

**CARTERET COUNTY
BOARD OF COMMISSIONERS
REGULAR SESSION
COMMISSIONERS' BOARDROOM
FEBRUARY 20, 2017
6:00 P.M.**

- | | | |
|------|---|--------------------|
| I. | Meeting Called to Order/Pledge of Allegiance/Invocation | Chairman Mansfield |
| II. | Conflict of Interest/Cell Phone Statement | Chairman Mansfield |
| III. | Adoption of Agenda | Board |
| IV. | Consent Agenda | Board |
| | 1. Approval of January 23, 2017 Minutes | |
| | 2. Tax Releases and Refunds | |
| | a. Tax Releases Under \$100 | |
| | b. Tax Releases Over \$100 | |
| | c. Tax Refunds Under \$100 | |
| | d. Tax Refunds Over \$100 | |
| | e. Tax Collector's Monthly Report | |
| | f. NCVTS Motor Vehicle Refund Report | |
| | 3. Approval of Budget Amendments | |
| | a. Down East Fire/EMS Department Purchase of New Ambulance: \$104,999 | |
| | b. Health Department/Healthy Communities Funding Addendum #886: \$26,707 | |
| | c. Health Department/Agreement Addendum #472 Prescription Drug Overdose Funding: \$1,500 | |
| | 4. Approval of Transfer of Communications Equipment from The Town of Morehead City to Carteret County; Approval of Associated Expenses, and Approval of Memorandum of Understanding | |
| | 5. Approval of Resolution Authorizing the Advertisement of 2016 Tax Liens | |
| | 6. Adoption of the 2017-18 Budget Calendar | |
| | 7. Approval of Dredging Contract Award for Wainwright Slough | |
| | 8. Approval of Award of Laurel Road Water Treatment Plant Piping, Filters & Softeners Exterior Renovation | |
| | 9. Approval of Purchase of Voting Equipment for the Elections Office | |
| | 10. Approval of Resolution Against Actions Authorized by the South Atlantic Fishery Management Council ("SAFMC") Regarding Red Snapper | |
| V. | Public Comment | |

- | | |
|--|--|
| VI. Public Hearing on the Proposed Rezoning of Property Located Off Henderson Drive in Newport from R-20 (Single-Family Residential District) to R-15 (Single-Family Residential District) | Eugene Foxworth |
| VII. Update on Preliminary Flood Map Appeal - Moffatt and Nichol | Brian Joyner,
Moffatt & Nichol |
| VIII. Point in Time Discussion | Rebecca Sotirkys,
NC Works Career
Center |
| IX. Family Promise of Carteret County | Sandy Giacobbi |
| X. Manager's Report | Tommy Burns |
| XI. Appointments | Board |
| XII. Commissioners' Comments | Board |
| XIII. Adjournment | Board |

**CARTERET COUNTY
Board of Commissioners**

Meeting Date:

20-Feb-17

Presenter:

Chairman Mansfield



Agenda Item
I.

ITEM TO BE CONSIDERED

Title: Meeting Called to Order/Pledge of Allegiance/Invocation

Brief Summary:

Sr. Pastor Powell Osteen, Jr. from First United Methodist Church in Morehead City will provide the invocation.

If the Board of Commissioners approves of the agenda item as presented, the following motion(s) is (are) suggested:

BACKGROUND

Originating Department

Attachments:

Staff Contact:

- 1 _____
- 2 _____
- 3 _____
- 4 _____
- 5 _____

REVIEWED BY

County Manager _____
Clerk to the Board _____

County Attorney _____
ACM/Finance Director _____

CARTERET COUNTY
Board of Commissioners

Meeting Date:
 20-Feb-17

Presenter:
 Chairman Mansfield



Agenda Item
II.

ITEM TO BE CONSIDERED

Title: Conflict of Interest Statement

Brief Summary:

The Chairman will call for any conflicts of interest, based on the following statement:

"In accordance with the State Government Ethics Act, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matter coming before the Board this evening? If so, please identify the conflict and refrain from any undue participation in the particular matter involved."

The Chairman will also remind everyone to turn off their cell phones.

If the Board of Commissioners approves of the agenda item as presented, the following motion(s) is (are) suggested:

If Commissioners have a conflict of interest with any agenda items, they will make it known at this time. If so, The Board will need to vote to allow a Commissioner to recuse himself from voting on a particular matter.

BACKGROUND

Originating Department

Attachments:

Staff Contact:

- 1 _____
- 2 _____
- 3 _____
- 4 _____
- 5 _____

REVIEWED BY

County Manager _____
 Clerk to the Board _____

County Attorney _____
 ACM/Finance Director _____

**CARTERET COUNTY
Board of Commissioners**



Agenda Item III.

Meeting Date:
20-Feb-17

Presenter:
Chairman Mansfield

ITEM TO BE CONSIDERED

Title: Adoption of the Agenda

Brief Summary:

The Chairman will call for a motion to adopt the agenda as presented (or amended).

If the Board of Commissioners approves of the agenda item as presented, the following motion(s) is (are) suggested:

Motion to adopt the agenda as presented (or amended).

BACKGROUND

Originating Department

Attachments:

Staff Contact:

- 1 _____
- 2 _____
- 3 _____
- 4 _____
- 5 _____

REVIEWED BY

County Manager _____
Clerk to the Board _____

County Attorney _____
ACM/Finance Director _____

CARTERET COUNTY
Board of Commissioners



Agenda Item
IV.

Meeting Date:
 20-Feb-17

Presenter:
 Chairman Mansfield

ITEM TO BE CONSIDERED

Title: Consent Agenda

Brief Summary:

See attached consent agenda items.

If the Board of Commissioners approves of the agenda item as presented, the following motion(s) is (are) suggested:

Motion to approve the consent agenda as presented (or amended).

BACKGROUND

Originating Department
 County Manager's Office

- Attachments:**
- 1 Various Consent Agenda Items
 - 2 _____
 - 3 _____
 - 4 _____
 - 5 _____

Staff Contact:
 Tommy Burns/Rachel Hammer

REVIEWED BY

County Manager _____ X
 Clerk to the Board _____ X

County Attorney _____
 ACM/Finance Director _____ X

IV. Consent Agenda

1. Approval of January 23, 2017 Minutes

**COUNTY OF CARTERET
BOARD OF COMMISSIONERS
REGULAR SESSION – 6:00 P.M.
COMMISSIONERS' BOARDROOM
JANUARY 23, 2017**

The Honorable Carteret County Board of Commissioners sat in regular session on Monday, January 23, 2017 at 6:00 p.m. Present were: Chairman Mark Mansfield, Commissioners Robin Comer, Bob Cavanaugh, Jimmy Farrington, Jonathan Robinson, Bill Smith, and Ed Wheatly.

I. MEETING CALLED TO ORDER

Chairman Mansfield called the meeting to order. Pastor Beierwaltes from One Harbor Church delivered the invocation. All present recited the Pledge of Allegiance.

II. CONFLICT OF INTEREST/CELL PHONE STATEMENT

Chairman Mansfield called for any conflicts of interest by the Board and asked that all cell phones be turned off. There were no conflicts of interest.

III. ADOPTION OF AGENDA

Motion: Commissioner Comer made a motion that a closed session be added to the agenda to talk about contractual matters; motion seconded by Commissioner Smith.
Motion carried unanimously.

Motion: Commissioner Comer moved to adopt the agenda as amended. Commissioner Smith seconded. **Motion carried unanimously.**

The agenda was as follows:

**CARTERET COUNTY
BOARD OF COMMISSIONERS
REGULAR SESSION
COMMISSIONERS' BOARDROOM
JANUARY 23, 2017
6:00 P.M.**

- | | | |
|------|---|--------------------|
| I. | Meeting Called to Order/Pledge of Allegiance/Invocation | Chairman Mansfield |
| II. | Conflict of Interest/Cell Phone Statement | Chairman Mansfield |
| III. | Adoption of Agenda | Board |
| IV. | Consent Agenda | Board |
| | 1. Approval of Minutes | |
| | a. Approval of November 21, 2016 Minutes | |

- b. Approval of December 5, 2016 Minutes
- 2. Tax Releases and Refunds
 - a. Tax Releases Under \$100
 - b. Tax Releases Over \$100
 - c. Tax Refunds Under \$100
 - d. Tax Refunds Over \$100
 - e. Tax Collector's Monthly Report
 - f. NCVTS Motor Vehicle Refund Report
- 3. Approval of Occupancy Tax Penalty Waiver
- 4. Approval of Budget Amendments:
 - a. Department of Aging Services/DOI Grant Funds to Operate the SHIP Program: \$5,570
 - b. Health Department/Request to Accept Brandt Grant Funding for Targeted Spay-Neuter: \$5,000
 - c. Request to Receive Additional Funding from the State Ebola Preparedness & Response: \$15,000
 - d. Request to Receive Additional Funding from the State/Maternal Health: \$1,640
- 5. Approval of Transfer of Surplus to Town of Cape Carteret
- 6. Approval to Expand Banking Services with First Citizens Bank to Include its Commercial Procurement Card System
- 7. Approval of Resolution in Opposition of the Petition for Rulemaking Submitted by the NC Wildlife Federation

V. Public Comment

VI. Presentation by Steve Keen

Steve Keen

VII. Review of Community Services Block Grant

Patricia Benefield

VIII. Trillium Annual Report

Deanna Campbell

IX. Flood Mapping

John Droz

X. Manager's Report

Tommy Burns

XI. Appointments

Board

- Carteret County Beach Commission
- Carteret County Economic Development Council
- Carteret County Library Board
- Carteret County Planning Commission
- Carteret County Zoning Board of Adjustment
- Coastal Regional Solid Waste Management Authority (CRSWMA)
- Fireman's Relief Fund Board
- County Manager Replacement
 - ✓ Carteret County Transportation Committee/Ex-Officio
 - ✓ Coastal Regional Solid Waste Management Authority ("CRSWMA")/Alternate
 - ✓ Eastern Carolina Job Training Consortium/Alternate
 - ✓ Economic Development Council/Ex-Officio
 - ✓ Rural Transportation Coordinating Committee ("RTCC")
 - ✓ Tourism Development Authority/Ex-Officio
- Other Outstanding Vacancies

- XII. Commissioners' Comments Board
- XIII. Closed Session Pursuant to NCGS 143-318.11 for Board
 The Permitted Purpose of Discussing (a) (1) Confidential
 Information *(added as amended)*
- XIV. Adjournment Board

IV. CONSENT AGENDA

Motion: Commissioner Comer moved to approve the consent agenda as presented. Commissioner Farrington seconded. **Motion carried unanimously.**

The consent agenda was as follows:

- 1. **Approval of Minutes**
- 2. **Tax Releases & Refunds**
 - a. **Tax Releases Under \$100**

Year	Rol Typ	Taxbill Number	Parc Roll	Name Id Number	Name	Total Adjustment
01/04/17 08:31:52 RELEASE LESS THAN 100.00 PAGE 1						
2014	P	96100	P	8873	GARY M ETUX PATRICIA CASHWELL	15.00
2013	P	86538	P	8873	GARY M ETUX PATRICIA CASHWELL	15.00
2014	P	96100	P	8873	GARY M ETUX PATRICIA CASHWELL	65.02
2013	P	86538	P	8873	GARY M ETUX PATRICIA CASHWELL	65.41
2012	R	476813	P	249061	GARY M CASHWELL NEWPORT	67.56
2011	R	304440	P	8873	GARY M ETUX PATRICIA CASHWELL NEWPORT	60.12
2012	R	476813	R	249061	GARY M CASHWELL NEWPORT	10.00
2011	R	304440	R	8873	GARY M ETUX PATRICIA CASHWELL NEWPORT	10.00
2009	P	27686	P	425054	TRUDIE WILLIS	41.36
2009	P	27686	P	425054	TRUDIE WILLIS	33.09
2012	P	88077	P	425054	TRUDIE WILLIS	9.90
2012	P	88077	P	425054	TRUDIE WILLIS	11.95
2012	P	88077	P	425054	TRUDIE WILLIS	9.90
2012	P	88077	P	425054	TRUDIE WILLIS	24.29
2012	P	88077	P	425054	TRUDIE WILLIS	32.73
2012	P	88077	P	425054	TRUDIE WILLIS	29.09
2013	P	87489	P	425054	TRUDIE WILLIS	9.62
2013	P	87489	P	425054	TRUDIE WILLIS	11.64
2013	P	87489	P	425054	TRUDIE WILLIS	9.62
2013	P	87489	P	425054	TRUDIE WILLIS	23.07
2013	P	87489	P	425054	TRUDIE WILLIS	31.26
2013	P	87489	P	425054	TRUDIE WILLIS	27.12
2014	P	96932	P	425054	TRUDIE WILLIS	9.90
2014	P	96932	P	425054	TRUDIE WILLIS	11.95
2014	P	96932	P	425054	TRUDIE WILLIS	9.90
2014	P	96932	P	425054	TRUDIE WILLIS	22.51
2014	P	96932	P	425054	TRUDIE WILLIS	30.92
2014	P	96932	P	425054	TRUDIE WILLIS	27.27
2012	P	88077	P	425054	TRUDIE WILLIS	10.00
2013	P	87489	P	425054	TRUDIE WILLIS	15.00
2014	P	96932	P	425054	TRUDIE WILLIS	15.00
2007	P	84464	P	345346	TRUDIE WILLIS	24.22
2008	P	56835	P	345346	TRUDIE WILLIS	10.81
2008	P	56835	P	345346	TRUDIE WILLIS	24.60
2012	P	83868	P	345346	TRUDIE WILLIS	12.46
2012	P	83868	P	345346	TRUDIE WILLIS	33.23
2012	P	83868	P	345346	TRUDIE WILLIS	8.22
2012	P	83868	P	345346	TRUDIE WILLIS	28.52
2012	P	83868	P	345346	TRUDIE WILLIS	11.64
2013	P	83638	P	345346	TRUDIE WILLIS	12.48
2013	P	83638	P	345346	TRUDIE WILLIS	31.90
2013	P	83638	P	345346	TRUDIE WILLIS	11.63
2013	P	83638	P	345346	TRUDIE WILLIS	27.90
2013	P	83638	P	345346	TRUDIE WILLIS	11.64
2014	P	93425	P	345346	TRUDIE WILLIS	12.81
2014	P	93425	P	345346	TRUDIE WILLIS	31.43
2014	P	93425	P	345346	TRUDIE WILLIS	11.96
2014	P	93425	P	345346	TRUDIE WILLIS	28.04
2014	P	93425	P	345346	TRUDIE WILLIS	11.96

Year	Roll Typ	Taxbill Number	Parc Roll	Name Id Number	Name	Total Adjustment
2007	P	84464	P	345346	TRUDIE WILLIS	10.00
2008	P	56835	P	345346	TRUDIE WILLIS	10.00
2012	P	83868	P	345346	TRUDIE WILLIS	10.00
2013	P	83638	P	345346	TRUDIE WILLIS	15.00
2014	P	93425	P	345346	TRUDIE WILLIS	15.00
2008	P	56835	P	345346	TRUDIE WILLIS	27.60
2008	P	56835	P	345346	TRUDIE WILLIS	17.40
2008	P	56835	P	345346	TRUDIE WILLIS	28.20
FINAL TOTALS						
TOTAL						1,243.85

b. Tax Releases Over \$100

Name Id Number	Name	Total Adjustment	Comment
8873	GARY M ETUX PATRICIA CASHWELL	165.00	SW ERROR
8873	GARY M ETUX PATRICIA CASHWELL	165.00	SW ERROR
29285	ALBERT C MURDOCH NEWPORT	162.00	FAILED TO RECEIVE VA EXEMPTION
29285	ALBERT C MURDOCH NEWPORT	157.50	FAILED TO RECEIVE VA EXEMPTION
29285	ALBERT C MURDOCH NEWPORT	157.50	FAILED TO RECEIVE VA EXEMPTION
29285	ALBERT C MURDOCH NEWPORT	162.00	FAILED TO RECEIVE VA EXEMPTION
150415	EDWARD III ETUX HOLLY MINCHIN BEAUFORT	613.16	CORRECT BLDG VALUE PER AG
150415	EDWARD III ETUX HOLLY MINCHIN BEAUFORT	614.79	CORRECT BLDG VALUE PER AG
150415	EDWARD III ETUX HOLLY MINCHIN BEAUFORT	628.46	CORRECT BLDG VALUE PER AG
515128	LESTER CRAIG CANNON JR	204.00	PLANE IN WRONG DISTRICT
FINAL TOTALS			
TOTAL			3,029.41

c. Tax Refunds Under \$100

Remit To:	Address	City	St Zip Code	TransNo	Reference
Refund					
ADAMS, BRENDA M	118 ADAMS LN OVERPAYMENT	NEWPORT	NC 28570	2014506 2016 R	6325.01.09.1689000
AYCOCK, MIKE ETUX KERI	1715 US HWY 13 SOUTH GOLF CART NOT TAXABLE	GOLDSBORO	NC 27530	2019957 2016 P	0038539
BATTEN, DAVID HARLAN	2615 FAIRVIEW ROAD OVERPAYMENT PAYARGO	RALEIGH	NC 27608	2018421 2016 R	6314.16.84.9743000
BEST, RICHARD D ETUX OLIVIA	407 SNOW GOOSE LN OVERPAYMENT MASSPAY	NEWPORT	NC 28570	2017903 2016 R	5395.04.90.3882000
BRILL, TIMOTHY	PO BOX 126 OVERPAYMENT	STELLA	NC 28582	2012495 2016 P	0043836
CANNING, ROBERT	716 SHADOW RIDGE RD OVERPAYMENT	JACKSONVILLE	NC 28546	2011859 2016 P	0020615
CAPPS, ROBIN LEE	1125 BUCK SWAMP RD GOLF CART NOT TAXABLE	GOLDSBORO	NC 27530	2017898 2016 P	0019940
CARLYLE, RICHARD T	913 MILL RD ALREADY PAID	GOLDSBORO	NC 27534	0 2016 R	5395.04.90.0791000
CASHWELL, GARY M ETUX PATRICIA	168 OSCAR HILL RD M/H DOUBLE BILLED	NEWPORT	NC 28570	2012692 2011 R	6338.03.40.2017000
CLINE, BETTY M	PO BOX 365 OVERPAYMENT CHEK # 3025	HARKERS ISLAND	NC 285310365	2016196 2016 R	7335.18.42.7124000
CONWAY, KIMBERLY A	3209 EDINBURGH DR NW OVERPAYMENT MASSPAY	WILSON	NC 27896	2017906 2016 P	0009012
CROWE, ROGER	132 EDWARDS DR OVERPAYMENT CK106	MOREHEAD CITY	NC 28557	2010233 2016 R	6356.16.93.3913000
DAUGHTRY, CHARLES	1831 OLD ROCK QUARRY ROAD GOLF CART NOT TAXABLE	PRINCETON	NC 27569	2012720 2016 P	0044168
DAUGHTRY, ROGER ETUX MARY	2200 GRANVILLE DR GOLF CART NOT TAXABLE	GOLDSBORO	NC 27530	2018406 2016 P	0043944
DEMAREST, WILLIAM D ETUX ANN	105 CLAYTON DRIVE OVERPAYMENT CK11494	MOCKSVILLE	NC 27028	2014759 2016 R	6386.07.77.0874000
DOSTER, PAMELA F	1500 MARSH POINT OVERPAYMENT PAYARGO	MOREHEAD CITY	NC 28557	2007144 2016 R	6386.07.59.4068000
DUKE, WILLIAM C ETUX KATHLEEN	5308 DEEP VALLEY RUN OVERPAYMENT MASSPAY	RALEIGH	NC 27606	2021932 2016 R	6386.08.88.6828042
ETHERIDGE, DONALD C	107 CORE DRIVE WEST ALREADY PAID	MOREHEAD CITY	NC 28557	0 R 2016	6346.16.93.8310000

