or by problems or issues with County Equipment, County Software, or County Databases. The County shall be excused for failing to perform or for any delay in performing in accordance with this Agreement to the extent that such failure or delay is caused by any third parties or situations outside of the County's control.

Article 4: Term and Termination

- 4.1 **Term.** The initial term of this Agreement shall commence on the Effective Date and, unless earlier terminated in accordance with Section 4.2, shall continue in force and effect until 12:01 a.m. on the fifth anniversary of the Effective Date. Any renewals or extensions of the term of this Agreement shall be on such terms as are mutually agreed upon by the Parties in writing from time to time.
- 4.2 **Termination.**
- a. If either Party (hereinafter "Defaulting Party") at any time neglects, fails, or refuses to perform under any of the material provisions of this Agreement, then the other Party may serve upon the Defaulting Party a Notice to Cure said neglect, failure or refusal to perform. The notice to cure shall specify the alleged neglect, failure, or refusal and shall be served as provided for service of notices in paragraph 10.4 herein. If, within fifteen (15) days of the date of service of such notice, the Defaulting Party has not fully cured all the items indicated therein, or presented a plan acceptable to the other Party to cure such items, then upon expiration of said fifteen (15) days, the other Party may, at its option, elect to serve a Notice of Termination as provided in paragraph 4.2(b) herein below.
 - b. In addition to termination pursuant to Article 5, if either Party (hereinafter "Defaulting Party") at any time neglects, fails, or refuses to perform under any of the material provisions of this Agreement within thirty (30) days of service of the Notice to Cure provided in paragraph 4.2(a) hereinabove, then the other Party may serve upon the Defaulting Party notice of its intention to terminate this Agreement. The notice of termination shall specify the alleged neglect, failure, or refusal and shall be served by registered mail. If, within thirty (30) days of the date of service of such notice, the Defaulting Party has not fully cured all the Defaults indicated therein, or presented a plan acceptable to the other Party to cure such Defaults, then upon expiration of said thirty (30) days, the other Party may, at its option, elect to terminate this Agreement by providing the Defaulting Party a second written notice. This paragraph is subject to Paragraph 10.4 – Notices.
 - c. The right of either Party to terminate this Agreement shall not be affected by its failure to take action with respect to any previous Default.
- 4.3 **Effects of Termination.** Upon any expiration or termination of this Agreement: (i) the County shall immediately cease using the DEVNET Property Tax Software System; and (ii) each Party shall promptly return or destroy all Confidential Information of the other Party then in such Party's possession or control, and an officer of each Party shall certify in writing to the other Party that all such return or destruction has been completed. Upon notice of termination from DEVNET to the County, DEVNET will allow the County to use the DEVNET software system for 30 days.

Article 5: Fees and Payment

- 5.1 The payment schedule set forth herein is priced over the following five years, payable yearly, effective from the date of execution of this Agreement. All invoices submitted by DEVNET pursuant to this Agreement shall be due and paid by the County within thirty (30) days after receipt thereof.

Year 01 (August 1, 2020-July 31, 2021): For services received by CARTERET COUNTY under this Agreement during Year 01, CARTERET COUNTY shall pay to DEVNET the sum of \$137,254.70, payable as follows:

- a. The sum of \$137,254.70 on or before August 1, 2020.

The sums payable for Year 01 services shall be apportioned as follows:

- ⊖ \$107,907.16 for CAMA, Tax Assessment Administration, Personal Property, Board of Equalization, Billing and Collection software license, maintenance and support.
- ⊖ \$12,730.62 for EdgeMaps™, Mobile CAMA and wEdge™ license, maintenance and support.
- ⊖ \$4,500.00 for project management.
- ⊖ \$8,450.00 for data conversion.
- ⊖ \$3,666.92 for third party software and hardware.

- 5.2 **Year 02 (August 1, 2021-July 31, 2022):** For services received by CARTERET COUNTY under this Agreement during Year 02, CARTERET COUNTY shall pay to DEVNET the sum of \$135,048.74, payable as follows:

- a. The sum of \$135,048.74 on or before August 1, 2021.

The sums payable for Year 02 services shall be apportioned as follows:

- ⊖ \$107,907.16 for CAMA, Tax Assessment Administration, Personal Property, Board of Equalization, Billing and Collection software license, maintenance and support.
- ⊖ \$12,730.62 for EdgeMaps™, Mobile CAMA and wEdge™ license, maintenance and support.
- ⊖ \$4,500.00 for project management.
- ⊖ \$8,450.00 for data conversion.
- ⊖ \$1,460.96 for third party software and hardware.

- 5.3 **Year 03 (August 1, 2022-July 31, 2023):** For services received by CARTERET COUNTY under this Agreement during Year 03, CARTERET COUNTY shall pay to DEVNET the sum of \$135,094.79, payable as follows:

- a. The sum of \$135,094.79 on or before August 1, 2022.

The sums payable for Year 03 services shall be apportioned as follows:

- ⊖ \$107,907.16 for CAMA, Tax Assessment Administration, Personal Property, Board of Equalization, Billing and Collection software license, maintenance and support.
- ⊖ \$12,730.62 for EdgeMaps™, Mobile CAMA and wEdge™ license, maintenance and support.
- ⊖ \$4,500.00 for project management.
- ⊖ \$8,450.00 for data conversion.
- ⊖ \$1,507.01 for third party software and hardware.

5.4 **Year 04 (August 1, 2023-July 31, 2024):** For services received by CARTERET COUNTY under this Agreement during Year 04, CARTERET COUNTY shall pay to DEVNET the sum of \$135,142.78, payable as follows:

a. The sum of \$135,142.78 on or before August 1, 2023.

The sums payable for Year 04 services shall be apportioned as follows:

- ⊖ \$107,907.16 for CAMA, Tax Assessment Administration, Personal Property, Board of Equalization, Billing and Collection software license, maintenance and support.
- ⊖ \$12,730.62 for EdgeMaps™, Mobile CAMA and wEdge™ license, maintenance and support.
- ⊖ \$4,500.00 for project management.
- ⊖ \$8,450.00 for data conversion.
- ⊖ \$1,555.00 for third party software and hardware.

5.5 **Year 05 (August 1, 2024-July 31, 2025):** For services received by CARTERET COUNTY under this Agreement during Year 05, CARTERET COUNTY shall pay to DEVNET the sum of \$135,192.88, payable as follows:

a. The sum of \$135,192.88 on or before August 1, 2024.

The sums payable for Year 05 services shall be apportioned as follows:

- ⊖ \$107,907.16 for CAMA, Tax Assessment Administration, Personal Property, Board of Equalization, Billing and Collection software license, maintenance and support.
- ⊖ \$12,730.62 for EdgeMaps™, Mobile CAMA and wEdge™ license, maintenance and support.
- ⊖ \$4,500.00 for project management.
- ⊖ \$8,450.00 for data conversion.
- ⊖ \$1,605.10 for third party software and hardware.

5.6 **Fees for Additional Services.** Unless otherwise mutually agreed by the Parties in writing, the fees to be paid by the County to DEVNET for any additional services provided by DEVNET pursuant to Section 2.9 (or any other relevant provision of this Agreement) shall be charged on a time-and-materials basis, at DEVNET's then-current standard hourly rate.

Article 6: Proprietary Rights

- 6.1 **Reservation of Rights.** Except as expressly provided in this Article 6, no licenses are granted hereunder. In no event shall title to any software, equipment, or asset pass from DEVNET to the County, nor shall title to any the County Equipment, the County Software, or other asset (including data) of the County's pass from the County to DEVNET, by reason of this Agreement. As between the Parties, DEVNET shall exclusively own all right, title, and interest (including, but not limited to, all copyrights and all renewals and extensions thereof, all other intellectual property and proprietary rights (and all applications therefor), recognized by any country in the world) in and to the DEVNET Property Tax Software System and all related Documentation, Application Programs, demonstration programs, training programs and materials, data screens, interfaces, and marketing literature and other materials, as well as any other software developed by DEVNET pursuant to this Agreement and all improvements, enhancements, customizations, modifications, derivative works, and the like of any of the foregoing.
- 6.2 **License by DEVNET.** DEVNET hereby grants to the County, effective upon the written mutual agreement by the Parties upon a Scope of Work pursuant to Section 2.2, a limited, non-exclusive, non-transferable license to use, only for the County's internal business purposes and only during the term of this Agreement (as the term of this Agreement may be renewed and extended, as provided for herein), the compiled Application Programs of the DEVNET Property Tax Software System that DEVNET provides to the County hereunder and that at any given time reside on the County Equipment. Except as set forth herein, the County may not use, sublicense, distribute, sell, rent, or otherwise transfer or dispose of, or modify, decompile, disassemble, or reverse engineer, in whole or in part, the DEVNET Property Tax Software System or any Application Programs, or any modified forms of any of the foregoing, in any manner whatsoever. The County will protect against the disclosure of the DEVNET Property Tax Software System in accordance with Article 7 below. The license granted under this Article 6.2 will be immediately revoked in the event that the County breaches any of these provisions. the County shall be allowed to make a reasonable number of copies of the DEVNET Property Tax Software System for the purpose of routine system backup and archival.
- 6.3 **License by the County.** The County hereby grants to DEVNET, effective as of the Effective Date, a limited, non-exclusive, non-transferable (except in the event of an assignment of this Agreement by DEVNET in accordance with Section 11.3), fully-paid, royalty-free license and right to access and use the County Equipment, and County Software, and the County Databases, as necessary and appropriate for DEVNET to fulfill its obligations under this Agreement and as otherwise contemplated by this Agreement.

Article 7: Confidentiality

- 7.1 **Definition.** DEVNET and the County may disclose to each other certain Confidential Information in connection with this Agreement. The term "Confidential Information" shall mean any information or data (including, but not limited to, software (in either source code or object code form), documentation, product designs and plans, pricing schedules, customer and supplier lists, trade secrets, know-how, processes, techniques, inventions (whether or not patentable), and other technical, business, and financial information that is not generally known or available to the public) that is disclosed by either Party to the other Party under or in connection with this Agreement and that: (a) if in tangible form or other media that can be converted to readable form, is marked as "proprietary," "confidential," "private," or the like when disclosed or otherwise would reasonably under the circumstances be expected or considered to be confidential or proprietary by a prudent person with no special knowledge of the applicable industry; or (b) if disclosed orally or in visual form, is identified as proprietary, confidential, private, or the like at the time of disclosure and is summarized and indicated as being confidential in a writing delivered by the disclosing Party to the other Party within ten (10) days after such disclosure. Confidential Information of a Party may be the property of, or otherwise relate to, either the disclosing Party itself or an Affiliate of the disclosing Party. As used in this Agreement, an "Affiliate" means: (i) with respect to the County, any governmental agency or body associated with, and subordinate to, the County; and (ii) with respect to DEVNET, any person or entity that, at any given time, directly or indirectly, controls, is controlled by, or is under common control with, DEVNET, whether through ownership of voting securities, by contract, or otherwise (with, for this purpose, and without limiting the foregoing, any person or entity that owns more than fifty percent (50%) of the outstanding voting securities (or other equity interests) of any other entity shall be deemed to control such other entity). This paragraph subject to North Carolina Public Records Law.
- 7.2 **Obligations.** Each Party acknowledges the value to the other Party of the Confidential Information of the other Party. In addition, each Party shall:
- ☺ Use the Confidential Information of the other Party only as required for this Agreement;
 - ☺ Use at least the same level of care to protect and prevent the unauthorized disclosure of the Confidential Information of the other Party as such Party uses to protect its own information of a similar nature (but not less than reasonable care);
 - ☺ Restrict disclosure of the Confidential Information of the other Party solely to those employees of such Party and its Affiliates and third-party contractors with a reasonable need to know such Confidential Information (i.e., who reasonably require access to the Confidential Information in order to perform their respective assigned duties or responsibilities) and who are subject to legally binding obligations of confidentiality substantially similar to those set forth herein, and not disclose any Confidential Information of the other Party to any other person or entity without the prior written consent of such other Party;
 - ☺ Make only such number of copies of the Confidential Information of the other Party as is necessary for performance under this Agreement; and
 - ☺ Reproduce and include on all copies made by such Party of any Confidential Information of the other Party any confidentiality notices that are contained on the Confidential Information, as received from the other Party hereunder.

7.3 **Exceptions.** The obligations of Section 7.2 above shall not apply to any Confidential Information that the receiving Party can demonstrate:

- ☺ Is or becomes available to the public through no breach of this Agreement;
- ☺ Was previously known by the receiving Party without any obligation to hold it in confidence;
- ☺ Is received from a third party free to disclose such information without restriction;
- ☺ Is independently developed by the receiving Party without reference to or use of Confidential Information of the disclosing Party;
- ☺ Is approved for release by written authorization of the disclosing Party, but only to the extent of, and subject to such conditions as may be imposed in, such written authorization;
- ☺ Is required by law or regulation (including, but not limited to, by any applicable "freedom of information," "sunshine," or "right-to-know" law or act) to be disclosed, but only to the extent and for the purposes of such required disclosure; or
- ☺ Is disclosed in response to a valid order of a court and other governmental body of the United States or any political subdivisions thereof, but only to the extent of and for the purposes of such order; provided, however, that, in such a case, the Party subject to such an order shall first notify other Party of the order and permit such other Party to seek an appropriate protective order.

7.4 **Return or Destruction.** Except for any rights expressly granted in this Agreement, any Confidential Information (including, but not limited to, any permitted copies thereof) of either Party shall be deemed and shall remain the property of such Party. Upon any expiration or termination of this Agreement, and upon the written request of the other Party, each Party shall, within twenty (20) days after such expiration or termination or receipt of such written request, return all Confidential Information, including all copies thereof, of the other Party to the other Party or, if so directed by the other Party, destroy all such Confidential Information.

7.5 **Equitable Relief.** Each Party agrees that any breach or violation by it of any provision of this Article 7 would cause the other Party irreparable injury for which it would have no adequate remedy at law, and that, in such a case, the other Party shall be entitled to seek immediate injunctive relief prohibiting such violation, in addition to any other rights and remedies available to such Party.

7.6 **Survival.** All obligations undertaken respecting Confidential Information provided hereunder shall survive any expiration or termination of this Agreement.

Article 8: Warranty

- 8.1 DEVNET warrants that the DEVNET Property Tax Software System, for the term of this agreement, when used under normal operating conditions, will function in material conformance with the Documentation. The County's initial remedy for any failure of the DEVNET Property Tax Software System to so function shall be to contact DEVNET and to have it remedy the failure to function. If DEVNET cannot so remedy that failure within a reasonable time, the County shall be permitted to secure its own reasonable remedy for that failure.
- 8.2 The warranties provided in this Agreement do not cover malfunctions or failure caused by:
- a. The County's modification or relocation of the County equipment or software, unless mutually agreed upon in writing prior to each such modification or relocation.
 - b. The County's or any third party's abuse, misuse or negligence;
 - c. Power failure or surges, lightning, fire, flood, accident, and other events outside DEVNET's reasonable control;
 - d. The County's failure to fulfill its contractual obligations set forth in this Agreement; and
 - e. Hardware, network or operating system failure.
- 8.3 Except for the warranties expressly set forth above in this Article 9, DEVNET makes no other warranties of any kind, express or implied, regarding the DEVNET Property Tax Software System, any component thereof, any work to be performed by DEVNET hereunder, or otherwise with respect to this Agreement, and all other warranties (including, but not limited to, any warranties of merchantability or fitness for a particular purpose) are expressly disclaimed and excluded, to the maximum extent permissible by applicable law.
- 8.4 The County expressly acknowledges that systems made available or accessible on or through the Internet or other public networks cannot be guaranteed to be totally secure and that no security measures are impenetrable. If, pursuant to this Agreement, the County is licensing or otherwise being provided by DEVNET with any program, product, or component that will be made available or accessible on or through the internet or any other public network (e.g., DEVNET'S "wEdge" product), the County acknowledges that, as between the parties, the County (and not DEVNET) is solely and exclusively responsible for deploying, monitoring, and maintaining appropriate security measures, systems, and infrastructure (e.g., firewalls) that reasonably and appropriately protect, and prevent unauthorized access to, the County's systems, data, and other resources. Without limiting the provisions of Article 8.3, DEVNET expressly does not represent, warrant, or covenant that any such DEVNET-provided program, product, or component shall be available or accessible on a completely uninterrupted or error-free basis. DEVNET shall not have any obligation or liability with respect to: (I) inaccuracies, errors, or omissions in data or information provided by third parties or that arise in the transmission of any data or information over the internet or other public networks; or (II) security breaches or incidents that result from causes not under the control of DEVNET.

Article 9: Indemnification

- 9.1 **By the County.** To the extent allowed by North Carolina Law, the County shall defend, indemnify and hold DEVNET and its Affiliates, and their respective employees, officers, directors, agents, representatives, and shareholders, harmless from and against any third-party claim or suit against DEVNET or any of the foregoing, to the extent such claim or suit arises out of or in connection with an assertion that any County Equipment or County Software, the County Database (or any data contained therein), or any other data, software, documentation, or materials provided or made available by the County to DEVNET in connection with performance under this Agreement, or any use of any of the foregoing in accordance with this Agreement, infringes any copyright, trademark, patent, or other intellectual property or proprietary right, or constitutes a misappropriation of any trade secret. In the event of any such claim or suit: (a) DEVNET shall promptly notify the County in writing of such claim or suit (except that the failure of DEVNET to promptly notify the County shall reduce the County's obligations of indemnification hereunder only to the extent that the County is prejudiced thereby); (b) the County shall have the sole control of the defense and settlement thereof; and (c) DEVNET shall reasonably cooperate with the County regarding such defense and shall furnish to the County, on request, information reasonably available to DEVNET for such defense. Notwithstanding the foregoing provisions of this Section, the County is in no way authorized to agree to any settlement, compromise, or the like that would require DEVNET to make any payment or that does not fully release DEVNET.
- 9.2 **By DEVNET.** To the extent allowed by North Carolina Law, DEVNET shall defend, indemnify and hold the County and its Affiliates, employees, officials, agents, and representatives harmless from and against, any third-party claim or suit against the County or any of the foregoing, to the extent such claim or suit arises out of or in connection with an assertion that the DEVNET Property Tax Software System, or any other deliverables or services provided by DEVNET to the County hereunder, or any use of any of the foregoing in accordance with applicable Documentation and this Agreement, infringes any copyright, trademark, patent, or other intellectual property or proprietary right, or constitutes a misappropriation of any trade secret. In the event of any such claim or suit: (a) the County shall promptly notify DEVNET in writing of such claim or suit (except that the failure of the County to promptly notify DEVNET shall reduce DEVNET's obligations of indemnification hereunder only to the extent that DEVNET is prejudiced thereby); (b) DEVNET shall have the sole control of the defense and settlement thereof; and (c) the County shall reasonably cooperate with DEVNET regarding such defense and shall furnish to DEVNET, on request, information reasonably available to the County for such defense.

Notwithstanding the foregoing provisions of this Section, DEVNET is in no way authorized to agree to any settlement, compromise, or the like that would require that the County make any payment. In the event that the use of any portion of the DEVNET Property Tax Software System, or any other deliverables or services provided by DEVNET to the County hereunder, is enjoined, or is likely to be enjoined, on account of any claim or suit referred to above, DEVNET shall promptly: (1) procure, at its sole expense, the right for the County to continue using the applicable materials in accordance with this Agreement; or (2) replace or modify the applicable materials to be outside the scope of the injunction and no longer infringing, but still substantially equivalent in functionality and performance to the materials at the time such claim or suit was brought. If neither of these actions is reasonably feasible through DEVNET's exercise of commercially reasonable efforts, DEVNET may terminate this Agreement upon notifying the County thereof in writing, without liability or penalty, refunding to the County, on an appropriately prorated basis, any fees prepaid by the County for the use of the DEVNET Property Tax Software System, or for Software Maintenance, for periods of time not yet expired as of the effective date of the termination.

Notwithstanding any provision to the contrary set forth in this Section or elsewhere in this Agreement, DEVNET shall have no obligation of indemnification under this Section to the extent that the given claim or suit (and the alleged infringement or misappropriation) arises from: (X) modification of the DEVNET Property Tax Software System, or modification of any other deliverables or services provided by DEVNET to the County hereunder, by other than DEVNET or any party under the direction or

control of DEVNET; (Y) the combination of the DEVNET Property Tax Software System, or of any other deliverables or services provided by DEVNET to the County hereunder, with hardware or software other than those supplied, approved, or recommended by DEVNET or any party under the direction or control of DEVNET or specified in the applicable Documentation as being suitable or appropriate for use with the DEVNET Property Tax Software System or the applicable deliverables or services provided by DEVNET to the County hereunder; or (Z) any specifications or requirements provided by the County with respect to any portions of the DEVNET Property Tax Software System, or of any deliverables or services provided by DEVNET hereunder, that were developed or created hereunder (or the DEVNET Property Tax Software System's, or any such deliverables' or services', adherence or conformance to any such specifications or requirements).

Article 10: Miscellaneous

- 10.1 **Entire Agreement.** This Agreement, including any amendments hereto, if any, constitutes the entire agreement between the Parties with respect to the subject matter hereof and supersedes all previous proposals, negotiations, representations, commitments, documents and all other communications between the Parties, both oral and written. It may not be released, discharged or modified except by an instrument in writing signed by a duly authorized representative of each of the Parties. The terms of this Agreement shall prevail notwithstanding any variance with the terms and conditions of any form document, such as a purchase order, submitted by either Party to the other Party.
- 10.2 **Force Majeure.** A party is not liable for failure to perform the party's obligations if such failure is as a result of Acts of God (including fire, flood, earthquake, storm, hurricane or other natural disaster), war, invasion, act of foreign enemies, hostilities (regardless of whether war is declared), civil war, rebellion, revolution, insurrection, military or usurped power or confiscation, terrorist activities, nationalization, government sanction, blockage, embargo, labor dispute, strike, lockout or interruption or failure of electricity or telephone service. No party is entitled to terminate this Agreement under Article 4 (Termination) in such circumstances.
- 10.3 **Assignment.** This Agreement shall not be assigned by either Party without the written consent of the other, which consent shall not be unreasonably withheld.
- 10.4 **Notices.** Except as otherwise provided for herein, any notice, communication or demand which under the terms of this Agreement or under any statute must or may be given or made by either Party to the other shall be in writing and shall reference this Agreement. Such notice shall be conveyed by personal delivery, facsimile during business hours with hard copy to follow within 24 hours, or certified, express, overnight or other mail service which provides proof of receipt, addressed to the respective Parties at the following addresses, as each Party updates its address from time to time by notice delivered in accordance herewith:

To DEVNET:
DEVNET, Inc.
1709 Afton Road
Sycamore, Illinois 60178

To the County:
CARTERET County
302 Court House Square
Beaufort, NC 28516

The date upon which such notice is so personally delivered, or, if the notice is given by said mail service or facsimile, the date that it is received by the addressee, shall be deemed to be the date of such notice, irrespective of the date appearing thereon.

- 10.5 **Independent Contractor.** DEVNET and the County are acting hereunder as independent contractors, and under no circumstances shall any of the employees of one Party be deemed the employees of the other for any purpose. This Agreement shall not be construed so as to constitute DEVNET and the County as partners or joint ventures, or as authority for either Party to act for the other Party in any agency or other capacity, or to make commitments of any kind for the account of or on behalf of the other except to the extent and for the purposes provided for herein.
- 10.6 **Governing Law.** This Agreement shall be construed in accordance with and governed by the laws of the State of North Carolina.
- 10.7 **Hyperinflation** In the event of unusual and significant changes in the cost of providing software licenses per the DEVNET Agreement during a given year due to hyperinflationary circumstances, the Parties may agree in writing to adjust the pricing schedule per the DEVNET Agreement more frequently than the term listed in the Agreement. Additionally, DEVNET reserves the right to terminate the contract as a result of hyperinflation.
- 10.8 **Publicity.** Except as otherwise provided in Section 3.4, neither Party may, without the other Party's prior written consent, publish or otherwise issue any advertising, sales promotion materials, press releases or other publicity materials naming the other Party or mentioning or using the names, marks or services of the other Party. Notwithstanding the immediately preceding sentence, the County shall be allowed to promote the DEVNET Property Tax Software System in a positive manner to others (i.e., to communicate to others facts about the DEVNET Property Tax Software System, or about the County's use thereof, that in no way tarnish, or could be construed to be derogative of or damaging to, either DEVNET or the DEVNET Property Tax Software System).
- 10.9 **Severability.** If any provision of this Agreement is determined by a court of competent jurisdiction to be invalid or unenforceable, such determination shall not affect the validity or enforceability of any other part or provision of this Agreement.
- 10.10 **Non-Waiver.** Failure of either Party to insist in any instance upon strict performance by the other Party of any of the provisions of this Agreement shall not be construed or deemed to be a waiver of such provision, or any other provision hereof.
- 10.11 **Non-Exclusive Remedies.** Unless expressly otherwise provided in this Agreement, the remedies under this Agreement shall be cumulative and are not exclusive or mutually exclusive. Election of one remedy shall not preclude pursuit of other remedies available under this Agreement or at law or in equity. In any equitable action or arbitration conducted in connection with this Agreement, each Party may seek any remedy generally available under the governing law.
- 10.12 **Compliance with Laws.** Each Party shall comply with all applicable laws and regulations that pertain to its performance of its obligations and exercise of its rights under this Agreement. Both parties shall conduct their respective actions under this Agreement in such manner as to comply in all respects with the laws of the United States of America, the State of North Carolina, and any other state, federal or local agency or unit of government that may legally control or direct the actions of either Party. In the event any provision of this Agreement shall now or at any time in the future be in conflict with any such law, rule, ordinance, decision or other writing of any such governmental agency or unit of government, then said provision shall be null and void and of no force and effect, and the remainder of this Agreement shall continue in full force and effect as if said provision had not been included herein.
- 10.13 **Binding Effect.** This Agreement shall be binding on each of the Parties and their respective successors and assigns.
- 10.14 **Approvals.** This Agreement shall not be binding upon DEVNET until it is approved and signed by DEVNET's duly authorized representative and all officials and officers of the County that are required by statute or ordinance to execute it.

10.15 **Survival.** Any provision of this Agreement that imposes or contemplates continuing obligations on a Party or that, by its nature or terms, would be reasonably understood to have been intended to survive and continue in force and effect after expiration or termination of this Agreement shall so survive for as long as intended, including, but not limited to, the provisions of Section 4.3, Article 6, Article 7, Article 8, Article 9, Article 10, and Article 11.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed by their duly authorized representatives as of the Effective Date.

The County of CARTERET, North Carolina

By: _____

Printed Name: _____

Title: _____

By: _____

Printed Name: _____

Title: _____

By: _____

Printed Name: _____

Title: _____

DEVNET Inc.

By: _____

Michael J. Gentry, President

**** Scope of work created with take precedence and supersede Appendix A.**

Appendix A: Software Description

Edge™ Deliverables

Computer Assisted Mass Appraisal Software

- ☺ Compliant with IAAO industry standards
- ☺ Industry standard valuation: Cost, Market and Income Approaches to value
- ☺ Reengineering of current costing manual at no additional cost.
- ☺ Sales Analysis: comparable sales, sales ratio studies, reporting and more
- ☺ Income Analysis: gross potential income, net operating income, gross rent multiplier, cap rate, reporting and more
- ☺ Study builder and equation builder options allow for a customized income approach
- ☺ Land valuation by neighborhood or subdivision using base lot, front foot, acreage, or square foot models
- ☺ Industry standard Apex Sketch
- ☺ Integrated digital imagery and documents
- ☺ Analytical toolkit

Assessment Administration Software

- ☺ Complete parcel maintenance
- ☺ Genealogy tracking and unlimited historical information
- ☺ Comprehensive parcel split and combination processes
- ☺ Exemption and abatement processing
- ☺ All state required abstracts and reports
- ☺ Extensive query builder
- ☺ Exempt property tracking
- ☺ Customizable by user and job function
- ☺ Audit trail
- ☺ Automated generation and printing of user editable notices
- ☺ User friendly Microsoft windows solution
- ☺ All legislative changes included and easily integrated

Board of Equalization Software

- ☺ Docket creation, allowing single or multiple PINS
- ☺ Track appeals
- ☺ Schedule hearings through electronic calendar
- ☺ Create hearing schedules for single or multiple hearing rooms
- ☺ Creates the docket listing, replacing manual record keeping
- ☺ Integrated to automatically attach relevant parcel and assessment information
- ☺ Integrates to automatically update the assessment maintenance records
- ☺ Generate change and final notices
- ☺ Notices for proposed value changes and final decisions are editable by users

Billing & Collection

- ☺ Tax calculation including special assessments and abatements
- ☺ Tax Billing including county, districts, schools and interims
- ☺ Tax Collection of Real Estate and for county, municipality
- ☺ Refund Management
- ☺ Customized bill layout
- ☺ Print bills in house or with a third party printer
- ☺ Automated exonerations and extra charges
- ☺ Tax disbursement
- ☺ Customizable by user and job function
- ☺ Automated generation and printing of user editable notices
- ☺ User friendly Microsoft windows solution
- ☺ All legislative changes included and easily integrated
- ☺ All state required abstracts and reports
- ☺ Extensive query builder

Personal Property

- ☺ Maintenance of Personal Property Accounts
- ☺ Calculation of Personal Property Tax
- ☺ Billing of Personal Property Tax
- ☺ Collection of Personal Property Tax
- ☺ Distribution of Personal Property Tax
- ☺ Reporting of Personal Property Tax
- ☺ State Reporting of Personal Property Tax

wEdge™ E-Government

- ☺ Highly-customizable user interface
- ☺ Search properties by parcel number (PIN), property address, owner name and address, sale date, taxing body, property class, neighborhood, building attributes, and much more
- ☺ Printable list of all search results
- ☺ Search for a subset of information within a list of search results instantaneously
- ☺ Easily navigate list of search results while viewing property detail
- ☺ Sort results by property/account number, property address, or name.
- ☺ Printable report containing all property detail information
- ☺ Keep full history for each property
- ☺ Parcel detail view can show any and all information associated with a property
- ☺ Unlimited number of images, sketches, and scanned documents
- ☺ Search result and parcel information caching for enhanced site performance
- ☺ HTML5 and CSS3 compliance
- ☺ ArcGIS online web maps integration
- ☺ Dynamic data compression between client and server
- ☺ Section 508 and WAI-AAA accessibility standards compliant

Delinquent Case

- ☺ Create and Manage Delinquent Cases
- ☺ Create and Track Notices Manually or in Mass
- ☺ Create and Manage Delinquent Payment Plan
- ☺ Property and Name Management
- ☺ Payment Tracking
- ☺ Document Imaging
- ☺ Action Log Tracks Changes and Updates

EdgeMaps™ GIS Solution, Mobile CAMA

DEVNET has recently developed a new product line integrating GIS into our entire Edge™ system allowing users to visualize the property tax data. EdgeMaps™ is a valuable tool that can be integrated within the CAMA solution to visualize the analytics and correlations between subject neighborhoods and properties, as well as to visualize delinquent parcels, further analyzing neighborhood trends and conditions. We have provided more information within this section.

EdgeMaps™ provides real-time GIS integration with authoritative CAMA and Tax Data. Powered by Esri's ArcGIS Platform, easy-to-configure web maps are embedded throughout the Edge™ software suite, offering highly valuable interactive thematic maps.

- ☺ Extend search capabilities with interactive parcel selection tools.
- ☺ Consume a multitude of web maps, each uniquely designed for visualizing property characteristics, reports and analytics.
- ☺ Support ArcGIS Land Records solutions by serving real-time Local Government Information Model data.
- ☺ Property Characteristics – CAMA attributes such as land and building characteristics can be symbolized in web map viewed through an embedded map in the Edge™ CAMA toolset.
- ☺ Studies and Reports – In addition to data entry, Edge™ is a reporting tool. DEVENT's Edge™ applications provide a comprehensive set of tools for the analysis of sales, property attributes, and valuation data. Most studies and reports return a subset of parcels. Embedded web maps allow a user to view a thematic map of report and study results.

Appendix B: Third Party License and Maintenance Fees

Third Party License and Maintenance	License Fees				
	Year 1	Year 2	Year 3	Year 4	Year 5
30 LeadTools Licenses	\$2,250.00				
Marshall and Swift Commercial Industrial	\$1,416.92	\$1,460.96	\$1,507.01	\$1,555.00	\$1,605.10
Total License, Maintenance and Third Party Cost	\$3,666.92	\$1,460.96	\$1,507.01	\$1,555.00	\$1,605.10

This document is now complete.

CLOSE

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ENVIROCON, INC.

P.O. Box 7349 * 4343 St. Mary's Church Rd. * Wilson, NC. 27895 * Tel (252) 291-4618 * 1-877-291-4618 * Fax (252) 291-6224
P.O. Box 58055 * 3812-G Tarheel Drive * Raleigh, NC 27658 * Tel(919) 876-3470 * Fax (919) 876-8535

MAINTENANCE AGREEMENT

For Temperature Control Systems/DDC Control Systems

<input type="checkbox"/>	New
<input checked="" type="checkbox"/>	Renewal
<input type="checkbox"/>	Revised Per Addendum

Date & Time: 6/2/20 8:58 AM Salesman: Jerry Coats

Job Name: Carteret County Ref Job #: 0

Job Description: Card Access System Covers DHS, DSS, Jail, Admin, GOSP, Court House

Location: Carteret County Morehead City, NC STATE: NC

Customer #: _____ Effective Date: 7/31/2020 - 8/1/2021
From To

Customer Information:

Bill To: Carteret County Card Access

Street Address: 3820 Bridges Street, Suite A

City, State, Zip: Morehead City NC 28557

Contact: Ray Hall

1. This is an agreement for maintenance of equipment, listed on attached sheet, by and between Envirocon and the undersigned customer. Envirocon will provide such maintenance service upon the terms and conditions set forth on sheet 2 of this agreement, which when initiated by Envirocon and the customer, will form the entire agreement between Envirocon and the customer. No representation or statement not expressed herein shall be binding upon Envirocon.

2. Explanation of Services:

Preventative: Includes general preventative maintenance procedures (labor only), testing, cleaning and inspections, as listed herein. Materials repair and/or replacement and emergency service and associated labor are additional cost.

Full Service: Includes general preventative maintenance procedures (labor only), testing, cleaning, inspections, as listed herein, and emergency service labor.

Comprehensive: Includes full service labor plus all required equipment repair and/or replacement equipment cost.

3. New systems provided by Envirocon, Inc. carry a one year comprehensive warranty which includes parts, labor and emergency service at no charge. The Maintenance Agreement contract is effective for one year as indicated above. An optional three year plan is available for the same annual charges, as noted below, if a written request is attached to the signed contract and submitted to Envirocon, Inc. within thirty days of receipt of such contract. Renewed or amended contracts must be signed and returned to Envirocon, Inc. thirty days prior to expiration of warranty and/or anniversary date of contract. The Maintenance Agreement charges are billed lump sum annually, unless otherwise checked below.

Customer to circle & initial service desired.

4. Total Annual Maintenance Charges

Comprehensive **\$27,941.94** 125 hours of service

or

5. Total Quartile Maintenance Charges

Comprehensive **\$7,335**

(if applicable, additional 5.0% is included to handle quartile processing.)

or

5. Total Monthly Maintenance Charges

Comprehensive **\$2,561**

(if applicable, additional 10.0% is included to handle monthly processing.)

6. At Customers option, this contract may consist of EI providing additional hours to be used for Service Calls, Additional Training, Programming & Etc. at a reduced Hourly Rate of **\$82.00** per hour, plus Parts at **45% of List**, Travel Time at **\$82.00** per hour and Mileage at normal billing per mile of **\$0.84**

ACCEPTED: ENVIROCON, INC.

BY: _____

DocuSigned by: ACCEPTED: CUSTOMER

BY: Tommy Burns

IV. Consent Agenda

7. Approval of Change to the County Equal Employment Opportunity Policy

ARTICLE IV. RECRUITMENT AND EMPLOYMENT

Section 1. Equal Employment Opportunity Policy

It is the policy of the County to foster, maintain and promote equal employment opportunity. The County shall select employees on the basis of the applicant's qualifications for the job and award them, with respect to compensation and opportunity for training and advancement, including upgrading and promotion, without regard to race, color, religion, sex, sexual orientation, gender identity or expression, pregnancy, status as a parent, age, disability, marital status, citizenship, national origin, genetic information, political affiliation or any other characteristic protected by law. The County prohibits any such discrimination or harassment. Applicants with disabilities shall be given equal consideration with other applicants for positions in which their disabilities do not represent an unreasonable barrier to satisfactory performance of duties.

Section 2. Implementation of Equal Employment Opportunity Policy

All personnel responsible for recruitment and employment will continue to review regularly the implementation of this policy and relevant practices to assure that equal employment opportunity based on reasonable, job-related job requirements is being actively observed to the end that no employee or applicant for employment shall suffer discrimination because of race, color, religion, sex, sexual orientation, gender identity or expression, pregnancy, status as a parent, age, disability, marital status, citizenship, national origin, genetic information, political affiliation or any other characteristic protected by law. Notices with regard to equal employment matters shall be posted in conspicuous places on County premises in places where notices are customarily posted.

IV. Consent Agenda

8. Approval of General Fund Roll-Forward Budget Amendment in Support of Uncompleted FY20 Projects: \$287,081

CARTERET COUNTY FINANCE

Denise H. Meshaw, CPA
Assistant County Manager
Finance Department



Tel: (252) 728-8410
Fax: (252) 728-0133
deem@carteretcountync.gov
www.carteretcountync.gov

To: Board of Commissioners
From: Dee Meshaw, Assistant County Manager
Date: August 17, 2020
Subject: General Fund Departments Roll Forward Budget Amendment

Attached for your consideration is a \$287,081, budget amendment. The budget amendment is \$273,191 of roll forward funds for various capital and maintenance projects not completed in fiscal year 2020. In addition, \$13,890 of FEMA COVID-19 revenue and related expenses are appropriated. The Community College received a capital invoice for work performed in June 2020 that was unanticipated. These funds were rolled forward in July, and therefore, the amount of Community College roll forward funds are reduced in this budget amendment. Approval of the attached budget amendment is recommended.

**Carteret County
Budget Amendment**

Fiscal Year 2020-21

Department: General Fund

Date: 8/17/2020

Justification: Appropriate / roll forward funding for projects not completed in FY20 by various departments

Fund		Description	Account Number	Increase	
General Fund	Revenues	Fund Balance	110.00.3990.990	273,191	
		FEMA COVID-19	110.50.3511.210	<u>13,890</u>	
		Total Increase in Revenues		<u><u>287,081</u></u>	
	Expenditures	Paramedics	110.10.4324.51000	48,240	
		Animal Control	110.10.4380.51000	26,695	
		Harbors	110.20.4540.35900	5,900	
		CCC Capital	110.70.5900.69903		34,874
		Dental	110.50.5131.50000	8,545	
		Human Resources	110.00.4135.44000	15,000	
		Finance	110.00.4130.44000	17,500	
		Tax	110.00.4142.51000	33,940	
		Sheriff Criminal	110.10.4310.28000	9,840	
		Sheriff Jail	110.10.4314.20000	4,050	
		Sheriff Jail	110.10.4314.35100	4,250	
		Environmental Health	110.50.5180.44000	80,000	
		DSS	110.50.5310.35100	50,435	
		DSS	110.50.5310.51000	<u>17,560</u>	
		Total Increase Expenditures		<u><u>287,081</u></u>	

Approval Chairman, Board of Commissioners _____

Date: _____

IV. Consent Agenda

9. Approval of the Replacement of the Courthouse AC Cooling Tower & Approval of Corresponding Budget Amendment

WILL BE PROVIDED AT THE MEETING

IV. Consent Agenda

10. Approval of Award of the Contract to Renovate the Old Library on Turner Street & Approval of Corresponding Budget Amendment: \$950,000

THE CONTRACT WILL BE PROVIDED AT THE MEETING

Carteret County

Budget Amendment

Fiscal Year 2020-2021

Department: Capital Improvement Fund

Date: 8/17/2020

Justification: Transfer funds & establish project budget in County Construction / Renovation Fund for Turner Street Building Renovation Project

Fund	Description	Account Number	Increase
County Bldgt Renovaiton Revenues	Transfer In	450.98.3980.900	<u>950,000</u>
	Total Increase in Revenues		<u>950,000</u>
Expenditures	Construction / Renovation	450.00.8100.61000	751,000
	Design	450.00.8100.62000	30,000
	Technology Wiring Infrasture& Furnishing	450.00.8100.61000	134,000
	Administrative	450.00.8100.65000	5,000
	Contingency	450.99.9900.90000	30,000
	Total Increase Expenditures		<u>950,000</u>

Approval Chairman, Board of Commissioners _____

Date: _____

IV. Consent Agenda

11. Approval of Request to Accept Maternal Health Telehealth Grant

CARTERET COUNTY DEPARTMENT OF HUMAN SERVICES

Cindy P. Holman
Consolidated Human Services Director
cindy.holman@carteretcountync.gov



Clinton W. Lewis
DSS Director
Consolidated Human Services Deputy Director
clint.lewis@carteretcountync.gov

Stephanie M. Cannon, MPA
Health Director
Consolidated Human Services Deputy Director
stephanie.cannon@carteretcountync.gov

To: Carteret County Board of Commissioners

From: Stephanie Cannon
Health Director

Date: July 29, 2020

Subject: Request to Accept Maternal Health Telehealth Grant

The Carteret County Health Department has applied for grant funding available through the Department of Public Health's Maternal Health program. This grant will provide funding, between \$5,000 and \$7,500, to the agency to be used for the provision of telehealth services to Maternal Health patients.

The agency is requesting the Board's conditional approval to accept the funds due to time constraints relative to the funding opportunity. If awarded, the funding source will be available only through the end of September. In the event the Carteret County Health Department receives notice that the funds will not be awarded, the matter will be eliminated from the Consent Agenda.

There is no county match required for this grant.



Department of Social Services — 210 Craven Street • PO Box 779 • Beaufort, NC 28516
Tel (252) 728-3181 / Main Fax (252) 648-7462 / Legal Unit Fax (252) 648-7463

Public Health Department — 3820-A Bridges Street • Morehead City, NC 28557
Tel (252) 728-8550 / Fax (252) 222-7739



**CARTERET COUNTY
Board of Commissioners**

Meeting Date:

17-Aug-20

Presenter:



Agenda Item
V.

ITEM TO BE CONSIDERED

Title: Public Comment

Brief Summary:

Citizens will be provided three minutes to speak during Public Comment.

If the Board of Commissioners approves of the agenda item as presented, the following motion(s) is (are) suggested:

BACKGROUND

Originating Department

Attachments:

- 1 N/A
- 2 _____
- 3 _____
- 4 _____
- 5 _____

Staff Contact:

REVIEWED BY

County Manager _____
Clerk to the Board _____

County Attorney _____
ACM/Finance Director _____

CARTERET COUNTY
Board of Commissioners



Agenda Item
VI.

Meeting Date:
17-Aug-20

Presenter:
Don Kirkman

ITEM TO BE CONSIDERED

Title: Public Hearing: Potential Appropriation of Economic Development Funds to Bally Refrigerated Boxes: \$10,000 & Approval of Resolution in Support of Funding

Brief Summary:

Mr. Don Kirkman, Economic Development Director, will provide an overview of the request.

If the Board of Commissioners approves of the agenda item as presented, the following motion(s) is (are) suggested:

- Motion:** Motion to open the Public Hearing
- Motion:** Motion to close the Public Hearing
- Motion:** Motion to approve the Resolution

BACKGROUND

Originating Department
Economic Development

- Attachments:**
- 1 Copy of Resolution
 - 2 Public Hearing Notice
 - 3
 - 4
 - 5

Staff Contact:
Don Kirkman

REVIEWED BY

County Manager _____
Clerk to the Board _____

County Attorney _____
ACM/Finance Director _____

Board of Commissioners
Bill Smith, Chair
Robin Comer, Vice-Chair
Bob Cavanaugh
Chris Chadwick
Jimmy Farrington
Mark Mansfield
Ed Wheatly



County Manager
Tommy Burns

Clerk to the Board
Rachel B. Hammer

**RESOLUTION SUPPORTING MATCHING FUNDS FOR THE
PROJECT ICEBOX BUILDING REUSE GRANT**

WHEREAS, the Carteret County Board of Commissioners (the "Board") desires to assist in economic development efforts to grow jobs and expand the tax base of Carteret County; and

WHEREAS, the Board fully supports the acquisition and renovation of the former SPX Flow building on NC 24 at Hankison Drive by Bally Refrigerated Boxes or its affiliate to accommodate Bally's expansion in Carteret County; and

WHEREAS, Carteret County has submitted an application to the North Carolina Department of Commerce for a \$200,000 Building Reuse Grant; and

WHEREAS, the guidelines require that the local government provide matching funds in the amount of 5% of the requested grant amount, which in the case of Project Icebox is \$10,000, as a necessary prerequisite to the receipt of the grant funds;

NOW, THEREFORE, BE IT RESOLVED that the Carteret County Board of Commissioners supports the application for a \$200,000 Building Reuse Grant from the North Carolina Department of Commerce to support the acquisition and renovation of the former SPX Flow building on NC 24 at Hankison Drive by Bally Refrigerated Boxes to facilitate Bally's expansion in Carteret County; and

The Carteret County Board of Commissioners certifies that it will provide the 5% match (\$10,000) required under the Building Reuse Grant guidelines and will meet all other requirements of the NCDOC Building Reuse Grant program.

This Resolution shall take effect immediately upon its adoption.

ADOPTED this the 17th day of August 2020.

William H. Smith, Chairman
Carteret County Board of Commissioners

ATTEST:

Rachel Hammer
Clerk to the Board

Board of Commissioners

Bill Smith, Chair
Robin Comer, Vice-Chair
Bob Cavanaugh
Chris Chadwick
Jimmy Farrington
Mark Mansfield
Ed Wheatly



County Manager
Tommy R. Burns

Clerk to the Board
Rachel B. Hammer

**NOTICE OF PUBLIC HEARING
Carteret County
Economic Development**

Per N.C.G.S. §158-7.1(c), the Carteret County Board of Commissioners will hold a public hearing on Monday, August 17, 2020 at 6:00 p.m. during the regular meeting of the Carteret County Board of Commissioners. The meeting will be held in the Commissioners' Boardroom, 302 Courthouse Square, Beaufort, NC.

The purpose of the Public Hearing is to receive comments on a potential appropriation of \$10,000 County economic development funds to provide a required local match for a prospective North Carolina Building Reuse Grant to Bally Refrigerated Boxes or its affiliate to accommodate the company's expansion in Carteret County. The potential expansion will allow the company to expand its business, create additional jobs, renovate its facilities and grow its revenues, while providing new tax revenues to Carteret County.

All interested persons are invited to attend and present their view during this public hearing.

Carteret News-Times: Wednesday, August 5, 2020

HUMAN RESOURCES DEPARTMENT

Jaime Long
Human Resources Director



AUGUST 2020 EMPLOYEE OF THE MONTH

We are honored to recognize Donna Faiella as the Carteret County Employee of the Month for August and ask that the Carteret County Board of Commissioner present her with a certificate.

Donna works as the lead Communicable Disease nurse and has over ten years of service with the County. Donna's positive attitude, commitment to public health, and exceptional service to the community during the COVID-19 pandemic, are a few of the reasons she was selected.

Her peers commented that although Donna has worked seven days a week for several months, she never complains and always makes herself available to assist and answer questions from other nurses. She has been a saving grace during the COVID-19 pandemic.

Ms. Stephanie Cannon, Carteret County Health Director, said, "Donna embodies the qualities you want in an employee and co-worker. She's hard-working, knowledgeable, passionate about public health and serving the community, and maintains a "can-do" spirit even in the most stressful times. Donna's role as the lead Communicable Disease nurse has required her to work countless hours on weekends and after-hours, in addition to her normal day-to-day job duties, as we manage the COVID response. Donna's sense of humor and perspective keep us energized and we are so grateful to have the opportunity to work alongside her."

CARTERET COUNTY
Board of Commissioners



Regular Item
VIII.

Meeting Date:
17-Aug-20

Presenter:
Eugene Foxworth

ITEM TO BE CONSIDERED

Title:
Public hearing to consider a request to rezone a 12.00-acre property located at 1671 Highway 101, Beaufort, NC 28516 from R-15M (Single-Family Residential District) to IW-CU (Industrial & Wholesale Conditional District) and a public hearing to discuss a conditional use permit for the subject property.

Brief Summary:
James Johner is requesting to rezone a 12.00-acre property located at 1671 Highway 101, Beaufort, NC 28516 from R-15M (Single-Family Residential District) to IW-CU (Industrial & Wholesale Conditional District). Mr. Johner is requesting that the included conditional use permit is attached to the rezoning request.

Currently, there are no structures on the property. The subject property is bordered by residential and agricultural properties to the east, residential and undeveloped properties to the west, agricultural properties to the north and residential properties to the south.

The subject property is bordered by R-20 zoning to the west, and R-15M zoning to the north, south and east. There is also B-1 zoning further to the southeast and I-W zoning further to the northwest.

The subject property is situated within the Limited Transition CAMA Land Use Plan classification.

Twenty-six surrounding property owners have been notified. To date, staff has received three letters of no objection and three letters of objection.

At their meeting on July 13, 2020, the Planning Commission voted unanimously to recommend approval of the proposed rezoning map amendment with the attached conditions stating, "The Planning Commission finds and determines that Case # REZ20-000006 is consistent with the goals, objectives and policies of the CAMA Land Use Plan."

If the Board of Commissioners approves of the agenda item as presented, the following motion(s) is (are) suggested:

1. Motion to open the public hearing for the rezoning request.
2. Motion to close the public hearing for the rezoning request.
3. Motion to approve/deny the rezoning of a 12.00-acre property located at 1671 Highway 101, Beaufort, NC from R-15M to IW-CU
4. Motion to approve/deny the Statement of Plan Consistency.
5. Motion to open the public hearing for the conditional use permit.
6. Motion to close the public hearing for the conditional use permit.
7. Motion to approve/deny the Conditional Use Permit

BACKGROUND

Originating Department
Planning and Development

- Attachments:**
- 1 Staff Memo
 - 2 Application and Maps
 - 3 Statement of Plan Consistency
 - 4 Excerpt from Planning Commission minutes
 - 5 Public Hearing Notice

Staff Contact:
Eugene Foxworth

PLANNING AND DEVELOPMENT

Eugene Foxworth
Director



Beaufort Office Phone 252-728-8545
Western Office Phone 252-222-5833

MEMORANDUM

DATE: July 15, 2020

TO: Carteret County Board of Commissioners

CC: Tommy Burns, County Manager

FROM: Eugene Foxworth, Assistant County Manager

RE: Request to rezone a 12.00-acre property located at 1671 Highway 101, Beaufort, NC 28516 from R-15M (Single-Family Residential District) to IW-CU (Industrial & Wholesale Conditional District)

- James Johner is requesting to rezone a 12.00-acre property located at 1671 Highway 101, Beaufort, NC 28516 from R-15M (Single-Family Residential District) to IW-CU (Industrial & Wholesale Conditional District). Mr. Johner is requesting that the included conditional use permit is attached to the rezoning request:
- Currently, there are no structures on the property. The subject property is bordered by residential and agricultural properties to the east, residential and undeveloped properties to the west, agricultural properties to the north and residential properties to the south.
- The subject property is bordered by R-20 zoning to the west, and R-15M zoning to the north, south and east. There is also B-1 zoning further to the southeast and I-W zoning further to the northwest.
- The subject property is situated within the Limited Transition CAMA Land Use Plan classification.
- At their meeting on July 13, 2020, the Planning Commission voted unanimously to recommend approval of the proposed rezoning map amendment stating, "The Planning Commission finds and determines that Case # REZ20-000006 is consistent with the goals, objectives and policies of the CAMA Land Use Plan."
- Twenty-six surrounding property owners have been notified and the property has been posted. To date, staff has received three letters of no objection, and three letters of objection.

Conditional Use Rezoning Request

I, James R. Johner, as registered agent of Bordeaux-Johner Farms, LLC, do hereby request to rezone the property located at 1671 Highway 101, Beaufort, NC (PIN#: 730803027005000) from R-15M (Single-Family Residential District) to IW-CU (Industrial and Wholesale Conditional Use District) with the following conditions:

The following would be the only permitted uses in the proposed IW-CU district:

- Contractor's Plant and/or Storage Yard

The following conditions will also apply to the property:

- No more than 2-acres in the north eastern corner of the property may be used for a Contractor's Plant and/or Storage Yard.
- Screening and buffering that meets the County's specifications must be installed around the Contractor's Plant and/or Storage Yard.