01/01/17 01:30:00

Refunds to be Issued by Finance Office - \$100.00 and Under

Remit To:	Address	City	St Zip Code	TransNo	Reference
Refund					
FREEMAN, TERRY	1421 LYNN ROAD OVERPAYMENT MASSPAY	RALEIGH	NC 27612	2021915	2016 P 0043632
GARNER, FRANCES CRAIG L/T	27 LILY POND LANE OVERPYMT CK 378904	NEWPORT	NC 28570	2010708	2016 R 6348.05.18.5160000
GASKILL, EUGENE ETAL NORMAN	H 1807 EVANS ST OVERPYMT CK 6724	MOREHEAD CITY	NC 28557	2012077	2016 R 7481.01.16.8097000
GERRELL, JAMES	300 CARROLL ROAD GOLF CART NOT TAXABLE	SELMA	NC 27576	2017897	2016 P 0043870
GERRELL, WOODY	1221 JORDON NARRON ROAD OVERPAYMENT MASSPAY	STELLA	NC 27576	2015771	2016 P 0043798
GILL, FREDERICK ARTHUR	1403 BRIDGES ST OVERPAYMENT PAYARGO	MOREHEAD CITY	NC 28557	2013278	2016 P 0035077
GILLIKIN, RAY PEARL	PO BOX 3571 OVERPAYMENT MASSPAY	NEW BERN	NC 28564	2021920	2016 R 7337.01.38.8554000
HAMLIN, JAMES ROBERT	238 ROBERTS RD OVERPAYMENT STURGIS	NEWPORT	NC 28570	2010217	2016 P 0025918
HAMPTON, FRED HENRY ETUX LISA	3710 COUNTRY CLUB ROAD OVERPYMT CK 3323	MOREHEAD CITY	NC 28557	2012868	2015 P 0030192
HARRISS, CAROLYN LYNCH ETVIR	4908 MIDYETTE AVE ALREADY PD	MOREHEAD CITY	NC 28557	0	2016 R 636614339166000
HESSIAN, CONNIE	1080 OLD STAGE ROAD SOUTH GOLF CART NOT TAXABLE	ERWIN	NC 28339	2016621	2016 P 0043739
HESTER, OSBORNE R TRUSTEE	ETU PO BOX 1 OVERPYMT CK 4467	MANTEO	NC 27954	2008779	2016 R 6386.10.46.4183000
HILL, JAMES D	2211 WOODCRAFT DRIVE BOAT SOLD	WILSON	NC 27893	2012697	2016 P 0021807
HILL, MICHAEL	105 CALLIE DRIVE OVERPAYMENT	GOLDSBORO	NC 27530	2012498	2016 P 0043797
JC JACKSON BUILDERS LLC	410 FRONT STREET #5 OVERPAYMENT CHECK 21410	BEAUFORT	NC 28516	2020189	2016 R 6386.10.36.9494000
JENKINS, CATHERINE S	103 VASHTI RD OVERPAYMENT PAYARGO	MOREHEAD CITY	NC 28557	2020664	2016 R 6366.10.37.1372000
JENNY, RAYMOND K	100 COVE SIDE LANE OVERPAYMENT PAYARGO	HAMPSTEAD	NC 284433812	2014823	2016 R 7335.16.93.5093000
JONES, MARY E	2809 CLIFFSIDE DR CANNOT LOCATE	COLUMBIA	SC 29209	0	CANNOT LOCATE

01/01/17 01:30:00

Refunds to be Issued by Finance Office - \$100.00 and Under

Remit To:	Address	City	St Zip Code	TransNo	Reference
Refund					
KCP 3825 INC	PO BOX 760 OVERPAYMENT PAYARGO	JACKSONVILLE	NC 28541	2017435	2016 R 5383.07.69.65870A1
KING, GERALD ETUX CINDY	444 GARNER CHAPEL ROAD OVERPAYMENT MASSPAY	MOUNT OLIVE	NC 28365	2021916	2016 P 0043745
LAMM, GREG	4316 WIGGINS MILL ROAD OVERPAYMENT MASSPAY	WILSON	NC 27893	2021937	2016 P 0043765
LANE, DONALD RAY	105 WILLIAM CT GOLF CART ADJUSTMENT	GOLDSBORO	NC 27530	2009504	2016 P 0043823
LANGEMANN, CRYSTAL	3919 NE COLLEGE STREET OVERPAYMENT ADJUSTMENT	AYDEN	NC 28513	2009500	2016 P 0043747
LAWRENCE, FRANKLIN SCOTT	106 JUNIUS COURT CAMPER VALUE DECREASED/MASSPAY	NEWPORT	NC 28570	2015781	2016 R 6334.06.48.5263000
LONESOME PINE DEVELOPMENT	CO 3702 MANDY LANE OVERPYMT CK 1060	MOREHEAD CITY	NC 28557	2009485	2016 R 6376.07.57.3871000
MARTIN, WARHAM L ETUX BARBARA	221 RIVERSIDE DRIVE OVERPAYMENT PAYARGO	PRINCETON	NJ 08540	2015943	2016 R 6334.07.67.4947000
NEALEY, CYNTHIA	405 WOODLAND DRIVE GOLF CART NOT TAXABLE	JACKSONVILLE	NC 28540	2017896	2016 P 0043717
ODOM, KAY	PO BOX 102 GOLF CART ADJUSTMENT	STELLA	NC 28582	2010586	2016 P 0043630
PAGE, RALPH	PO BOX 92 OVERPAYMENT 0043715	STELLA	NC 28582	2020585	2016 P 0043715
PARAHAM, CONRAD ETUX MARIA	7335 PARHA RD OVERPAYMENT MASSPAY	BELEWS CREEK	NC 27009	2021936	2016 P 0044006
PARISH, JAMES R ETUX LYNDA T	1306 SILVERLEAF DR OVERPAYMENT MASSPAY	PAYETTEVILLE	NC 28301	2019966	2016 R 6365.20.92.7359232
PARKS, ALFRED	170 VINSON ROAD OVERPAYMENT MASSPAY	GOLDSBORO	NC 27534	2021930	2016 P 0015838
PASLEY, HARRIET	2889 SPRINGHAVEN RD OVERPAYMENT CHECK # 6556	ROCKY MOUNT	NC 27804	2016706	2016 P 0043810
PENDERGRAPH, NORMAN L	401 CONNIE CIRCLE OVERPAYMENT MASSPAY	GOLDSBORO	NC 27530	2015770	2016 P 0019208
PETERS, DAVID STEWART	2040 HWY 24 GOLF CART NOT TAXABLE	NEWPORT	NC 28570	2012718	2016 P 0027714
PIERRE, DAVID ST	157 TWIN OAKS LN GOLF CART NOT TAXABLE	NEWPORT	NC 28570	2012719	2016 P 0035021

01/01/17 01:30:00

Refunds to be Issued by Finance Office - \$100.00 and Under

Remit To:	Address	City	St Zip Code	TransNo	Reference
	Refund				
PITTMAN, JANE WEST	28.81 PO BOX 149 DOUBLE BILLED	ATLANTIC	NC 28511	0 2016 P	0025122
PUTNAM, GORDON C JR	4.93 ETUX HELE 5140 ASHLYN DRIVE OVERPAYMENT PAYARGO	WINSTON SALEM	NC 27106	2012906 2016 R	7347.01.26.9311000
QUICKEN LOANS JR	2.00 ETUX FAYE 1050 WOODWARD AVE OVERPYMT CK 11518631	DETROIT	MI 48226	2017293 2016 R	7347.01.37.9022000
REDMOND, BERNIECE E MD	8.86 219 COBURN DR CAN NOT LOCATE BILL	SPARTANBURG	SC 29302	0 2016	047514
REEDY, JAMES ROBERT	2.48 2305 EMELINE PL OVERPAYMENT	MOREHEAD CITY	NC 28557	2012496 2016 P	0025756
REYNOLDS, BERNICE L/T	25.00 226 SHORE DRIVE OVERPAYMENT CHECK # 9328	SALTER PATH	NC 28512	2008497 2016 R	6334.06.48.3900000
ROWLEY, GEORGE	15.20 4016 TOWNES COURT OVERPAYMENT 0021939	WILSON	NC 27896	2020620 2016 P	0021939
SADLER, GERRY C ETUX LINDA	17.70 PO BOX 245 GOLF CART NOT TAXABLE	BEAUFORT	NC 28516	2015778 2016 P	0044015
SALTER, JANE DAUGHETY	50.00 139 SOUTH SPOONERS ST OVERPYMT CK 985177	MOREHEAD CITY	NC 28557	2009609 2016 R	6376.14.43.7476000
SCOTT, LIONEL ETUX SANDRA	15.27 114 MULLENS DR OVERPYMT CK 5289	HARKERS ISLAND	NC 28531	2011955 2016 R	7325.12.95.7217000
SMITH, DEAN CAMERON	10.69 438 BROAD CREEK LOOP RD ALREADY PD	NEWPORT	NC 28570	0 2016	P0026305
SMITH, KEN	19.13 511 CEDARHURST RD GOLF CART NOT TAXABLE	GREENVILLE	NC 27834	2012717 2016 P	0044383
SPENCE, JOEL KEVIN	39.72 2860 SYBIL DR OVERPAYMENT CK2438030149	KINSTON	NC 28504	2008813 2016 P	0017517
STATE EMPLOYEES' CREDIT UNTO	4.10 3101 WAKE FOREST ROAD OVERPAYMENT CK82909	RALEIGH	NC 27609	2008496 2016 R	6348.06.38.4343000
SULLIVAN, CHARLES ETUX DEBORA	15.20 3530 WINDBRIAR CT GOLF CART NOT TAXABLE	BATTLEBORO	NC 27809	2019955 2016 P	0043945
TATUM, BERNICE WAYNE ETUX LAU	6.84 109 DOGWOOD ST OVERPAYMENT CK3438	ATLANTIC BEACH	NC 28512	2011912 2016 R	6365.15.63.3280000
TYLER, JAMES	15.20 2105 SIMPKINS RD GOLF CART NOT TAXABLE	RALEIGH	NC 27603	2012716 2016 P	0015858
WADE, D CARROLL	16.72 2132 LANE ST OVERPAYMENT CK2829	KINSTON	NC 28504	2014501 2016 P	0016142

01/01/17 01:30:00

Refunds to be Issued by Finance Office - \$100.00 and Under

Remit To:	Address	City	St Zip Code	TransNo	Reference
	Refund				
WAKE COUNTY DEPT OF REVENUE	42.09 PO BOX 550 OVERPAYMENT CK0002054226	RALEIGH	NC 27602	2012056 2016 P	0044842
WARREN, MICHAEL R	9.30 412 SEA ISLE WEST DRIVE DISTRICT CHANGE	INDIAN BEACH	NC 28512	2015965 2016 P	0033191
WETHERINGTON, TIM	15.20 13 E RIDGEVIEW DRIVE OVERPAYMENT CK 354110	CLAYTON	NC 27520	2009646 2016 P	0043716
WILHELM, BILLY	37.00 1006 DEVONSHIRE TRAIL ALREADY PAID	ABERDEEN	NC 28315	0 2016 P	0040149
WILLIAMS, DENNIS	15.20 3376 HWY 55 WEST GOLF CART NOT TAXABLE	KINSTON	NC 28504	2015777 2016 P	0043899
WILLIAMS, WESLEY ETUX KATHY	15.20 6000 RABBITWOOD LN GOLF CART NOT TAXABLE	FUQUAY VARINA	NC 27526	2017442 2016 P	0043791
WILLIFORD, BRENDA V	15.20 3136 CHESSWOOD LANE GOLF CART NOT TAXABLE	WINTERVILLE	NC 28590	2017893 2016 P	0043809
WOODARD, CHARLES KEVIN	84.63 1701 E MULBERRY ST DOES NOT OWN BOAT	GOLDSBORO	NC 27530	0 2016 P	0032645
ZDENEK LAW FIRM PA	64.35 309 NORTH SALEM STREET OVERPAYMENT CK61848	APEX	NC 27502	2014559 2016 R	6385.16.73.8270011
FINAL TOTALS					
TOTAL 1,642.80					

*** END OF REPORT ***

d. Tax Refunds Over \$100

01/01/17 00:30:00		Refunds to be Issued by Finance Office - Over \$100.00					PAGE
Remit To:	Address	City	St	Zip Code	Reference		
Refund							
AMERICAN HOME TITLE LLC 1,237.61	9101 SOUTHERN PINE BLVD OVERPAYMENT CK007195	CHARLOTTE	NC	28273	2016 R 6304.17.10.2250		
BARTLETT, LISTONA DAVENPORT 150.00	611 FLYBRIDGE LANE ALREADY PAID	BEAUFORT	NC	28516	2016 R 639904805078000		
BEAN, PHYLLIS FARNHAM 678.29	204 SEA GATE DR OVERPAYMENT PAYARGO	NEWPORT	NC	28570	2016 P 0028996		
BOBOLIA, MICHAEL PAUL 1,559.54	209 SHORE RD OVERPAYMENT PAYARGO	NEWPORT	NC	28570	2016 P 0032444		
CARROLL, GRADY L E JR 165.00	ETUX DE 105 WYETH COURT S/W ADJUSTMENT	MOREHEAD CITY	NC	28557	2015 R 6356.06.37.9760		
CARROLL, GRADY L E JR 165.00	ETUX DE 105 WYETH COURT S/W ADJUSTMENT	MOREHEAD CITY	NC	28557	2016 R 6356.06.37.9760		
CASHWELL, GARY M 101.34	4020 HIGHWAY 70 EAST M/H DOUBLE BILLED	NEW BERN	NC	28560	2012 R 6338.03.40.2017		
CASHWELL, GARY M 111.34	4020 HIGHWAY 70 EAST M/H DOUBLED BILLED	NEW BERN	NC	28560	2012 R 6338.03.40.2017		
CASHWELL, GARY M ETUX 245.02	PATRICI 168 OSCAR HILL RD M/H DOUBLED BILLED	NEWPORT	NC	28570	2014 P 0015118		
CASHWELL, GARY M ETUX 293.75	PATRICI 168 OSCAR HILL RD M/H DOUBLED BILLED	NEWPORT	NC	28570	2013 P 0015118		
CASHWELL, GARY M ETUX 221.65	PATRICI 168 OSCAR HILL RD M/H DOUBLE BILLED	NEWPORT	NC	28570	2015 P 0015118		
CHADWICK, DARRYL W ETUX 300.00	DEBRA PO BOX 222 OVERPAYMENT CK0000001004	MARSHALLBERG	NC	28553	2016 R 7346.02.57.4755		
CHILDCARE DEVELOPEMENT 432.75	SCHOO 6053 VETERANS PARKWAY BLDG OVERPAYMENT CK43948	COLUMBUS	GA	31909	2016 R 6386.18.21.8934		
CLARE, JANE CLAUDIA 165.00	304 WINDING WOODS WAY S/W ADJUSTMENT	BEAUFORT	NC	28516	2016 R 7307.01.25.6404		
CONMY, JOSEPH 120.00	19480 GREENBRIAR DRIVE ALREADY PD/CAN'T LOCATE PAYMEN	TARZANA	CA	91356	2016 R 538308775641000		
CORELOGIC 1,255.02	1 CORELOGIC DR ALREADY PD/730608876765000	WESTLAKE	TX	76262	2016 R 730608876765000		

01/01/17 00:30:00		Refunds to be Issued by Finance Office - Over \$100.00					PAGE
Remit To:	Address	City	St	Zip Code	Reference		
Refund							
CORELOGIC 936.09	1 CORELOGIC DR ALREADY PAID	WESTLAKE	TX	76262	2016 R 632604511118000		
CREVISTON, STEVEN E 3,037.92	5015 CARLSON DAIRY ROAD ERROR IN MASSPAY	GREENSBORO	NC	27410	2016 R 5383.12.76.6228		
CROOM, WILLIAM PHILLIP 1,359.50	7202 ARCHERS CREEK DR. OVER PAYMENT	EMERALD ISLES	NC	28594	2016 P0037518		
DAYSTAR LLC 2,575.01	PO BOX 534 PER PTC	MOREHEAD CITY	NC	28557	2016 R 6365.15.72.3696		
FIRST SOUTH BANK 1,185.71	P O BOX 2047 OVERPYMT CK 19901	WASHINGTON	NC	27889	2016 R 6326.04.50.0254		
GREEN, FLOYD R ETUX REBA 165.00	5884 HWY 70 S/W ADJUSTMENT	NEWPORT	NC	28570	2015 R 6346.16.84.1813		
HALE, GEORGE 135.00	121 SYNANDRA LANE OVERPAYMENT STURGIS	HOLLY SPRINGS	NC	27540	2016 P 0040128		
JONES, THOMAS C ETUX 165.00	JACQUELY 513 ISLAND DRIVE S/W ADJUSTMENT	BEAUFORT	NC	28516	2015 R 6397.02.88.8974		
KIRKPATRICK, GEORGE H 1,283.83	7351 OLD MOCKSVILLE ROAD ALREADY PAID	SALISBURY	NC	28144	2016 R 637610472163000		
LEE LAW FIRM PLLC 247.27	PO BOX 4548 OVERPAYMENT CK138	WILMINGTON	NC	28406	2016 R 7307.04.73.3162		
LEE, ROBERT E ETUX 165.00	CAROLYN 751 HUMMINGBIRD ROAD OVERPAYMENT MASSPAY	FOUR OAKS	NC	27524	2016 R 7337.01.07.7206		
LEMONS, GINA CARRIKER 435.76	230 BUSTER RD BOAT LISTED TWICE	SWANSBORO	NC	28584	2016 P 0042239		
MASON, FRANCES M 165.00	140 SUNRISE DRIVE S/W ADJUSTMENT	BEAUFORT	NC	28516	2015 R 7317.01.25.0603		
MICHAEL LINCOLN ATTY 110.40	PO BOX 4130 OVERPYMT CK 42469	EMERALD ISLE	NC	28594	2008 R 5377.03.23.2039		
MICHAEL LINCOLN ATTY 110.40	P O BOX 4130 OVERPYMT CK 42461	EMERALD ISLE	NC	28594	2016 R 5377.03.23.2051		
MICHAEL LINCOLN ATTY 126.83	PO BOX 4130 OVERPYMT CK 42476	EMERALD ISLE	NC	28594	2008 R 5377.03.24.3226		

01/01/17 00:30:00

Refunds to be Issued by Finance Office - Over \$100.00

PAGE

Remit To:	Address	City	St	Zip Code	Reference
Refund					
MICHAEL LINCOLN PA 110.40	PO BOX 4130 OVERPAYMENT CK42442	EMERALD ISLE	NC	28594	2013 R 5377.03.22.2964
MICHAEL LINCOLN PA 110.40	PO BOX 4130 OVERPAYMENT CK42447	EMERALD ISLE	NC	28594	2016 R 5377.03.23.1383
MINCHIN, EDWARD III ETUX 726.27	HOLL 318 WINDING WOODS WAY CORRECTED BLDG VALUE/ALFRED	BEAUFORT	NC	28516	2015 R 7307.03.24.0964
MINCHIN, EDWARD III ETUX 770.05	HOLL 318 WINDING WOODS WAY CORRECTED BLDG VALUE/ALFRED	BEAUFORT	NC	28516	2016 R 7307.03.24.0964
MINCHIN, EDWARD III ETUX 628.46	HOLL 318 WINDING WOODS WAY CORRECT BLDG VALUE/ALFRED	BEAUFORT	NC	28516	2014 R 7307.03.24.0964
MINCHIN, EDWARD III ETUX 613.16	HOLL 318 WINDING WOODS WAY CORRECT BLDG VALUE/ALFRED	BEAUFORT	NC	28516	2012 R 7307.03.24.0964
MINCHIN, EDWARD III ETUX 614.79	HOLL 318 WINDING WOODS WAY CORRECT BLDG VALUE/ALFRED	BEAUFORT	NC	28516	2013 R 7307.03.24.0964
MITCHELL, ROMA G 165.00	191 GALES SHORE CIRCLE OVERPAYMENT S/W ADJUSTMENT	NEWPORT	NC	28570	2016 R 6336.03.12.2078
MONROE, JUDITH JOHNSON 165.00	PO BOX 784 S/W ADJUSTMENT	MOREHEAD CITY	NC	28557	2015 R 6376.11.56.9699
MURRAY, ROBERT A 1,440.90	PO BOX 127 OVERPAYMENT CHECK # 1319	BEAUFORT	NC	28516	2016 R 6395.00.79.3490
NUNN, KENNETH D ETUX 298.62	PAMELA PO BOX 2120	ATLANTIC BEACH	NC	28512	2016 P 0048650
OSTERHOUDT, MARCUS C 1,157.35	7645 BRIAR CREEK RD. ALREADY PAID	ROCKY MOUNT	NC	27803	2016 R 6314.16.73.6879
PALMIERI, ELEANOR A 100.71	119 NORTH HARBOR DR PAID TWICE	BEAUFORT	NC	28516	2016 R 7317.01.17.0644
PHILLIPS, JOHN L ETUX 125.66	MICHELL P O BOX 2222 OVERPYMENT CK 3322	MOREHEAD CITY	NC	28557	2016 R 6356.15.53.3861
RAEBURN, STEPHEN 1,409.34	1107 LAKE N SHORE DR ALREADY PD/WELLS FARGO	MOREHEAD CITY	NC	28557	2016 R 63771701055000
SANCHEZ, CELSO J ETUX 325.50	ETAL 102 HIGHLAND AVE OVERPYMT CK 46046865	HIGHLAND PARK	NJ	08904	2016 R 5383.12.96.6865

01/01/17 00:30:00

Refunds to be Issued by Finance Office - Over \$100.00

PAGE

Remit To:	Address	City	St	Zip Code	Reference
Refund					
SAWYER, DELORES HILTON 165.00	ETVIR PO BOX 259 S/W ADJUSTMENT	LEMOYNE	PA	17043	2015 R 6356.05.09.1202
SECU 165.00	PO DRAWER 25279 OVERPAYMENT SECU	RALEIGH	NC	27609	2016 R 6346.03.04.7015
SECU 180.00	PO DRAWER 25279 OVERPAYMENT SECU	RALEIGH	NC	27609	2016 R 5395.04.63.5114
SECU 16,648.66	PO DRAWER 25279 PARCELS ALREADY PAID	RALEIGH	NC	27609	ALREADY PAID
SECU 107.69	PO DRAWER 25279 OVERPAYMENT SECU	RALEIGH	NC	27609	2016 R 7328.01.27.3312
SECU 165.00	PO DRAWER 25279 OVERPAYMENT SECU	RELEIGH	NC	27609	2016 R 6319.04.71.0263
SEIPT, MATTHEW K ETUX 250.00	HEATHER 2161 ROCKY POINT WAY ALREADY PAID BY ESCROW	SAN MARCOS	CA	92078	2016 R 5383.09.06.1208
SMITH, DEREK 1,534.29	ALREADY 112 PHILLIPS LANDING DR PAID/WELLS FARGO	MOREHEAD CITY	NC	28557	2016 R 63561553371100
SMITH, JEFFREY ETUX 340.50	ELIZABETH PO BOX 2845 ALREADY PD/CORELOGI	ATLANTIC BEACH	NC	28512	2016 R 637610464291604
SMITH, JEFFREY ETUX 1,486.19	ELIZABETH PO BOX 2845 ALREADY PD/CORELOGIC	ATLANTIC BEACH	NC	28512	2016 R 637608786377000
SPENCE, DAVID L ETUX 165.00	JANE 304 WINDING WOODS WAY LN S/W ADJUSTMENT	BEAUFORT	NC	28516	2015 R 7307.01.25.6404
SPENCE, ROBERT A SE ETAL 826.91	704 ROCKFORD ROAD OVERPYMT CK 704	HIGH POINT	NC	27262	2016 R 6385.13.12.0653
STATE EMPLOYERS CREDIT 2,225.62	UNION PO BOX 25279 OVERPAYMENT CK124780	RALEIGH	NC	27611	2016 R 6356.10.37.2186
THOMPSON, MICHAEL 1,443.60	ALREADY 1426 BROOK ARBOR DRIVE PAID ON 11/18/16	CARY	NC	27516	2016 R 6397.02.99.8833
FINAL TOTALS					
TOTAL 53,870.10					

*** END OF REPORT ***

e. Tax Collector's Monthly Report

Carteret County Tax Department

Appraisal 252-728-8485
 Collections 252-728-8525
 Listings 252-728-8535
 Land Records 252-728-8490



Carl L. Tilghman
 Tax Administrator
 Tel: (252) 728-8469
 Fax: (252) 728-8588

www.carteretcountync.gov

Memorandum:

To: Board of Commissioners
 Tommy Burns

From: Carl L. Tilghman

Re: BOC monthly collections report

Date: January 5, 2017

Attached is the monthly collection's report to the Board of Commissioners as required by NCGS 105-350. No action is required by the Board. It is presented for information purposes only. The collection report shows the total levy, collection, and unpaid balance for each year of the past ten years, beginning with the year 2007 and coming forward to 2016. This report is presented each month in your agenda package. The total collections for the ten years are \$535,274,662.49. The unpaid balance outstanding for the 10 year period is \$14,174,678.26 including deferred taxes. The Tax Department will continue to pursue collection of unpaid taxes as authorized by North Carolina General Statutes.

ACS TAX COLLECTION SYSTEM		BOC MONTHLY REPORT										CARTERET COUNTY									PAGE 1								
01/04/2017 17:35:16												TC650R																	
Typ Bill	Year	Property Number	Dist Code	Twn	Sch	Special Districts										User Codes			Deferred	Defer	MV								
						1	2	3	4	5	6	7	8	9	1	2	3	4	5	6	7	8	9	Flag	Inelig	Batch			
****		Totals for Tax year				2007																							
# of Properties Processed		144,015																											
		Total		TAX		Spec Asmt		Deferred		CB Deferred		Interest		Fees															
Original Balances	53,673,501.33	50,657,966.83	2,369,790.00	198,017.49	.00	424,974.00	22,753.01																						
Total Adjustments	527,152.73-	296,149.30-	53,876.89-	198,017.49-	.00	.00	20,890.95																						
Total Collections	53,032,582.73	50,310,645.65	2,306,616.39	.00	.00	373,388.18	41,932.51																						
Unpaid Balances	113,765.87	51,171.88	9,296.72	.00	.00	51,585.82	1,711.45																						
****		Totals for Tax year				2008																							
# of Properties Processed		144,222																											
		Total		TAX		Spec Asmt		Deferred		CB Deferred		Interest		Fees															
Original Balances	54,314,970.00	51,222,930.51	2,363,295.00	198,232.09	.00	497,755.97	32,756.43																						
Total Adjustments	620,269.36-	402,883.86-	33,003.69-	198,232.09-	.00	.00	13,856.28																						
Total Collections	53,504,018.17	50,725,684.47	2,317,585.70	.00	.00	416,688.92	44,059.08																						
Unpaid Balances	190,682.47	94,362.18	12,699.61	.00	.00	81,067.05	2,553.63																						
****		Totals for Tax year				2009																							
# of Properties Processed		143,265																											
		Total		TAX		Spec Asmt		Deferred		CB Deferred		Interest		Fees															
Original Balances	54,924,133.95	51,809,907.51	2,372,968.00	193,267.34	.00	524,202.25	23,788.85																						
Total Adjustments	389,111.15-	181,007.62-	27,311.82-	193,267.34-	.00	.00	12,475.63																						
Total Collections	54,290,757.58	51,499,005.20	2,330,287.69	.00	.00	428,016.74	33,447.95																						
Unpaid Balances	244,265.22	129,894.69	15,368.49	.00	.00	96,185.51	2,816.53																						
****		Totals for Tax year				2010																							
# of Properties Processed		143,838																											
		Total		TAX		Spec Asmt		Deferred		CB Deferred		Interest		Fees															
Original Balances	55,534,398.15	52,424,638.58	2,351,053.00	229,599.63	.00	504,681.18	24,425.76																						
Total Adjustments	306,868.70-	66,383.47-	22,383.25-	227,888.51-	.00	.00	9,785.53																						
Total Collections	54,945,553.56	52,201,271.97	2,307,723.12	1,711.12	.00	403,550.30	31,297.05																						
Unpaid Balances	281,975.89	156,983.14	20,946.63	.00	.00	101,130.88	2,915.24																						
****		Totals for Tax year				2011																							
# of Properties Processed		144,282																											
		Total		TAX		Spec Asmt		Deferred		CB Deferred		Interest		Fees															
Original Balances	55,998,234.49	52,936,189.46	2,320,555.00	225,239.96	.00	491,157.48	25,092.59																						
Total Adjustments	370,526.17-	146,987.84-	12,959.40-	224,660.27-	.00	.00	14,081.34																						



North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date 1/4/2017 11:43:38 AM

Table with columns: Name, Address, City, State, Zip, Proration, Amount, Tag, Status, Date, Tax, Refund, Total. Includes entries for McCormick, McDowell, Mills, Norris, Peel, Phillips, Piver, Pla Inc, Preble, Remetio, Sanders.



North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date 1/4/2017 11:43:38 AM

Table with columns: Name, Address, City, State, Zip, Proration, Amount, Tag, Status, Date, Tax, Refund, Total. Includes entries for Seel, Stinson, Tally, Terry, White, Williams, Wood, Wright.

3. Approval of Occupancy Tax Penalty Waiver

CARTERET COUNTY FINANCE

Denise H. Meshaw, CPA
Assistant County Manager
Finance Department



Tel: (252) 728-8410
Fax: (252) 728-8424
deem@carteretcountync.gov
www.carteretcountync.gov

To: Board of Commissioners
From: Dee Meshaw, Assistant County Manager Finance
Date: January 23, 2017
Subject: Occupancy Tax Penalty Waiver

For your consideration is a request to waive \$823.95 in occupancy tax late paying and late filing penalties for Spectrum Rental Properties. The entity has filed and paid all returns on time in the past. Under the provisions of N.C.G.S. 153-A-155(e) and 105-237 the Board of Commissioners has discretion to waive penalties.



RECEIVED
OCT 20 2016

SCANNED

October 14, 2016

Carteret County Finance Office
Att: Ms. Denise Meshaw
302 Courthouse Square
Beaufort, NC 28516

RE: May Occupancy Tax – Account Number 600248052

Dear Ms. Meshaw:

I am writing to respectfully request that the penalties for the above referenced payment be waived. I have been submitting occupancy tax for various companies for the past 20 years and have been late on two occasions. The first was a total oversight several years ago (the fees were waived because of my past payment record), and in this instance I was going to be out on family emergency leave and left the payment to be mailed. The envelope was stamped and mailed one day late. I do realize the importance of paying in a timely fashion but hope that my request to waive this very high penalty might be considered.

Thank you so much for your attention to this matter.

Sincerely,


Charran Gaskill
Accountant
Spectrum Investment Group, Inc.

515 Atlantic Beach Causeway • Atlantic Beach, NC 28512 • Tel 800-334-6390
Fax 252-247-2618 • Email rentals@spectrumproperties.com

4. Approval of Budget Amendments

a. Department of Aging Services/DOI Grant Funds to Operate the SHIP Program: \$5,570

CARTERET COUNTY DEPARTMENT OF AGING SERVICES

Elizabeth Simpson
Director



Tel: (252) 247-2626
Fax: (252) 247-1045
Elizabeth.Simpson@carteretcountync.gov
www.carteretcountync.gov

To: Carteret County Board of Commissioners
From: Beth Simpson, Director of Aging Services
Date: December 20, 2016
Subject: Budget Amendment Request

Aging Services received a grant in the amount of \$5,570 from the North Carolina Department of Insurance to operate the Seniors Health Insurance Information Program (SHIP). SHIP is a free health benefits counseling service for Medicare beneficiaries and their families and caregivers. SHIP's mission is to educate, advocate, counsel and empower people to make informed healthcare benefit decisions. This program, formerly operated by the Carteret County Cooperative Extension will now be housed at Aging Services due to the large number of Medicare beneficiaries in attendance.

Enclosed is the budget amendment request to add the funds to our revenue line and where to distribute the funds among the expenditure line items. If you have any questions, please let me know.

Your approval will be greatly appreciated.

CC: Tommy Burns
Dee Meshaw
Rachel Hammer

Carteret County
Budget Amendment
Fiscal Year 2016-2017

Department: AGING 5860
Date: 20-Dec-16

Justification: Received grant funds from the Dept of Insurance to operate the SHIP Program

Fund	Description	Account Number	Increase
General Fund	Revenues		
	SHIP Grant FY 17	110.40.3495.301	5,570
Total Increase in Revenues			5,570
General Fund	Expenditures		
	Advertising	110.50.5860.37000	630
	Small Equipment	110.50.5860.28000	1,250
	Meetings, Conferences, Trainings	110.50.5860.39500	750
	Travel	110.50.5860.31400	250
	Supplies	110.50.5860.20000	2,300
	Supplies - Activities	110.50.5860.20200	100
	Postage	110.50.5860.32500	250
	Reproduction	110.50.5860.34200	40
Total Increase Expenditures			5,570

Approval Chairman, Board of Commissioners _____

Date:

b. Health Department/Request to Accept Brandt Grant Funding for Targeted Spay-Neuter: \$5,000



G. David Jenkins, MPA
 Health Director

CARTERET COUNTY HEALTH DEPARTMENT
 3820 A Bridges Street
 Morehead City, NC 28557
 Phone (252) 728-8550 Fax (252) 222-7739
www.carteretcountync.gov



To: Carteret County Board of Commissioners
From: G. David Jenkins
 Health Director
Date: December 13, 2016
Subject: Request to Accept Grant Funding of \$5,000
 Brandt Animal Care Fund for Targeted Spay-Neuter Funding in Carteret County

In November 2016, the Animal Control Department of the Health Department applied for grant funding from the Brandt Animal Care Fund. This grant would provide funding for spay/neuter surgeries for feral and free roaming cats in the western area of Carteret County. Spaying and neutering feral and free roaming cats will help reduce unnecessary euthanasia of feral and free roaming cats and kittens at the animal shelter.

On December 6, 2016, the Animal Control Department was notified that the department was being awarded \$5,000 from the Brandt Animal Care Fund. These funds are to be used solely for the purpose of spaying/neutering free roaming and feral cats in the western area of Carteret County.

We request the Board's approval to accept this money. The budget amendment and copy of the grant statement is attached.

Should you have any questions, please contact me.

Carteret County
Budget Amendment
Fiscal Year 2016-2017

Department: Animal Control
Date: 12/14/2016

Justification: The Animal Control Division was awarded \$5,000 grant funding from the Brandt Grant for the purpose of spaying and neutering feral and free roaming cats in the western area of Carteret County.