Mailing Address:

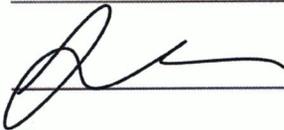
124 Queen Annes lane

Phone Number:

2526650895

Email Address:

Jamesjohner@hotmail.com



06/17/2020

Signature

Date

Bordeaux-Johner Farms, LLC Rezoning Request

R-15M to IW-CU

1671 Highway 101
Beaufort, NC 28516

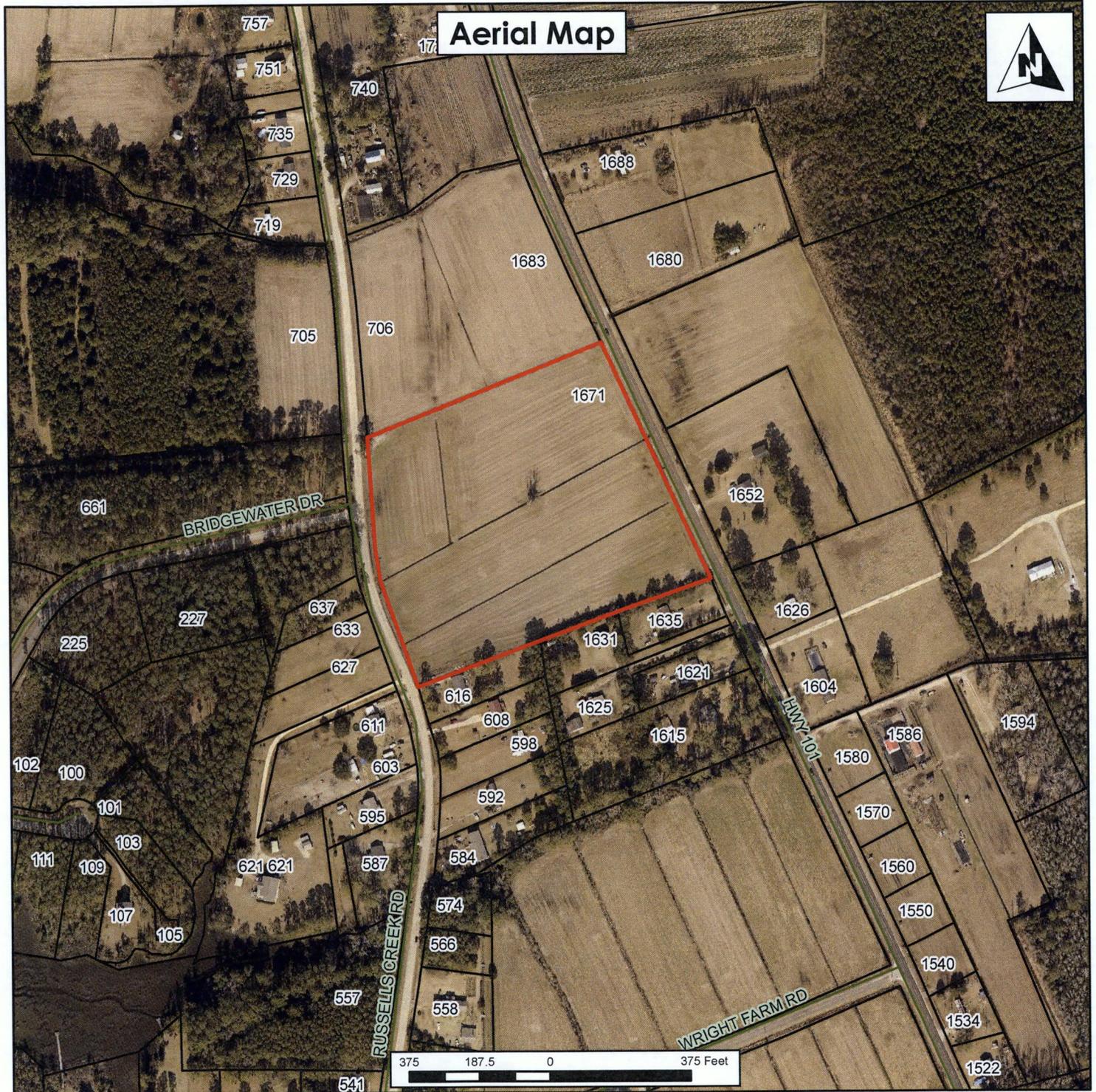
Vicinity



 Subject Property

Prepared By:
Carteret County Planning & Development

Aerial Map



**Bordeaux-Johner
Farms, LLC
Rezoning Request**

R-15M to IW-CU

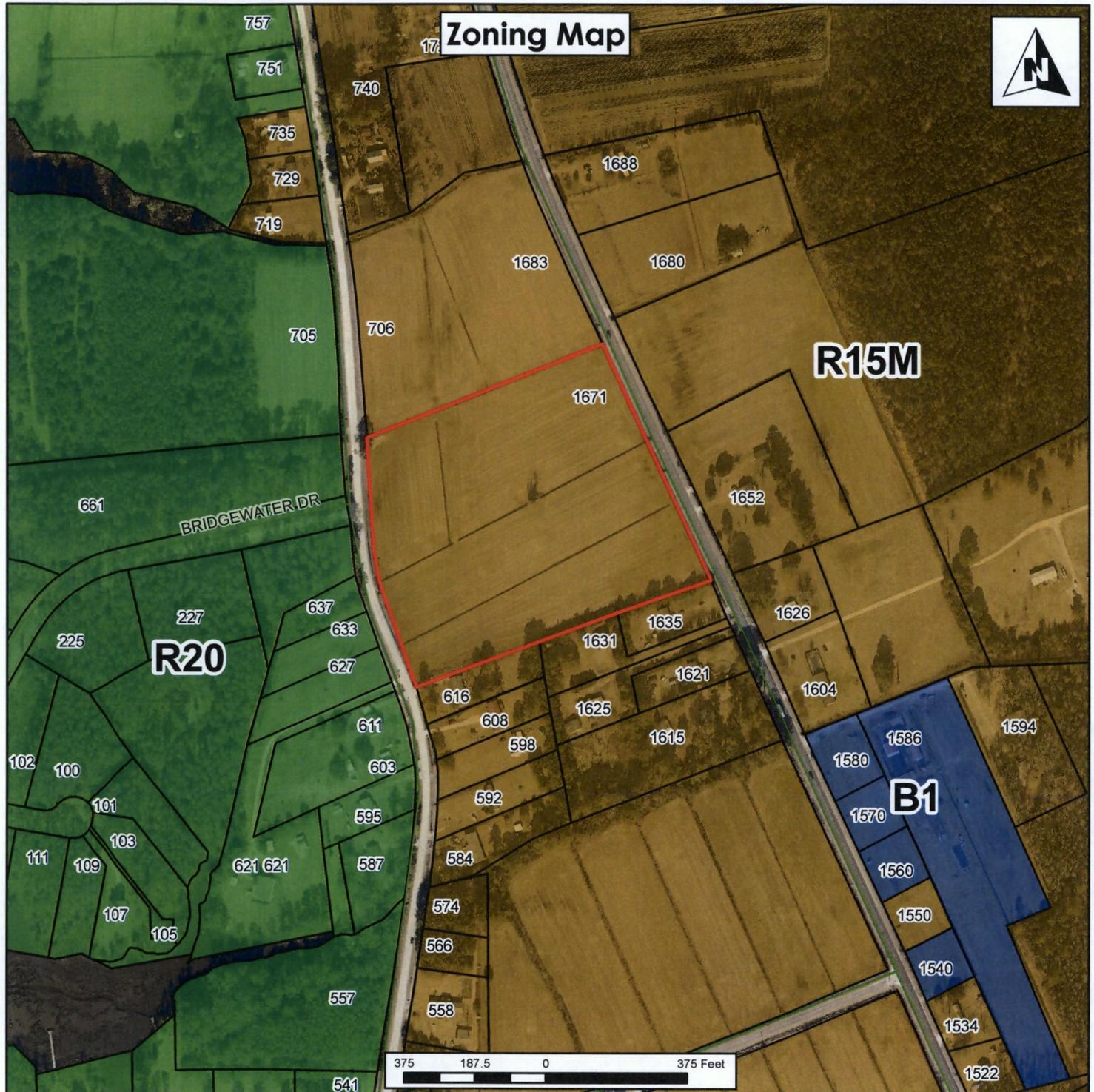
1671 Highway 101
Beaufort, NC 28516

Vicinity



 Subject Property

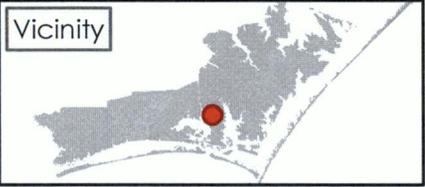
Prepared By:
Carteret County Planning & Development



**Bordeaux-Johner
Farms, LLC**
Rezoning Request

R-15M to IW-CU

1671 Highway 101
Beaufort, NC 28516

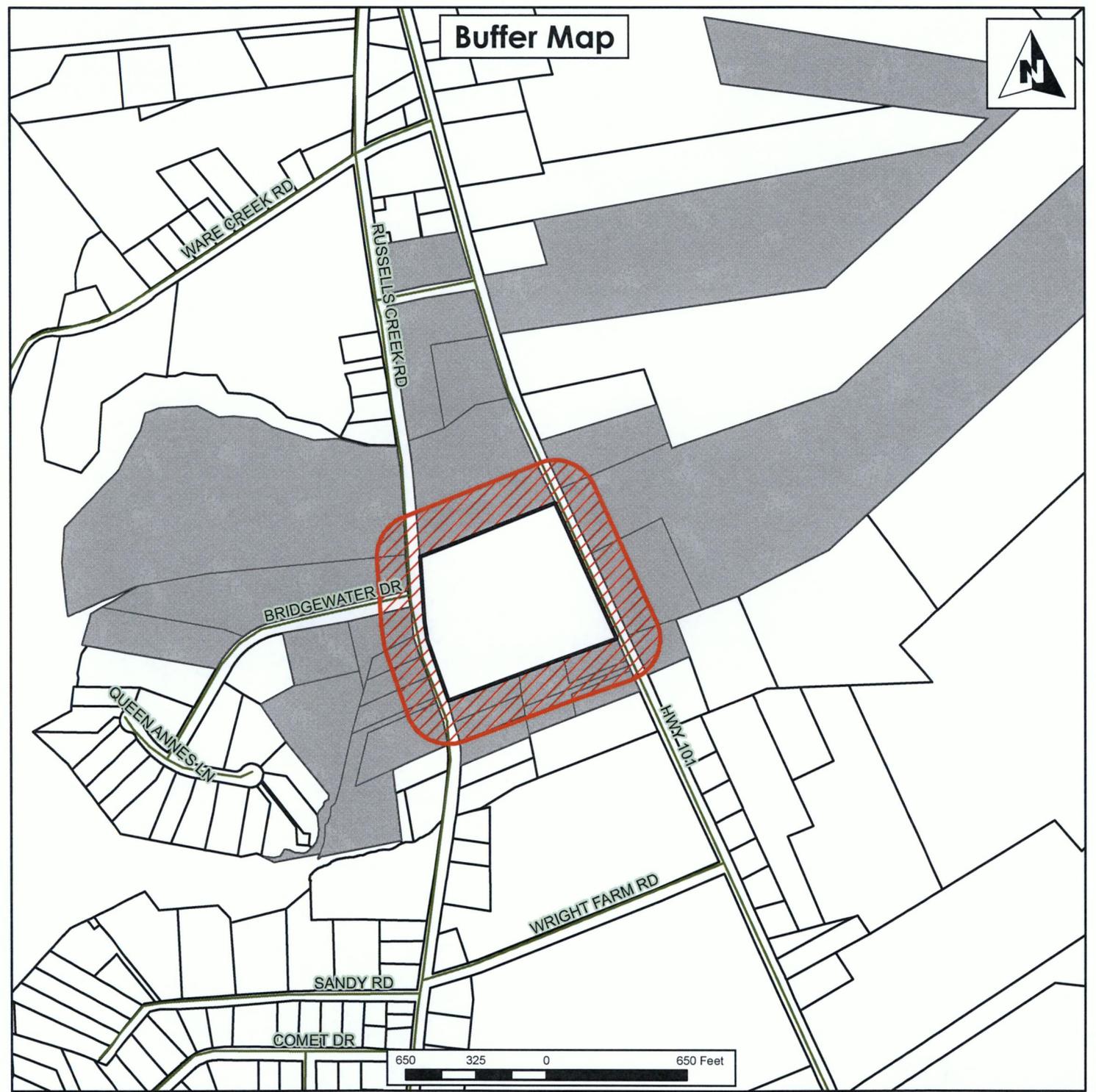


Surrounding Property Owners

Please see the attached property owner list.

 Subject Property

Prepared By:
Carteret County Planning & Development



Surrounding Property Owner List

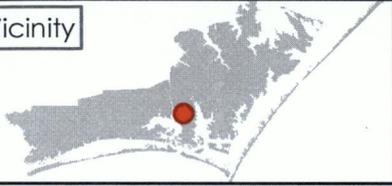
- | | |
|------------------------------------|-------------------------|
| 1. MERRELL,J W JR D/B/A | 740 RUSSELLS CREEK ROAD |
| 2. MERRELL,JOHNNIE JR ETUX MYRTLE | PIN#: 730803035130000 |
| 3. BOULIA,WILLIAM PAUL | PIN#: 730803025676000 |
| 4. BOULIA ENTERPRISES R E DEV INC | PIN#: 639804924690000 |
| 5. TEETER,JOHN G | 1680 HIGHWAY 101 |
| 6. BUTLER,PAULA MERRELL | 1652 HIGHWAY 101 |
| 7. VARNER,DANIEL L ETUX RUTH S | PIN#: 639804926162000 |
| 8. VARNER,DANIEL L ETUX RUTH S | 221 BRIDGEWATER DRIVE |
| 9. DAVIS,WILLIAM D ETUX ROBIN B | 224 BRIDGEWATER DRIVE |
| 10. BOULIA ENTERPRISES R E DEV INC | 637 RUSSELLS CREEK ROAD |
| 11. BOULIA ENTERPRISES R E DEV INC | 633 RUSSELL CREEK ROAD |
| 12. PINER,ERIC WAYNE ETUX BARBARA | 1635 HIGHWAY 101 |
| 13. TWOMBLY,MICHAEL | 1631 HIGHWAY 101 |
| 14. BOULIA ENTERPRISES R E DEV INC | 627 RUSSELLS CREEK ROAD |
| 15. POLLOCK,WILLIAM T ETUX PHYLLIS | 1625 HIGHWAY 101 |
| 16. BRIDGEWATER @ WARE CRK POA INC | PIN#: 639804917536000 |
| 17. QUIMBY,PAUL ETAL AMY FOSTER | 1621 HIGHWAY 101 |
| 18. DAVIS,AIMEE GARNER ETVIR TY JR | 616 RUSSELLS CREEK ROAD |
| 19. HOOPER,WILLIAM F JR ETUX MELAN | 621 RUSSELLS CREEK ROAD |
| 20. BRODNEX,BRENDA | 608 RUSSELLS CREEK ROAD |
| 21. MILLS,BARBARA ANN L/T | 611 RUSSELLS CREEK ROAD |
| 22. SNELL,JAMES H | 598 RUSSELLS CREEK ROAD |
| 23. WILLIAMS,KANDY K | 595 RUSSELLS CREEK ROAD |
| 24. BRIDGEWATER @ WARE CRK POA INC | PIN#: 730803010993000 |
| 25. BUTLER,PAULA MERRELL | PIN#: 730803235001000 |
| 26. SAYERS,DENNIS ETUX SHIRLEY | 1626 HIGHWAY 101 |

**Bordeaux-Johner
Farms, LLC**
Rezoning Request

R-15M to IW-CU

1671 Highway 101
Beaufort, NC 28516

Vicinity



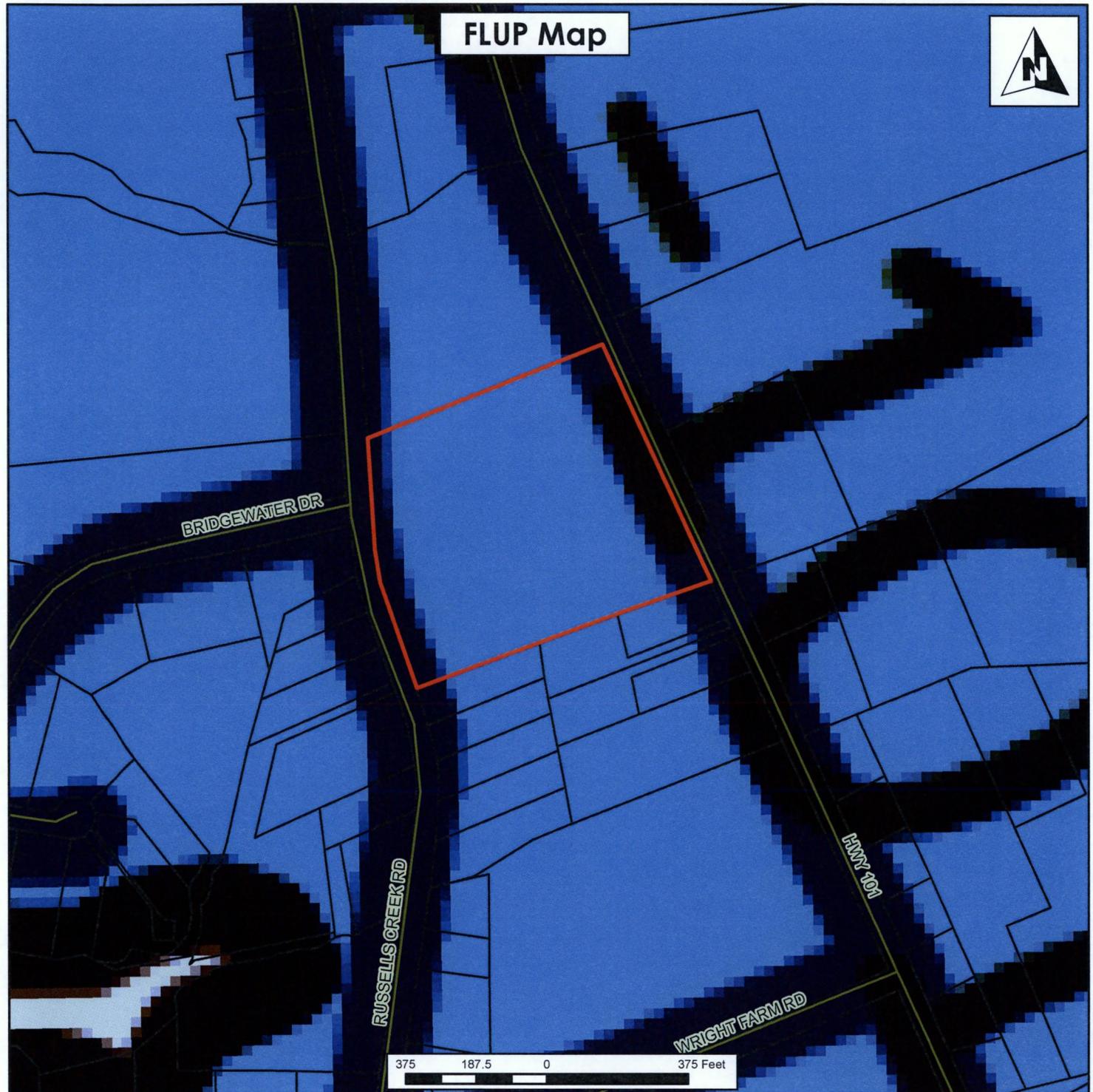
**Future Land Use
Classifications**

-  Developed
-  Limited Transition
-  Community
-  Rural
-  Rural With Services
-  Protected Lands
-  Conservation

 Subject Property

Prepared By:
Carteret County Planning & Development

FLUP Map



PLANNING AND DEVELOPMENT

Eugene Foxworth
Director



Beaufort Office
Phone: 252-728-8545
Fax: 252-728-6643

Prior to adopting or rejecting any zoning amendment, the governing board shall adopt a statement describing whether its action is consistent with an adopted comprehensive plan and explaining why the board considers the action taken to be reasonable and in the public interest. The planning board shall advise and comment on whether the proposed amendment is consistent with any comprehensive plan that has been adopted and any other officially adopted plan that is applicable. The planning board shall provide a written recommendation to the board of county commissioners that addresses plan consistency and other matters as deemed appropriate by the planning board, but a comment by the planning board that a proposed amendment is inconsistent with the comprehensive plan shall not preclude consideration or approval of the proposed amendment by the governing board.
(NCGS 153A-341)

REZONING MAP AMENDMENT:

Applicant: James Johner
Owner: Bordeaux-Johner Farms, LLC
Address: 1671 Highway 101, Beaufort, NC 28516
Tax Map and Parcel(s): 730803027005000
Parcel Size: 12.00 Acres

REQUEST:

Rezone from R-15M (Single-Family Residential District) to IW-CU (Industrial & Wholesale Conditional Use District)

STATEMENT OF CONSISTENCY & RECOMMENDATION:

At their meeting on July 13, 2020, the Planning Commission voted to recommend **approval** of the proposed rezoning map amendment and stated, "The Planning Commission finds and determines that case number REZ20-000006 **is** consistent with the goals, objectives and policies of the CAMA Land Use Plan.

Motion to approve/deny by: Scott Eckholdt

Seconded by: William Rogers

PLANNING AND DEVELOPMENT

Eugene Foxworth
Director



Beaufort Office
Phone: 252-728-8545
Fax: 252-728-6643

Prior to adopting or rejecting any zoning amendment, the governing board shall adopt a statement describing whether its action is consistent with an adopted comprehensive plan and explaining why the board considers the action taken to be reasonable and in the public interest. The planning board shall advise and comment on whether the proposed amendment is consistent with any comprehensive plan that has been adopted and any other officially adopted plan that is applicable. The planning board shall provide a written recommendation to the board of county commissioners that addresses plan consistency and other matters as deemed appropriate by the planning board, but a comment by the planning board that a proposed amendment is inconsistent with the comprehensive plan shall not preclude consideration or approval of the proposed amendment by the governing board.
(NCGS 153A-341)

REZONING MAP AMENDMENT:

Applicant: James Johner
Owner: Bordeaux-Johner Farms, LLC
Address: 1671 Highway 101, Beaufort, NC 28516
Tax Map and Parcel(s): 730803027005000
Parcel Size: 12.00 Acres

REQUEST:

Rezone from R-15M (Single-Family Residential District) to IW-CU (Industrial & Wholesale Conditional Use District)

STATEMENT OF CONSISTENCY:

At their meeting on August 17, 2020 the Board of Commissioners voted to **approve / deny** the rezoning map amendment and made the following statements:

- *The Commissioners find and determine that case number REZ20-000006 **is consistent / is not consistent** with the goals, objectives and policies of the CAMA Land Use Plan because:*

- ***Is / Is not** reasonable and in the public interest because:*

Motion to approve/deny by:

Seconded by:

PLANNING AND DEVELOPMENT

Eugene Foxworth
Director



Beaufort Office
Phone: 252-728-8545
Fax: 252-728-6643

COUNTY OF CARTERET CONDITIONAL USE PERMIT

DATE: August 17, 2020

On the date listed below, the Carteret County Board of Commissioners met and held a public hearing to consider the following application.

Applicant: James Johner
Property Location: 1671 Highway 101
Beaufort, NC 28516
Proposed Use: Contractor's Plant and/or Storage Yard
Meeting Date: August 17, 2020

Having reviewed the application and holding a public hearing, the Board finds that the application is complete, that the application complies with all of the applicable requirements of the Carteret County Zoning Ordinance for the development proposed, and that therefore the application to make use of the above-described properties for the purpose indicated is hereby approved, subject to all applicable provisions of the Zoning Ordinance and the following conditions:

- (1) The applicant shall complete the development strictly in accordance with all applicable ordinances and conditions approved by this Board, a copy of which is filed at the Register of Deeds and the County Planning Department.
- (2) If any of the conditions affixed hereto or any part thereof shall be held invalid or void, then this permit shall be void and of no effect.

Additional conditions:

- (a) A contractor's plant and/or storage yard shall be the only permitted use within the newly created IW-CU (Industrial & Wholesale Conditional Use) zoning district.
- (b) Screening and buffering that meets the County's specifications must be installed around the Contractor's Plant and/or Storage Yard.
- (c) No more than 2-acres in the north eastern corner of the property may be used for a Contractor's Plant and/or Storage Yard.

IN WITNESS WHEREOF, the County has caused this permit to be issued in its name, and the undersigned being all of the property owners of the property above-described, do hereby accept this Conditional Use Permit, together with all its conditions.

Attest: _____
Clerk to the Board

By: _____
Chairman, Board of Commissioners

James Johner, owner of the previously identified property, do hereby acknowledge receipt of this Conditional Use Permit. The undersigned owner does further acknowledge that no work may be done pursuant to this permit except in accordance with all its conditions and requirements.

Owner

Owner

NORTH CAROLINA
CARTERET COUNTY

I, _____, a Notary Public in and for said State and County, do hereby certify that _____ personally appeared before me this day and acknowledged the due execution of the foregoing instrument.

WITNESS my hand and notarial seal, this the ____ day of _____, 2016.

Notary Public

My commission expires: _____

Not valid unless fully executed.

PLANNING AND DEVELOPMENT

Eugene Foxworth
Director



Beaufort Office
Phone: 252-728-8545
Fax: 252-728-6643

PUBLIC NOTICE

Pursuant to Chapter 160D-601 of the North Carolina General Statutes, the Carteret County Board of Commissioners will hold a public hearing on August 17, 2020 at 6:00 p.m. in the Board of Commissioners' Meeting Room (302 Courthouse Square, Administration Building, Beaufort, NC) to discuss an application to rezone a 12.00-acre property located at 1671 Highway 101, Beaufort, NC 28516 (PIN#: 730803027005000) from R-15M (Single-Family Residential District) to IW-CU (Industrial & Wholesale Conditional Use District). The Carteret County Board of Commissioners will also hold a public hearing to discuss a conditional use permit for the aforementioned property.

A copy of the proposed request is available for public inspection in the Carteret County Planning and Development Department, 402 Broad Street, Beaufort, NC.

Eugene Foxworth
Planning Director

Advertise: Carteret County News-Times
Wednesday July 29, 2020
Wednesday August 5, 2020

Excerpt from Planning Commission 07-13-20 Meeting

- 1. Rezoning Request:** In continuance of the June 8, 2020 Planning Commission meeting, James Johner is requesting to rezone a 12.00-acre property located at 1671 Highway 101, Beaufort, NC 28516 from R-15M (Single-Family Residential District) to IW-CU (Industrial & Wholesale Conditional District).

Mr. Brogden presented the request:

Mr. Johner is requesting that the following conditions be placed on the rezoning request:

The following would be the only permitted uses in the proposed IW-CU district:

*Accessory Use
Agriculture
Aquaculture
Contractors Office
Contractors Storage Yard
Fabricating Shop
General Warehousing
Mini-Warehouse
Nursery (Wholesale)
Office
Storage Units
Warehousing (General)
Wholesale (General)
Wholesale With Related Retail Business
Woodworking Shop*

Twenty-six surrounding property owners have been notified of the modified request and the property has been posted. To date, staff has received three letters of objection and three letters of no objection.

Chairman Graham asked if there were any questions for staff.

Commissioner Myers asked if there was any way the conditional rezoning could be more exact, as the request incorporates a lot of uses.

Chairman Graham asked about the letter of objections, what were the reasons.

Mr. Brogden said the concerns included: possible decrease in property values, possible visual nuisance, loss of valuable farming land, not capable with community character, possible ground water pollution and lack of a site plan with the conditional request.

Commissioner Myers, there are still a possible fifteen uses listed, many choices. I thought we were trying to get tighter on this from the last meeting.

Commissioner Bruce Rogers, they have taken a lot off the list.

Chairman Graham, we can put additional stipulations such as buffering or something like that.

Commissioner Myers, there are IW properties up the highway, further down 101

Commissioner Bruce Rogers stated there is a B1 zoning diagonally across from the property and asked what would be the required buffering along the southern border along residential area?

Mr. Brogden replied, 15 feet total, 10 feet of vegetative planning area 5 feet buffer yard.

Chairman Graham asked if that would be all the way around the property.

Mr. Brogden, it would be around the entire property.

Commissioner Will Rogers asked what the main difference would be between B1 and the IW zoning as in regards to the list of uses and original application.

Mr. Brogden, the main difference was to prevent the property owner from having to go back before the board to apply for a special use permit, the contractor's plant and/or storage yard falls under special use in B1. That was the applicants thinking behind requesting a rezoning to IW verses the B1 district.

Commissioner Myers, under the special use I assume you would turn in a more detailed plan

Mr. Brogden stated that a special use permit is not site plan specific, but you can attach conditions to it.

Commissioner William Rogers asked if the objection letters were updated with the request

Mr. Brogden, yes sir.

Commissioner Heath stated he was a little bit concerned with all the possibilities of the storage yard and contractor's plant that might be placed in a residential area. If we are going to make it compatible in the area we need to limit the range of uses.

Chairman Graham asked if there was anybody in the audience that would like to speak for or against the request.

Mr. William T. Pollock, 1625 Hwy 101 Beaufort, NC 28516, addressed his concerns again (he was present at the last meeting) regarding the rezoning in a residential area. An industrial zone does not seem wise in the area of so many residential properties. He expressed that zoning was put in place so people could not move in and do things of this nature.

Commissioner Eckholdt asked Mr. Pollock if he wanted to do something different with his property, how he would overcome it.

Mr. Pollock said he would realize zoning rules have been in place for years, to protect the county and he would respect the area where he owned property without trying to change it.

Commissioner Eckholdt stated things are constantly changing; many leaders put regulations in place years ago because they thought it was the right thing to do at the time, there are numerous projects to consider within the county when striving towards growth.

Chairman Graham asked if anyone else wished to speak.

Commissioner Will Rogers asked about the letters of comments.

Mr. Brogden said there were six letters received in total, three for and three against.

Commissioner Myers stated he was under the impression the applicant had a special use for the property. There is a wide range of uses that I am still not comfortable with even as there is a B1 zone across the street.

Mr. Brogden added that the uses can be modified at this meeting.

Commissioner Will Rogers stated he was surprised that none of the other neighbors were present to speak in regards to the request.

James Johner, 123 Queen Annes Lane Beaufort, NC 28516, owner of the property, explained he is a local business owner and his intent is to put a shop on the property to store his equipment. After purchasing the property, he had a perk test done and it failed so he decided it would not be an ideal place for a home. There is a wide range of possibilities on the list because narrowing it down would limit what he is capable of county ordinance wise. Mr. Johner explained that he did not care what it was rezoned to, as long as he could put his 4,000 square foot metal building on the property.

Commissioner Myers asked if a bathroom would be required.

Mr. Brogden replied that requirement comes out of the NC State Building Code.

Mr. Foxworth stated, generally speaking if you are running a commercial business a bathroom is usually required.

Commissioner Eckholdt asked Mr. Johner, based on the level of security he wished to have, would four walls be needed or three.

Mr. Johner replied, four walls would make him feel more comfortable

Commissioner Eckholdt explained there are people that would not feel comfortable with a business being beside their residence and asked if the purpose of the building was to shelter the equipment, could a fence that met the conditions suffice for security on the property.