Fund	Description	Account Number	Increase
General Fund	Revenues		
	Animal Control		
	Animal Control Grants	110.10.3438.303	5,000
Total Increase in Revenues			5,000
General Fund	Expenditures		
	Animal Control		
	Contracted Services	110.10.4380.44000	5,000
Total Increase Expenditures			5,000

Approval Chairman, Board of Commissioners _____

Date:

c. Request to Receive Additional Funding from the State Ebola Preparedness & Response: \$15,000



G. David Jenkins, MPA
Health Director

CARTERET COUNTY HEALTH DEPARTMENT
3820 A Bridges Street
Morehead City, NC 28557
Phone (252) 728-8550 Fax (252) 222-7739
www.carteretcountync.gov



To: Carteret County Board of Commissioners
From: G. David Jenkins
Health Director
Date: December 28, 2016
Subject: Request to Receive Additional Funding from the State Agreement Addendum 613 Ebola Preparedness and Response, Revision 2

North Carolina Public Health Preparedness and Response (PHP&R) over the past two years has worked diligently with its community partners to aggressively prepare for, respond to and recover from diseases related to high consequence pathogens including Ebola and Zika virus disease (Zika). Because of the broad challenges that high consequence pathogens present, efforts are focused on specific steps in the preparedness cycle.

The North Carolina PHP&R response system focuses on planning, adaptability and the ability to respond to agents of diseases. Critical components of this responsive system include having the appropriate jurisdictional risk assessment (JRA), appropriate public health communication/risk communication messages, and or vector control as needed for the given disease.

Agreement Addendum #613 Revision 2 provides additional funding in the amount of \$15,000 to enable the Local Health Department to document progress in Zika preparedness by carrying out the task as described below.

- Complete the Zika Preparedness Checklist provided by PHP&R. Completing the capabilities and tasks as documented in this Checklist assures a robust and thorough Zika response program.
- Provide a completed Zika Planning Checklist to the Sub-Recipient Grants Monitor by June 1, 2017.

We request the Board's approval to accept this funding. Should you have any questions, please contact me. Copy of the budget amendment is attached.

Our Mission: To Promote and Protect the Highest Standards of Healthy Living for All County Citizens.

Carteret County

Budget Amendment

Fiscal Year 2016-2017

Department: Health/Preparedness
Date: 1/23/2017

Justification: North Carolina Public Health Preparedness and Response (PHP&R) over the past two years has worked diligently with its community partners to aggressively prepare for, respond to and recover from diseases related to high consequence pathogens including Ebola and Zika virus disease (Zika). Agreement Addendum #613 Ebola Preparedness & Response Revision 2 provides additional funding in the amount of \$15,000 to enable the Local Health Department to document progress in Zika preparedness.

Fund	Revenue or Expense	Description: Account Name	Account Number (County General Ledger)	Increase	Decrease
General Fund	Revenues Health Center	Public Prep & Response	110.50.3519.305	15,000	
Total Increase in Revenues				<u>15,000</u>	-
	Expenditures				
	PH Preparedness Small Equipment		110.50.5134.28000	10,000	
	PH Preparedness Supplies and Material		110.50.5134.20000	5,000	
Total Increase Expenditures				<u>15,000</u>	-

Approval Chairman, Board of Commissioners _____

Due to the size of this document, it is being incorporated into these minutes by reference. A full copy will be retained in the County Manager's Office.

d. Request to Receive Additional Funding from the State/Maternal Health: \$1,640



G. David Jenkins, MPA
Health Director

CARTERET COUNTY HEALTH DEPARTMENT

3820 A Bridges Street
Morehead City, NC 28557
Phone (252) 728-8550 Fax (252) 222-7739
www.carteretcountync.gov



To: Carteret County Board of Commissioners
From: G. David Jenkins
Health Director
Date: December 28, 2016
Subject: Request to Receive Additional Funding from the State Agreement Addendum 101 Maternal Health, Revision 1

The Maternal Health Program is administered within the Women's Health Branch (WHB), Perinatal Health Unit. The primary mission of the Maternal Health Program is to ensure that all low-income pregnant women have access to early and continuous prenatal and postpartum care. Every local health department, including districts, is eligible to receive funding for maternal health services in their community. The provision of high quality, risk appropriate perinatal care is a means of reducing maternal and infant morbidity and mortality.

Agreement Addendum 101 Maternal Health, Revision #1 provides one-time additional Healthy Mothers, Healthy Children (HMHC) Title V funding to the Local Health Department to assist with the purchase of medical supplies, educational materials, and staff development and training. Carteret County Health Department will be awarded \$1,640 through this revision.

We request the Board's approval to accept this funding. Should you have any questions, please contact me. Copy of the budget amendment is attached.

Carteret County

Budget Amendment

Fiscal Year 2016-2017

Department: Health

Date: 12/28/2016

Justification: The primary mission of the maternal health program is to ensure that all low-income pregnant women have access to early and continuous prenatal and postpartum care. Every local health department is eligible to receive funding for maternal health services in their community. The provision of high quality, risk appropriate perinatal care is a means of reducing maternal and infant morbidity and mortality. Agreement Addendum 101 Maternal Health, Revision #1 provides one-time additional Healthy Mothers, Healthy Children (HMHC) Title V funding to the Local Health Department to assist with the purchase of medical supplies, educational materials, and staff development and training. Carteret County Health Department will be awarded \$1,640 through this revision.

NOTE: Whole dollars only, no cents

Fund	Revenue or Expense	Description: Account Name	Account Number (County General Ledger)	Increase	Decrease
General Fund	Revenues				
	Health Center	State Maternal Health	110.50.3515.301	1,640	
Total Increase in Revenues				1,640	-
	Expenditures				
	Health Center	Supplies and Material	110.50.5110.20000	820	
	Health Center	Mtgs Conferences & Trainings	110.50.5110.39500	820	
Total Increase Expenditures				1,640	-

Department Head Approval: _____

Finance Approval: _____

Approval County Manager: _____

Due to the size of this document, it is being incorporated into these minutes by reference. A full copy will be retained in the County Manager's Office.

5. Approval of Transfer of Surplus to Town of Cape Carteret

PLANNING AND DEVELOPMENT

Eugene Foxworth
Director



Beaufort Office Phone 252-728-8545
Western Office Phone 252-222-5833

MEMORANDUM

DATE: January 9, 2017
TO: Board of Commissioners
CC: Tommy Burns, County Manager
FROM: Eugene Foxworth, Planning and General Services Director
RE: Request for Surplus Property from the Town of Cape Carteret

The Town of Cape Carteret approached us approximately one month ago concerning surplus County property. County staff is in the process of organizing and disposing of several years' worth of surplus. I met with Town representatives and they have requested the following:

- 1) One large metal desk.
- 2) One large wooden file cabinet
- 3) Two non-functional golf carts with chargers.
- 4) One plastic sink.

Please let me know if you have any questions.

6. Approval to Expand Banking Services with First Citizens Bank to Include its Commercial Procurement Card System

CARTERET COUNTY FINANCE

Denise H. Meshaw, CPA
Assistant County Manager
Finance Department



Tel: (252) 728-8410
Fax: (252) 728-8424
deem@carteretcountync.gov
www.carteretcountync.gov

To: Board of Commissioners
From: Dee Meshaw, Assistant County Manager Finance
Date: January 23, 2017
Subject: Procurement Card Banking Services

For your consideration is a recommendation to expand Carteret County's banking services with First Citizens Bank to include its commercial procurement card system. This is a disbursement program for paying our vendors that is more efficient and cheaper than mailing checks, and in addition, the County will receive a revenue rebate from First Citizens Bank. The County has the potential to receive approximately \$35,000 annually in the revenue rebate which is determined by the volume paid through the procurement card system.

As part of expanding our services with First Citizens Bank, the County will phase out using commercial cards for small purchases with BB&T. We have used BB&T for many years; however, its services do not offer any revenue sharing back to the County. In addition, these purchases would be through the First Citizens card program, and we will receive the revenue sharing from First Citizens.

Due to the size of this document, it is being incorporated into these minutes by reference. A full copy will be retained in the County Manager's Office.

7. Approval of Resolution in Opposition of the Petition for Rulemaking Submitted by the NC Wildlife Federation

Board of Commissioners
Mark Mansfield, Chair
Robin Comer, Vice-Chair
Bob Cavanaugh
Jimmy Farrington
Jonathan Robinson
Bill Smith
Ed Wheatly



County Manager
Tommy R. Burns
Clerk to the Board
Rachel B. Hammer

CARTERET COUNTY BOARD OF COMMISSIONERS RESOLUTION IN OPPOSITION OF THE PETITION FOR RULEMAKING SUBMITTED BY THE NORTH CAROLINA WILDLIFE FEDERATION

WHEREAS, the Carteret County Marine Fisheries Advisory Committee has recommended that the North Carolina Marine Fisheries Committee ("MFC") deny the Petition for Rulemaking submitted by the North Carolina Wildlife Federation; and

WHEREAS, the Carteret County Board of Commissioners support the position of the Carteret County Marine Fisheries Advisory Committee; and

WHEREAS, the rules proposed in the Petition would close the internal coastal waters and near-shore oceanic waters of North Carolina to trawling unless opened by the North Carolina Division of Marine Fisheries; and

WHEREAS, the North Carolina General Assembly, through the Fisheries Reform Act, clearly desired that such comprehensive changes in management measures for important recreational and commercial species in North Carolina be developed through Fisheries Management Plans ("FMP's"); and

WHEREAS, the North Carolina Division of Marine Fisheries and North Carolina Marine Fisheries Commission just completed in 2015 an amendment to the North Carolina Shrimp Fishery Management Plan that addressed finfish bycatch and prohibiting additional trawling areas; and

WHEREAS, the 2015 Amendment to the North Carolina Shrimp Fishery Management Plan did not find it necessary and in the best interests of North Carolina to implement the measures proposed by the North Carolina Wildlife Federation after two years of public deliberation; and

WHEREAS, the shrimp fishery is North Carolina's most important fishery economically; and

WHEREAS, the proposals being considered will have a substantial economic impact on many small businesses, have significant negative effects on coastal communities and negatively impact the availability of North Carolina shrimp to consumers;

NOW, THEREFORE, BE IT RESOLVED, that the Carteret County Board of Commissioners respectfully requests that immediate action be taken to deny the Petition for Rulemaking submitted by the North Carolina Wildlife Federation.

Adopted this the 23rd day of January, 2017.

ATTEST:

Mark Mansfield, Chairman
Carteret County Board of Commissioners

Rachel B. Hammer
Clerk to the Board

V. PRESENTATION BY STEVE KEEN

Chairman Mansfield noted that he would like to deviate from the agenda a little to allow for a special presentation by Mr. Steve Keen.

Mr. Ken Raper from the Sheriff's Department asked that Sheriff Buck come forward.

Mr. Steve Keen, formerly with the Office of Governor Pat McCrory came forward and noted that he had a message from former Governor McCrory. Mr. Keen noted that he and the Governor were going over the end of his four-year term and they discussed the sheriffs throughout the State, and discussed Sheriff Asa Buck and his involvement with Governor McCrory's initiative, and wanted to be sure there was not someone he wanted to recognize before he left office; Asa Buck's name came up. Mr. Keen provided historical information on the creation of the Long Leaf Pine Award, and presented the award to Sheriff Buck on behalf of former Governor Pat McCrory.

Mr. Keen thanked Sheriff Buck for a great job. Sheriff Buck acknowledged his appreciation for the award, for allowing him to do the job, noted his appreciation of the Commissioners, and gave credit to his troops.

VI. PUBLIC COMMENT

Corey Baysden, 160 Woodward Avenue, Newport: Ms. Baysden noted that she has a daughter in first grade at Bogue Sound Elementary and another on the way. Ms. Baysden thanked the Commissioners for what they have done for our community and our schools, and shared that a group has been formed called *Fund our Schools Carteret*. Ms. Baysden noted that its goal is to get parents more involved with both the Commissioners and the Board of Education. Ms. Baysden shared that the more informed their committee members are, the better they can make educated recommendations on where they – as taxpayers – feel that the funds should go. Ms. Baysden noted that she knows that the Board works on behalf of the people, but they need to let Commissioners know what they need. Ms. Baysden noted that there appears to be a disconnect or lack of communication between the two Boards; the group wants to find out what they can do to help the overcrowding situation in the schools. Ms. Baysden noted that moving thirteen students year one, sixteen students year two, twenty-five students year three, and fourteen students year four from Croatan does not seem to be the solution. Ms. Baysden noted that West Carteret's enrollment as of October was 1,256 which is 68 over capacity and Croatan's enrollment was 909 which is 103 over capacity; shifting students from one overcrowded school to another doesn't make sense; West Carteret would then be 136 over capacity and Croatan would be 35 over capacity. Ms. Baysden noted that the group would like some open dialogue on this issue and requested that the Commissioners speak to this at the February meeting; they also would like to request that the Commissioners approve the funding for the Board of Education when it is requested, to pay for the needed maintenance and expansions at our schools.

Marci Hyla, 138 Tipton Circle, Cape Carteret: Ms. Hyla noted that she has a ninth grader at Croatan and a son who is a junior. Ms. Hyla noted that the NC State study showed that Croatan is overcrowded, but West is also overcrowded. Ms. Hyla noted that if they use redistricting to solve this problem, we are just moving kids from one overcrowded school to another overcrowded school. Ms. Hyla noted that we are left with creating more space. Ms. Hyla noted that they want to get really good value for their money and one thing that gives really good value is investing in our schools; that is what draws people here. Ms. Hyla noted that they are a military family and chose to live in Carteret County because they want their kids to be in the schools here; the school district is better which gives value for our dollars. Ms. Hyla noted that as we have growth and families come in, it adds to our tax base which allows us to have a better quality of life for all of our citizens; it increases our property value. Ms. Hyla noted that they are here tonight to ask that Commissioners please fund our schools; it is an investment that is going to pay dividends for all of us for decades, and they appreciate the help.

Roger Eaton, 3709 Oxford Court, Morehead City: Mr. Eaton noted that he has a sixth grade student at Morehead City Middle. Mr. Eaton noted that several months ago this Board asked the Board of Education to investigate if redistricting was a possible solution to ease the overcrowding at Croatan High School. Mr. Eaton noted that the study was done and that the study showed that Croatan right now is over capacity as well as West Carteret and it is expected that growth will take place at both schools. Mr. Eaton noted that after seeing the report, he has come to the conclusion that redistricting

will not solve the issue adequately enough and that we should immediately put trailers at Croatan with a plan for brick and mortar expansion, and he asked that the Board continue to work with the School Board and achieve that based on the results of the study that they requested. Mr. Eaton noted that if brick and mortar expansion requires a bond to be placed on the ballot, then he would ask that it be done at the earliest time possible and that we will turn our attention to passing the bond come election time. Mr. Eaton commented that he hoped that Commissioners would see the immediate need at Croatan that has been ongoing and is not being addressed regarding the overcrowding.

Mr. Eaton noted that he also asks that Commissioners take under consideration reinstating or putting back on the ballot the quarter-cent sales tax at the earliest possible election and this time, even though it is not binding, that Commissioners would pledge to spend 50% of that money on sand removal and dredging projects in the County and the other 50% be applied to the capital needs for the schools in the County. Mr. Eaton noted that the request for this year for additional capital needs money was about \$800,000 for the school that was not funded; money from that quarter-cent sales tax would more than help cover that amount and it could also be used to help pay for debt on a bond should one pass to take care of the overcrowding and expansion needs that are going to come and are here now. Mr. Eaton asked that the Commissioners take both of those measures into consideration.

Cynthia Kleppinger, 200 Thurman Road, Beaufort: Ms. Kleppinger noted that she is a new resident; bought a home in 2013 after her husband retired from Fairfax County, Virginia. Ms. Kleppinger noted that they are now permanently here and she wants to quell any talk that retired folks are not interested in paying for the schools. Ms. Kleppinger said that she is a very strong supporter of education. Ms. Kleppinger noted that she is willing to do whatever is needed to help the children in this community; they are willing to pay more taxes if that is what is needed. Ms. Kleppinger noted that there are a lot of folks that come here because it is a wonderful community. Mr. Kleppinger noted that she has a subscription to the local paper and she was embarrassed by the article about the teacher who had to put her plans and books and everything on a cart to go from classroom to classroom. Ms. Kleppinger noted that she had heard that folks were coming here to discuss funding for the schools and she wanted to come in support of what is needed so that the teachers will not be treated that way and our children will be able to get a quality education.

Dennis Litalien, 250 Donnie Davis, Williston: Mr. Litalien shared that he has no school age children, but he is a citizen of this County and a tax payer, and he feels it is extremely important that we continue to do the things that make our schools as terrific as they are. Mr. Litalien noted that a key thing about this is that the bottom line is that half-measures are not going to solve this issue. Mr. Litalien noted that people come to Carteret County many times because of the great schools and if Commissioners want more people to come; if they want more businesses to come, then they have to do the right thing by funding our schools. Mr. Litalien noted that this is a brand new Board and is a great opportunity to show leadership. Mr. Litalien noted that he is going to leave Commissioners with one thought; we cannot afford not to do this and we cannot afford to mess this up. Mr. Litalien noted that in the spirit of learning and schools and having great schools in Carteret County, he wanted to give Commissioners a homework assignment; he would like them to read the mission statement one more time and think

of it in the context of how important these schools are to the quality of life. Mr. Litalien asked that Commissioners take action and resolve this issue.