Mr. Johner replied yes, depending on the type of fence.

Commissioner Will Rogers asked about regulations for building a garage on said property, under the current zoning.

Mr. Brogden explained you have to have a primary structure on the property to be able to build an accessory structure and you cannot operate a business out of an accessory structure.

Commissioner Eckholdt explained his observations regarding other lots down Highway 101 and expressed his hopes that Mr. Johner would maintain and care for his property, while having the opportunity to use it in a positive way. Mr. Eckholdt said he understands the concerns regarding this rezoning but has a hard time knowing there have been zoning adjustments made on the same road to help others utilize their property in a better way.

Commissioner Myers pointed out 101 is not the most aggressively developed highway in the county, but it is slowly moving that way, he still has concerns about the IW zoning in the middle of a residential area.

Commissioner Bruce Rogers, with additional buffering and more privacy type fencing on the three sides that do not face Highway 101, it could become more plausible

Commissioner Will Rogers, from a property owners perspective what would be the disadvantage of other zoning choices like B1, would it be a baby step between residential and full blown industrial

Mr. Brogden, if he proposed to rezone it to B1, and contractor plant and/or storage yard is the primary intended purpose for the property, he would have to turn around and apply for a special use permit, should this be granted, it cuts one step out of the process.

Commissioner Eckholdt, Gene what is the latest on potential road expansion on Highway 101

Mr. Foxworth, no definitive plans, lots of speculations

Commissioner Eckholdt, in your expert opinion, do you see further development or expansion on highway 101

Mr. Foxworth, potentially, but it would be based on funding in the future

Commissioner Myers, Beaufort controls the development of Highway 101 as they have sewer

Commissioner Eckholdt, is it more expensive to tap into sewer for a commercial business or residential?

Commissioner Myers, I have no way of answering that

Commissioner Eckholdt, Mr. Pollock, would you feel any better about 36 homes being your neighbor instead of one business?

Mr. Pollock, I would have the potential to tap into sewer as well, it would be residential, and I am living in a residential area so I would not have a problem with that.

Commissioner Myers to Mr. Johner, would you have to use the whole twelve acres

Mr. Johner, no I would not, I would only need to use two acres on the northeast corner of the property.

The classification of the building would determine whether there needs to be a bathroom or not.

Mr. Foxworth, you are welcome to open dialog here, the key with this and any conditional rezoning is the fact that the conditions are reasonable and everyone here agrees to it.

Mr. Johner, if I could ask the board to bring it down to a single classification I would be totally be fine with that

Commissioner Myers, what specific side on highway 101, if you are facing the property from the road, would it be on your right or the left?

Mr. Johner, it would be to the right

Commissioner Eckholdt, would that be the furthest away from the gentleman in opposition?

Mr. Johner, it would be the furthest away from everyone

Commissioner Myers, are we allowed to part of the architectural review committee

Mr. Foxworth, that would be a question of reasonableness, but what you can do, is ask for greater buffering that what is required.

Mr. Johner, we are not using it for any type of customers coming to and from, it will be a place to only store equipment, for employees to park their personal vehicles, and to fix something that breaks.

Commissioner Eckholdt, what is the acceptable buffering?

Mr. Brogden, it is 15 foot wide buffering strip, 10 feet of vegetation planting area, 5 foot grass strip, the vegetation planting area is 4 foot tall evergreens planted on 4 foot centers and a separate row of low lying shrubs to fill in the gaps.

Mr. Johner, would the buffering me around the entire property or just around the building?

Mr. Brogden, it could be around the building and areas immediately adjacent to the building

Chairman Graham, so if he wanted to cut out 2 acres in the corner, he could just have the buffering there, if we rezone it in that area.

Mr. Foxworth, he has not requested to rezone just two acres, he has requested to rezone the entire property. We would not be able to split zone the parcel, there is a policy against that. If the board puts a condition in place, the use itself has to be buffered not just the parcel.

Commissioner Myers, but we would still have to rezone the entire property contactor storage yard

Mr. Foxworth, that is what the applicant has requested to do, yes sir

Commissioner Bruce Rogers, I move that we allow the rezoning with conditions that Mr. Johner develop

a contractor's plant and/or storage yard on no more than 2 acres in the northeastern quadrant and buffering be around the immediate 2-acre area.

Chairman Graham, so we have a motion to rezone to a IW-CU where he would only use 2 acres in the northeast corner for a contractor's plant and/or storage yard with the approved buffering around that 2 acre site.

Commissioner Myers, the whole twelve acres is going to be rezoned but the conditions are only for the 2 acres.

Mr. Johner, yes I agreeing to that

Chairman Graham, I have a motion to approve, do I have a second

Commissioner Eckholdt seconded the motion, followed by a unanimous vote of approval from the committee.

Chairman Graham said the committee had to do a statement of consistency.

Prior to adopting or rejecting any zoning amendment, the governing board shall adopt a statement describing whether its action is consistent with an adopted comprehensive plan and explaining why the board considers the action taken to be reasonable and in the public interest. The planning board shall advise and comment on whether the proposed amendment is consistent with any comprehensive plan that has been adopted and any other officially adopted plan that is applicable. The planning board shall provide a written recommendation to the board of county commissioners that addresses plan consistency and other matters as deemed appropriate by the planning board, but a comment by the planning board that a proposed amendment is inconsistent with the comprehensive plan shall not preclude consideration or approval of the proposed amendment by the governing board.
(NCGS 153A-341)

REZONING MAP AMENDMENT:

Applicant:	James Johner
Owner:	Bordeaux-Johner Farms, LLC
Address:	1671 Highway 101, Beaufort, NC 28516
Tax Map and Parcel(s):	730803027005000
Parcel Size:	12.00 Acres

REQUEST:

Rezone from R-15M (Single-Family Residential District) to IW-CU (Industrial & Wholesale Conditional Use District)

STATEMENT OF CONSISTENCY & RECOMMENDATION:

At their meeting on July 13, 2020, the Planning Commission voted to recommend **approval** of the proposed rezoning map amendment and stated, "*The Planning Commission finds and determines that case number REZ20-000006 is consistent with the goals, objectives and policies of the CAMA Land Use Plan.*"

Motion to approve by: Commissioner Eckholdt

Seconded by: Commissioner Will Rogers

Followed by a unanimous vote from the committee

CARTERET COUNTY
Board of Commissioners



Regular Item
IX.

Meeting Date:
17-Aug-20

Presenter:
Eugene Foxworth

ITEM TO BE CONSIDERED

Title:

Public hearing to consider a request to rezone 291 Core Creek Road, 307 Core Creek Road, 329 Core Creek Road, PIN#: 639901397631000 and PIN#: 639901392688000 in Beaufort, NC from B-2 to RCP. And a request to rezone a 0.353-acre portion of 331 Core Creek Road from RCP to R-15.

Brief Summary:

Richard A. Collette is requesting to rezone 291 Core Creek Road, 307 Core Creek Road, 329 Core Creek Road, PIN#: 639901397631000 and PIN#: 639901392688000 in Beaufort, NC 28516 from B-2 (Marine Business District) to RCP (Recreational Camper Park District). Mr. Collette is also requesting to rezone a 0.353-acre portion of 331 Core Creek Road from RCP (Recreational Camper Park District) to R-15 (Single Family Residential District).

Currently, there are several buildings on the subject properties, all of which will either be removed or converted to accessory structures. The subject properties are bordered by commercial properties to the south and residential and undeveloped properties to the north, east and west.

The subject properties are bordered by R-15M and B-1 zoning to the north and east, RCP & B-2 zoning to the south and unzoned properties to the west (across the Intracoastal Waterway).

The subject properties are situated within the Rural with Services CAMA Land Use Plan classification.

Thirty-two surrounding owners have been notified. To date, staff has received six letters of no objection and no letters of objection.

At their meeting on July 13, 2020, the Planning Commission voted unanimously to recommend approval of the proposed rezoning map amendment stating, "The Planning Commission finds and determines that Case # REZ20-000007 is consistent with the goals, objectives and policies of the CAMA Land Use Plan."

If the Board of Commissioners approves of the agenda item as presented, the following motion(s) is (are) suggested:

1. Motion to open the public hearing.
2. Motion to close the public hearing.
3. Motion to approve/deny the rezoning of 291 Core Creek Road, 307 Core Creek Road, 329 Core Creek Road, PIN#: 639901397631000 and PIN#: 639901392688000 from B-2 to RCP. And the rezoning of a 0.353-Acre Portion of 331 Core Creek Road from RCP to R-15.
4. Motion to approve/deny the Statement of Plan Consistency.

BACKGROUND

Originating Department

Planning and Development

Attachments:

- 1 Staff Memo
- 2 Application and Maps
- 3 Statement of Plan Consistency
- 4 Excerpt from Planning Commission minutes
- 5 Public Hearing Notice

Staff Contact:

Eugene Foxworth

PLANNING AND DEVELOPMENT

Eugene Foxworth
Director



Beaufort Office Phone 252-728-8545
Western Office Phone 252-222-5833

MEMORANDUM

DATE: July 15, 2020

TO: Carteret County Board of Commissioners

CC: Tommy Burns, County Manager

FROM: Eugene Foxworth, Assistant County Manager

RE: Request to rezone 291 Core Creek Road, 307 Core Creek Road, 329 Core Creek Road, PIN#: 639901397631000 and PIN#: 639901392688000 in Beaufort, NC 28516 from B-2 (Marine Business District) to RCP (Recreational Camper Park District). And a request to rezone a 0.353-acre portion of 331 Core Creek Road from RCP (Recreational Camper Park District) to R-15 (Single Family Residential District).

- Richard A. Collette is requesting to rezone 291 Core Creek Road, 307 Core Creek Road, 329 Core Creek Road, PIN#: 639901397631000 and PIN#: 639901392688000 in Beaufort, NC 28516 from B-2 (Marine Business District) to RCP (Recreational Camper Park District). Mr. Collette is also requesting to rezone a 0.353-acre portion of 331 Core Creek Road from RCP (Recreational Camper Park District) to R-15 (Single Family Residential District).
- Currently, there are several buildings on the subject properties, all of which will either be removed or converted to accessory structures. The subject properties are bordered by commercial properties to the south and residential and undeveloped properties to the north, east and west.
- The subject properties are bordered by R-15M and B-1 zoning to the north and east, RCP & B-2 zoning to the south and unzoned properties to the west (across the Intracoastal Waterway).
- The subject properties are situated within the Rural with Services CAMA Land Use Plan classification.
- At their meeting on July 13, 2020, the Planning Commission voted unanimously to recommend approval of the proposed rezoning map amendment stating, "The Planning Commission finds and determines that Case # REZ20-000007 is consistent with the goals, objectives and policies of the CAMA Land Use Plan."
- Thirty-two surrounding property owners have been notified and the property has been posted. To date, staff has received six letters of no objection, and no letters of objection.

DEVELOPMENT SUBMITTAL FORM

Carteret County Department of Planning and Development

Main Office: Courthouse Square - Beaufort, NC 28516-1896 Tel: (252) 728-8545 Fax: (252) 728-6643
 Western Office: 701 Cedar Point Blvd. - Cedar Point, NC 28584-8013 Tel: (252) 222-5833 Fax: (252) 222-5825

All fees must accompany this form and checklist

PROPERTY or DEVELOPMENT NAME: Beaufort Waterway RV Park
 ADDRESS and PIN(s): 331 Core Creek Rd, Beaufort, NC 28516 639901390526000, 639901392984000
639901299938000, 639901392688000
639901396812000, 639901397631000
 APPLICANT: Richard & Joyce Collette OWNER(S): same
 ADDRESS: 307 Core Creek Rd ADDRESS: _____
Beaufort, NC 28516
 PHONE # 252-732-6588 PHONE # _____
 E-MAIL ADDRESS: rc5376@gmail.com E-MAIL ADDRESS: _____

Signature of Applicant/Agent: *Richard Collette* Date: 6-2-20

PLEASE CHECKMARK ALL APPLICABLE ITEMS

SUBMITTING FOR: In-house review TRC* PC ZBoA Other Rezoning
 * TRC meetings are held in the Planning Department's 2nd floor Conference Room. If you need special accommodations, please let us know.

SUBDIVISIONS: Acres _____ Lots _____

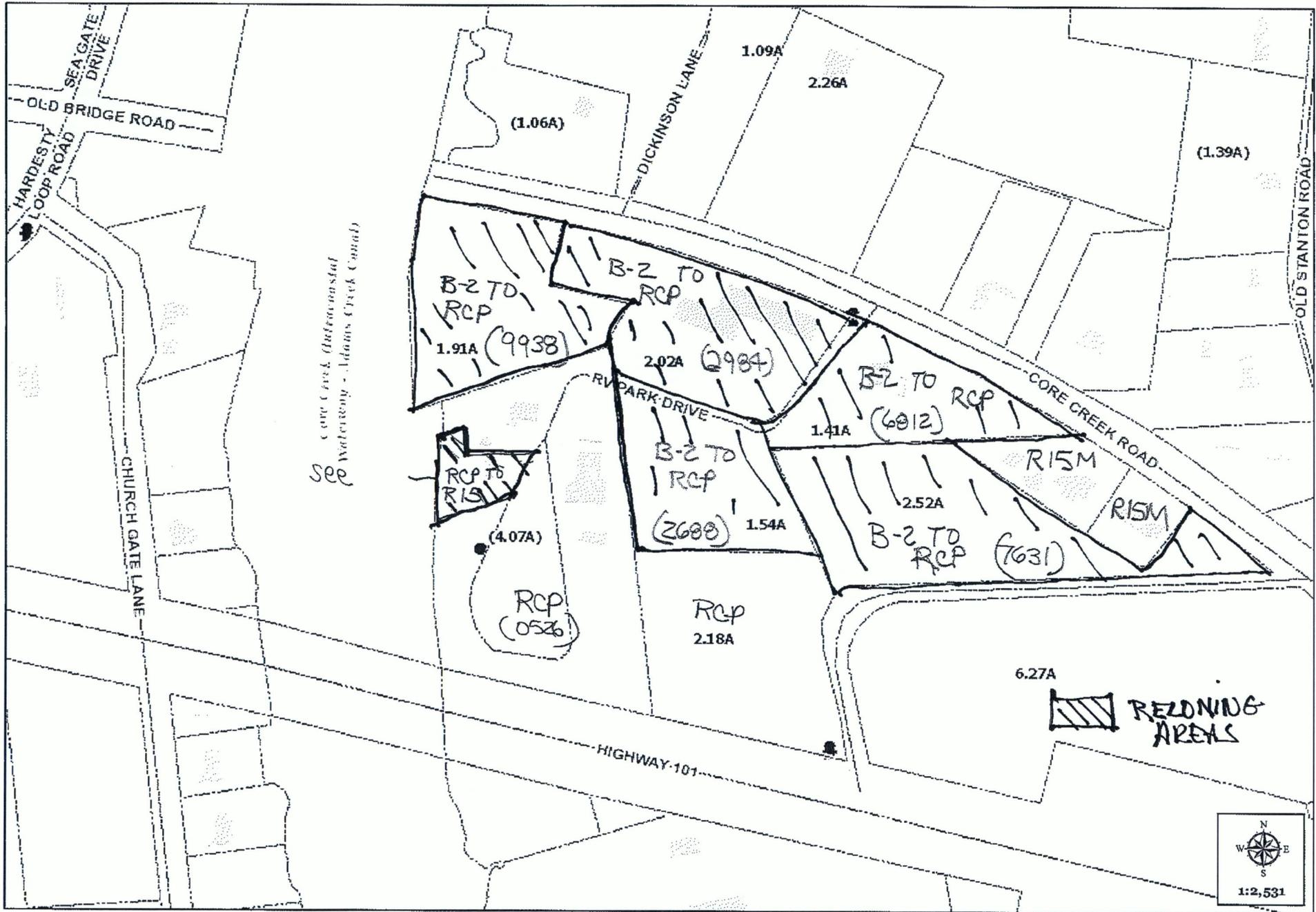
- | | |
|---|---|
| <ul style="list-style-type: none"> <input type="checkbox"/> Exemption to the Subdivision Regulations <input type="checkbox"/> Lot Split <input type="checkbox"/> Completed and signed copies of Appendices A and B <input type="checkbox"/> Alternative Access Subdivision <input type="checkbox"/> Mylar + dxf or dwg file <ul style="list-style-type: none"> <input type="checkbox"/> Completed and signed copies of Appendices A and B <input type="checkbox"/> Access Easement <input type="checkbox"/> Family Subdivision <input type="checkbox"/> Private Lane <input type="checkbox"/> Flag Lot <input type="checkbox"/> Sketch Plan <input type="checkbox"/> Completed and signed copy of Appendix A <ul style="list-style-type: none"> <input type="checkbox"/> Minor Subdivision <input type="checkbox"/> Major Subdivision <input type="checkbox"/> Paper + pdf or jpeg <input type="checkbox"/> Planned Conservation Development <input type="checkbox"/> Paper + pdf or jpeg | <ul style="list-style-type: none"> <input type="checkbox"/> Preliminary Plat <ul style="list-style-type: none"> <input type="checkbox"/> Completed and signed copies of Appendices A and B <input type="checkbox"/> Minor Subdivision <input type="checkbox"/> Major Subdivision <input type="checkbox"/> Paper + pdf or jpeg <input type="checkbox"/> Planned Conservation Development <input type="checkbox"/> Paper + pdf or jpeg <input type="checkbox"/> Preliminary Plat Approval Extension <input type="checkbox"/> Final Plat <input type="checkbox"/> Mylar + dxf or dwg file <ul style="list-style-type: none"> <input type="checkbox"/> Performance Guarantee Processing <input type="checkbox"/> Performance Guarantee Extension <input type="checkbox"/> Final Plat Approval Extension <input type="checkbox"/> Recreation Fee (Amount \$ _____ and District # _____) |
|---|---|

ALL OTHER PLANNING AND ZONING MATTERS

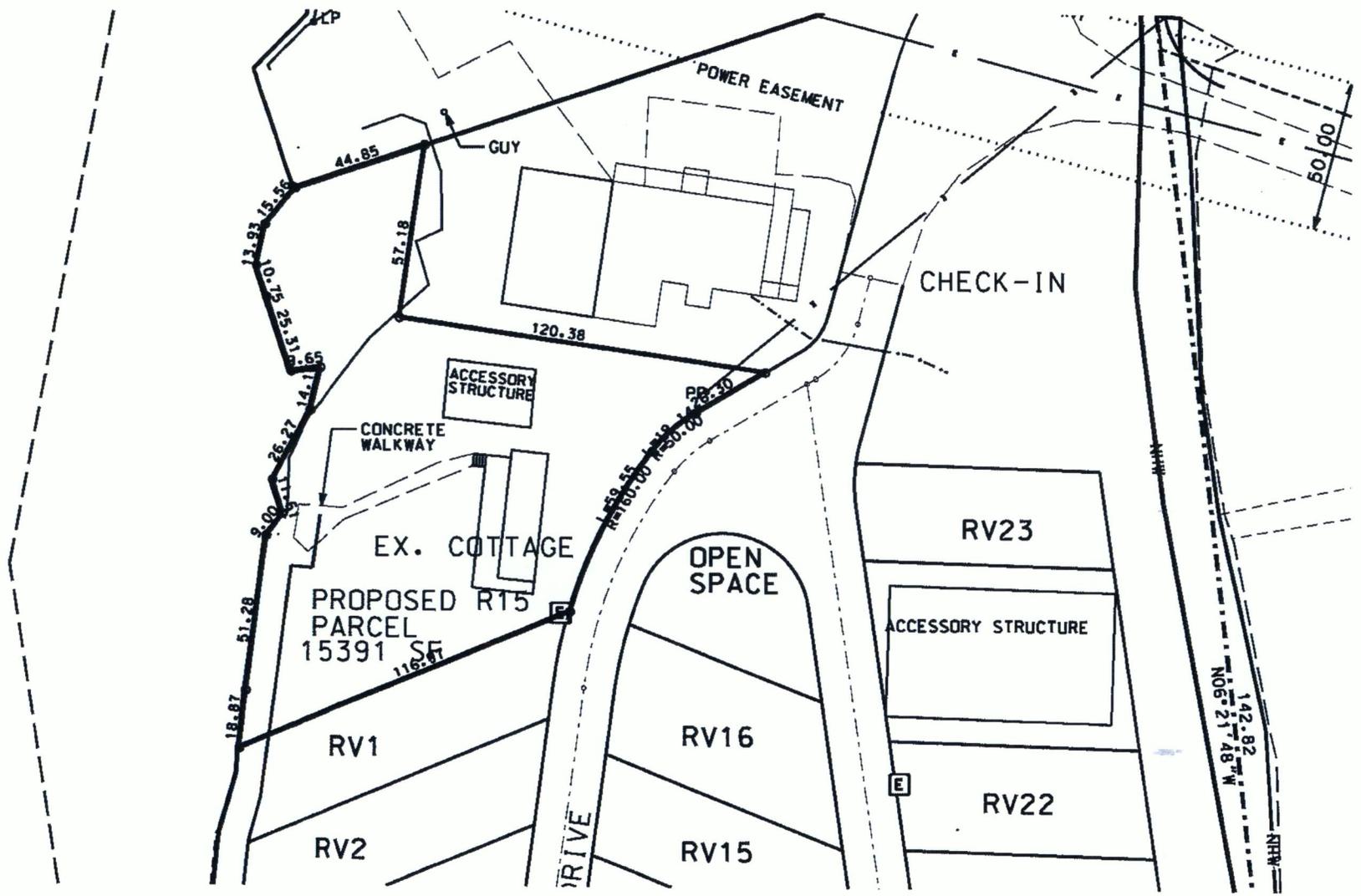
- | | |
|---|---|
| <ul style="list-style-type: none"> <input type="checkbox"/> ABC Permit Zoning Review <input type="checkbox"/> Airport Height Limits Permit: Proposed height = _____ <input type="checkbox"/> Appeal of an Administrative Decision <input type="checkbox"/> Communication Tower: Height = _____ <ul style="list-style-type: none"> <input type="checkbox"/> Exemption <input type="checkbox"/> Consultant Fees <input type="checkbox"/> Tower <input type="checkbox"/> Co-Location <input type="checkbox"/> Performance & Removal Surety Processing <input type="checkbox"/> Temporary Use <input type="checkbox"/> Meteorological Tower <input type="checkbox"/> Conditional Use Rezoning: District _____ Use _____ <input type="checkbox"/> Group Housing Development: Acres _____ Units _____ <ul style="list-style-type: none"> <input type="checkbox"/> Preliminary Plan <input type="checkbox"/> Paper + pdf or jpeg <input type="checkbox"/> Final Plan and Permit <input type="checkbox"/> Final Plan Amendment or Revision <input type="checkbox"/> MH Park or RV Park Preliminary Plan: Spaces _____ <ul style="list-style-type: none"> <input type="checkbox"/> Preliminary Plan <input type="checkbox"/> Paper + pdf or jpeg <input type="checkbox"/> Preliminary Plan Approval Extension <input type="checkbox"/> Final Plan and Permit <input type="checkbox"/> Final Plan Amendment or Revision <input type="checkbox"/> Triennial Park Inspection | <ul style="list-style-type: none"> <input type="checkbox"/> Ordinance Interpretation <input type="checkbox"/> Planned Unit Development: Acres _____ Units _____ <ul style="list-style-type: none"> <input type="checkbox"/> Regular <input type="checkbox"/> Paper + pdf or jpeg <input type="checkbox"/> Flexible <input type="checkbox"/> Paper + pdf or jpeg <input checked="" type="checkbox"/> Rezoning from <u>B-2</u> to <u>RCP</u> <input type="checkbox"/> Road Abandonment <u>RCP</u> to <u>RIS</u> <input type="checkbox"/> Road Addition <input type="checkbox"/> Sign Permit: Square Feet _____ <input type="checkbox"/> Special Use Permit for _____ <input type="checkbox"/> Text Amendment <input type="checkbox"/> Variance <input type="checkbox"/> Wind Energy Facility: kW _____ Height _____ <ul style="list-style-type: none"> <input type="checkbox"/> Temporary Pole or Tower <input type="checkbox"/> Small System <input type="checkbox"/> Large System <input type="checkbox"/> Utility-scale <input type="checkbox"/> Performance & Removal Surety Processing <input type="checkbox"/> Other: _____ |
|---|---|

Staff Use Only:
 Amount Paid: _____ Date Rec'd: _____
 Rec'd by: _____

Carteret County, N.C.



June 5, 2020

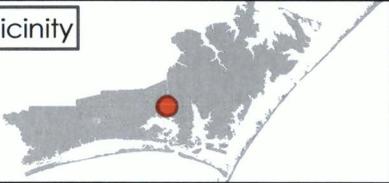


Richard A. Collette Rezoning Request

B-2 to RCP RCP to R-15

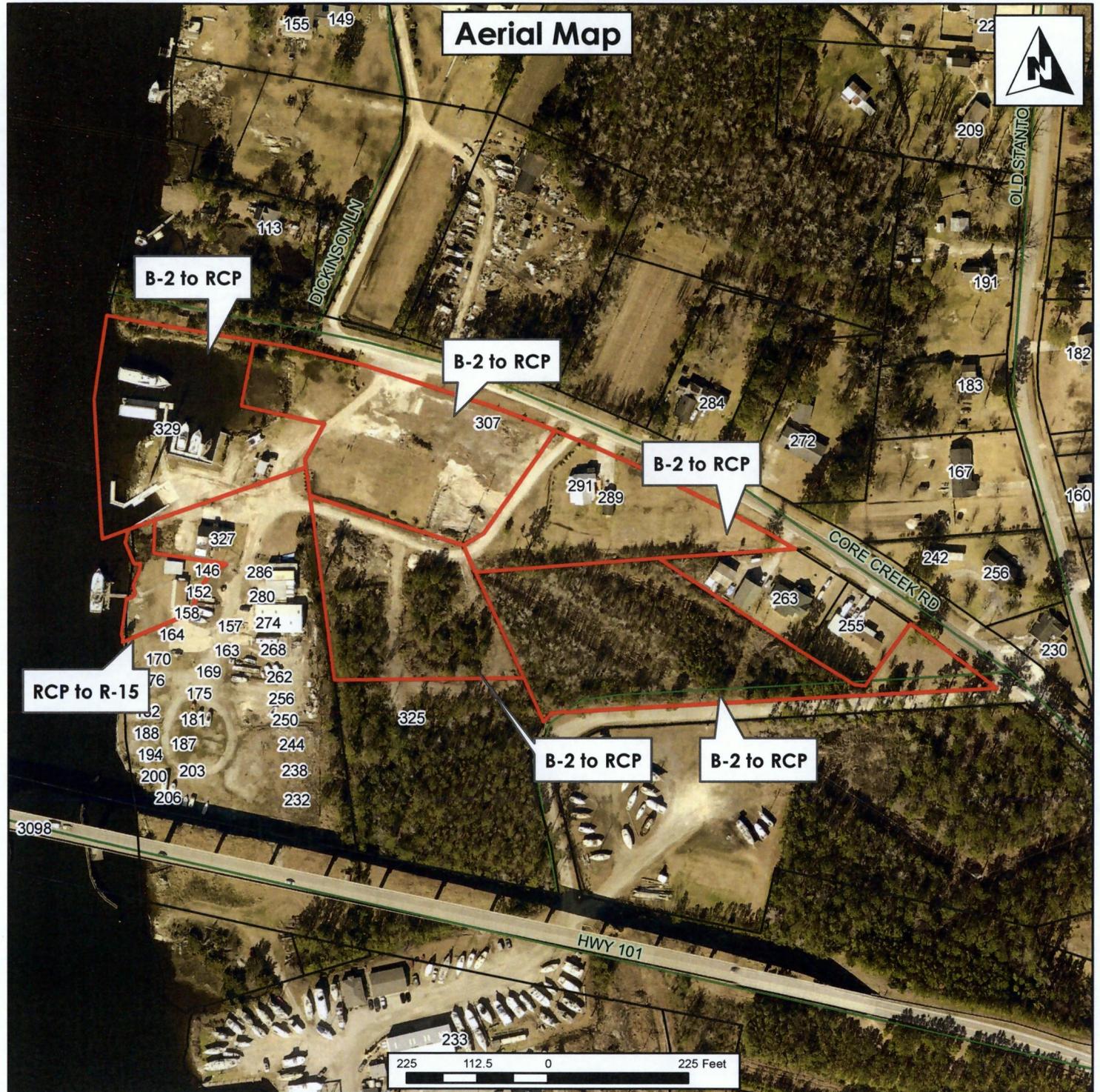
291 Core Creek Road,
307 Core Creek Road,
329 Core Creek Road,
PIN#: 639901397631000,
PIN#: 639901392688000 &
A 0.353-Acre Portion of
331 Core Creek Road
Beaufort, NC 28516

Vicinity



 Subject Properties

Prepared By:
Carteret County Planning & Development



Richard A. Collette Rezoning Request

B-2 to RCP RCP to R-15

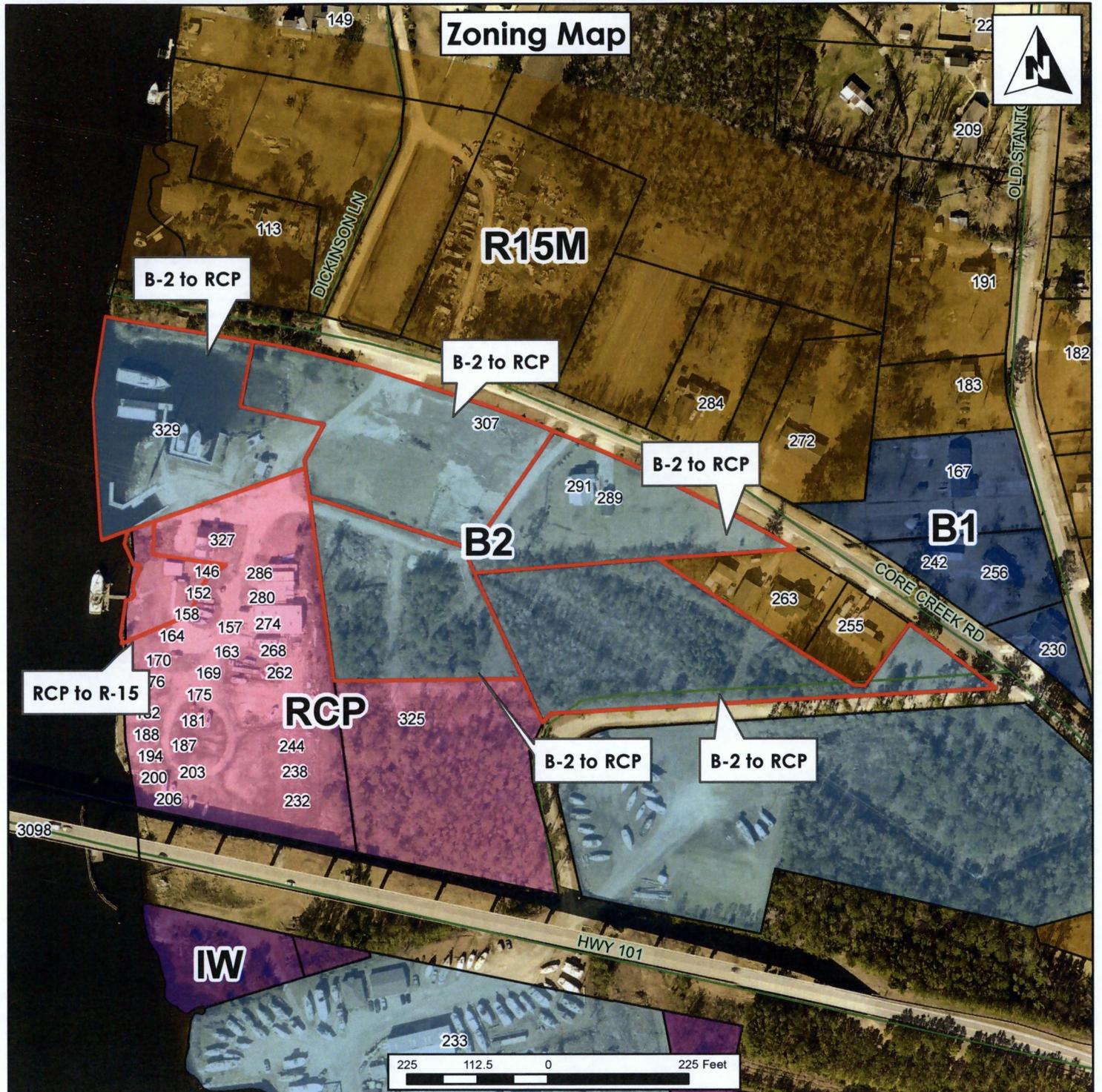
291 Core Creek Road,
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PIN#: 639901397631000,
PIN#: 639901392688000 &
A 0.353-Acre Portion of
331 Core Creek Road
Beaufort, NC 28516

Vicinity



 Subject Properties

Prepared By:
Carteret County Planning & Development



Surrounding Property Owner List

- | | |
|------------------------------------|------------------------|
| 1. DICKINSON,LINDA ANDREWS | PIN#: 649003304284000 |
| 2. GENOA ASSOCIATES LLC | 140 SEA GATE DRIVE |
| 3. DICKINSON,LINDA ANDREWS | 138 DICKINSON LANE |
| 4. DICKINSON,JOHN W | PIN#: 649003300445000 |
| 5. UNITED STATES OF AMERICA | PIN#: 649003208297000 |
| 6. WRIGHT,CHARLES E ETUX JENNINGS | 113 DICKINSON LANE |
| 7. DICKINSON,LINDA ANDREWS | PIN#: 649003306171000 |
| 8. PURSER,RONALD E ETUX DEBRA | PIN#: 649003202137000 |
| 9. WALKER,ALAN A SR ETUX LAKISHA | 284 CORE CREEK ROAD |
| 10. LEONARD,TIMOTHY CLAUDE | 117 CHURCH GATE LANE |
| 11. CORE CREEK METHODIST CHURCH | 124 HARDESTY LOOP ROAD |
| 12. MERRELL,MICHAEL RAY | 272 CORE CREEK ROAD |
| 13. BANKS,CARLTON BRYAN | 167 OLD STANTON ROAD |
| 14. COLLETTE,RICHARD A | 331 CORE CREEK ROAD |
| 15. HILL,NANCY SAPP | 125 CHURCH GATE LANE |
| 16. G W G BOATWORKS LLC | 256 CORE CREEK ROAD |
| 17. ANDERSON,GARY ALAN | 255 CORE CREEK ROAD |
| 18. HARPER,FRANKIE WAYNE ETUX TAMM | 142 OLD STANTON ROAD |
| 19. BAKER,HORACE WAYNE ETUX NANCY | 230 CORE CREEK ROAD |
| 20. LANGHAM,JANET S | 145 CHURCH GATE LANE |
| 21. TRIPLETT,RUSSELL ETUX ELSA | 138 OLD STANTON ROAD |
| 22. STATE OF NORTH CAROLINA | PIN#: 639901294541000 |
| 23. BOCK MARINE BUILDERS INC | PIN#: 639901490303000 |
| 24. BOCK,KENNETH H | PIN#: 639901299183000 |
| 25. RUSSELL,CAROL MASON | PIN#: 639901391163000 |
| 26. BOCK MARINE BUILDERS INC | 233 CORE CREEK ROAD |
| 27. MCFARLAND FARMS LLC | 225 CORE CREEK ROAD |
| 28. COLLETTE,RICHARD A | PIN#: 639901393460000 |
| 29. COLLETTE,RICHARD A | 263 CORE CREEK ROAD |
| 30. DICKINSON,LINDA ANDREWS | PIN#: 649003308083000 |
| 31. DICKINSON,LINDA ANDREWS | PIN#: 649003303301000 |
| 32. DICKINSON,LINDA ANDREWS | PIN#: 649003307557000 |

Richard A. Collette
Rezoning Request

B-2 to RCP
RCP to R-15

291 Core Creek Road,
307 Core Creek Road,
329 Core Creek Road,
PIN#: 639901397631000,
PIN#: 639901392688000 &
A 0.353-Acre Portion of
331 Core Creek Road
Beaufort, NC 28516

Vicinity

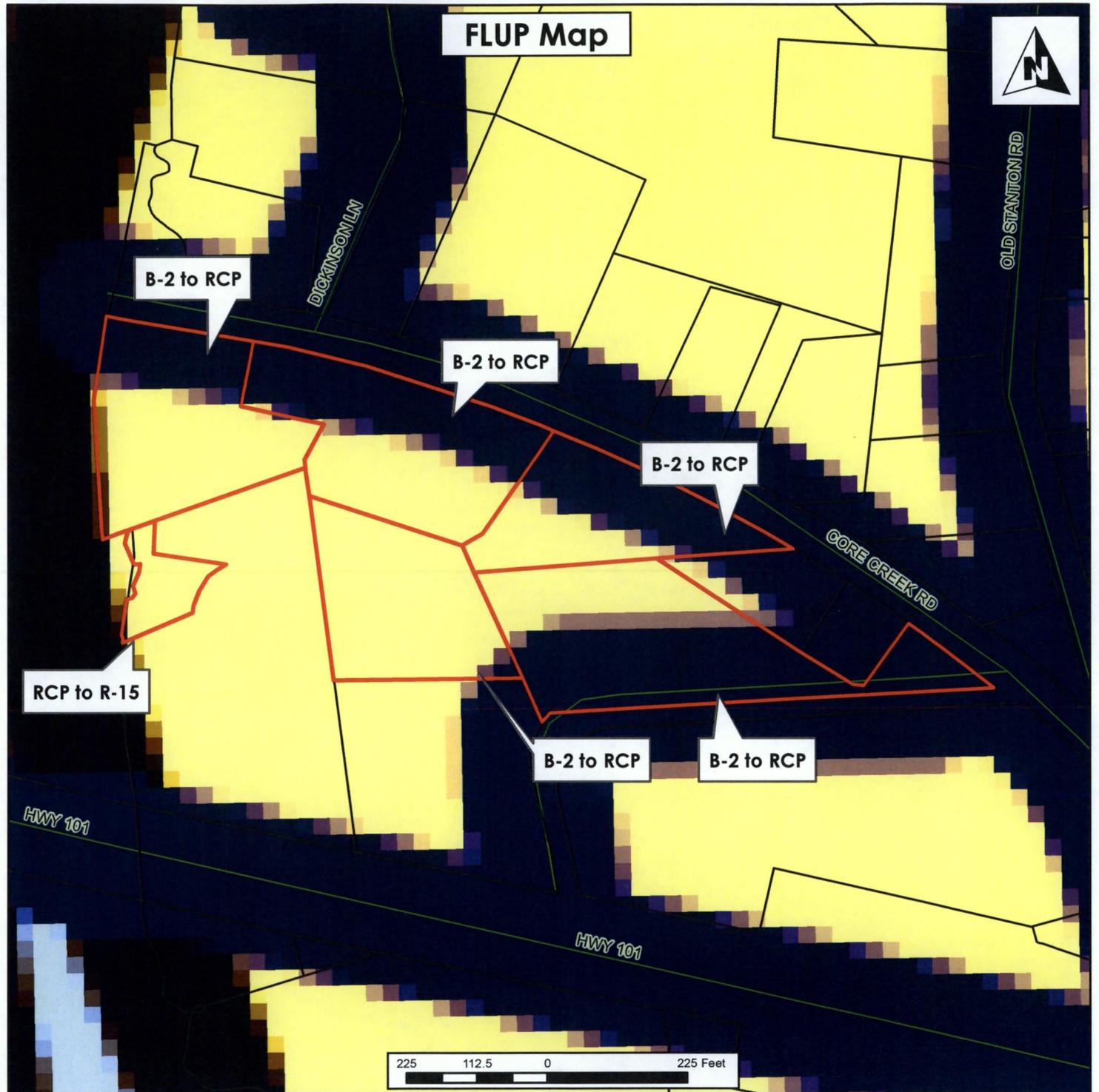


Future Land Use Classifications

-  Developed
-  Limited Transition
-  Community
-  Rural
-  Rural With Services
-  Protected Lands
-  Conservation

 Subject Properties

Prepared By:
Carteret County Planning & Development



PLANNING AND DEVELOPMENT

Eugene Foxworth
Director



Beaufort Office
Phone: 252-728-8545
Fax: 252-728-6643

Prior to adopting or rejecting any zoning amendment, the governing board shall adopt a statement describing whether its action is consistent with an adopted comprehensive plan and explaining why the board considers the action taken to be reasonable and in the public interest. The planning board shall advise and comment on whether the proposed amendment is consistent with any comprehensive plan that has been adopted and any other officially adopted plan that is applicable. The planning board shall provide a written recommendation to the board of county commissioners that addresses plan consistency and other matters as deemed appropriate by the planning board, but a comment by the planning board that a proposed amendment is inconsistent with the comprehensive plan shall not preclude consideration or approval of the proposed amendment by the governing board.
(NCGS 153A-341)

REZONING MAP AMENDMENT:

Applicant: Richard A. Collette
Owner: Richard A. Collette
Addresses: 291 Core Creek Road, 307 Core Creek Road, 329 Core Creek Road, PIN#: 639901397631000, PIN#: 639901392688000 & A 0.353-Acre Portion of 331 Core Creek Road
Tax Map and Parcel(s): 639901396812000, 639901392984000, 639901299938000, 639901397631000, 639901392688000 & 639901390526000
Parcel Size: 9.735 Acres Total

REQUEST:

Rezone 291 Core Creek Road, 307 Core Creek Road, 329 Core Creek Road, PIN#: 639901397631000 and PIN#: 639901392688000 from B-2 (Marine Business District) to RCP (Recreational Camper Park District)

Rezone a 0.353-Acre Portion of 331 Core Creek Road from RCP (Recreational Camper Park District) to R-15 (Single-Family Residential District)

STATEMENT OF CONSISTENCY & RECOMMENDATION:

At their meeting on July 13, 2020, the Planning Commission voted to recommend **approval** of the proposed rezoning map amendment and stated, "*The Planning Commission finds and determines that case number REZ20-000007 **is** consistent with the goals, objectives and policies of the CAMA Land Use Plan.*

Motion to approve/deny by: Bruce Rogers, Jr.

Seconded by: William Rogers

PLANNING AND DEVELOPMENT

Eugene Foxworth
Director



Beaufort Office
Phone: 252-728-8545
Fax: 252-728-6643

Prior to adopting or rejecting any zoning amendment, the governing board shall adopt a statement describing whether its action is consistent with an adopted comprehensive plan and explaining why the board considers the action taken to be reasonable and in the public interest. The planning board shall advise and comment on whether the proposed amendment is consistent with any comprehensive plan that has been adopted and any other officially adopted plan that is applicable. The planning board shall provide a written recommendation to the board of county commissioners that addresses plan consistency and other matters as deemed appropriate by the planning board, but a comment by the planning board that a proposed amendment is inconsistent with the comprehensive plan shall not preclude consideration or approval of the proposed amendment by the governing board.
(NCGS 153A-341)

REZONING MAP AMENDMENT:

Applicant: Richard A. Collette
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Rezone 291 Core Creek Road, 307 Core Creek Road, 329 Core Creek Road, PIN#: 639901397631000 and PIN#: 639901392688000 from B-2 (Marine Business District) to RCP (Recreational Camper Park District)

Rezone a 0.353-Acre Portion of 331 Core Creek Road from RCP (Recreational Camper Park District) to R-15 (Single-Family Residential District)

STATEMENT OF CONSISTENCY:

At their meeting on August 17, 2020 the Board of Commissioners voted to **approve / deny** the rezoning map amendment and made the following statements:

- *The Commissioners find and determine that case number REZ20-000007 **is consistent / is not consistent** with the goals, objectives and policies of the CAMA Land Use Plan because:*

- ***Is / Is not** reasonable and in the public interest because:*

Motion to approve/deny by:

Seconded by:

PLANNING AND DEVELOPMENT

Eugene Foxworth
Director



Beaufort Office
Phone: 252-728-8545
Fax: 252-728-6643

PUBLIC NOTICE

Pursuant to Chapter 160D-601 of the North Carolina General Statutes, the Carteret County Board of Commissioners will hold a public hearing on August 17, 2020 at 6:00 p.m. in the Board of Commissioners' Meeting Room (302 Courthouse Square, Administration Building, Beaufort, NC) to discuss an application to rezone five properties located at 291 Core Creek Road, 307 Core Creek Road, 329 Core Creek Road, PIN#: 639901397631000 and PIN#: 639901392688000 in Beaufort, NC 28516 from B-2 (Marine Business District) to RCP (Recreational Camper Park District). The Board of Commissioners will also make a recommendation on a request to rezone a 0.353-acre portion of 331 Core Creek Road from RCP (Recreational Camper Park District) to R-15 (Single Family Residential District).

A copy of the proposed request is available for public inspection in the Carteret County Planning and Development Department, 402 Broad Street, Beaufort, NC.

Eugene Foxworth
Planning Director

Advertise: Carteret County News-Times
Wednesday July 29, 2020
Wednesday August 5, 2020

Excerpt from Planning Commission 07-13-20 Meeting

1. **Rezoning Request:** Richard A. Collette is requesting to rezone 291 Core Creek Road, 307 Core Creek Road, 329 Core Creek Road, PIN#: 639901397631000 and PIN#: 639901392688000 in Beaufort, NC 28516 from B-2 (Marine Business District) to RCP (Recreational Camper Park District). Mr. Collette is also requesting to rezone a 0.353-acre portion of 331 Core Creek Road from RCP (Recreational Camper Park District) to R-15 (Single Family Residential District).

Mr. Brogden presented the request.

Background:

Richard A. Collette is requesting to rezone 291 Core Creek Road, 307 Core Creek Road, 329 Core Creek Road, PIN#: 639901397631000 and PIN#: 639901392688000 in Beaufort, NC 28516 from B-2 (Marine Business District) to RCP (Recreational Camper Park District).

Mr. Collette is also requesting to rezone a 0.353-acre portion of 331 Core Creek Road from RCP (Recreational Camper Park District) to R-15 (Single Family Residential District).

The subject properties are bordered by R-15M and B-1 zoning to the north and east, RCP and B-2 zoning to the south and unzoned properties to the west (across the Intracoastal Waterway).

Currently, there are several buildings on the subject properties, all of which will either be removed or converted to accessory structures.

The subject properties are situated within the Rural with Services CAMA Land Use Plan classification. Areas included in this classification are developed at very low densities. Land uses include residential, public facilities, health care facilities, and scattered commercial and industrial uses. Central water service is provided or is currently being extended to the areas. Wastewater treatment is by individual septic tanks. Lot sizes are large and the provision of services should not disrupt the primary rural character of the landscape. This request is consistent with the Land Use Plan.

Thirty-two surrounding property owners have been notified and the property has been posted. To date, staff has received zero letters of objection and six letters of no objection. Staff is happy to answer any questions you may have.

Chairman Graham asked if there were any questions for staff.

Commissioner Myers asked if the soon to be residential lot meets the minimum requirements of a new lot.

Mr. Brogden replied, yes sir, it would be the minimum requirements of R15

Commissioner Heath, did I understand there were no objections

Mr. Brogden replied there were no letters of objection

There was an objection in the audience, Chairman Graham asked that the individual come to the podium and state their name and address for the record.

Michael Merrill, stated 95% of the request he is fine with, but he does have a few concerns, which involves the house directly to west that is leased out on a monthly (or longer) basis. The septic mound between the two houses is shared. Mr. Merrill is requesting the zoning in that area be residential and that the drainage system flow in the correct way, toward the current culvert, while an additional culvert may need to be added.

Commissioner Eckholdt commented on the drainage issue, as to which way the water flows.

Mr. Merrill explained there was not enough culverts for the amount of drainage the area has to support

Commissioner Eckholdt asked Ron Cullipher (in the audience) if there was a larger culvert installed where the issue was and the others were cleaned out, did he think it would solve the issue

Mr. Cullipher replied he is not sure without looking at the specific area, but stated anytime they could improve drainage they are all for it.

Chairman Graham reminded Mr. Merrill and the audience that this board could not do anything regarding drainage.

Commissioner Eckholdt explained current zoning of B2 allows for a lot of different uses that are not currently being currently utilized, and even though Mr. Merrill is concerned about the one triangle piece, the board can only make a decision based on how it's been presented before them, B2 to RCP.

Chairman Graham asked if there was anyone else who wished to speak on the matter.

Ron Cullipher, 1518 Hwy 24, Morehead City, present to represent Mr. Richard Collette and provide an update in regards to working towards developing a master plan in the community, as Mr. Collette's vision is to create a master plan that develops an outlook toward the future.

Commissioner Eckholdt commented part of the property discussed may be encumbered, not sure if he should vote or not.

Mr. Foxworth commented that if anyone has questions whether or not they should vote or not, then they should recuse themselves.

Commissioner Eckholdt, I have not spoken with Mr. Collette about this particular property.

Mr. Foxworth, from what I have heard there should not be a problem, but again if you have doubts whether or not you should vote you should recuse yourself.

Mr. Cullipher, asked if there was a fiduciary issue somewhere else, what would the zoning have to do with that concern?

Commissioner Eckholdt replied, if that zoning would produce a request for an improvement capital

Commissioner Will Rogers commented, for the neighbors the current use already allows them to do all kinds of things, with this it is merely a change in the zoning that will require further approve for anything else that is done on the site, including plenty of time for neighbors to voice concerns about buffers, etc.

Mr. Brogden, correct

Commissioner Myers commented because Mr. Merrill is adjacent to a B1, it makes it hard on us

Commissioner Eckholdt recused himself from voting on this matter

Chairman Graham, do I have a motion to approve or deny

Commissioner Will Rogers made a motion to approve the request, seconded by Commissioner Bruce Rogers, followed by a unanimous vote from the committee (excluding Commissioner Eckholdt).

Chairman Graham said the committee had to do a statement of consistency.

Prior to adopting or rejecting any zoning amendment, the governing board shall adopt a statement describing whether its action is consistent with an adopted comprehensive plan and explaining why the board considers the action taken to be reasonable and in the public interest. The planning board shall advise and comment on whether the proposed amendment is consistent with any comprehensive plan that has been adopted and any other officially adopted plan that is applicable. The planning board shall provide a written recommendation to the board of county commissioners that addresses plan consistency and other matters as deemed appropriate by the planning board, but a comment by the planning board that a proposed amendment is inconsistent with the comprehensive plan shall not preclude consideration or approval of the proposed amendment by the governing board.

(NCGS 153A-341)

REZONING MAP AMENDMENT:

Applicant: Richard A. Collette
Owner: Richard A. Collette
Addresses: 291 Core Creek Road, 307 Core Creek Road, 329 Core Creek Road, PIN#: 639901397631000, PIN#: 639901392688000 & A 0.353-Acre Portion of 331 Core Creek Road
Tax Map and Parcel(s): 639901396812000, 639901392984000, 639901299938000, 639901397631000, 639901392688000 & 639901390526000
Parcel Size: 9.735 Acres Total

REQUEST:

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Rezone a 0.353-Acre Portion of 331 Core Creek Road from RCP (Recreational Camper Park District)

to R-15 (Single-Family Residential District)

STATEMENT OF CONSISTENCY & RECOMMENDATION:

At their meeting on July 13, 2020, the Planning Commission voted to recommend **approval** of the proposed rezoning map amendment and stated, "*The Planning Commission finds and determines that case number REZ20-000007 **is consistent** with the goals, objectives and policies of the CAMA Land Use Plan.*

Motion to approve by: Commissioner Bruce Rogers

Seconded by: Commissioner Will Rogers

Followed by a unanimous vote from the committee (excluding Commissioner Eckholdt).

CARTERET COUNTY
Board of Commissioners



Regular Item
X.

Meeting Date:
 17-Aug-20

Presenter:
 Eugene Foxworth

ITEM TO BE CONSIDERED

Title:

Public hearing to consider a request to rezone a 12.16-acre property located approximately 1,000 feet north of the Highway 24 and Nine Mile Road intersection in Newport, NC from B-1 (General Business District) to RCP (Recreational Camper Park District).

Brief Summary:

Roger D. Corbett is requesting to rezone a 12.16-acre property located approximately 1,000 feet north of the Highway 24 and Nine Mile Road intersection in Newport, NC from B-1 (General Business District) to RCP (Recreational Camper Park District).

Currently, there are no structures on the property. The property is bordered by single-family dwellings to the west, a manufactured home park to the east, and undeveloped properties to the north and south.

The subject property is bordered by R-20 zoning to the west, R-20 and R-15M zoning to the north, MC zoning to the east and B-1 zoning to the south.

The subject property is situated within the Limited Transition CAMA Land Use Plan classification.

Twenty-four surrounding property owners have been notified. To date, staff has received two letters of no objection and three letters of objection.

At their meeting on July 13, 2020, the Planning Commission voted four to one to recommend approval of the proposed rezoning map amendment stating, "The Planning Commission finds and determines that Case # REZ20-000008 is consistent with the goals, objectives and policies of the CAMA Land Use Plan."

If the Board of Commissioners approves of the agenda item as presented, the following motion(s) is (are) suggested:

1. Motion to open the public hearing.
2. Motion to close the public hearing.
3. Motion to approve/deny the rezoning of a 12.16-acre property located approximately 1,000 feet north of the Highway 24 and Nine Mile Road intersection in Newport, NC from B-1 to RCP
4. Motion to approve/deny the Statement of Plan Consistency.

BACKGROUND

Originating Department

Planning and Development

Attachments:

- 1 Staff Memo
- 2 Application and Maps
- 3 Statement of Plan Consistency
- 4 Excerpt from Planning Commission minutes
- 5 Public Hearing Notice

Staff Contact:

Eugene Foxworth

REVIEWED BY

County Manager _____
 Clerk to the Board _____

County Attorney _____
 ACM/Finance Director _____

PLANNING AND DEVELOPMENT

Eugene Foxworth
Director



Beaufort Office Phone 252-728-8545
Western Office Phone 252-222-5833

MEMORANDUM

DATE: July 15, 2020

TO: Carteret County Board of Commissioners

CC: Tommy Burns, County Manager

FROM: Eugene Foxworth, Assistant County Manager

RE: Request to rezone a 12.16-acre property located approximately 1,000 feet north of the Highway 24 and Nine Mile Road intersection in Newport, NC (PIN#: 632603023938000) from B-1 (General Business District) to RCP (Recreational Camper Park District).

- Roger D. Corbett is requesting to rezone a 12.16-acre property located approximately 1,000 feet north of the Highway 24 and Nine Mile Road intersection in Newport, NC from B-1 (General Business District) to RCP (Recreational Camper Park District).
- Currently, there are no structures on the property. The property is bordered by single-family dwellings to the west, a manufactured home park to the east, and undeveloped properties to the north and south.
- The subject property is bordered by R-20 zoning to the west, R-20 and R-15M zoning to the north, MC zoning to the east and B-1 zoning to the south.
- The subject property is situated within the Limited Transition CAMA Land Use Plan classification. Areas included in the Limited Transition classification are areas that will experience increasing development during the next five to ten years. This request is consistent with the Land Use Plan.
- At their meeting on July 13, 2020, the Planning Commission voted four to one to recommend approval of the proposed rezoning map amendment stating, "The Planning Commission finds and determines that Case # REZ20-000008 is consistent with the goals, objectives and policies of the CAMA Land Use Plan."
- Twenty-four surrounding property owners have been notified and the property has been posted. To date, staff has received two letters of no objection, and three letters of objection.



REZONING APPLICATION

Applicant: Roger Corbett

Owner (If not Applicant): SAME

Address: 200 Cherry Lane
Newport, NC 28570

Address: _____

Telephone: 252-342-5777

Telephone: _____

E-mail: corbettselectric@hotmail.com

E-mail: _____

Signature: 

Date: 6-17-20

Property address/ location: Approximately 990 LF north of intersection NC 24 and Nine Mile Road
DB1676 PG 487 Address not listed

PIN: 632603023938000 **Current Zoning:** B1 **Proposed Zoning:** RCP

Please explain why the rezoning that you are requesting is warranted: _____

Applicant/Owner is requesting to down zone the property from B1 to RCP. Owner desires to provide oversized recreational vehicle spaces for the growing RV community. The adjacent property to the east is an existing mobile home park, zoned MC.