Chairman Mansfield noted that this concludes the Public Comment portion of the meeting, but before we move on to the next item, he would like to share that he feels that Mr. Litalien made a good statement about people doing their homework. Chairman Mansfield noted that he is emphatic about schools; he has volunteered in the schools for over twenty years; he served on the Board of Education for over two and half years; he feels that we have a great school system. Chairman Mansfield commented does he think we have needs; yes. Chairman Mansfield asked that people do their homework and go back and read the minutes of the meeting; we funded five mobile classrooms a year and a half ago for Croatan High School, but we did ask for the line to be considered to be moved to move some children out of that district. Chairman Mansfield noted that right now the line is three miles away from West Carteret High School and approximately seven miles away from Croatan. Chairman Mansfield noted that the Board of Education has chosen not to move that line; we do not have anything to do with school districts. Chairman Mansfield shared a story from the Jacksonville Daily News going back as far as 2011-2012: Carteret County recorded an adjusted property tax base per average daily membership of \$1.7M for 2011-2012, ranking it tenth in the State among the State's 115 school districts. Chairman Mansfield noted that it was down from fourth the previous year. Chairman Mansfield noted he is competitive and would like to be number one; however, there are constraints that we work within just like folks do at home as you get your income and pay your bills and you have to choose what you do. Chairman Mansfield noted that it may have been the wrong decision to do the construction at White Oak School; he does not know. Chairman Mansfield shared that it was prioritized by the Board of Education with input from the Commissioners that the money would be spent down with the bond money to do the addition at White Oak and address some security issues. Chairman Mansfield noted that not only were we tenth back then, but we are currently eleventh and since he has been on the Board of Education to now, the amount has increased when you speak about the ADM number; we are spending over \$9,200 per student to educate them in Carteret County which has increased over \$1,000 in the last five to six years per student.

Chairman Mansfield stated that we talk about expansion and growth, the great thing is for people like Dennis Litalien and other speakers, a lot of the people that move here are not young; they are retirement age. Chairman Mansfield noted that if you go back and look at the figures, in 2007, the ADM figure including pre-K was 8,178 students; for this year, the ADM is 8,231; based on his calculations, it was actually 53 students is the growth since 2007. Chairman Mansfield noted that at one point in time, West Carteret High School housed all of Croatan because Croatan did not exist and we ate in the same lunchroom. Chairman Mansfield noted that he is very concerned about the needs and doing the expansion at Croatan, but he thinks that will have to happen through bonds; we will try to help in any way we can and will continue to support the schools. Chairman Mansfield noted that he feels that people are beating up on the wrong people; he will continue to try, but go encouraged listeners to go back and do the research.

Commissioner Comer noted that he would like to add, why is it so important to look at this money and investigate all avenues before we build? Chairman Comer noted that a couple of things have happened over the last several years. Right now, the school

system has an ambitious capital expenditure over the next five years of over \$25M if they were to get everything they asked for and it includes a lot of building. Commissioner Comer noted that he cannot recall if the Croatan School is actually in that \$25M; it was just three fiscal years ago, that the school finished their year with a surplus of \$4.2M in the bank; they never mentioned to us that they had a need at Croatan; this Croatan need showed up 18 months later; they had money in the bank maybe not to pay for, but to help. Commissioner Comer noted that it is not our job to anticipate their growth; it is their job to come to us and present that to us and we take care of that with funding mechanisms. Commissioner Comer noted that we are statutorily required to make sure that the brick and mortar is there for them. Commissioner Comer stated that after that money was spent – by them, not us, is when we started to hear about Croatan. Commissioner Comer noted that as Chairman Mansfield stated, 18 months ago, we appropriated some money for immediate relief. Commissioner Comer noted that the report came back that West is overpopulated; when we were studying this, their own numbers – on their website – said that West had a capacity of almost 300 students; does that not make sense to go and evaluate and see where you move the line because they had capacity there; now the report comes back, and they are now overcrowded; I can't explain that.

Commissioner Comer noted that he has been studying the schools and school numbers for a while and it is hard to rattle off facts and figures because he has never gotten two reports from them that showed the same figure from the previous time. Commissioner Comer noted that he is not beating up the school board; it appears to be more of an administrative problem. Commissioner Comer noted that the issues are the responsibility of the school board; we are a funding source; however, before we spend the money, we want it vetted before we start pulling money out of your pockets; it is not just the Croatan district that pays for that school; everyone in the County has to pay for that school; we rank tenth or better for Carteret County for the State; that's pretty strong. Commissioner Comer noted that we will get into the details in the February 7th workshop and hopefully will get a game plan together. Commissioner Comer noted that it helps when folks come out and speak and appreciate everyone's time.

Commissioner Robinson noted that sometimes you have to think outside of the box; missing from the equation when you talk about redistricting the schools, and utilizing the assets that we currently have, is the fact that we have ten classrooms at East Carteret that are not used. Commissioner Robinson noted that he has given this considerable thought, recognizing over the years, there is an element of students that have always been underserved in this County; they are clearly identified as academically gifted. Commissioner Robinson noted that there is a rare opportunity here; if there is not political will to redraw those lines, we can raise the bar simply by establishing a program at East Carteret specifically for academically gifted students throughout the County where people will want to leave and go; it would also alleviate classroom needs in the other schools. Commissioner Robinson noted that sometimes in adversity if you look, a solution is there that could raise the bar, but it probably will not get outside this room tonight.

Chairman Mansfield wanted to wrap up and noted that schools are very important; our youth is our future. Chairman Mansfield noted that we need to make decisions based on sound facts and go out and do our due diligence and know the numbers; last year

we funded the largest amount the schools had in history in operating - \$21.9M, and since 2012, we have funded \$16M in capital. Chairman Mansfield noted that while we maybe could have funded more in capital, we felt that keeping teachers in classrooms was more important; maybe an overcrowded classroom was tough, but the County funds over 100+ positions above what the State provides; we believe in investing in education. Chairman Mansfield noted that to get painted that we don't believe in education, somewhat hurts his feelings. Chairman Mansfield noted that we are for the schools; are there issues that we need to address – yes, and that is what the February 7th meeting is intended to discuss. Chairman Mansfield noted that if you go back and read the audit reports, it references the space needs, what they were before the study was done; if you look at the 2016 audit report, it talks about the new number; we have seven mobile classrooms at West Carteret High School that are being used; however, they are not reflected in that number; according to the report, we are overcrowded.

Commissioner Farrington noted that he wants to thank everyone for coming out tonight and for speaking. Commissioner Farrington encouraged people to go the Carteret County Public School website; read the audit for the last ten years; it is a great read and explains what is happening. Commissioner Farrington noted that we have a need at Croatan High School and he looks forward to the February 7th meeting to discuss it with the Board of Education and see what we can do in the future.

VII. REVIEW OF COMMUNITY SERVICES BLOCK GRANT

Ms. Patricia Benefield provided an overview of the block grant that serves Carteret, Craven, Pamlico, and Jones Counties. Ms. Benefield noted that the purpose of the program is to work with those that are income-qualified based on their household size. Ms. Benefield noted that they work with participants on their goals and a case manager sits down with them to set goals that helps them to rise above the Federal poverty guidelines. Ms. Benefield noted that Ms. Charlotte Neely, the program director, is also present and can answer any questions. Ms. Benefield shared that she has seen families come into the program barely making enough to survive and she has seen them complete their education and be hired by local businesses and be able to take care of their families. Ms. Benefield called for any questions from the Commissioners.

Chairman Mansfield noted that the group assists us in the County with a lot of different programs; Section 8 Housing is one of them; senior companion/foster grandparent volunteers, heat and repair and etc., and that we appreciate all that the group does.

Commissioner Cavanaugh asked how many people have risen to the level of self-sufficiency over the last ten years. Ms. Benefield noted that she has done over 200 intakes, but that has been in different Counties and it is difficult to provide a qualified number, but reiterated that she has seen some amazing things happen over the last ten years.

Ms. Neely shared that in Carteret County, an average of about eight families moved above poverty based on the program outcomes.

Commissioner Cavanaugh asked how many are moving in that need assistance. Ms. Neely noted that it is based on a five-year run that each family can participate in the

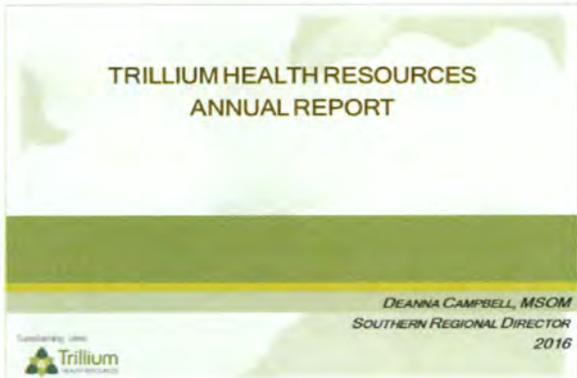
self-sufficiency program; relatively, 100 families, and out of that, they get five years to participate. Ms. Neely noted that they also provide emergency assistance – one time, one time per year for utilities, etc.

Chairman Mansfield asked about the number of elderly that is helped; Ms. Neely noted that about 20% are the elderly and are basically served through the emergency assistance program.

Commissioner Farrington asked that the group send the Board some additional information about how it works.

VIII. TRILLIUM ANNUAL REPORT

Ms. Deanna Campbell shared that she is the Southern Regional Director of Trillium Health Resources. Ms. Campbell noted that Carteret County is one of the counties that she covers in the southern region. Ms. Campbell shared that Trillium came into existence on July 1, 2015 and this is the annual report ending June 30, 2016. Ms. Campbell reviewed the presentation shown below, and highlighted those involving Carteret County:

 <p>TRILLIUM HEALTH RESOURCES ANNUAL REPORT</p> <p>DEANNA CAMPBELL, MSOM SOUTHERN REGIONAL DIRECTOR 2016</p> <p>Sustaining vision Trillium HEALTH RESOURCES</p>	<p>TRILLIUM UPDATE</p> <p>Trillium Health Resources marked its one year anniversary on July 1, 2016 following the consolidation of East Carolina Behavioral Health and Coastal Care.</p> <p>Trillium is investing in innovation to meet the needs of individuals we serve and remains focused on delivering the right services, in the right amount, at right time.</p>
<p>Who we are</p> <ul style="list-style-type: none"> • 24 counties, stretching from Virginia to SC <ul style="list-style-type: none"> ◦ Largest LME/MCO in terms of number of counties and geography • Total population of 1,260,828; approximately 185K Medicaid eligible • 13% of State's total population, 13% of Medicaid enrollees • 11,451.3 square miles, roughly the size of Maryland, or bigger than 8 states! • Widely varying population density <ul style="list-style-type: none"> ◦ Wilmington and Greenville are 8th and 10th largest cities, respectively ◦ Most of catchment area very rural - includes NC's 2 lowest populated counties, Hyde and Tyrrell 	<p>Strategies Already Implemented</p> <ul style="list-style-type: none"> • Access to services, removing prior authorization requirements and increasing use of technology <ul style="list-style-type: none"> ◦ Outpatient visits for 24 visits ◦ All substance abuse services including Opioid treatment ◦ Peer Support services ◦ Wellness Recovery Action Planning (WRAP) classes in all counties ◦ Tele-psychiatry • Rate Increases: <ul style="list-style-type: none"> ◦ Psychiatrists and Psychologists ◦ Assertive Community Treatment Team ◦ Facility Based Crisis ◦ Mobile Crisis ◦ Multi-Systemic Therapy

Trillium's Reinvestment Plan

Recovery-Oriented Systems of Care

1. Healing Transitions
200 Bed Facility for individuals who struggle with addiction
2. Oxford House
20 sober-living homes
3. CHAT Assessment Tool
Screening Tool for Adolescents



Reinvestment Plan Con't

- Support and Inclusion for People with I/DD
 1. **Summer Camps/After School/Respite Program**
Summer camps, after school programs, and overnight respite for children with I/DD.

Location for parents of children with I/DD to have support groups

8-10 locations throughout 24 county catchment area
 2. **Accessible playgrounds**
30 Playgrounds funded across catchment area



Reinvestment Plan Con't

Evidence-Based Services and Supports

1. Child First/Child-Parent Psychotherapy
Interventions for children 0 - 6 who have experienced trauma leading to mental health issues
2. Compassion Reaction/Rachel's Challenge
Rolled out last year in 130 middle and high schools. This fall will be offering to all 170 elementary schools.
3. Mental Health First Aid Training
There are 2 classes- Adolescent and Adult that are offered to community stakeholders



Reinvestments (con't)

Using Technology to Improve Lives

1. Smart Home Demonstration Site
Pitt County Community college building a fully equipped Smart Home
2. Choose Independence Grants
Durable medical equipment, home modifications



How we can help each other?

- CIT
 - Offering law enforcement to take Crisis Intervention Training
 - Available as a week-long course or one day per week for smaller forces
- Community Collaboratives
 - Inviting various community stakeholders to address local county issues
- Respond to Gaps and Needs Surveys
 - Make sure we know what your constituents think is needed



Service Array in Carteret County

- Mobile Crisis Management
- Outpatient MH/SU including Medication Management
- ADVP for Intellectually Developmentally Disabled
- Substance Use Outpatient, Intensive Outpatient
- Intensive In Home
- ACTT
- Supportive Living



Consumers served in Carteret County

- Total Consumers served - 2,713
- Mental Health - 2,258
- Substance Use - 596
- IDD - 242
 - + These are duplicated count - some consumers have more than one disability

- County provided \$198,000 in funding
- Trillium spent \$13,086,930 on services for residents



QUESTIONS?



Ms. Campbell responded to questions from Commissioners.

Commissioner Wheatly asked if the Oxford House was a supervised living situation. Ms. Campbell explained that the Oxford House is a self-managed, recovery house program; the members that live in the house all have a job within the house and they manage themselves; there are rules that they must follow and if they don't, they are asked to leave. Ms. Campbell explained that they have to be able to pay their rent when they move in; Trillium offers to pay their rent for 90 days to give them time to find a job. Commissioner Wheatly inquired as to how many people live at each house. Ms. Campbell explained that it depends on the size, most of them are six beds. Commissioner Wheatly inquired if there was drug testing while they are in the houses. Ms. Campbell noted that there is a healing transition, but unsure of the answer.

Chairman Mansfield inquired if there were any of the houses in our area. Ms. Campbell noted that there are none in Carteret County at this time.

Commissioner Farrington asked if they were building the homes or using existing ones; Ms. Campbell noted that they are using existing homes and generally rent. Ms. Campbell noted that what slows them down is sometimes the rules that Counties have that govern how a single family home can be used; in some Counties it takes longer to get one open. Commissioner Farrington asked if there is someone to check on the people in the Oxford House; Ms. Campbell advised that Oxford House has a few paid staff that manage a region that includes whatever houses are within that region.

Chairman Mansfield asked Mr. Foxworth if our ordinances allow for the houses; the response was yes. Commissioner Farrington noted that there are several programs set up that fall in that same philosophy in the Morehead City area. Chairman Mansfield noted that there still is nothing for women. Ms. Campbell noted that if they have people that need a program like Healing Transitions, which is a very long-term recovery program, they are purchasing beds from a facility in Raleigh; both men and women can go to Raleigh and get into that program there.

Ms. Campbell noted that she will send the gaps and needs survey to Rachel and asked that Commissioners complete it.

Commissioner Farrington asked that Ms. Campbell share who Trillium covers. Ms. Campbell explained that Trillium is responsible for the Medicaid and uninsured population. They offer mobile crisis management to everyone in the community; for example, someone comes in to the County on vacation and while here, there is a problem and they need someone to come out to the house. Ms. Campbell explained that the crisis services are available to everyone.

Commissioner Wheatly asked if Trillium overlaps with the County's Health & Human Services Department; Ms. Campbell explained that they do not overlap, but do collaborate frequently with DSS.

Commissioner Cavanaugh asked if the \$198K from the County was targeted. Ms. Campbell explained since they have become Trillium, they are spending the County

dollars to do the CIT training, to fund anyone that comes from Carteret County and goes to Healing Transitions; they are also using it for the County's mental health first aid training.

Commissioner Farrington asked that Ms. Campbell explain the process of how they spend the money and a quick synopsis you go through before giving the provider the money for the consumer. Ms. Campbell explained that there is a lot of paperwork that has to be done on the front end; they want to be sure that if you are coming in for services and you are eligible for Medicaid, they are going to help them get on Medicaid because State dollars are very few; it stretches their dollars for them to get on Medicaid. Ms. Campbell explained that they also have a closed network; they have to meet certain requirements.

Commissioner Cavanaugh confirmed that Trillium spent over \$13M in a year's time on citizens of Carteret County. Ms. Campbell shared that a lot of money that they spend is on the intellectual and developmental folks who live at home with their families.

Commissioner Farrington stated that he was glad that Ms. Campbell came when we have the new Commissioners; we all can learn. Commissioner Farrington noted that it is important for the folks in the County to realize that it is not enough; the money that is spent through Trillium is really scrutinized before the providers are paid to avoid fraud. Ms. Campbell noted that there is a place on the website where people can report issues where there may be fraud, or the quality of care is not appropriate. Commissioner Farrington noted that it would be important to see how much money is being spent in Carteret County and how effective those dollars are; the Medicaid dollars mostly come through DSS. Commissioner Farrington noted that we have a wonderful health department and DSS does an excellent job and he wants everyone to work together. Commissioner Farrington noted that we really want a facility-based crisis unit in Jacksonville at least and have been talking with the folks in Onslow County and the folks at the Onslow Memorial; we have a good group that is working with Dick Brevnick about trying to take some of the money they are using in their ED and trying to get our own facility-based crisis unit with maybe up to twelve or sixteen beds.

Ms. Campbell explained that the reason that it will take the hospitals in both of the Counties to help fund it, is the revenue that the facility will get from Trillium will not support it at twelve or sixteen beds; there has to be additional funding.

IX. FLOOD MAPPING

Chairman Mansfield shared that with the recent remapping for the flood maps, Mr. John Droz, who was passionate about the windmills, is equally as passionate about the flood maps and wanted to share information.

Mr. Droz thanked Commissioners for the opportunity to speak about the proposed North Carolina flood maps.

Mr. Droz provided an overview of the following presentation:

NC Flood Maps

The Good, The Bad, & The Ugly

My Brief Talk Is About NFIP



NATIONAL FLOOD INSURANCE PROGRAM

The US NFIP is a Behemoth



Our Focus Will Be on One Part of the NFIP:
The NC Flood Risk Information System (FRIS)

Flood Risk Information System



Atlantic Ocean

The Wife's Instructions:
"Honey, we are having your favorite pancakes tomorrow, and we are out of maple syrup. Please go to the store and get some."