For Staff Use Only:

Application Number: RE220-00008 Amt. Rec'd: \$350.00 Received by: EB Date: 06/17/2020

Carteret County Department of Planning and Development
Eugene Foxworth, Director

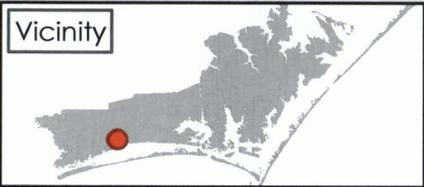
Main Office: Courthouse Square
Beaufort, NC 28516-1896
Tel: (252) 728-8545
Fax: (252) 728-6643

Western Office: 701 Cedar Point Blvd.
Cedar Point, NC 28584-8013
Tel: (252) 222-5833
Fax: (252) 222-5825

Roger D. Corbett Rezoning Request

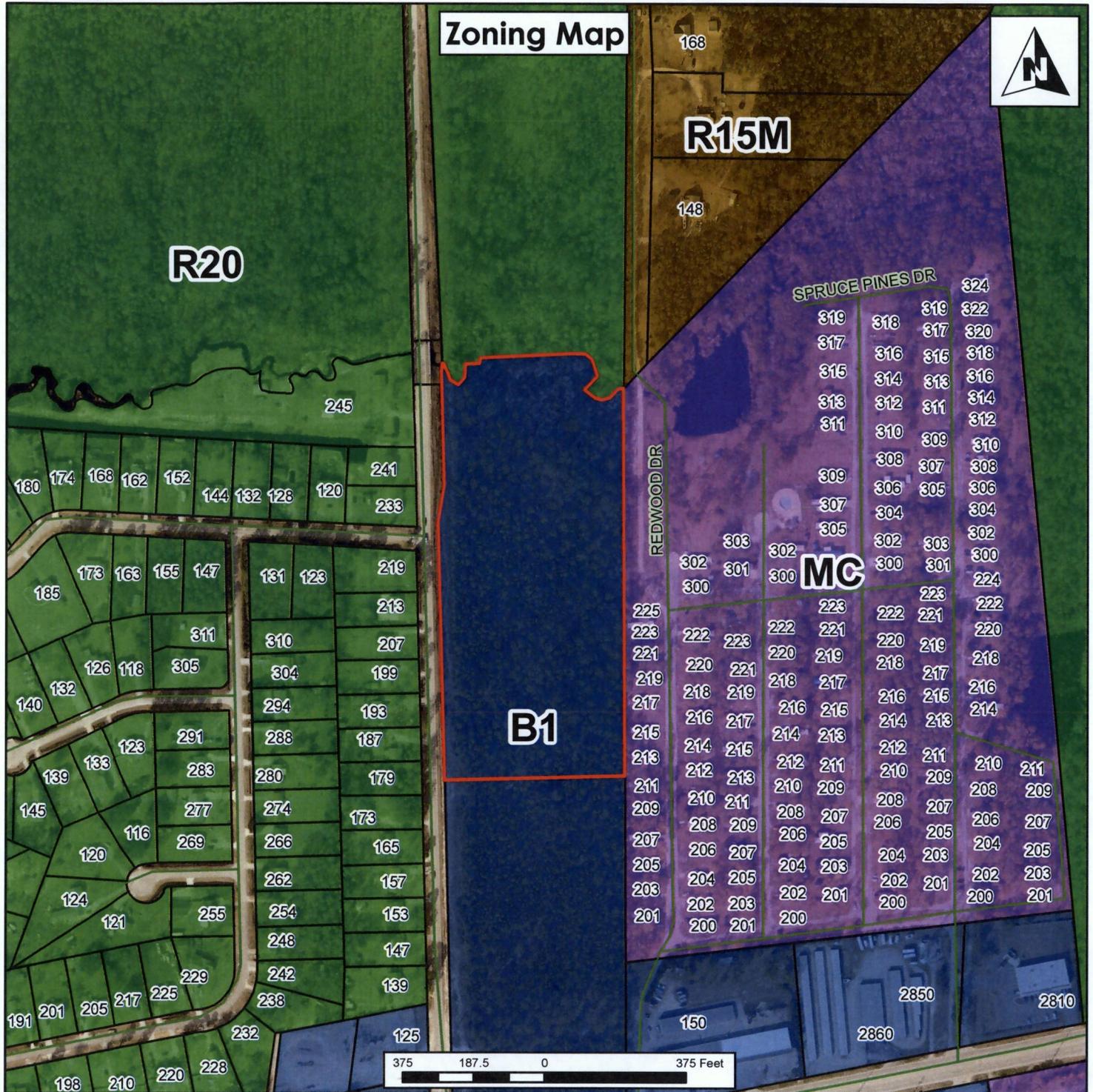
B-1 to RCP

PIN#: 632603023938000
Newport, NC 28570



 Subject Property

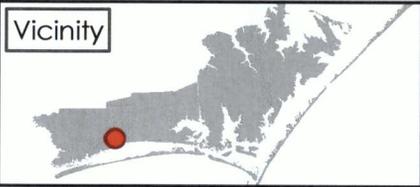
Prepared By:
Carteret County Planning & Development



Roger D. Corbett Rezoning Request

B-1 to RCP

PIN#: 632603023938000
Newport, NC 28570

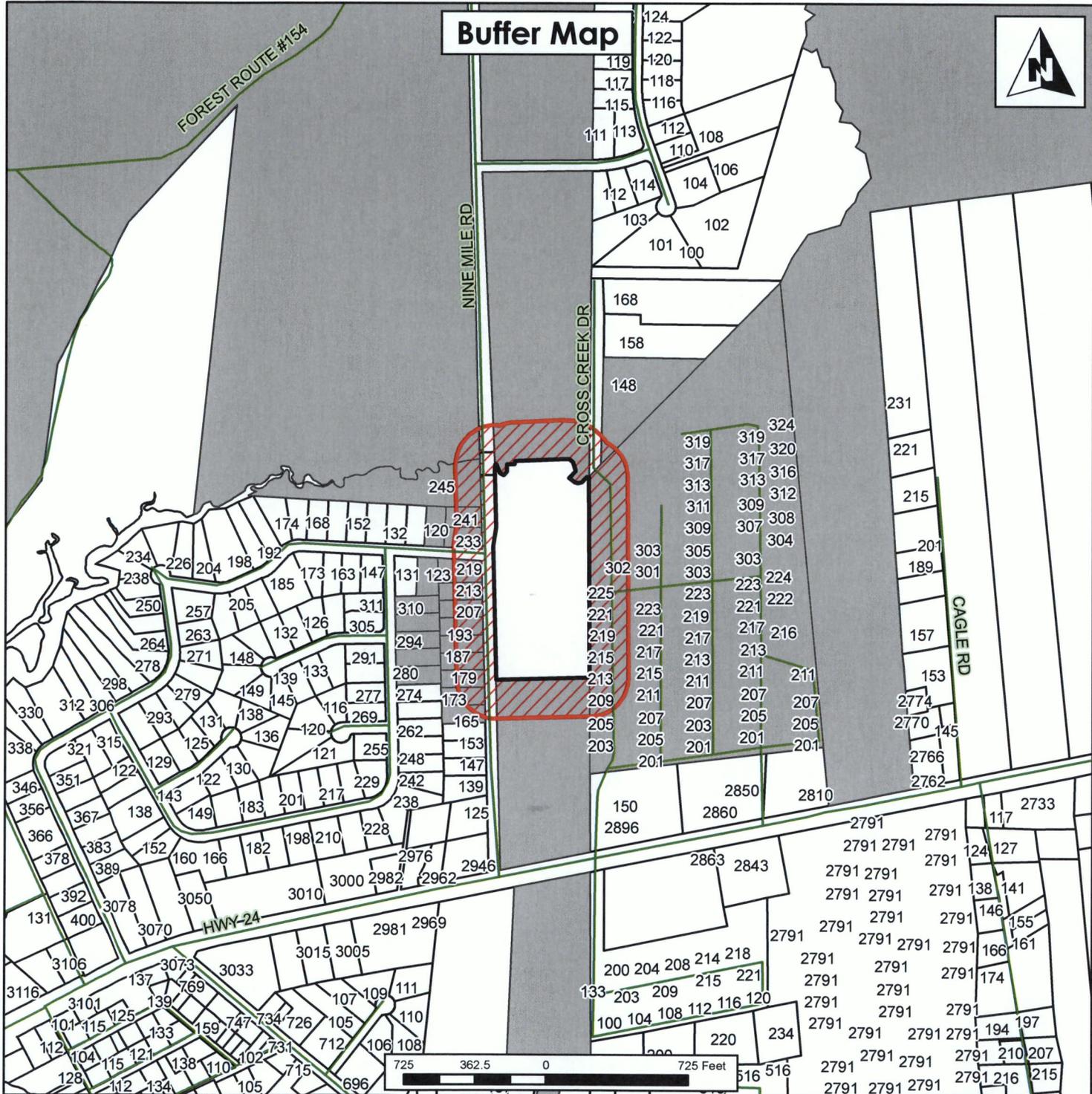


Surrounding Property Owners

Please see the attached property owner list.

Subject Property

Prepared By:
Carteret County Planning & Development



Surrounding Property Owner List

- | | |
|------------------------------------|-----------------------|
| 1. MHC BOGUE PINES LLC | PIN#: 632603121968000 |
| 2. WHITE,SANFORD R ETUX MELVA L/T | 148 CROSS CREEK DRIVE |
| 3. WEST,ANTHONY L C | 245 NINE MILE ROAD |
| 4. NINE MILE SOUTH HOLDINGS LLC | PIN#: 632603013927000 |
| 5. GIBSON,R WAYNE ETUX MARGARET O | 120 ROLLINGWOOD DRIVE |
| 6. GIBSON,R WAYNE ETUX MARGARET O | 241 NINE MILE ROAD |
| 7. GIBSON,R WAYNE ETUX MARGARET O | 233 NINE MILE ROAD |
| 8. JENKINS,THOMAS F ETUX VICKIE W | 123 ROLLINGWOOD DRIVE |
| 9. JENKINS,THOMAS F | 219 NINE MILE ROAD |
| 10. JOHNSON,CARSON BLAIRE PHILMON | 213 NINE MILE ROAD |
| 11. JENKINS,THOMAS F ETUX VICKIE W | 310 COTTONTAIL RUN |
| 12. GEORGE,LAURA S | 207 NINE MILE ROAD |
| 13. MESSINA,FRANK J ETUX CHERIE A | 304 COTTONTAIL RUN |
| 14. PITTMAN,ROSE | 199 NINE MILE ROAD |
| 15. PALLOTTI,JOHN A II ETUX ERIN L | 294 COTTONTAIL RUN |
| 16. MUSSER,ROY E | 193 NINE MILE ROAD |
| 17. HERITAGE INVESTMENTS COAST LLC | 288 COTTONTAIL RUN |
| 18. ARNOLD,RALPH W JR | 187 NINE MILE ROAD |
| 19. BAKER,KURT C II ETUX KARINA | 280 COTTONTAIL RUN |
| 20. BELL,SANDRA G | 179 NINE MILE ROAD |
| 21. ALLIED INVESTORS GROUP LLC | 173 NINE MILE ROAD |
| 22. DECKER,HURLEY M | 165 NINE MILE ROAD |
| 23. UNITED STATES OF AMERICA | PIN#: 630800456189000 |
| 24. LAND,LARRY M ETAL HORTON | PIN#: 632603003855000 |

Roger D. Corbett Rezoning Request

B-1 to RCP

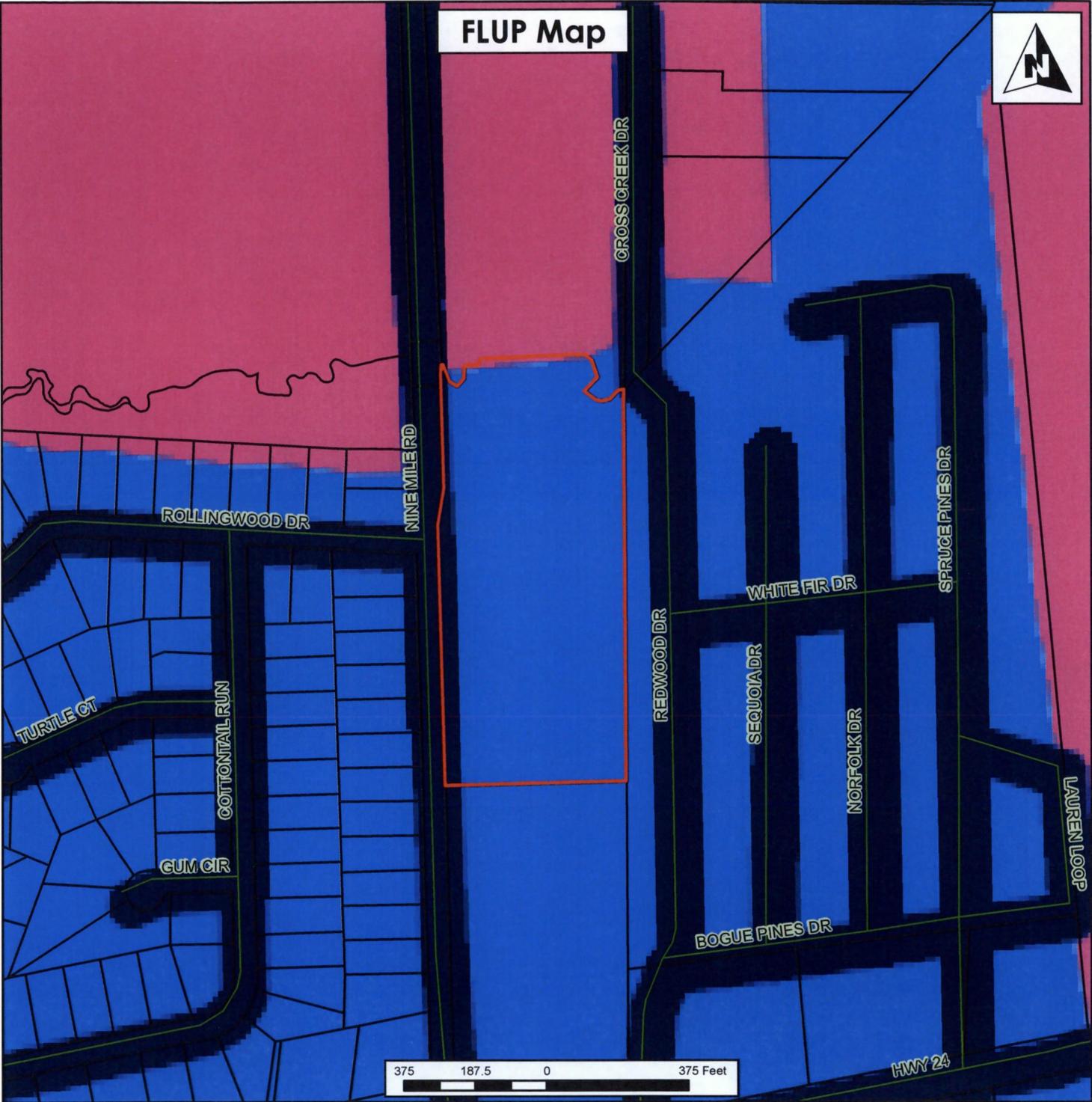
PIN#: 632603023938000
Newport, NC 28570



- ### Future Land Use Classifications
- Developed
 - Limited Transition
 - Community
 - Rural
 - Rural With Services
 - Protected Lands
 - Conservation

Subject Property

Prepared By:
Carteret County Planning & Development



PLANNING AND DEVELOPMENT

Eugene Foxworth
Director



Beaufort Office
Phone: 252-728-8545
Fax: 252-728-6643

Prior to adopting or rejecting any zoning amendment, the governing board shall adopt a statement describing whether its action is consistent with an adopted comprehensive plan and explaining why the board considers the action taken to be reasonable and in the public interest. The planning board shall advise and comment on whether the proposed amendment is consistent with any comprehensive plan that has been adopted and any other officially adopted plan that is applicable. The planning board shall provide a written recommendation to the board of county commissioners that addresses plan consistency and other matters as deemed appropriate by the planning board, but a comment by the planning board that a proposed amendment is inconsistent with the comprehensive plan shall not preclude consideration or approval of the proposed amendment by the governing board.
(NCGS 153A-341)

REZONING MAP AMENDMENT:

Applicant: Roger D. Corbett
Owner: Roger D. Corbett
Address: N/A
Tax Map and Parcel(s): 632603023938000
Parcel Size: 12.16 Acres

REQUEST:

Rezone from B-1 (General Business District) to RCP (Recreational Camper Park District)

STATEMENT OF CONSISTENCY & RECOMMENDATION:

At their meeting on July 13, 2020, the Planning Commission voted to recommend **approval** of the proposed rezoning map amendment and stated, *"The Planning Commission finds and determines that case number REZ20-000008 **is** consistent with the goals, objectives and policies of the CAMA Land Use Plan.*

Motion to approve by: Edward Myers

Seconded by: Bruce Rogers, Jr.

PLANNING AND DEVELOPMENT

Eugene Foxworth
Director



Beaufort Office
Phone: 252-728-8545
Fax: 252-728-6643

Prior to adopting or rejecting any zoning amendment, the governing board shall adopt a statement describing whether its action is consistent with an adopted comprehensive plan and explaining why the board considers the action taken to be reasonable and in the public interest. The planning board shall advise and comment on whether the proposed amendment is consistent with any comprehensive plan that has been adopted and any other officially adopted plan that is applicable. The planning board shall provide a written recommendation to the board of county commissioners that addresses plan consistency and other matters as deemed appropriate by the planning board, but a comment by the planning board that a proposed amendment is inconsistent with the comprehensive plan shall not preclude consideration or approval of the proposed amendment by the governing board.
(NCGS 153A-341)

REZONING MAP AMENDMENT:

Applicant: Roger D. Corbett
Owner: Roger D. Corbett
Address: N/A
Tax Map and Parcel(s): 632603023938000
Parcel Size: 12.16 Acres

REQUEST:

Rezone from B-1 (General Business District) to RCP (Recreational Camper Park District)

STATEMENT OF CONSISTENCY:

At their meeting on August 17, 2020 the Board of Commissioners voted to **approve / deny** the rezoning map amendment and made the following statements:

- *The Commissioners find and determine that case number REZ20-000008 **is consistent / is not consistent** with the goals, objectives and policies of the CAMA Land Use Plan because:*

- ***Is / Is not** reasonable and in the public interest because:*

Motion to approve/deny by:

Seconded by:

PLANNING AND DEVELOPMENT

Eugene Foxworth
Director



Beaufort Office
Phone: 252-728-8545
Fax: 252-728-6643

PUBLIC NOTICE

Pursuant to Chapter 160D-601 of the North Carolina General Statutes, the Carteret County Board of Commissioners will hold a public hearing on August 17, 2020 at 6:00 p.m. in the Board of Commissioners' Meeting Room (302 Courthouse Square, Administration Building, Beaufort, NC) to discuss an application to rezone a 12.16-acre property located approximately 1,000 feet north of the Highway 24 and Nine Mile Road intersection in Newport, NC (PIN#: 632603023938000) from B-1 (General Business District) to RCP (Recreational Camper Park District).

A copy of the proposed request is available for public inspection in the Carteret County Planning and Development Department, 402 Broad Street, Beaufort, NC.

Eugene Foxworth
Planning Director

Advertise: Carteret County News-Times
Wednesday July 29, 2020
Wednesday August 5, 2020

Excerpt from Planning Commission 07-13-20 Meeting

1. **Rezoning Request:** Roger D. Corbett is requesting to rezone a 12.16-acre property located approximately 1,000 feet north of the Highway 24 and Nine Mile Road intersection in Newport, NC from B-1 (General Business District) to RCP (Recreational Camper Park District).

Mr. Brogden presented the request.

Background:

Roger D. Corbett is requesting to rezone a 12.16-acre property located approximately 1,000 feet north of the Highway 24 and Nine Mile Road intersection in Newport, NC from B-1 (General Business District) to RCP (Recreational Camper Park District).

This subject property is bordered by R-20 zoning to the west, R-20 and R-15M zoning to the north, MC zoning to the east and B-1 zoning to the south.

Currently, there are no structures on the property.

The property is bordered by single-family dwellings to the west, a manufactured home park to the west, and undeveloped properties to the north and south.

The subject property is situated within the Limited Transition CAMA Land Use Plan classification. Areas included in the Limited Transition classification are areas that will experience increasing development during the next five to ten years. This request is consistent with the Land Use Plan.

Twenty-four surrounding property owners have been notified and the property has been posted. To date, staff has received three letters of objection and two letters of no objection.

Staff is happy to answer any questions you may have.

Commissioner Eckholdt, did we not look at this property in the last few months

Mr. Brogden replied, in April (2019) they rezoned from R15 to B1

Commissioner Heath asked what the concerns were in the letters of objection

Mr. Brogden said the letters of objection included concerns regarding: RCP doesn't fit with community character, possibly decrease in property value and the request was not consistent with the spirit of intent of the area.

Commissioner Eckholdt stated he was confused as to why it went from residential to B1, and now the request is from B1 to RCP, seems it would have been easier to go from R15 to RCP, there was discussion of boat storage previously.

Mr. Cullipher, the goal is to provide a campground

Commissioner Eckholdt, boat storage is not consistent with campers, why did the camper idea not come up before.

Mr. Cullipher, at the time, storage was the plan

Chairman Graham asked if there was anybody in the audience that wished to speak

Angela Burns, mobile home park manager at 2896 Highway 24, expressed concerns about a campground being located beside the mobile home park. It would directly affect 11 of the mobile home sites, as well as cause noise and extra traffic in the area.

Commissioner Eckholdt asked if Ms. Burns' residents were long term

Ms. Burns stated yes, although she has only managed the park for five years, there have been residents who lived there for over twenty years. There are no weekend or monthly rentals.

Commissioner Will Rogers asked if Goose Creek cross-creek a private drive.

Ms. Burns, they have a right away through our property.

Commissioner Will Roger, if it does become RCP, where would their access come from, most likely Nine Mile Road which would keep them out of the park a little more

Ms. Burns, it will cause more congestion on Nine-Mile Road

Mr. Ron Cullipher, 1518 Hwy 24, Morehead City, representing Roger Corbett, explained why they wished to have a campground in the area and how it can be successful with appropriate buffers. The way the ordinance is setup up, the buffers are provided to try and minimize the effects on the community.

Chairman Graham asked if there was anyone else who wished to speak

Commissioner Eckholdt asked Ms. Burns how much she was selling the units for

Ms. Burns replied \$55,000-\$62,000 for the home, the lot size is 5,000 square foot

Commissioner Eckholdt, how much is the lease on the land

Ms. Burns, \$380 a month

Commissioner Myers, is there still a 40 foot buffer in the RCP

Mr. Brogden, they would have a 40 foot buffer from the property line along the right-of-way

Commissioner Myers, how about along the rear

Mr. Brogden, it might be along the rear, on the exterior property line, typically that gets worked in during the plan review stage

Commissioner Myers, the B1 zone can be bad too

Ms. Burns, in my eyes I see it as come and go issue, like a gas station; campgrounds are loud and effect the residential areas around it.

Commissioner Eckholdt, I see RCP to be inconsistent with the neighborhood for what it is

Chairman Graham, I can see a lot of traffic problems happening if it is zoned RCP

Commissioner Bruce Rogers, most people will try to come down Nine Mile Road from Highway 70

Commissioner Eckholdt, there is a lot of traffic already on Nine Mile Road, when the folks are coming in and out with long vehicles it could cause a problem

Mr. Cullipher, I am pretty sure DOT would require a turning lane

Commissioner Myers, where would the turning lane be?

Mr. Cullipher, turning lane potentially comes out of the property

Commissioner Will Rogers, looks like a lot of wetlands, how many units will fit?

Mr. Cullipher, there are about three to four usable acres, maybe forty or so possible units

Chairman Graham asked if there was any further questions, or was there a motion

Commissioner Eckholdt made a motion to deny the request

Chairman Graham asked if there was a second or counter motion

Commissioner Myers made a motion to approve the request, Commissioner Bruce Rogers seconded the motion.

Commissioner Will Rogers, just to clarify again this type of project requires more phases of approval and possible neighbor objection

Mr. Brogden, yes that is correct

Chairman Graham, we have a motion to approve as well as a second, now we can vote.

5-1 approval vote from the committee

Chairman Graham said the committee had to do a statement of consistency.

Prior to adopting or rejecting any zoning amendment, the governing board shall adopt a statement describing whether its action is consistent with an adopted comprehensive plan and explaining why the board considers the action taken to be reasonable and in the public interest. The planning board shall advise and comment on whether the proposed amendment is consistent with any comprehensive plan that has been adopted and any other officially adopted plan that is applicable. The planning board shall provide a written recommendation to the board of county commissioners that addresses plan consistency and other matters as deemed appropriate by the planning board, but a comment by the planning board that a proposed amendment is inconsistent with the comprehensive plan shall not preclude consideration or approval of the proposed amendment by the governing board.
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REQUEST:

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STATEMENT OF CONSISTENCY & RECOMMENDATION:

At their meeting on July 13, 2020, the Planning Commission voted to recommend **approval** of the proposed rezoning map amendment and stated, *“The Planning Commission finds and determines that case number REZ20-000008 **is** consistent with the goals, objectives and policies of the CAMA Land Use Plan.*

Motion to approve by: Commissioner Myers

Seconded by: Commissioner Eckholdt

Followed by unanimous vote from committee.

CARTERET COUNTY
Board of Commissioners



Regular Item
XI.

Meeting Date:
8/17/2020

Presenter:
Eugene Foxworth

ITEM TO BE CONSIDERED

Title:
 Proposed text amendment to Article 1102 of the Carteret County Zoning Ordinance ("Hotel, residential" Definition)

Brief Summary:
 The proposed text amendment would change the definition of "Hotel, residential" to reduce the minimum number of lodging units needed to qualify as a residential hotel. This amendment would reduce the minimum number of lodging units from ten or more units to five or more units.

The Planning Commission heard this proposed text amendment at the July 13, 2020 meeting and voted unanimously to recommend approval of this proposed text amendment.

If the Board of Commissioners approves of the agenda item as presented, the following motion(s) is (are) suggested:

1. Motion to open the public hearing.
2. Motion to close the public hearing.
3. Motion to approve/deny the Resolution to amend Article 1102 of the Carteret County Zoning Ordinance

BACKGROUND

Originating Department
Planning and Development

- Attachments:**
- 1 Staff memo
 - 2 Proposed Text Amendment
 - 3 Resolution
 - 4 Excerpt from Planning Commission minutes
 - 5 Public hearing notice

Staff Contact:
Eugene Foxworth

REVIEWED BY

County Manager _____
 Clerk to the Board _____

County Attorney _____
 ACM/Finance Director _____

PLANNING AND DEVELOPMENT

Eugene Foxworth
Director



Beaufort Office Phone 252-728-8545
Western Office Phone 252-222-5833

MEMORANDUM

DATE: July 15, 2020

TO: Carteret County Board of Commissioners

CC: Tommy Burns, County Manager

FROM: Eugene Foxworth, Assistant County Manager & Planning Director

RE: Proposed Text Amendment to Article 1102 of the Carteret County Zoning Ordinance ("Hotel, residential" Definition)

Please see the attached proposed text amendment to the Article 1102 of the Carteret County Zoning Ordinance ("Hotel, residential" Definition).

Specifically, this text amendment would change the definition of "Hotel, residential" to reduce the minimum number of lodging units needed to qualify as a residential hotel. This amendment would reduce the minimum number of lodging units from ten or more units to five or more units.

The Planning Commission heard this item at their July 13, 2020 meeting. The vote was unanimous to recommend approval of this text amendment. I am happy to answer any questions you may have.

~~TEXT~~ = To be Removed **TEXT** = To be Added

1102. Definitions.

Hotel, residential. A building or group of attached or detached buildings containing, in combination, ~~ten~~ **five** or more lodging units available for occupancy only for periods of thirty days or longer, provided, however, that temporary lodging units for guests of regular tenants may be provided in any residential hotel, with the number of such units limited to ten percent of the number of tenant lodging units.

~~TEXT~~ = To be Removed **TEXT** = To be Added

DEVELOPMENT SUBMITTAL FORM

Carteret County Department of Planning and Development

Eugene Foxworth, Director

Main Office: 402 Broad Street - Beaufort, NC 28516-1896

Western Office: 701 Cedar Point Blvd. - Cedar Point, NC 28584-8013

Tel: (252) 728-8545

Tel: (252) 222-5833

Fax: (252) 732-2065

Fax: (252) 222-5825

All fees must accompany this form and checklist

PROPERTY or DEVELOPMENT NAME: _____

ADDRESS and PIN(s): _____

APPLICANT: Charles M. Cullipher, P.E.

OWNER(S): _____

ADDRESS: 151A NC Highway 24
Morehead City, NC 28557

ADDRESS: _____

PHONE # 252-773-0090

PHONE # _____

E-MAIL ADDRESS: chase@tcgpa.com

E-MAIL ADDRESS: _____

Signature of Applicant/Agent: Chad M Cullipher Date: 5/21/2020

PLEASE CHECKMARK ALL APPLICABLE ITEMS

SUBMITTING FOR: In-house review TRC* PC ZBoA Other _____

* TRC meetings are held in the Planning Department's 2nd floor Conference Room. If you need special accommodations, please let us know.

SUBDIVISIONS: Acres _____ Lots _____

- | | |
|---|---|
| <ul style="list-style-type: none"> <input type="checkbox"/> Exemption to the Subdivision Regulations <input type="checkbox"/> Lot Split <input type="checkbox"/> Completed and signed copies of Appendices A and B <input type="checkbox"/> Alternative Access Subdivision <input type="checkbox"/> Mylar + dxf or dwg file <ul style="list-style-type: none"> <input type="checkbox"/> Completed and signed copies of Appendices A and B <input type="checkbox"/> Access Easement <input type="checkbox"/> Family Subdivision <input type="checkbox"/> Private Lane <input type="checkbox"/> Flag Lot <input type="checkbox"/> Sketch Plan <input type="checkbox"/> Completed and signed copy of Appendix A <ul style="list-style-type: none"> <input type="checkbox"/> Minor Subdivision <input type="checkbox"/> Major Subdivision <input type="checkbox"/> Paper + pdf or jpeg <input type="checkbox"/> Planned Conservation Development <input type="checkbox"/> Paper + pdf or jpeg | <ul style="list-style-type: none"> <input type="checkbox"/> Preliminary Plat <ul style="list-style-type: none"> <input type="checkbox"/> Completed and signed copies of Appendices A and B <input type="checkbox"/> Minor Subdivision <input type="checkbox"/> Major Subdivision <input type="checkbox"/> Paper + pdf or jpeg <input type="checkbox"/> Planned Conservation Development <input type="checkbox"/> Paper + pdf or jpeg <input type="checkbox"/> Preliminary Plat Approval Extension <input type="checkbox"/> Final Plat <input type="checkbox"/> Mylar + dxf or dwg file <ul style="list-style-type: none"> <input type="checkbox"/> Performance Guarantee Processing <input type="checkbox"/> Performance Guarantee Extension <input type="checkbox"/> Final Plat Approval Extension <input type="checkbox"/> Recreation Fee (Amount \$ _____ and District # _____) |
|---|---|

ALL OTHER PLANNING AND ZONING MATTERS

- | | |
|---|--|
| <ul style="list-style-type: none"> <input type="checkbox"/> ABC Permit Zoning Review <input type="checkbox"/> Airport Height Limits Permit: Proposed height = _____ <input type="checkbox"/> Appeal of an Administrative Decision <input type="checkbox"/> Communication Tower: Height = _____ <ul style="list-style-type: none"> <input type="checkbox"/> Exemption <input type="checkbox"/> Consultant Fees <input type="checkbox"/> Tower <input type="checkbox"/> Co-Location <input type="checkbox"/> Performance & Removal Surety Processing <input type="checkbox"/> Temporary Use <input type="checkbox"/> Meteorological Tower <input type="checkbox"/> Conditional Use Rezoning: District _____ Use _____ <input type="checkbox"/> Group Housing Development: Acres _____ Units _____ <ul style="list-style-type: none"> <input type="checkbox"/> Preliminary Plan <input type="checkbox"/> Paper + pdf or jpeg <input type="checkbox"/> Final Plan and Permit <input type="checkbox"/> Final Plan Amendment or Revision <input type="checkbox"/> MH Park or RV Park Preliminary Plan: Spaces _____ <ul style="list-style-type: none"> <input type="checkbox"/> Preliminary Plan <input type="checkbox"/> Paper + pdf or jpeg <input type="checkbox"/> Preliminary Plan Approval Extension <input type="checkbox"/> Final Plan and Permit <input type="checkbox"/> Final Plan Amendment or Revision <input type="checkbox"/> Triennial Park Inspection | <ul style="list-style-type: none"> <input type="checkbox"/> Ordinance Interpretation <input type="checkbox"/> Planned Unit Development: Acres _____ Units _____ <ul style="list-style-type: none"> <input type="checkbox"/> Regular <input type="checkbox"/> Paper + pdf or jpeg <input type="checkbox"/> Flexible <input type="checkbox"/> Paper + pdf or jpeg <input type="checkbox"/> Rezoning from _____ to _____ <input type="checkbox"/> Road Abandonment <input type="checkbox"/> Road Addition <input type="checkbox"/> Sign Permit: Square Feet _____ <input type="checkbox"/> Special Use Permit for _____ <input checked="" type="checkbox"/> Text Amendment <input type="checkbox"/> Variance <input type="checkbox"/> Wind Energy Facility: kW _____ Height _____ <ul style="list-style-type: none"> <input type="checkbox"/> Temporary Pole or Tower <input type="checkbox"/> Small System <input type="checkbox"/> Large System <input type="checkbox"/> Utility-scale <input type="checkbox"/> Performance & Removal Surety Processing <input type="checkbox"/> Other: _____ |
|---|--|

Staff Use Only:	
Amount Paid: _____	Date Rec'd: _____
Rec'd by: _____	



THE CULLIPHER GROUP, P.A.
ENGINEERING & SURVEYING SERVICES

Gene Foxworth, Director
Carteret County Planning Department
402 Broad St.
Beaufort, NC 28516

Re: Application for Text Amendment to Ordinance – Appendix C, Section 1102, Definitions, “Hotel, Residential”

Mr. Foxworth,

The Cullipher Group, PA is requesting a text amendment to the Carteret County Development Ordinance of Appendix C, Section 1102, Definitions, “Hotel, Residential”.

The current definition requires a minimum of 10 units for the development of a residential hotel and we’d like to request that this number be reduced to 5 units. The requested amendment to the definition is as follows:

“Hotel, residential. A building or group of attached or detached buildings containing, in combination, five or more lodging units available for occupancy only for periods of 30 days or longer, provided, however, that temporary lodging units for guests of regular tenants may be provided in any residential hotel, with the number of such units limited to ten percent of the number of tenant lodging units.”

Please let me know if you have any questions or comments.

Sincerely,
Charles M. Cullipher, PE



HESTRON PLAZA TWO
151-A NC HWY 24
MOREHEAD CITY, NC 28557
(252) 773-0090

PLANNING AND DEVELOPMENT

Eugene Foxworth
Director



Beaufort Office
Phone: 252-728-8545
Fax: 252-728-6643

PUBLIC NOTICE

Pursuant to 160D-601 of the North Carolina General Statutes, the Carteret County Board of Commissioners will hold a public hearing on August 17, 2020 at 6:00 p.m. in the Board of Commissioners' Meeting Room (Courthouse Square, Administration Building, Beaufort, NC) to discuss a proposed text amendment to the Carteret County Zoning Ordinance, Article 1102. Specifically, a text amendment to the definition of "Hotel, residential" to reduce the minimum number of lodging units needed to qualify as a residential hotel. This text amendment would reduce the minimum number of lodging units from ten or more units to five or more units.

A copy of the proposed request is available for public inspection in the Carteret County Planning and Development Department, 402 Broad Street, Beaufort, NC.

Eugene Foxworth
Planning Director

Advertise: Carteret County News-Times
Wednesday July 29, 2020
Wednesday August 5, 2020

**RESOLUTION
BY THE
CARTERET COUNTY BOARD OF COMMISSIONERS**

WHEREAS, the Board of Commissioners adopted the Carteret County Zoning Ordinance (the "Revised Zoning Ordinance") on the 15th day of June, 1990;

WHEREAS, the Board of County Commissioners on its own motion or by petition may amend, supplement, change or repeal the Carteret County Zoning Ordinance; and

WHEREAS, The Cullipher Group, P.A. requested a text amendment to Article 1102 of the Carteret County Zoning Ordinance.

NOW, THEREFORE, be it hereby resolved that the Carteret County Board of Commissioners based upon the affirmative recommendation of the Carteret County Planning Commission adopt this text amendment to the Article 1102 of the Carteret County Zoning Ordinance, that modifies the definition of "Hotel, Residential".

ADOPTED, this the 17th day of August, 2020.

ATTEST:

Bill Smith, Chairman
Carteret County Board of Commissioners

Rachel Hammer
Clerk to the Board

Excerpt from Planning Commission 07-13-20 Meeting

1. **Text Amendment:** Proposed Text Amendment to Article 1102 of the Zoning Ordinance

Mr. Brogden presented the amendment:

This item is a Text Amendment to Article 1102 of the Zoning Ordinance Specifically, this is a text amendment to the definition of "Hotel, residential" to reduce the minimum number of lodging units needed to qualify as a residential hotel. This amendment would reduce the minimum number of lodging units from ten or more units to five or more units. The proposed text amendment has been included in the board's packets. This amendment has been advertised twice, and staff has received no comments.

Chairman Graham asked if there were any questions for staff.

Commissioner Heath asked if the change from ten to five units is because there is one trying to be developed in an area that can't support fifteen units.

Mr. Brogden replied, in response to a potential residential hotel in the area where ten units or more is not feasible.

Commissioner Eckholdt stated it could be a beach house that has six bedrooms that could be rented out individually to different people, as opposed to one person renting out the six bedroom house.

Mr. Brogden stated, as long as they are separate lodging units, not necessarily just separate bedrooms.

Commissioner Eckholdt asked if there were any objections

Mr. Brogden said none were received

Commissioner Myers stated he did not understand what he was voting on

Mr. Hartman shared the definition for residential hotels which reads: a building or group of attached or detached buildings containing a combination of 10 or more lodging units available for occupancy only for periods of 30 days or longer, provided however the temporary lodging units for guests or regular tenants may be provided in any residential hotel with the number of such units limited to ten percent the number of tenant lodging units.

Commissioner Eckholdt made a motion to approve, Commissioner Bruce Rogers seconded the motion, followed by a unanimous vote from the committee.

CARTERET COUNTY
Board of Commissioners

Meeting Date:

17-Aug-20



Agenda Item
XII.

Presenter:

Tommy Burns

ITEM TO BE CONSIDERED

Title: Manager's Report

Brief Summary:

Mr. Burns will provide a manager's report.

If the Board of Commissioners approves of the agenda item as presented, the following motion(s) is (are) suggested:

N/A

BACKGROUND

Originating Department

County Manager's Office

Attachments:

1 N/A

2

3

4

5

Staff Contact:

Tommy Burns

REVIEWED BY

County Manager

Clerk to the Board

County Attorney

ACM/Finance Director

**CARTERET COUNTY
Board of Commissioners**

Meeting Date:

17-Aug-20



Agenda
Item

XIII.

Presenter:

Board

ITEM TO BE CONSIDERED

Title: Appointments

Brief Summary:

See attached memorandum highlighting appointments; applications attached as noted.

If the Board of Commissioners approves of the agenda item as presented, the following motion(s) is (are) suggested:

Nominations will be considered for the various vacancies.

BACKGROUND

Originating Department

County Manager's Office

Attachments:

1 Memorandum

2 Applications

3

4

5

Staff Contact:

Rachel Hammer

REVIEWED BY

County Manager

X

Clerk to the Board

X

County Attorney

ACM/Finance Director

Board of Commissioners

Bill Smith, Chair
Robin Comer, Vice-Chair
Bob Cavanaugh
Chris Chadwick
Jimmy Farrington
Mark Mansfield
Ed Wheatly



County Manager
Tommy R. Burns

Clerk to the Board
Rachel B. Hammer

TO: Board of Commissioners
FROM: Rachel Hammer
SUBJECT: Appointments
DATE: August 17, 2020

The following appointments are noted for discussion at the August 17, 2020 meeting:

Aging Planning Board

- *Perpetual term of Veterans Services representative; application of Brenda DuBose, Director of Veteran Services attached*
- *Perpetual term of Carteret Senior Services representative; application of Lakisha Williams, Director of Senior Center attached*

Carteret County Beach Commission

Vacant unexpired term of Mayor Jones (deceased) ends 01/31/23

- *John Brodman; letter of recommendation attached; application attached*

Carteret County Jury Commission

Two-year term expires August 20, 2020:

- *Harold Knudsen; application attached*

Carteret County Library Board

Vacant terms due to the newly established Board:

Active applications:

- **Three-year term:** Edward Harris ("Commissioner Farrington"); application attached
- **One-year term:** Bernette Morris ("Commissioner Comer"); application attached
- **One-year term:** Darlene Roberson ("Commissioner Smith"); application attached
- **Two-year term:** Theresa Burkhardt ("Commissioner Chadwick"); application attached

Carteret County Planning Commission

Vacant three-year term

Active applications:

- *Eugene Garner; application attached*
- *Eric Gregson; application attached*
- *Wallace "Drew" Kennedy; application attached*
- *Trapas Pratt; application attached*

Child Fatality Prevention Team

Three-year "Law Enforcement Officer" term; due to retirement of Mike Panzarella. Sheriff Buck recommended Jason Wank

- *Jason Wank; application attached*

Cultural & Recreational Advisory Board

- *Vacant Tourism Development Authority representative; application of Ellen Johnson, Senior Sales Manager, attached (recommended by TDA)*
- *Vacant School Representative; application of Al Roberson, Principal of Harkers Island Elementary, attached (recommended by Carteret County School System)*
- *Vacant three-year term ("Commissioner Mansfield's District"); application of Susan McNamara attached*

Highway 70 Corridor Commission

- *One-year term of Ryan Eggleston expires August 20, 2020; updated application attached*

Town of Morehead City Board of Adjustment ("County ETJ")

- *Three-year "alternate" term of Dianne Gagnon expires August 27, 2020; updated application attached*

Aging Planning Board

- *Perpetual term of Veterans Services representative; application of Brenda DuBose, Director of Veteran Services attached*
- *Perpetual term of Carteret Senior Services representative; application of Lakisha Williams, Director of Sr. Center attached*

Received 07-17-20
Expires 01-17-22

Rachel Hammer

From: noreply@civicplus.com
Sent: Friday, July 17, 2020 1:41 PM
To: Ray Hall; Rachel Hammer
Subject: Online Form Submittal: Boards & Commissions Appointment Application

CAUTION: This email originated from outside of the organization. Do NOT click links or open attachments unless you recognize the sender and know the content is safe.

Boards & Commissions Appointment Application

First Name	Brenda
Last Name	DuBose
Address	900 Old Fashioned Way #318
City	Newport
State	NC
Zip	28570
Home Number	919-922-3261
Cell Number	919-922-3261
Fax Number	252-222-0643
Work Number	252-728-8440
E-Mail Address	<u>Brenda.DuBose@carteretcountync.gov</u>
Committees of Interest	Mayors' Committee for Persons with Disabilities Aging Planning Board
Committees of Interest (Second Choice)	Field not completed.
Experience	I have been working for the veterans for over 24 years. I am sanctioned by the Department of VA for benefits and I work with the VA medical centers and clinics
Occupation	Director, Veteran Services
Employer	Carteret County
Are you currently serving or have you ever served on a	Yes

public board or
commission?

If so, please list below:

Transportation Board

Please explain any
anticipated conflict of
interest or scheduling
difficulties you may have, if
appointed:

I don't know when the committee meets. I don't think it would
cause a conflict of interest as I work for all veterans in the
County.

Number of Years Living in
Carteret County:

September 2019

Are you a registered voter
in Carteret County?

Yes

Applicants may attach a
resume' or additional
information about your
interests for the Board of
Commissioners to consider.
Also, note that this
document is considered a
public document.)

Field not completed.

Email not displaying correctly? [View it in your browser.](#)

Received 07-13-20
Expires 01-13-22

Rachel Hammer

From: noreply@civicplus.com
Sent: Monday, July 13, 2020 11:13 AM
To: Ray Hall; Rachel Hammer
Subject: Online Form Submittal: Boards & Commissions Appointment Application

CAUTION: This email originated from outside of the organization. Do NOT click links or open attachments unless you recognize the sender and know the content is safe.

Boards & Commissions Appointment Application

First Name	Lakisha
Last Name	Williams
Address	111 Silver Creek Landing Rd
City	Swansboro
State	NC
Zip	28584
Home Number	910-603-6011
Cell Number	910-603-6011
Fax Number	<i>Field not completed.</i>
Work Number	252-247-2626
E-Mail Address	lakisha.williams@carteretcountync.gov
Committees of Interest	Aging Planning Board
Committees of Interest (Second Choice)	N/A
Experience	Current Director of Aging Services
Occupation	Director of Carteret County Aging Services
Employer	Carteret County Government
Are you currently serving or have you ever served on a public board or commission?	Yes

Carteret County Beach Commission

Vacant unexpired term of Mayor Jones (deceased) ends 01/31/23

- *John Brodman; letter of recommendation attached; application attached*

Shore Protection Manager

Greg L. Rudolph
Tel: (252) 393.2663
Fax: (252) 393.6639
rudi@carteretcountygov.org



Memorandum

To: Carteret County Board of Commissioners (CBOC)
From: Greg "rudi" Rudolph
Date: August 17, 2020
Re: **Beach Commission Member Appointment
Pine Knoll Shores – vacant term ending January 2023**

(Nominee – John Brodman)

The County's Beach Commission includes eleven members that advise the CBOC of beach nourishment strategies and expenditures regarding room occupancy tax revenue dedicated to nourishment activities as originally stipulated in N.C. Session Law 2001-381 and later amended by SL 2005-120, SL 2007-112, and SL 2013-223. The CBOC also appoints Beach Commission members according to a formula provided in SL 2013-223 and again summarized in Article II, Sec. 1 of the Beach Commission's by-laws. The members are appointed using the following formula and the current membership is furnished in tabular form at the conclusion of this memorandum.

- Two (2) individuals who reside within the town limits of Atlantic Beach
- **Two (2) individuals who reside within the town limits of Pine Knoll Shores.**
- Two (2) individuals who reside within the town limits of Emerald Isle.
- One (1) individual who resides within the town limits of Indian Beach.
- One (1) individual who resides on Bogue Banks.
- One (1) individual who resides anywhere in Carteret County.
- A (1) member of the Board of County Commissioners.
- A (1) member of the Carteret County Tourism Development Authority.

Long-time civic leader, the Mayor of Pine Knoll Shores, and friend Ken Jones passed away on May 14th and served on the Beach Commission since 2010 before his passing. This now vacant term expires in January 2023, and traditionally the Nominations Committee of the Beach Commission and the Beach Commission as a whole usually solicits local governments and other public/private entities for their input regarding potential Beach Commission nominees.

Consistent with this approach, the Beach Commission is recommending **John Brodman** be appointed to fill the subject vacancy. Mr. Brodman was recently selected as the new Mayor of Pine Knoll Shores on July 8th and the Town Board subsequently recommended Mr. Brodman for the Beach Commission vacancy that has surfaced with former Mayor Jones' passing. Mr. Brodman is aware that he must complete the Application for Boards & Commissions Appointment Form by the CBOC's August 17st meeting date.

The Beach Commission is appreciative of the CBOC's continued understanding of the appointment process concerning Commission vacancies and looks forward to working with the individual the CBOC appoints. Likewise, the CBOC is always invited to review additional information concerning the Beach Commission, including electronic versions of the by-laws and meeting minutes at <http://www.carteretcountync.gov/298/Beach-Commission>.

CARTERET COUNTY BEACH COMMISSION			
NAME (current)	RESIDING/ REPRESENTING	TERM LENGTH	TERM EXPIRES
Harry Archer	Atlantic Beach	3 years	1/2022
A.B. "Trace" Cooper, III	Atlantic Beach	3 years	1/2021
Vacant	Pine Knoll Shores	3 years	1/2023
Larry Corsello	Pine Knoll Shores	3 years	1/2021
Jim Normile	Emerald Isle	3 years	1/2022
John Wootten (retiring)	Emerald Isle	3 years	1/2023
Joel Fortune, Jr.	Indian Beach	3 years	1/2021
Douglas Guthrie	Bogue Banks	3 years	1/2022
Larry Baldwin	County At-Large	3 years	1/2023
Jimmy Farrington	CBOC	3 years	1/2021
Woody Warren	TDA	3 years	1/2022

d:\.../beachcommission/correspondences/2020/2020 Pine Knoll Shores vacancy

Received 07.28.20
Expires 01.28.21

Rachel Hammer

From: noreply@civicplus.com
Sent: Tuesday, July 28, 2020 10:31 AM
To: Ray Hall; Rachel Hammer
Subject: Online Form Submittal: Boards & Commissions Appointment Application

CAUTION: This email originated from outside of the organization. Do NOT click links or open attachments unless you recognize the sender and know the content is safe.

Boards & Commissions Appointment Application

First Name	John R.
Last Name	Brodman
Address	116 Salter Path Rd., Unit 102
City	Pine Knoll Shores
State	NC
Zip	28512
Home Number	252 499 4107
Cell Number	252 622 2338
Fax Number	252 247 4355
Work Number	252 437 4353
E-Mail Address	mayor@townofpks.com
Committees of Interest	Beach Commission
Committees of Interest (Second Choice)	<i>Field not completed.</i>
Experience	As an Economist, I spent my career managing the formulation, development and implementation of public policies covering domestic and international economic issues, in Washington, DC, (for 6 administrations in various councils attached to the White House, the Department of Energy, and the Agency for International Development), in Paris (at the Organization for Economic Cooperation and Development, The International Energy Agency, and the French Institute for International Relations). I have been a delegation leader/negotiator in many

tax, trade, investment, economic policy, security, and science and technology(R&D) cooperation agreements. I have worked as an economic analyst, model builder, forecaster and scenario builder (what ifs) in the public policy arena for most of my career. Since moving to Pine Knoll Shores in 2005, I have also been very active in State and Local government activities, enumerated below. I have special interests in economic analysis, coastal development issues, environmental protection, energy policy, and climate change and sea level rise.

Occupation	Mayor
Employer	Town Of Pine Knoll Shores
Are you currently serving or have you ever served on a public board or commission?	Yes
If so, please list below:	<p>Mayor of PKS (2020)</p> <p>Town of PKS Board of Commissioners (2013-2019)</p> <p>Served on many Town Committees/Ad Hoc Committees dealing with Strategic Planning; Land Use Planning; Conditional Zoning; UDO; the Development Line; Pedestrian Planning; Parks and Recreation; CERT; Age-Friendly Community; The PKS newspaper The Shoreline; and Commissioners Committees dealing with Finance, Planning and Administration.</p> <p>Member of the State's Coastal Resources Advisory Council (CRAC) (2015-2019)</p> <p>Member of the Board of Directors of the NC Beach, Inlet, and Waterways Association (NCBIWA) (2018-2019)</p> <p>Member of the Carteret County Strategic Planning Committee (2 years)</p> <p>Member of the Governor's Energy Policy Council (4 years)</p> <p>Regular/frequent attendee at the Carteret County Board of Commissioners meetings, and meetings of the CC Beach Commission.;</p>
Please explain any anticipated conflict of interest or scheduling difficulties you may have, if appointed:	None
Number of Years Living in Carteret County:	15, since Jan. 1, 2005

Are you a registered voter
in Carteret County? Yes

Applicants may attach a
resume' or additional
information about your
interests for the Board of
Commissioners to consider.
Also, note that this
document is considered a
public document.) *Field not completed.*

Email not displaying correctly? [View it in your browser.](#)

Carteret County Jury Commission

Two-year term expires August 20, 2020:

- *Harold Knudsen; application attached*

Rachel Hammer

Appointed 10-24-19

Received 10-23-19

Expires 04-23-21

From: noreply@civicplus.com
Sent: Wednesday, October 23, 2019 5:01 PM
To: Ray Hall; Rachel Hammer
Subject: Online Form Submittal: Boards & Commissions Appointment Application

Boards & Commissions Appointment Application

First Name	Harold
Last Name	Knudsen
Address	P. O. Box 336
City	Beaufort
State	NC
Zip	28516
Home Number	252-515-2638
Cell Number	252-515-2638
Fax Number	<i>Field not completed.</i>
Work Number	<i>Field not completed.</i>
E-Mail Address	hck@ec.rr.com
Committees of Interest	Jury Commission
Committees of Interest (Second Choice)	<i>Field not completed.</i>
Experience	Retired as a Major in 2013 from NC Marine Fisheries after 31 years; served in law enforcement.
Occupation	Retire
Employer	Marine Fisheries
Are you currently serving or have you ever served on a public board or commission?	No
If so, please list below:	<i>Field not completed.</i>

Please explain any anticipated conflict of interest or scheduling difficulties you may have, if appointed: N/A

Number of Years Living in Carteret County: 60

Are you a registered voter in Carteret County? Yes

Applicants may attach a resume' or additional information about your interests for the Board of Commissioners to consider. Also, note that this document is considered a public document.) *Field not completed.*

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Carteret County Library Board

Vacant terms due to the newly established Board:

Active applications:

- **Three-year term:** Edward Harris (“Commissioner Farrington”); application attached
- **One-year term:** Bernette Morris (“Commissioner Comer”); application attached
- **One-year term:** Darlene Roberson (“Commissioner Smith”); application attached
- **Two-year term:** Theresa Burkhardt (“Commissioner Chadwick”); application attached

Received 07.08.20
Expires 01.08.22

Rachel Hammer

From: noreply@civicplus.com
Sent: Wednesday, July 8, 2020 1:48 PM
To: Ray Hall; Rachel Hammer
Subject: Online Form Submittal: Boards & Commissions Appointment Application

CAUTION: This email originated from outside of the organization. Do NOT click links or open attachments unless you recognize the sender and know the content is safe.

Boards & Commissions Appointment Application

First Name	Edward
Last Name	Harris
Address	120 Pinewood Circle
City	Pine Knoll Shores
State	NC
Zip	28512
Home Number	2527734329
Cell Number	5042899509
Fax Number	<i>Field not completed.</i>
Work Number	<i>Field not completed.</i>
E-Mail Address	ed.slidell@gmail.com
Committees of Interest	Carteret County Public Library System
Committees of Interest (Second Choice)	Beach Commission
Experience	Past Merrill Lynch Regional VP, past Habitat For Humanity Board President, past Boy Scouts Regional Director, past Vice Chairman County Library board, past American Red Cross Volunteer Disaster Manager. Currently part time Consultant and Expert - stock market and securities.
Occupation	Expert - Stock Market & Securities
Employer	Self

Are you currently serving or have you ever served on a public board or commission? Yes

If so, please list below: Vice Chair - Chattooga County, GA Library Board

Please explain any anticipated conflict of interest or scheduling difficulties you may have, if appointed: None

Number of Years Living in Carteret County: 2

Are you a registered voter in Carteret County? Yes

Applicants may attach a resume' or additional information about your interests for the Board of Commissioners to consider. Also, note that this document is considered a public document.) [cv 2019.docx](#)

Email not displaying correctly? [View it in your browser.](#)

Received 06-16-20
Expires 12-16-21

Rachel Hammer

From: noreply@civicplus.com
Sent: Tuesday, June 16, 2020 8:27 AM
To: Ray Hall; Rachel Hammer
Subject: Online Form Submittal: Boards & Commissions Appointment Application

CAUTION: This email originated from outside of the organization. Do NOT click links or open attachments unless you recognize the sender and know the content is safe.