Nutrition Facts	
Per 1/2 cup (125 mL)	
Amount	% Daily Value
Calories / Calories	100
Fat / Lipides	0 g 0%
Sodium / Sodium	20 mg 0%
Carbohydrate / Glucides	41 g 82%
Sugars / Sucres	34 g
Protein / Protéines	0 g

INGREDIENTS: GLUCOSE, GLUCOSE-FRUCTOSE, WATER, CELLULOSE GUM, NATURAL AND ARTIFICIAL FLAVOUR, SALT, CARAMEL COLOUR, SODIUM BENZOATE, SODIUM HEXAMETAPHOSPHATE, SORBIC ACID, SULPHITES.

CONTAINS SULPHITE INGREDIENTS.

[Note: ZERO Maple Syrup!]

8 Health Benefits of MAPLE SYRUP

CONTAINS NUMEROUS ANTIOXIDANTS

1

Refined sugar, corn syrup, and agave nectar contain minimal antioxidant activity, but maple syrup, dark and blackstrap molasses, brown sugar, and raw honey showed higher antioxidant capacity.

Pure maple syrup contains up to 24 different antioxidants, which help reduce free radical damage that can cause inflammation and contribute to the formation of various chronic diseases.

Select darker, grade B maple syrups since these contain more beneficial antioxidants than the lighter syrups do.

2

HAS A LOWER SCORE ON THE GLYCEMIC INDEX



So the main differences between Real Maple Syrup and the artificial product are:

- 1 - Real Maple Syrup tastes MUCH better
- 2 - Real Maple Syrup is MUCH better for you
- 3 - The artificial product is cheaper

Flood Maps Come Down To Two Basic Elements

- 1) What is the topography of each waterfront parcel?
- 2) What is a reasonable worst-case High Water Mark (HWM) for each waterfront parcel?

The Topography of Waterfront Parcels is Determined by..

- a) An elevation certificate for each parcel, and/or
- b) An airplane laser assessment (LIDAR).

How LIDAR Works



A Reasonable Worst-case High Water Mark (HWM) for each Waterfront Parcels is Determined by...

- a) Having sufficient actual historical nearby HWMs +
- b) Computer simulation of special additional cases.

IMO the Distribution of the Data for Reliable Flood Maps should be something like...

- a) Actual Nearby Historical HWMs = 95%±
- b) Additional Computer Simulation = 5%±

How Much Actual, Real-world HWM Data Is Behind These New NC Flood Maps?

The Data For The New NC Flood Maps Comes From:

- 1 - Actual Hurricanes
(25± since 1940)
- 2 - Actual Nor'easters
(25± since 1940)

The Data For The New NC Flood Maps Comes From:

- 1 - Actual Hurricanes
(25± since 1940)
- 2 - Actual Nor'easters
(25± since 1940)
- 3 - Fabricated Storms

The Data For The New NC Flood Maps Comes From:

- 1 - Actual Hurricanes
(25± since 1940)
- 2 - Actual Nor'easters
(25± since 1940)
- 3 - "Synthetic" Storms

The Data For The New NC Flood Maps Comes From:

- 1 - Actual Hurricanes
(25± since 1940)
- 2 - Actual Nor'easters
(25± since 1940)
- 3 - Fabricated Storms
(700±)

The Data For The New NC Flood Maps Comes From:

50± Real Storms +
700± Fabricated Storms!

IMO the Distribution of the Data
for Reliable Flood Maps *should be* something like...

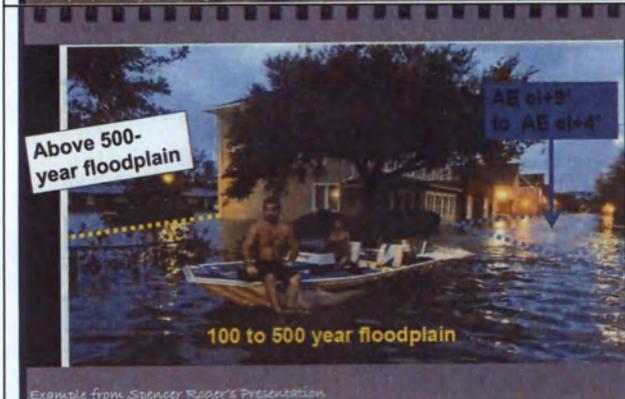
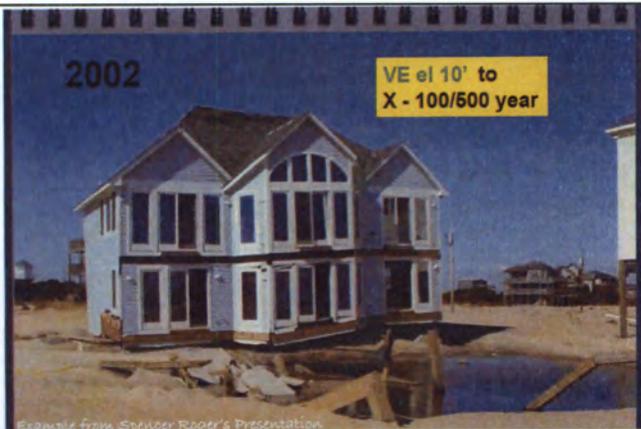
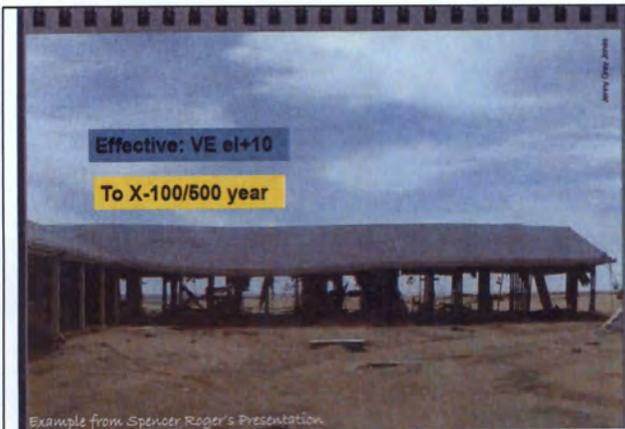
- a) Actual Nearby Historical HWMs = 95%±
- b) Additional Computer Simulation = 5%±

The Distribution of the Data
for the new NC Flood Maps *is more like*...

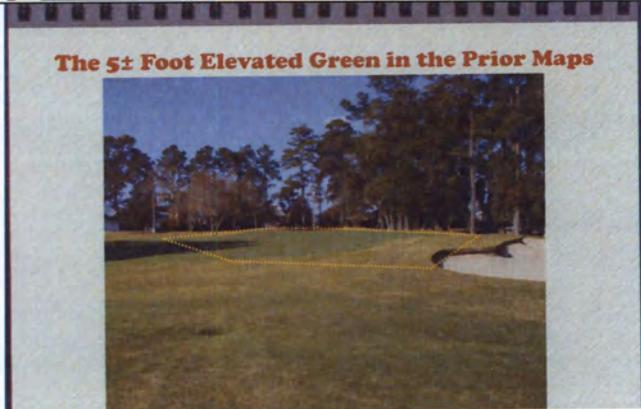
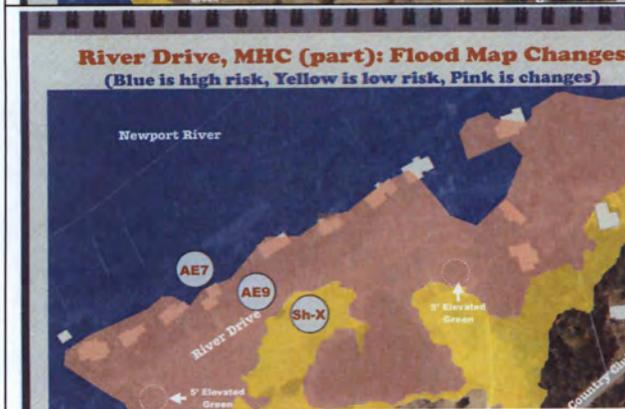
- a) Actual Nearby Historical HWMs = 5%±
- b) Additional Computer Simulation = 95%±

Let's Look At Some Examples...

**These are some examples of NC properties
that are proposed to be changed from
high risk flood zones → low risk...**



These are some examples of NC properties that are proposed to be changed from low risk flood zones → high risk...

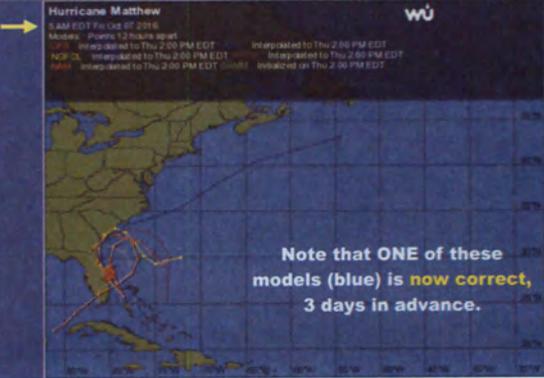
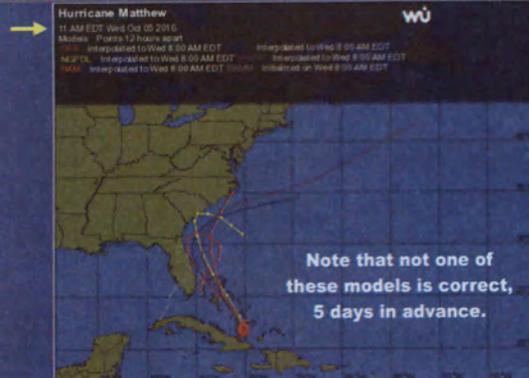
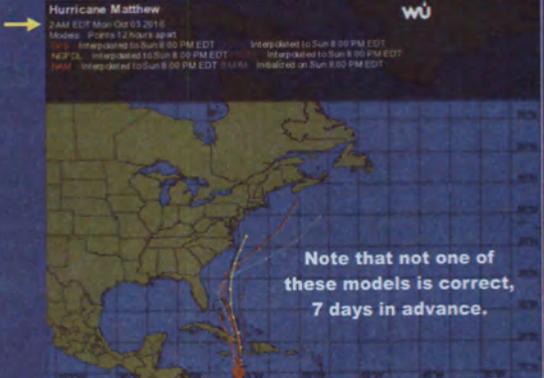
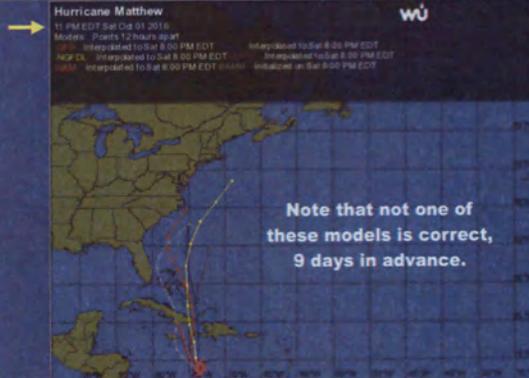
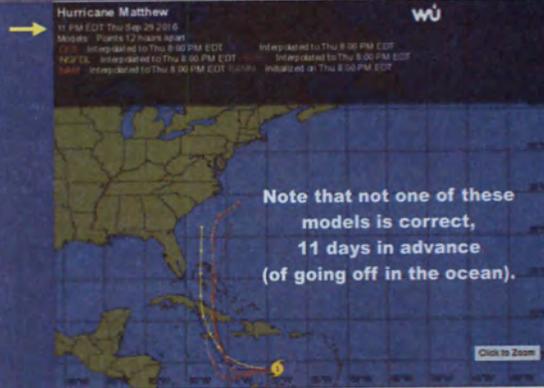


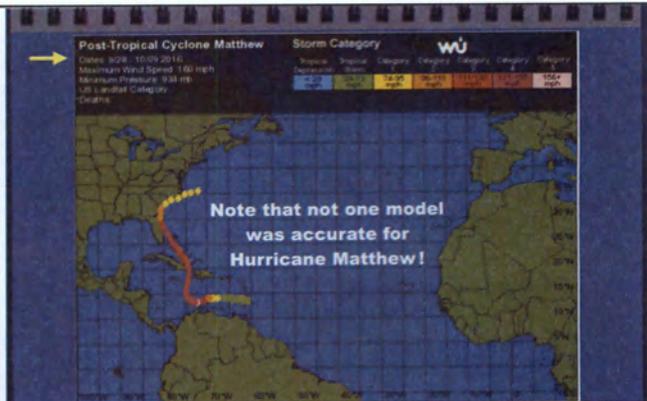
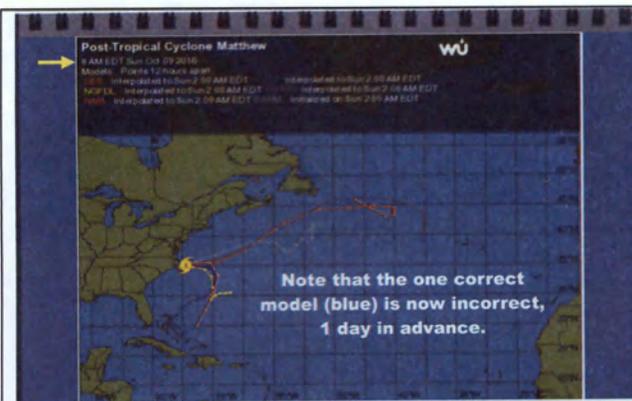
COUNTY	V. ZONE Current	V. ZONE Updated	V. ZONE CHANGE	A. ZONE Current	A. ZONE Updated	A. ZONE CHANGE
Beaufort	0	15	15	11,083	6,949	-4,954
Brunswick	6,466	1,438	-5,030	7,639	10,971	3,341
Camden	0	0	0	2,433	1,430	-988
Carteret	3,700	1,159	-2,541	14,850	16,287	2,237
Chowan	0	1	1	828	460	-368
Craven	0	77	77	7,662	8,386	724
Currituck	1,097	126	-971	7,820	2,767	-4,253
Dare	5,001	1,731	-3,270	24,867	12,167	-12,700
Hydix	27	0	-27	6,836	5,432	-1,204
Jones	0	0	0	352	381	29
New Hanover	2,869	1,429	-1,440	7,609	9,724	2,124
Onslow	3,484	2,039	-1,445	3,707	7,217	3,510
Pamlico	16	30	14	4,955	3,811	-1,144
Pasquotank	0	0	0	6,754	3,816	-2,938
Pender	1,953	1,686	-267	4,953	5,870	917
Perquimans	0	2	2	1,630	706	-904
Tyrrell	0	0	0	2,722	2,218	-504
TOTALS	24,615	9,733	-14,882 (-60%)	114,747	97,742	-17,005 (-15%)

After Seeing These Radical Changes,
There Is One Obvious Question...

*"Where is the Empirical Data
That Supports these Major Changes?"*

How Accurate Are Computer Models?





There are many cases where computer models have failed — how about an example currently in the news...

**MIT
Technology
Review**

**Prediction Models Gone Wild: Why
Election Forecasts and Polls Were
So Wrong**

The polls had Clinton ahead, the real-time data said she'd walk it — here's what they missed.

**What Does The State
Need To Do?**

**#1 - Do NOT
put bandaids on problematic locations!**

**#4 - Publicize ALL the assumptions made
for each of the 700± synthesized storms**

**#5 - Publicize ALL the assumptions made
for each of the synthesized storms that
resulted in the highest Carteret County
High Water Marks**

**#6 - Publicly acknowledge that the High
Water Marks resulting from storm
scenarios that have never happened,
can NOT be verified as being accurate**

#7 - Eliminate the most speculative synthesized storms — and then redraw the maps. Continue until all low-risk aberrations are eliminated.

#11 - The State needs to publicly state that its official position regarding flood maps is:

MUCH LESS computer modeling and MUCH MORE real high water mark data

Citizens need to realize that whether the flood category (and flood insurance cost) for their own property went up or down,

the METHODOLOGY

for Constructing NC Flood Maps

is HIGHLY Suspect.



"However beautiful the strategy, you should occasionally look at the results."

— Winston Churchill

THANK YOU
For Giving This Matter
Some Critical Thought!

QUESTIONS?
John Droz: aapjohn@northnet.org

Revision 1/22/17

Mr. Droz thanked Commissioners for their attention and noted that he would respond to any questions.

Commissioner Cavanaugh shared that he had read through an email thread that included Mr. Dorman and several State Legislators. Mr. Dorman tried to explain to

House Member George Cleveland how this data was derived. Commissioner Cavanaugh noted that his understanding was they took hurricanes starting with Hurricane Fran and moving forward, and from that, they have 475 documented high water marks; they said each one of these storms had a landfall and marked them north and south along the coast. Commissioner Cavanaugh shared that he does not understand how they can take the storms and get this data; and commented that he thought Mr. Droz's points were rightly taken – how do you come up with these variables out of twenty-four storms.

Mr. Droz noted that it took three months to get data from them and questioned why it was not posted on their website. Mr. Droz noted that when he received the data, it was all GPS coordinates. Mr. Droz noted that one storm they identified, all of their points were on Hatteras Island.

Commissioner Comer noted that he understands that they are going to go back and do some reevaluation. Commissioner Comer asked Mr. Droz what he thought the Commissioners could do. Mr. Droz noted that he had provided a sheet showing the recommendations to the Clerk (copy below), but one is that we need to know what were the assumptions built into the storms that resulted in the highest watermarks here in Carteret County. Mr. Droz reiterated that there is a problem with their methodology.

Some NC Flood Map Recommendations for the Oversight State Agency (DPS)

- 1 - Do not put bandaids on problematic flood map situations. In general it is imperative that the **methodology** be fixed to address most map inaccuracies.
- 2 - Prove to the public that ADCIRC is the best flood map computer modeling option available.
- 3 - Prove to the public that ADCIRC generates highly accurate flood maps (e.g. use Hurricane Matthew as an example – and go up the rivers, like at Princeville).
- 4 - Publicize ALL the assumptions made for each of the 700± synthesized storms.
- 5 - Publicize ALL the assumptions made for each of the synthesized storms that resulted in the highest Carteret County High Water Marks.
- 6 - Publicly acknowledge that the High Water Marks resulting from storm scenarios that have never happened, can NOT be verified as being accurate.
- 7 - Eliminate the most speculative synthesized storms – and then redraw the maps. Continue until low-risk (X & shaded X) aberrations are eliminated.
(In other words: properties currently categorized as low-risk, and historical results verify that they actually are low-risk, should continue to be shown as low-risk.)
- 8 - Add synthesized storms that accurately simulate additional past events – and then redraw the maps. Continue until high-risk (AE) aberrations are added back in.
(In other words: properties currently categorized as high-risk, and historical results indicate that they actually are high-risk, should continue to be shown as high-risk.)
- 9 - Set up a system where there is a LOT more actual High Water Mark data measured and recorded for major NC storms. (The objective would be to get one High Water Mark per mile of NC waterfront.)
- 10-Set up a system where real-world High Water Marks from NC storms are quickly incorporated into NC flood maps. (Quickly means less than one year.)
- 11-The State needs to publicly state that its official position regarding flood maps is:
MUCH LESS computer modeling and MUCH MORE real High Water Mark data.
– Is that the case?
– If so, exactly what are they doing to bring this about?
– If not, what is their official policy position in this regard?
- 12-Generate accurate topographical maps of NC waterfront properties from LIDAR (Light Imaging, Detection, And Ranging).