Boards & Commissions Appointment Application

First Name	Bernette
Last Name	Morris
Address	235 Bogue loop road
City	Newport
State	NC
Zip	28570
Home Number	252-342-9358
Cell Number	252-342-9358
Fax Number	<i>Field not completed.</i>
Work Number	252-726-3131 ext 121
E-Mail Address	bernette.morris@moreheadcitync.org
Committees of Interest	Library Board
Committees of Interest (Second Choice)	Library Board
Experience	25 years experience in law enforcement
Occupation	Police Chief
Employer	Morehead City Police Department
Are you currently serving or have you ever served on a public board or commission?	Yes

If so, please list below:	JCPC
Please explain any anticipated conflict of interest or scheduling difficulties you may have, if appointed:	NONE
Number of Years Living in Carteret County:	40+
Are you a registered voter in Carteret County?	Yes
Applicants may attach a resume' or additional information about your interests for the Board of Commissioners to consider. Also, note that this document is considered a public document.)	<i>Field not completed.</i>

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Received 07-21-20
Expires 01.21.22

Rachel Hammer

From: noreply@civicplus.com
Sent: Tuesday, July 21, 2020 6:15 PM
To: Ray Hall; Rachel Hammer
Subject: Online Form Submittal: Boards & Commissions Appointment Application

CAUTION: This email originated from outside of the organization. Do NOT click links or open attachments unless you recognize the sender and know the content is safe.

Boards & Commissions Appointment Application

First Name	Darlene
Last Name	Roberson
Address	2323 N Lakeview Dr
City	Newport
State	Nc
Zip	28570
Home Number	2522418819
Cell Number	2522418819
Fax Number	<i>Field not completed.</i>
Work Number	<i>Field not completed.</i>
E-Mail Address	dfroberson@ec.rr.com
Committees of Interest	Library Board
Committees of Interest (Second Choice)	<i>Field not completed.</i>
Experience	Have been on the Newport Library Board for 10 years Am currently on the County Library Board and have been since 2017. President of Friends of Newport Library for 14 years as well as holding other chairs. College degree, resident of the county since 1978.
Occupation	Retired

Employer	Self. Rental Properties
Are you currently serving or have you ever served on a public board or commission?	Yes
If so, please list below:	CC Library Board
Please explain any anticipated conflict of interest or scheduling difficulties you may have, if appointed:	None
Number of Years Living in Carteret County:	42
Are you a registered voter in Carteret County?	Yes
Applicants may attach a resume' or additional information about your interests for the Board of Commissioners to consider. Also, note that this document is considered a public document.)	<i>Field not completed.</i>

Email not displaying correctly? [View it in your browser.](#)

Received 08-03-20
Expires 02-03-22

Rachel Hammer

From: noreply@civicplus.com
Sent: Monday, August 3, 2020 5:31 PM
To: Ray Hall; Rachel Hammer
Subject: Online Form Submittal: Boards & Commissions Appointment Application

CAUTION: This email originated from outside of the organization. Do NOT click links or open attachments unless you recognize the sender and know the content is safe.

Boards & Commissions Appointment Application

First Name	Theresa
Last Name	Burkhardt
Address	503 Straits Road
City	Gloucester
State	NC
Zip	28528-9337
Home Number	252-729-3151
Cell Number	252-269-7862
Fax Number	<i>Field not completed.</i>
Work Number	<i>Field not completed.</i>
E-Mail Address	tburkhardt77@ec.rr.com
Committees of Interest	Library Board
Committees of Interest (Second Choice)	<i>Field not completed.</i>
Experience	2 years of college at Larmar University in Beaumont, TX. Have held Administrative Assistant positions in a number of jobs in many states due to my husbands position with Nabisco that required us to move frequently as he moved up in the company. Also worked in Human Resources and Engineering with Carteret County. Have also been a member of the Friends of the Down East Library and was President o that group for 2 years.

Occupation	Retired
Employer	Retired
Are you currently serving or have you ever served on a public board or commission?	No
If so, please list below:	<i>Field not completed.</i>
Please explain any anticipated conflict of interest or scheduling difficulties you may have, if appointed:	None
Number of Years Living in Carteret County:	24
Are you a registered voter in Carteret County?	Yes
Applicants may attach a resume' or additional information about your interests for the Board of Commissioners to consider. Also, note that this document is considered a public document.)	<i>Field not completed.</i>

Email not displaying correctly? [View it in your browser.](#)

Carteret County Planning Commission

Vacant three-year term

Active applications:

- *Eugene Garner; application attached*
- *Eric Gregson; application attached*
- *Wallace "Drew" Kennedy; application attached*
- *Trapas Pratt; application attached*

Received 08-09-20
Expires 02-09-22

Rachel Hammer

From: noreply@civicplus.com
Sent: Sunday, August 9, 2020 7:38 PM
To: Ray Hall; Rachel Hammer
Subject: Online Form Submittal: Boards & Commissions Appointment Application

CAUTION: This email originated from outside of the organization. Do NOT click links or open attachments unless you recognize the sender and know the content is safe.

Boards & Commissions Appointment Application

First Name	Eugene
Last Name	Garner
Address	173 Jackson Dr
City	Beaufort
State	NC
Zip	28516
Home Number	2527285692
Cell Number	2522411399
Fax Number	<i>Field not completed.</i>
Work Number	<i>Field not completed.</i>
E-Mail Address	emgarner52@gmail.com
Committees of Interest	Planning Commission
Committees of Interest (Second Choice)	<i>Field not completed.</i>
Experience	I am a life long resident of Carteret County, I'm am very interested in the controlled growth of our county. i served the community college for 17 years on both the foundation and the Bd of Directors. i owned and ran a heating and air containing business for 42 years.
Occupation	HVAC
Employer	Coastal Carolina Corp

Are you currently serving or have you ever served on a public board or commission?

Yes

If so, please list below:

Carteret Community College Foundation
Board of Directors Carteret Community College

Please explain any anticipated conflict of interest or scheduling difficulties you may have, if appointed:

none

Number of Years Living in Carteret County:

67

Are you a registered voter in Carteret County?

Yes

Applicants may attach a resume' or additional information about your interests for the Board of Commissioners to consider. Also, note that this document is considered a public document.)

Field not completed.

Email not displaying correctly? [View it in your browser.](#)

Received 10-04-19
Expires 04-04-21

Rachel Hammer

From: noreply@civicplus.com
Sent: Friday, October 04, 2019 10:57 AM
To: Ray Hall; Rachel Hammer
Subject: Online Form Submittal: Boards & Commissions Appointment Application

Boards & Commissions Appointment Application

First Name	Eric
Last Name	Gregson
Address	317 Holly Ln
City	Newport
State	nc
Zip	28570
Home Number	2522410146
Cell Number	2522410146
Fax Number	<i>Field not completed.</i>
Work Number	<i>Field not completed.</i>
E-Mail Address	ericgregson12@gmail.com
Committees of Interest	Carteret Community College Board of Trustees
Committees of Interest (Second Choice)	Planning Commission
Experience	Carteret County resident 48 years, Prior serving on both boards, First Citizens commercial banker 20 years in Carteret County.
Occupation	Banker
Employer	First Citizens Bank
Are you currently serving or have you ever served on a public board or commission?	Yes

If so, please list below: Planning, Equalization & Review, EDC, CCC

Please explain any anticipated conflict of interest or scheduling difficulties you may have, if appointed: na

Number of Years Living in Carteret County: 48

Are you a registered voter in Carteret County? Yes

Applicants may attach a resume' or additional information about your interests for the Board of Commissioners to consider. Also, note that this document is considered a public document.) *Field not completed.*

Email not displaying correctly? [View it in your browser.](#)

Received 08.04.20
Expires 02.04.22

Rachel Hammer

From: noreply@civicplus.com
Sent: Tuesday, August 4, 2020 8:49 AM
To: Ray Hall; Rachel Hammer
Subject: Online Form Submittal: Boards & Commissions Appointment Application

CAUTION: This email originated from outside of the organization. Do NOT click links or open attachments unless you recognize the sender and know the content is safe.

Boards & Commissions Appointment Application

First Name	Wallace " Drew "
Last Name	Kennedy
Address	102 Holland Ct
City	Beaufort
State	NC
Zip	28516
Home Number	2527281670
Cell Number	3367078276
Fax Number	<i>Field not completed.</i>
Work Number	<i>Field not completed.</i>
E-Mail Address	dk2inc@aol.com
Committees of Interest	Planning Commission
Committees of Interest (Second Choice)	<i>Field not completed.</i>
Experience	Former city council member in Thomasville, NC, former board member Davidson County Airport Authority, BS in Engineering Operations NCSU, Owned and Operated several businesses since 1981, currently President of Triad Enterprises, Inc.
Occupation	owner
Employer	Triad Enterprises, Inc

Are you currently serving or have you ever served on a public board or commission? Yes

If so, please list below: Davidson County Airport Authority

Please explain any anticipated conflict of interest or scheduling difficulties you may have, if appointed: none

Number of Years Living in Carteret County: 15

Are you a registered voter in Carteret County? Yes

Applicants may attach a resume' or additional information about your interests for the Board of Commissioners to consider. Also, note that this document is considered a public document.) *Field not completed.*

Email not displaying correctly? [View it in your browser.](#)

Received 10-24-19
Expires 04-24-21

Rachel Hammer

From: noreply@civicplus.com
Sent: Thursday, October 24, 2019 3:00 PM
To: Ray Hall; Rachel Hammer
Subject: Online Form Submittal: Boards & Commissions Appointment Application

Boards & Commissions Appointment Application

First Name Trapas

Last Name Pratt

Address 1712 River Drive

City Morehead City

State North Carolina

Zip 28557

Home Number 252-659-2078

Cell Number 252-659-2078

Fax Number 252-504-3202

Work Number 252-504-3201

E-Mail Address tp Pratt@mechworksinc.com

Committees of Interest Eastern Carolina Workforce Development Board

Committees of Interest
(Second Choice) Planning Commission

Experience I grew up in Eastern NC and attended ECU. I lived in Raleigh for close to 10 years after graduation but came home as soon as I could. I currently run a company that spans from the coast to Greensboro. We continue to see a decline in talented, hardworking, experienced people in all fields of construction. Instead of complaining about it, I would love to be part of the solution.

Occupation Chief Operations Officer

Employer Mechworks Mechanical Contractors Inc.

Are you currently serving or have you ever served on a public board or commission? No

If so, please list below: *Field not completed.*

Please explain any anticipated conflict of interest or scheduling difficulties you may have, if appointed: My only scheduling difficulties are my children. While I am a working professional I try to be very present in their lives.

Number of Years Living in Carteret County: 32

Are you a registered voter in Carteret County? Yes

Applicants may attach a resume' or additional information about your interests for the Board of Commissioners to consider. Also, note that this document is considered a public document.) [3B.a Resume-Pratt 17.doc](#)

Email not displaying correctly? [View it in your browser.](#)

Child Fatality Prevention Team

Three-year "Law Enforcement Officer" term; due to retirement of Mike Panzarella. Sheriff Buck recommended Jason Wank

- *Jason Wank; application attached*

Received 08.03.20
Expires 02.03.22

Rachel Hammer

From: noreply@civicplus.com
Sent: Monday, August 3, 2020 12:52 PM
To: Ray Hall; Rachel Hammer
Subject: Online Form Submittal: Boards & Commissions Appointment Application

CAUTION: This email originated from outside of the organization. Do NOT click links or open attachments unless you recognize the sender and know the content is safe.

Boards & Commissions Appointment Application

First Name	Jason
Last Name	Wank
Address	304 Craven St
City	Beaufort
State	NC
Zip	28516
Home Number	(252) 728-8400
Cell Number	<i>Field not completed.</i>
Fax Number	(252) 504-4818
Work Number	<i>Field not completed.</i>
E-Mail Address	jason.wank@carteretcountync.gov
Committees of Interest	Child Fatality Prevention Team
Committees of Interest (Second Choice)	<i>Field not completed.</i>
Experience	I have been a law enforcement officer for more than twenty-six years and have received my certification in Criminal Investigation from the North Carolina's Justice Academy. I hold an Advanced Law Enforcement Certification from the State of North Carolina and hold both an Associates and Bachelor of Science Degree in Criminal Justice. Since employed as a law enforcement officer I have investigated criminal matters in the official performance of my duties as a Police Officer, Deputy

Sheriff, Detective, and Chief Criminal Investigator. I am currently the rank of Major at the Carteret Co Sheriffs Office.

Occupation	Chief Detective
Employer	County of Carteret
Are you currently serving or have you ever served on a public board or commission?	Yes
If so, please list below:	Child Fatality Prevention Team
Please explain any anticipated conflict of interest or scheduling difficulties you may have, if appointed:	N/A
Number of Years Living in Carteret County:	26
Are you a registered voter in Carteret County?	Yes
Applicants may attach a resume' or additional information about your interests for the Board of Commissioners to consider. Also, note that this document is considered a public document.)	<i>Field not completed.</i>

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Cultural & Recreational Advisory Board

- *Vacant Tourism Development Authority representative; application of Ellen Johnson, Senior Sales Manager, attached (recommended by TDA)*
- *Vacant School Representative; application of Al Roberson, Principal of Harkers Island Elementary, attached (recommended by Carteret County School System)*
- *Vacant three-year term ("Commissioner Mansfield's District"); application of Susan McNamara attached*

Received 07-14-20
Expires 01-14-22

Rachel Hammer

From: noreply@civicplus.com
Sent: Tuesday, July 14, 2020 12:30 PM
To: Ray Hall; Rachel Hammer
Subject: Online Form Submittal: Boards & Commissions Appointment Application

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Boards & Commissions Appointment Application

First Name	Ellen
Last Name	Johnson
Address	3409 Arendell Street
City	Morehead City
State	NC
Zip	28557
Home Number	252-733-9111
Cell Number	860-326-8079
Fax Number	<i>Field not completed.</i>
Work Number	252-726-8148 X105
E-Mail Address	ellen@crystalcoastnc.org
Committees of Interest	Cultural and Recreation Advisory Board
Committees of Interest (Second Choice)	<i>Field not completed.</i>
Experience	35 Years in the Hospitality, Tourism, and Transportation industries. Sales, Marketing, Operations and Trade show experience.
Occupation	Senior Sales Manager
Employer	Carteret County Tourism Development Authority
Are you currently serving or have you ever served on a	Yes

public board or
commission?

If so, please list below:

Connecticut Cruise Ship and Harbors Commission,
OpSail USA 2000 Board of Directors
Mystic Places Marathon Board of Directors
Connecticut Tourism Association Board of Directors
Connecticut liaison to Discover New England BOD

Please explain any
anticipated conflict of
interest or scheduling
difficulties you may have, if
appointed:

I am not aware of any.

Number of Years Living in
Carteret County:

United States

Are you a registered voter
in Carteret County?

Yes

Applicants may attach a
resume' or additional
information about your
interests for the Board of
Commissioners to consider.
Also, note that this
document is considered a
public document.)

Field not completed.

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Received 07-15-20
Expires 01-15-22

Rachel Hammer

From: noreply@civicplus.com
Sent: Wednesday, July 15, 2020 7:36 AM
To: Ray Hall; Rachel Hammer
Subject: Online Form Submittal: Boards & Commissions Appointment Application

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Boards & Commissions Appointment Application

First Name	Al
Last Name	Roberson
Address	3508 PLAYER LANE
City	MOREHEAD CITY
State	NC
Zip	28557
Home Number	2529174985
Cell Number	2529174985
Fax Number	2527286399
Work Number	2527283755
E-Mail Address	al.roberson@carteretk12.org
Committees of Interest	Cultural and Recreation Advisory Board
Committees of Interest (Second Choice)	<i>Field not completed.</i>
Experience	I have been a resident of Carteret County from 1996-2003 and 2011-present. I have been a teacher, coach, and school administrator for all of my adult years. I am currently a resident of Morehead City, the principal at Harkers Island Elementary, and the Carteret County Schools Director of Athletics. I also serve on the Morehead City Little League Board of Directors. I am a strong proponent for the future of this county, and especially for our youth.

Occupation	Principal
Employer	Carteret County Schools
Are you currently serving or have you ever served on a public board or commission?	No
If so, please list below:	<i>Field not completed.</i>
Please explain any anticipated conflict of interest or scheduling difficulties you may have, if appointed:	none
Number of Years Living in Carteret County:	United States
Are you a registered voter in Carteret County?	Yes
Applicants may attach a resume' or additional information about your interests for the Board of Commissioners to consider. Also, note that this document is considered a public document.)	<i>Field not completed.</i>

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Received 07.30.20
Expires 02.30.22

Rachel Hammer

From: noreply@civicplus.com
Sent: Thursday, July 30, 2020 3:01 PM
To: Ray Hall; Rachel Hammer
Subject: Online Form Submittal: Boards & Commissions Appointment Application

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Boards & Commissions Appointment Application

First Name	Susan
Last Name	McNamara
Address	800B N. 35th Street
City	Morehead City
State	NC
Zip	28517
Home Number	216-410-6354
Cell Number	<i>Field not completed.</i>
Fax Number	<i>Field not completed.</i>
Work Number	<i>Field not completed.</i>
E-Mail Address	susanmcnamara111@gmail.com
Committees of Interest	Cultural and Recreation Advisory Board
Committees of Interest (Second Choice)	<i>Field not completed.</i>
Experience	Past position on the Juvenile Crime Prevention Committee, two years experience at the Chamber of Commerce and three years as Executive Director of The Bridge Downeast
Occupation	Retired
Employer	N/A
Are you currently serving or have you ever served on a	Yes

public board or
commission?

If so, please list below: Juvenile Crime Prevention Committee

Please explain any
anticipated conflict of
interest or scheduling
difficulties you may have, if
appointed: None

Number of Years Living in 7
Carteret County:

Are you a registered voter Yes
in Carteret County?

Applicants may attach a Susan-McNamara (3).pdf
resume' or additional
information about your
interests for the Board of
Commissioners to consider.
Also, note that this
document is considered a
public document.)

Email not displaying correctly? [View it in your browser.](#)

Highway 70 Corridor Commission

- *One-year term of Ryan Eggleston expires August 20, 2020; updated application attached*

Received 08.05.20
Expires 02.05.22

Rachel Hammer

From: noreply@civicplus.com
Sent: Wednesday, August 5, 2020 10:07 AM
To: Ray Hall; Rachel Hammer
Subject: Online Form Submittal: Boards & Commissions Appointment Application

CAUTION: This email originated from outside of the organization. Do NOT click links or open attachments unless you recognize the sender and know the content is safe.

Boards & Commissions Appointment Application

First Name	Ryan
Last Name	Eggleston
Address	202 South 8th Street
City	Morehead City
State	NC
Zip	28557
Home Number	4126898473
Cell Number	Field not completed.
Fax Number	Field not completed.
Work Number	Field not completed.
E-Mail Address	ryan.eggleston@moreheadcitync.org
Committees of Interest	Hwy. 70 Corridor Commission
Committees of Interest (Second Choice)	Field not completed.
Experience	Currently City Manager for Town of Morehead City
Occupation	City Manager
Employer	Town of Morehead City
Are you currently serving or have you ever served on a public board or commission?	Yes

If so, please list below: Hwy. 70 Corridor Commission

Please explain any anticipated conflict of interest or scheduling difficulties you may have, if appointed: None

Number of Years Living in Carteret County: 2

Are you a registered voter in Carteret County? Yes

Applicants may attach a resume' or additional information about your interests for the Board of Commissioners to consider. Also, note that this document is considered a public document.) *Field not completed.*

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Town of Morehead City Board of Adjustment ("County ETJ")

- *Three-year "alternate" term of Dianne Gagnon expires August 27, 2020; updated application attached*



Morehead City North Carolina

Gerald A. Jones Jr., Mayor

May 14, 2020

The Honorable Bill Smith
Chairman, Carteret County Board of Commissioners
302 Courthouse Square
Beaufort, North Carolina 28516

Dear Chairman Smith:

The Morehead City Town Council, at our Tuesday, May 12, 2020 meeting, unanimously agreed to recommend the reappointment of Diane Gagnon to serve on the Morehead City Board of Adjustment as a ETJ (Extraterritorial Jurisdiction) Alternate Member:

It would be appreciated if this information could be presented for action by the County Board of Commissioners at their next meeting. We look forward to a favorable reply.

Best Regards,

Gerald A. "Jerry" Jones, Jr.
Mayor

cc: Sandi Watkins, Morehead City Planning Director
Gene Foxworth, Carteret County Planning Director

Received 05-19-20
Expires 11-19-21

Rachel Hammer

From: noreply@civicplus.com
Sent: Tuesday, May 19, 2020 12:16 PM
To: Ray Hall; Rachel Hammer
Subject: Online Form Submittal: Boards & Commissions Appointment Application

CAUTION: This email originated from outside of the organization. Do NOT click links or open attachments unless you recognize the sender and know the content is safe.

Boards & Commissions Appointment Application

First Name	Dianne
Last Name	Gagnon
Address	1803 Paulette Road
City	Morehead City
State	NC
Zip	28557
Home Number	2527264582
Cell Number	<i>Field not completed.</i>
Fax Number	<i>Field not completed.</i>
Work Number	<i>Field not completed.</i>
E-Mail Address	dondiannegagnon@yahoo.com
Committees of Interest	Municipal ETJ Boards
Committees of Interest (Second Choice)	<i>Field not completed.</i>
Experience	currently serving on the Morehead City Board of Adjustments. I have been recommended for reappointment
Occupation	retired
Employer	Duke University
Are you currently serving or have you ever served on a	Yes

public board or
commission?

If so, please list below:

Town of Morehead Planning Board. Currently on Board of
Adjustments

Please explain any
anticipated conflict of
interest or scheduling
difficulties you may have, if
appointed:

none

Number of Years Living in
Carteret County:

74

Are you a registered voter
in Carteret County?

Yes

Applicants may attach a
resume' or additional
information about your
interests for the Board of
Commissioners to consider.
Also, note that this
document is considered a
public document.)

Field not completed.

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OTHER OUTSTANDING VACANCIES

ADULT HOME COMMUNITY ADVISORY COMMITTEE

Two vacant (initial one-year) terms

AGING PLANNING BOARD

Two vacant three-year at-large (60+) representative

BOARD OF EQUALIZATION & REVIEW

Two vacant alternate one-year terms

CARTERET COUNTY AREA TRANSPORTATION ADVISORY BOARD (“CCATS”)

Vacant two-year “General Public” term

CARTERET COUNTY PLANNING COMMISSION

Vacant three-year term

CARTERET COUNTY PUBLIC LIBRARY

Vacant two-year term (Commissioner Chadwick’s District)

CONSOLIDATED HUMAN SERVICES BOARD

One vacant four-year Consumer/Human Services terms

One vacant four-year Psychiatrist term

One vacant four-year Optometrist term

Two vacant four-year General Public terms

One vacant four-year Nurse term

One vacant four-year Social Worker term

Two vacant four-year Consumer terms

CULTURAL & RECREATIONAL ADVISORY BOARD

Vacant three-year term (Commissioner Mansfield’s District)

Vacant three-year term (Commissioner Cavanaugh’s District)

Vacant three-year term (Commissioner Wheatly’s District)

EASTERN CAROLINA COUNCIL REGIONAL AGING ADVISORY BOARD (“RAAC”)

One vacant three-year term

FIRE & EMS COMMISSION

One vacant four-year term (Commissioner Cavanaugh’s Representative)

JUVENILE CRIME PREVENTION COUNCIL (“JCPC”)

One two-year “Juvenile Defense Attorney” term
One two-year “Business Community” term
One two-year “United Way or Non-Profit” term

NURSING HOME ADVISORY COMMITTEE

One vacant initial one-year term

RURAL TRANSPORTATION ADVISORY COMMITTEE

Vacant two-year “Municipal Elected Official” term

TOWN OF CEDAR POINT

One vacant three-year term

TOWN OF PELETIER PLANNING BOARD

One vacant three-year term

ZONING BOARD OF ADJUSTMENT

One vacant three-year term
Two vacant alternate three-year terms

SEPTEMBER APPOINTMENTS

ADULT HOME COMMUNITY ADVISORY COMMITTEE
CARTERET COUNTY-BEAUFORT AIRPORT AUTHORITY
CARTERET COUNTY FIRE & EMERGENCY MEDICAL SERVICES (EMS) COMMISSION

**CARTERET COUNTY
Board of Commissioners**



Agenda
XIV.

Meeting Date:
17-Aug-20

Presenter:
Commissioners

ITEM TO BE CONSIDERED

Title: Commissioners' Comments

Brief Summary:

N/A

BACKGROUND

Originating Department	Attachments:
_____	1 N/A _____
	2 _____
	3 _____
Staff Contact:	4 _____
_____	5 _____

REVIEWED BY

County Manager _____	County Attorney _____
Clerk to the Board _____	ACM/Finance Director _____

CARTERET COUNTY
Board of Commissioners



Agenda Item
XV.

Meeting Date:
17-Aug-20

Presenter:
 Rob Wheatly, County Attorney

ITEM TO BE CONSIDERED

Motion: Closed Session Pursuant to NCGS 143-318.11 for the Permitted Purpose of Discussing (a) (1) Confidential Information, Approval of the 6/1/20 & 6/15/20 Closed Session Minutes, (a) (3) Attorney-Client Privilege, and (a) (5) Potential Property Acquisition

Brief Summary:

If the Board of Commissioners approves of the agenda item as presented, the following motion(s) is (are) suggested:

Motion: Motion to go into Closed Session Pursuant to NCGS 143-318.11 for the Permitted Purpose of Discussing (a) (1) Confidential Information, Approval of the 6/1/20 & 6/15/20 Closed Session Minutes, (a) (3) Attorney-Client Privilege, and (a) (5) Potential Property Acquisition

Motion: Motion to return to regular session

BACKGROUND

<p>Originating Department</p> <hr/> <p>Staff Contact: Tommy Burns</p> <hr/>	<p>Attachments:</p> <p>1 <u>N/A</u></p> <p>2 _____</p> <p>3 _____</p> <p>4 _____</p> <p>5 _____</p>
---	--

REVIEWED BY

<p>County Manager _____</p> <p>Clerk to the Board _____</p>	<p>County Attorney _____</p> <p>ACM/Finance Director _____</p>
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**CARTERET COUNTY
Board of Commissioners**

Meeting Date:

17-Aug-20

Presenter:

Board



Agenda Item XVI.

ITEM TO BE CONSIDERED

Title: Adjournment

Brief Summary:

If the Board of Commissioners approves of the agenda item as presented, the following motion(s) is (are) suggested:

Motion to adjourn.

BACKGROUND

Originating Department

Attachments:

1 N/A

2

3

4

5

Staff Contact:

REVIEWED BY

County Manager _____
Clerk to the Board _____

County Attorney _____
ACM/Finance Director _____

HUMAN RESOURCES DEPARTMENT

Jaime Long
Human Resources Director



AUGUST 2020 EMPLOYEE OF THE MONTH

We are honored to recognize Donna Faiella as the Carteret County Employee of the Month for August and ask that the Carteret County Board of Commissioner present her with a certificate.

Donna works as the lead Communicable Disease nurse and has over ten years of service with the County. Donna's positive attitude, commitment to public health, and exceptional service to the community during the COVID-19 pandemic, are a few of the reasons she was selected.

Her peers commented that although Donna has worked seven days a week for several months, she never complains and always makes herself available to assist and answer questions from other nurses. She has been a saving grace during the COVID-19 pandemic.

Ms. Stephanie Cannon, Carteret County Health Director, said, "Donna embodies the qualities you want in an employee and co-worker. She's hard-working, knowledgeable, passionate about public health and serving the community, and maintains a "can-do" spirit even in the most stressful times. Donna's role as the lead Communicable Disease nurse has required her to work countless hours on weekends and after-hours, in addition to her normal day-to-day job duties, as we manage the COVID response. Donna's sense of humor and perspective keep us energized and we are so grateful to have the opportunity to work alongside her."