Chairman Mansfield asked a question of Ms. Linda Staab (Planning & Inspections Director for Morehead City); in their talks with Morehead City when you gave particular instances, did they reference anything with Mayberry Loop Road; it is currently an X zone and is going to A9; it is 500 feet off Calico Creek at a part that is narrowing. Ms. Staab responded that they hired Moffatt & Nichol and they are looking at the methodology a little bit. Ms. Staab provided an example of how flood insurance coverage could change and noted that this is a significant problem in Carteret County for certain areas. Chairman Mansfield noted that if they change the maps and it goes to A9 and more than 50% of the structure is destroyed and there are multiple duplexes, how do you do half the building.

Mr. Droz noted their rules do say that for you to protest their map, you have to have scientific data in order to object, and what Mr. Droz is saying is that they should show scientific data that shows that their maps are right, but they are not doing that. Chairman Comer noted that we are working with Moffatt & Nichol and are hoping to present the information in March.

Commissioner Comer asked Mr. Foxworth if there are other Counties pursuing any action as we are to confirm and try to substantiate why the maps are right or wrong. Mr. Foxworth noted that he has spoken with some of his colleagues in Onslow County; they are doing something similar. Commissioner Comer asked that Mr. Foxworth investigate that, contact the other Counties and try to form a coalition.

Commissioner Farrington inquired if anyone had proven them wrong yet, and if so, have they changed it. Mr. Droz noted that it is too preliminary at this point. Commissioner Farrington noted that we have waited for these maps for quite some time; it is an economic killer to Carteret County; we need to address it; we need to be sure as a County that we are fighting for everyone. Chairman Mansfield noted that the cost of some of this flood insurance could put businesses in Downtown Beaufort and Downtown Morehead out of business, or could make it where they are not economical viable anymore.

Commissioner Smith noted that he had recently read some articles on the computer models; he saw during Hurricane Matthew, they had done a computer model of Princeville; the model did not have any water in Princeville.

Chairman Mansfield thanked Mr. Droz for speaking and noted that Commissioners would review his twelve points and will get with Mr. Foxworth to see what they can do to address some of the issues. Chairman Mansfield encouraged people to email Senator Burr and Senator Tillis and Representative Walter Jones; this is a Federal issue.

Mr. Droz noted that FEMA is supposedly \$20B in debt; that may be what is driving some of these things.

X. MANAGER'S REPORT

Mr. Burns provided the following Manager's Report:

- Congratulated the Sheriff on his recognition received tonight; he is a great sheriff
- There is a Comprehensive Financial Report for the County at each Commissioners' spot; we will be going through that and provide highlights at the February 7th Retreat
- We appeared again today before the Beaufort Historical Society on the Ice House property that the County owns; we were successful in getting the certificate to demolish the Ice House property with the 365-day delay requirement stricken. Mr. Burns shared that the Town of Beaufort was instrumental in helping us navigate that; we are now in the process of moving forward and bringing back to you some ideas on the demolition of that property and the temporary and short-term solution that will add parking. Mr. Burns noted that he appreciates the Board's support
- Mr. Burns introduced the new EMS Director for the County – Mr. Stephen Rea. Mr. Burns shared that Mr. Rea has over 30 years in the emergency services field and has been with the County since June of 2014. Mr. Burns shared that he brings a very strong background particularly in EMS Services; has his Bachelor's Degree and recently completed his Master's Degree. Mr. Burns noted that we are proud to have him on board and proud to be able to promote from within when we can
- Shared that we are moving through filling the other positions; we have received about 66 applications for the Human Services Director and will begin scheduling interviews probably in February, and have received about 26 applications for the Human Services Director
- Mr. Burns shared that he would like to give Mr. Gene Foxworth a few minutes to update Commissioners on two projects tonight; one being the General Services Project and the other is a quick update on the Wainwright Slough Project
 - General Services Project: Mr. Foxworth shared that there was an on-site job progress meeting this week; the project is underway. Mr. Foxworth shared that so far this month, they have completed a lot of cleaning and installing erosion control; next month they will work on cut and build, work on catch basins and run the sewer and fire lines. Mr. Foxworth noted that they plan to start pouring footers by the end of February. Mr. Foxworth confirmed that the projected end-date is October
 - Mr. Foxworth noted that the bids for Wainwright Slough were released last Friday and bids are due on 2/15; he hopes to have the information available at the February meeting for award
- Mr. Burns shared that he and Commissioner Robinson attended the NCACC Legislative Update in Raleigh two weeks ago; one thing of particular interest to the County is we made them aware and educated them on the economic tier system that the State uses to rate Counties; hopefully we will have some more dialog with them and the State about some of the perimeters and some of the modeling that they use to come to those tier levels

XI. APPOINTMENTS

Carteret County Beach Commission: Chairman Comer recommended the reappointment of Larry Baldwin, Ken Jones and John Wootten; appointments were unanimous.

Carteret County Economic Development Council: Commissioner Farrington recommended the appointment of Chairman Mark Mansfield, Commissioner Robin

Comer, Pat Joyce (for the unexpired term which expires in June of 2017), and Commissioner Ed Wheatly for the Commissioner Representative; appointments were unanimous.

Carteret County Library Board: Commissioner Smith nominated Kathryn Howe; appointment was unanimous.

Carteret County Planning Commission: Commissioner Comer recommended Mr. Walter House for reappointment; appointment was unanimous.

Carteret County Zoning Board of Adjustment: Commissioner Comer recommended the reappointment of Sean Burke and Dwight Turner; appointments were unanimous. Commissioner Comer also recommended Jim Henderson for appointment; appointment was unanimous.

Coastal Regional Solid Waste Management Authority (CRSWMA): Chairman Mansfield recommended that Eugene Foxworth be appointed for the position previously held by Chris Turner; appointment was unanimous.

Fireman's Relief Fund Board: Commissioner Robinson recommended the reappointment of John Day, Ralph Destender, Barbara Forrest, Theresa Hedgepeth, Mike Hotaling, Adam Littleton, Stewart Pickett, William Small, Blair Willis, and Charlie Goodwin; appointments were unanimous.

County Manager Replacement: Chairman Mansfield noted that Mr. Burns will be appointed to the following positions previously held by Mr. Overman:

- ✓ Carteret County Transportation Committee/Ex-Officio
- ✓ Coastal Regional Solid Waste Management Authority ("CRSWMA")/Alternate
- ✓ Eastern Carolina Job Training Consortium/Alternate
- ✓ Economic Development Council/Ex-Officio
- ✓ Rural Transportation Coordinating Committee ("RTCC")
- ✓ Tourism Development Authority/Ex-Officio

Appointments were unanimous.

XII. COMMISSIONERS' COMMENTS

Commissioner Smith: Congratulations to Sheriff Buck for his award; welcomed new Commissioners; glad to be working with you. Commissioner Smith shared that he received an email regarding a meeting concerning flood mapping in Raleigh; asked if there was any way that we could send a letter to our representative to see if we could have the meeting here where folks are affected.

Commissioner Cavanaugh: Echoed Commissioner Smith's comments regarding Sheriff Buck; it is a well-deserved recognition; congratulated Stephen Rea on his appointment. Commissioner Cavanaugh shared that he went to the flood map public meeting; it was extremely well attended. Commissioner Cavanaugh suggested that we have another one at some point down the road.

Commissioner Robinson: Commissioner Robinson noted that he appreciates the support of the Board on behalf of the shrimpers. Commissioner Robinson noted that he will continue to monitor this situation.

Commissioner Wheatly: Commissioner Wheatly thanked the Clerk for her recent assistance. Commissioner Wheatly noted that he had the pleasure of going to the Planning Board on several different occasions and has gotten to know Gene Foxworth pretty well; he has an outstanding attitude that he wishes and hopes is contagious; it is a pleasure to meet someone like him. Commissioner Wheatly noted that he also had the opportunity to attend the Consolidated Human Services Board and met with Clint (Lewis) and David (Jenkins); both of those gentlemen have a big job and seem to have a very good handle on it. Commissioner Wheatly closed congratulating Mr. Rea.

Commissioner Farrington: Commissioner Farrington thanked all the folks that came out about the school and other issues; it was great to see a big turnout. Commissioner Farrington shared that he was glad to talk about some of the mental health issues and where that money goes. Commissioner Farrington noted some good news that was in the *News-Times*; our new Insurance Commissioner recently announced that the North Carolina Rate Bureau has elected to withdraw the rate filing made on November 30th; which was a 19.6% increase. Commissioner Farrington noted that this has a lot of effect on our absentee home owners or second-home owners; he is glad to see we have someone in Raleigh looking out for our best interest at the coast. Commissioner Farrington congratulated S. Rea, and commented that Clint (Lewis) and David (Jenkins) are always doing a great job; pleasure to be here with our new Commissioners and new Chairman.

Commissioner Comer: Commissioner Comer noted that we do have good employees and shared that they receive raves about Gene Foxworth's department as a whole; they do a great job. Commissioner Comer noted that he would like to give kudos to our new Manager; he has hit the ground running; we touch a lot of people in the community and a lot of them have given him great reviews.

Chairman Mansfield: Chairman Mansfield reiterated all the comments made by the Commissioners, but wanted to thank Sheriff Buck for the job that he has done and the service he has provided to this County and to the State; he works hard. Chairman Mansfield reiterated the comments about the Planning Department and the overall customer service oriented atmosphere that he sees there. Chairman Mansfield noted that we all work for the citizens of the County; it is good to be cognizant of that and why we strive to do such a great job for such a great County. Chairman Mansfield recognized Stephen Rea and his new position; applauded him for his efforts and hard work. Chairman Mansfield thanked those that came out and spoke on the issues that they are passionate about; encouraged folks regardless of the issue to do their homework and research. Chairman Mansfield shared that his decision will always be based on what is right for the County and for the citizens; he enjoys serving the County, but will not do things for special interest or special groups; he will do what serves all the citizens.

XIII. CLOSED SESSION PURSUANT TO NCGS 143-318.11 FOR THE PERMITTED PURPOSE OF DISCUSSING (a) (1) CONFIDENTIAL INFORMATION *(added as amended)*

Motion: Commissioner Comer moved to go into closed session pursuant to NCGS 143-318.11 for the permitted purpose of discussing (a) (1) confidential information. Commissioner Smith seconded. **Motion carried unanimously.**

Motion: Commissioner Farrington moved to return to open session. Chairman Mansfield seconded. **Motion carried unanimously.**

XIV. ADJOURNMENT

Motion: Commissioner Robinson moved to adjourn. Commissioner Smith seconded. **Motion carried unanimously.**

Mark Mansfield, Chairman

Rachel Hammer, Clerk to the Board

- IV. Consent Agenda
 - 2. Tax Releases/Refunds
 - a. Tax Releases Under \$100

- IV. Consent Agenda
 - 2. Tax Releases and Refunds
 - b. Tax Releases Over \$100

02/01/17 08:23:11

RELEASE OVER 100.00

PAGE 1

Name Id
Number Name

47670 JOANIE ETVIR GREGG HUDSON NEWPORT

Total Adjustment Comment

165.00 WASTE INDUSTRIES

FINAL TOTALS
TOTAL

165.00

*** END OF REPORT ***

- IV. Consent Agenda
 - 2. Tax Releases and Refunds
 - c. Tax Refunds Under \$100

02/01/17 02:45:26

Refunds to be Issued by Finance Office - \$100.00 and Under

Remit To:	Address	City	St Zip Code	TransNo	Reference
	Refund				
ADAMS, FRANKIE D SR	ETUX SABR 105 SOUTHWEST DRIVE 9.52 OVERPYMT CK 8876	NEWPORT	NC 28570	2025940	2016 R 6327.01.09.4470000
AMENDT, SCOTT N	15.20 3116 HOWARD DR GOLF CART NOT TAXABLE	FARMVILLE	NC 27828	2030815	2016 P 0042537
AVERY, SAMUEL LEE	21.20 1112 WILSON LANE OVERPYMT CK 119	MOREHEAD CITY	NC 28557	2029371	2016 R 6386.09.06.3681000
BAILEY, GLENN B	11.87 2329 SHORE DR GOLF CART NOT TAXABLE	MOREHEAD CITY	NC 28557	0	2016 P0058057
BALLOU, ESTHER	47.04 1605 NORTH MORRIS ROAD OVERPAYMENT CK227	MOREHEAD CITY	NC 28557	2025658	2016 R 6386.14.44.0469000
BARNES, LARRY ETUX PAT	17.70 1204-112 CEDAR POINT BLVD overpayment ck #5313 WF	CEDAR POINT	NC 28584	2022057	2016 P 0044120
BASS, CHRIS	13.03 5513 LAKESIDE HEIGHTS OVERPAYMENT CK11641	LUCAMA	NC 27851	2031574	2016 P 0043760
BEASLEY, CHRISTOPHER E	2.92 3101 MESQUITE ROAD OVERPYMT CK 2261	DALHART	TX 79022	2032032	2016 R 7405.00.03.4919000
BERRY, GREGORY C	1.03 6501 BREVARD DRIVE OVERPAYMENT CK9073	WILMINGTON	NC 28405	2032146	2016 R 6386.19.60.7856000
BERRY, GREGORY C ETAL ASHLIE	2.30 6501 BREVARD DRIVE OVERPAYMENT CK9072	WILMINGTON	NC 28405	2032190	2016 R 5383.10.45.6504220
BLAND, DAVID	7.61 2130 BULL HEAD RD OVERPYMT CK 2815	BAILEY	NC 27807	2024985	2016 P 0043643
BOWEN, WALTER	16.74 412 FAIRVIEW AVE OVERPYMT CK 6366	WASHINGTON	NC 27889	2031331	2016 P 0043620
BOYD, SUSAN	1.69 110 LIVE OAK ST OVERPAYMENT CK385	BEAUFORT	NC 28516	2027605	2015 R 7347.04.52.3486000
BRASWELL, SHAMRA D	11.00 4116 ROLESVILLE ROAD OVERPAYMENT CK113	WENDELL	NC 27591	2031984	2016 R 6365.15.74.1134000
BROWN, EDWARD F ETUX AUDREY	15.00 A 17 WINDCHIME CT S/W ADJUSTMENT	CLAYTON	NC 27527	2031895	2016 R 7335.20.82.0369000
BULLUCK, BETH	15.20 101 WELLS LANE OVERPAYMENT MASSPAY	ROCKY MOUNT	NC 27801	2029326	2016 P 0043762
BUNCE, WILLIAM D II ETUX GAIL	11.46 7617 SNAFFLEBIT LANE OVERPYMT CK 7059	APEX	NC 27502	2032631	2016 R 6355.19.51.6190000
BURNETTE, J C ETUX JANICE	15.20 80 HILLCREST DR OVERPAYMENT MASSPAY	CHOCOWINITY	NC 27817	2024530	2016 P 0043947

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Refunds to be Issued by Finance Office - \$100.00 and Under

Remit To:	Address	City	St	Zip Code	TransNo	Reference
	Refund					
CALDWELL, WILLIAM E JR	ETUX L PO BOX 351 83.51 OVERPAYMENT CK1649	NEWPORT	NC	28570	2031264	2016 R 6359.00.00.1131000
CANNON, ELIZABETH NOE	6.00 783 HWY 101 OVERPAYMENT CK8898	BEAUFORT	NC	285160000	2028088	2016 R 7307.04.51.2419000
CHAMBERS, L P	48.40 1310 BRIDGES ST OVERPYMT CK 7274	MOREHEAD CITY	NC	28557	2029671	2016 P 0036047
CHILDS, EDWARD BUCKNER	1.15 PO BOX 203 OVERPAYMENT CK9209	ATLANTIC BEACH	NC	28512	2032082	2016 P 0041296
CHRISTOPHER SABISTON REV	LV 14.66 705 TUTTLES GROVE DRIVE OVERPYMT CK 5075	BEAUFORT	NC	28516	2024709	2016 R 6399.04.63.8730000
DEBERRY LAND & TIMBER INC	53.20 PO BOX 622 OVERPAYMENT CK58421	TROY	NC	27371	2032235	2016 R 7346.01.15.7106000
DOSTER, PAMELA F	87.00 1500 MARSH POINT CAN NOT LOCATE	MOREHEAD CITY	NC	28557	0	2016 R 638607594068000
DUDLEY, GARY L ETAL	PATRICIA 6.28 1918 WHITELAKE DRIVE OVERPYMT CK 4810	FREDERICKSBURG	VA	22407	2032714	2016 R 6376.10.46.9000002
ELLIOT, RAY ETUX KAY	17.70 7897 TAR RIVER CH. RD OVERPAYMENT MASSPAY	ELM CITY	NC	27822	2029316	2016 P 0044122
EVANS, DAVID	3.37 3314 BRIDGES ST NO 17 OVERPAYMENT CK1273	MOREHEAD CITY	NC	28557	2020649	2016 P 0008301
FRENCH, THOMAS K ETUX MARY A	85.27 977 NEWPORT LOOP RD PAID TWICE	NEWPORT	NC	28570	0	2016 R 634903141627000
FULCHER, GARLAND T	84.88 PO BOX 125 OVERPYMT CK 2163	ATLANTIC	NC	28511	2022188	2016 R 7492.16.83.4158000
GARNER, MARGARET ANN	4.75 170 PELICAN DRIVE BOAT STOLEN	NEWPORT	NC	28570	2031883	2016 P 0031609
GARNER, MORGAN LANE	32.01 PO BOX 37 BOAT DOUBLE BILLED	NEWPORT	NC	28570	2032937	2016 P 0025745
GRAY, ERVIN R	51.00 PO BOX 358 ALREADY PAID/NO FEE REFUND	GRIFTON	NC	28530	0	2014 R 732516939377000
GRAY, PAMELA WALLACE	10.32 PO BOX 358 PD DEBT SETOFF/	GRIFTON	NC	28530	2032451	2008 R 7335.13.03.0322000
HARDISON, BARBARA B	10.29 117 TAYLOR BLVD OVERPYMT CK 101	NEWPORT	NC	28570	2032262	2012 P 0041963
HAYWOOD, EDMUND BURKE ETUX	TE 3.05 2234 WHEELER RD OVERPYMT CK 521173	RALEIGH	NC	27607	2027963	2016 R 6304.17.21.0461000

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Refunds to be Issued by Finance Office - \$100.00 and Under

Remit To:	Address	City	St Zip Code	TransNo	Reference
	Refund				
HENDERSON PROP & INV LLC	ETA 215 QUEENS COVE ROAD 23.15 OVERPYMT CK 4361	MOORESVILLE	NC 28117	2032248	2016 R 6314.16.73.6859000
HENDERSON, DONALD L ETAL	402 NORTH 13TH STREET 2.00 OVERPAYMENT MASSPAY	MOREHEAD CITY	NC 28557	2030833	2016 R 6386.15.52.1567000
HENDERSON, ELIZABETH HEIRS	402 NORTH 13TH STREET 3.00 OVERPAYMENT MASSPAY	MOREHEAD CITY	NC 28557	2030831	2016 R 6386.15.52.1561000
HOLLOWELL, LOU P	PO BOX 278 88.00 OVERPAYMENT MASSPAY	AURORA	NC 27806	2027556	2016 R 6366.19.52.1454000
JARMAN, EDITH T ETAL EDNA	201 LIGE PINER ROAD 7.73 OVERPYMT CK 8871	SMYRNA	NC 28579	2028120	2016 R 7309.04.70.3649000
JARMAN, KENNY ETUX SORAYA	PO BOX 796 15.20 GOLF CART NOT TAXABLE	RICHLANDS	NC 28574	2030812	2016 P 0043723
JOHNSON, DAVID E	905 EVANS ST 23.00 OVERPYMT CK 1566	MOREHEAD CITY	NC 28557	2027542	2016 R 6346.12.86.7555000
JOYNER, ROBERT M	3936 FLATROCK DR 15.20 OVERPAYMENT MASSPAY	BATTLEBORO	NC 27809	2024529	2016 P 0042981
KENWOOD PROPERTIES LLC	PO BOX 981 13.65 OVERPYMT CK 4765	HAVELOCK	NC 28532	2029677	2016 R 6338.08.88.3227000
KING, ROBERT L ETUX DEBRA R	1205 MELTON CT 10.38 OVERPYMT CK 1168	RALEIGH	NC 27615	2032042	2016 R 6365.13.12.1556000
KNOWLES, RODNEY ETUX JUNE	175 HAWKS POND RD 13.63 OVERPYMT CK 9595	NEW BERN	NC 28562	2031966	2016 P 0044047
LANCASTER, CAREY REID P ETAL	1157 HUNTERS RUN DRIVE 45.19 OVERPAYMENT CK9216	TEGA CAY	SC 29708	2031806	2016 R 6346.03.33.0720000
LANGLEY, DAVID	5233 QUAKER RD 15.20 GOLF CART NOT TAXABLE	WILSON	NC 27893	2030814	2016 P 0043784
LANGSTON, RUPERT L ETUX LAURI	PO BOX 399 15.00 OVERPAYMENT MASSPAY	KENLY	NC 27542	2027569	2016 R 5384.20.90.6243000
LANIER, CRAIG ETUX KAREN	1204-91 CEDAR POINT BLVD 4.60 OVERPAYMENT MASSPAY	CEDAR POINT	NC 28584	2030829	2016 P 0044058
LAWRENCE, ARLIE	115 HARELL ST 44.67 ADJUSTED VALUE	GREENVILLE	NC 27858	2032313	2016 P 0043588
LEMERICH, EDWIN J	204 ELAM COURT 33.00 ALREADY PAID	GARNER	NC 28582	0	2016 P0023450
MABRY, EDITH L ETAL JOSEPH II	PO BOX 224 37.00 CAN NOT LOCATE	HENDERSON	NC 27536	0	2016 R 633409162932202

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MAYHEW, HAROLD SR	35.40 PO BOX 504 GOLF CART NOT TAXABLE	GRETNA	VA	24557	2031899	2016 P 0044169
MCNEILL, L E	5.00 860 WEST FIRE TOWER ROAD overpayment ck#3787	SWANSBORO	NC	28584	2032539	2016 R 5376.03.44.8880000
MILLER, WILLIAM	1.69 3207 NORTH 1ST ROAD OVERPAYMENT MASSPAY	ARLINGTON	VA	22201	2027532	2016 P 0037176
MILLS, DAVID MEIER	3.28 122 FLAT CREEK CHURCH RD OVERPAYMENT MASSPAY	WEAVERVILLE	NC	28787	2030836	2016 R 7369.03.21.5843000
O'BRIEN, THOMAS F ETUX LAURA	34.48 PO BOX 335 OVERPAYMENT 0000880093	SNOW HILL	NC	28580	2027932	2016 R 6376.17.11.6974000
O'BRIEN, THOMAS F ETUX LAURA	55.19 PO BOX 335 OVERPAYMENT CK0000880094	SNOW HILL	NC	28580	2027945	2016 R 6376.17.11.6810000
PALM ADVENTURES	58.00 3326 BRIDGES ST CAN'T LOCATE BILL	MOREHEAD CITY	NC	28557	0	2016 CAN'T LOCATE BILL
PARRISH, LORI ETAL YVONNE FER	15.20 7321 US HWY 301 SOUTH OVERPYMT CK 5769	LUCAMA	NC	27851	2020626	2016 P 0022038
PITTMAN, RONALD K ETUX LAURA	11.79 118 STUART AVE OVERPAYMENT MASSPAY	EMERALD ISLE	NC	28594	2030837	2016 R 5393.06.38.6841000
PITTMAN, RONALD K ETUX LAURA	12.31 118 STUART AVE OVERPAYMENT MASSPAY	EMERALD ISLE	NC	28594	2030838	2016 R 5393.07.59.7600000
REEL, JOY LEEILA ETAL REEL	1.70 1114 N INGLESIDE FARM RD OVERPYMT CK 5002	IRON STATION	NC	28080	2032252	2016 R 7492.16.74.8744000
ROBERTS, SURRY P ETAL	14.75 120 WOODBURN ROAD OVERPYMT CK 4276	RALEIGH	NC	27605	2032199	2016 R 7492.16.84.7160000
ROLLINS, MARION	17.70 2701 PANTHER DR GOLF CART NOT TAXABLE	RALEIGH	NC	27603	2031898	2016 P 0044180
ROSS, RUTH ELIZABETH WADE	10.00 103 HELMSDLE DRIVE OVERPAYMENT MASSPAY	CHAPEL HILL	NC	27514	2027563	2016 R 6356.15.62.9691000
SALTER, STELLA	25.00 157 SALTER ROAD OVERPYMT CK 5810	ATLANTIC	NC	28511	2027913	2016 R 7481.03.33.7834000
SCHLEGEL, WILLIAM F	15.91 906 LIGHTWOOD DR M/H DOUBLE BILLED	NEWPORT	NC	28570	2031873	2016 R 6357.01.25.5094000
SCHLEGEL, WILLIAM F	18.58 906 LIGHTWOOD DR M/H DOUBLE BILLED	NEWPORT	NC	28570	2031875	2015 R 6357.01.25.5094000
SCHLEGEL, WILLIAM F	25.96 906 LIGHTWOOD DR M/H DOUBLE BILLED	NEWPORT	NC	28570	2031876	2014 R 6357.01.25.5094000

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Refunds to be Issued by Finance Office - \$100.00 and Under

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SCOGGINS, SUSAN G	200 SOUTH DAWSON ST #405 CAN NOT LOCAT BILL	RALEIGH	NC	27601	0	2016 CAN NOT LOCATE BILL
SELLARS, JULIAN DUNCAN	110 ANN STREET BOAT BILLED IN ERROR	BEAUFORT	NC	28516	2031867	2016 P 0027940
SEYMORE, RANDY ETUX WENDY	1001 KING STREET OVERPAYMENT MASSPAY	SANFORD	NC	27330	2027533	2016 P 0043752
SHALLCROSS, JAMES M	PO BOX 3009 ALREADY PD	ATLANTIC BEACH	NC	28512	0	2016 P 0039691
SOMBRIO, PATRICIA M	1621 JOHNSTON DRIVE OVERPYMT CK 1081	MANITOWOC	WI	54220	2032715	2016 R 7307.01.17.0988000
SONNICHSEN, HEIDI DENISE WILL	103 COURTYARD WEST OVERPAYMENT MASSPAY	NEWPORT	NC	28570	2030818	2016 R 6348.05.19.7170000
SPEAS, MELISSA ETVIR REESE	112 QUAIL RUN OVERPAYMENT MASSPAY	SMITHFIELD	NC	27577	2029320	2016 P 0043730
SPRINGLE, THOMAS E ETUX MARIL	161 DIAMOND CITY DR DOUBLE BILLED	HARKERS ISLAND	NC	285319516	2031893	2016 R 7335.15.72.1795000
SPRINGLE, THOMAS E ETUX MARIL	161 DIAMOND CITY DR DOUBLE BILLED	HARKERS ISLAND	NC	285319516	2031866	2016 R 7335.15.72.1795000
STAINBACK, WILLIAM CAREY	7519 FIESTA WAY ALREADY PAID	RALEIGH	NC	27615	0	2016 P 0026705
STANLEY, SHIRLEY S	403 WILD CHERRY LANE ALREADY PAID	EMERALD ISLE	NC	28594	0	2016 P 0054234
STEPHENS, COLE ETUX LISA	4212 S PLANK RD OVERPYMT CK 1009	SANFORD	NC	27330	2020659	2016 P 0044064
STEPHENS, RICKIE	176 ASHMOUNT DRIVE OVERPAYMENT MASSPAY	KANNAPOLIS	NC	28081	2027537	2016 P 0043867
STEVENSON, JOHN	781 W FIRETOWER RD OVERPAYMENT CK15259	SWANSBORO	NC	28584	2025864	2016 P 0017115
STROTHER, CAROL C	101 MALJULI DR OVERPAYMENT MASSPAY	OXFORD	NC	27565	2029322	2016 P 0002844
STYRON, LETA G ETAL C GILLIKI	542 GILLIKIN RD PAID TWICE	BEAUFORT	NC	28516	0	2016 R 733701472742000
STYRON, ROSA LYNN	1860 HWY 70 ADJUSTMENT VALUE	STACY	NC	28581	2031879	2015 P 0037223
STYRON, ROSA LYNN ETVIR CHARL	1860 HWY 70 ADJUSTMENT VALUE	STACY	NC	285810000	2031880	2015 P 0097255

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Refunds to be Issued by Finance Office - \$100.00 and Under

Remit To:	Address	City	St Zip Code	TransNo	Reference
	Refund				
SUNLAND BUILDERS INC	P O BOX 1436 OVERPYMT CK 53567	CAPE CARTERET	NC 28584	2025816	2016 P 0097558
TAYLOR, CHARLES N	249 VENICE LN overpayment ck #728919 1st fli	NEWPORT	NC 28570	2022315	6326 R 6326.04.60.4764000
TAYLOR, JAMES E	752 SYKES RD. OVERPAYMENT MASSPAY	KINSTON	NC 28504	2027621	2016 P 0036545
TOLER, LYNN HODGES	641 SLATESTONE RD OVERPYMT CK 47069521	WASHINGTON	NC 27889	2027515	2016 P 0038647
TURNER, JAMES ETUX JEAN	PO BOX 2677 OVERPYMT CK 5575	ATLANTIC BEACH	NC 28512	2027544	2016 R 6344.06.49.7652000
TYNDALL, SUE S ETVIR ROBERT	P 338 PEARSON CIRCLE OVERPYMT CK 1085	NEWPORT	NC 28570	2022019	2016 R 6315.02.87.4654000
VALENTE, ROBERT JOSEPH	103 WIND DANCE LANE oeoverpayment ck #1004	SWANSBORO	NC 28584	2021950	2016 P 0017008
WADE, SAMUEL ETUX DONNA	PO BOX 515 OVERPAYMENT PAYARGO	HARKERS ISLAND	NC 28531	2028112	2008 P 0104693
WATSON, KYLE TRACY	114 DUCANSBY CT OVERPAYMENT CK1365	CARY	NC 27511	2032142	2016 R 6397.02.98.0373000
WATSON, TRACY ROBERT	114 DUNCANSBY CT OVERPAYMENT CK1364	CARY	NC 27511	2032132	2016 R 6490.03.32.4983000
WEISS, KURT A	1889 FOX HILL COURT DOUBLED BILLED	HARTSVILLE	SC 29550	2031890	2016 R 7305.07.78.4611000
WILDER, PAUL R ETUX JACQUELIN	1008 POWELL DR OVERPAYMENT STURGIS	RALEIGH	NC 27606	2022636	2016 R 6334.05.28.4409000
YOUNCE, DEBORAH	PO BOX 1793 OVERPAYMENT CK1536	NEWPORT	NC 28570	2031186	2016 P 0001265

FINAL TOTALS
TOTAL 2,342.29

*** END OF REPORT ***

- IV. Consent Agenda
 - 2. Tax Releases and Refunds
 - d. Tax Refunds Over \$100

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Refunds to be Issued by Finance Office - Over \$100.00

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Remit To:	Address	City	St	Zip Code	Reference
Refund					
BENNINK, LINDA A 374.25	115 OLGA RD OVERPAYMENT CK5137	BEAUFORT	NC	28516	2016 R 7306.14.43.6601
BENTON, STEVEN D ETUX CYNTHIA 1,253.79	508 MILL RD ALREADY PAID	GOLDSBORO	NC	27534	2016 R 638618305786000
BEST, ROCKY DIRK ETUX BRENDA 216.83	PO BOX 94 OVERPYMT CK 2384	HARKERS ISLAND	NC	285310094	2016 R 7325.16.93.0724
BULLARD, REESE ETUX PATSY 180.00	8227 GALWOOD DR S/W ADJUSTMENT	LINDEN	NC	28356	2015 R 5367.04.92.7696
BULLARD, REESE ETUX PATSY 165.00	8227 GALWOOD DR S/W ADJUSTMENT	LINDEN	NC	28356	2015 P 0012282
BYRD, ELIZABETH A ETAL JAMES 1,000.00	2424 ALPINE ROAD OVERPAYMENT CK1008	DURHAM	NC	27707	2016 R 7326.04.92.9821
COATES, GERALD L JR ETUX VALI 125.33	P O BOX 180 OVERPAYMENT CK1760	DAVIS	NC	28524	2016 R 7369.03.13.7467
CORBETT, ROGER DALE ETUX ANGE 207.36	200 CHERRY LANE OVERPYMT CK 2232	NEWPORT	NC	28570	2016 R 6338.03.10.1324
CORELOGIC 1,907.09	1 CORELOGIC DR OVERPYMT CK 50035113	WESTLAKE	TX	76262	2016 R 7306.19.51.9586
CORELOGIC 1,909.11	1 CORELOGIC DR OVERPYMT CK 367340	WESTLAKE	TX	73262	2016 R 6385.13.12.3991
CORELOGIC 7,388.62	1 CORELOGIC DR ALREADY PD TAXPAYER	WESTLAKE	TX	76262	PAYMENTS ALREADY PD TA
COYNE, TIMOTHY J ETAL ELIZABE 165.00	4031 ARENDELL ST S/W ADJUSTMENT	MOREHEAD CITY	NC	28557	2015 R 6327.02.99.3808
COYNE, TIMOTHY J ETAL ELIZABE 165.00	4031 ARENDELL ST S/W ADJUSTMENT	MOREHEAD CITY	NC	28557	2016 R 6327.02.99.3808
DEBRUHL, JO ANN SIMPSON 384.75	532 WEST BEAUFORT ROAD ELDERLY EXEMPTION	BEAUFORT	NC	28516	2016 R 7306.14.43.1450
DONAGHUE, HUGH A 132.00	4 PHEASANT LN CAN NOT LOCATE BILL	CHADDS FORD	PA	19317	2016 CAN NOT LOCATE BI
EVERETT, JOSEPH 197.76	212 KENNETH LANE DOUBLE LISTED	WILLOW SPRINGS	NC	27592	2016 P 0038655

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Refund					
EVERETT, JOSEPH 199.15	212 KENNETH LANE DOUBLE LISTED	WILLOW SPRINGS	NC	27592	2015 P 0038655
FAIRCLOTH, WILLIAM HOLT JR 202.07	PO BOX 1526 OVERPAYMENT PAYARGO	MOREHEAD CITY	NC	28557	2016 R 6346.04.54.9334
FIRST CITIZENS 2,943.52	P O BOX 11757 OVERPYMT CK 80006922	COLUMBIA	SC	29211	2016 R 5384.06.38.8184
FREMAUX, FREDERICK 115.00	113 TIDEWATER DR ALREADY PAID	NEWPORT	NC	28570	2016 R 6305.03.03.5269
FRONT STREET VILLAGE LLC 2,129.25	2400 LENNOXVILLE ROAD ALREADY PAID	BEAUFORT	NC	28516	2016 R 731505270905000
GILLIKIN, VANCE A ETUX 268.30	IRIS M 383 HARKERS ISLAND RD AGE EXEMPTION	BEAUFORT	NC	28516	2015 R 7337.02.56.0390
GRAY, PAMELA WALLACE 569.55	PO BOX 358 DEBT SETOFF REFUND/ALREADY PD	GRIFTON	NC	28530	2014 R 733513030322000
HIGH, LARRY EVERETT 200.10	190 OAKLEY FARM ROAD OVERPAYMENT CK1034	CHAPEL HILL	NC	27517	2016 R 7315.05.18.3071
HINES, W MAC ETAL 3,225.18	106 LEONDA DRIVE OVERPAYMENT CK11557	BEAUFORT	NC	28516	2016 R 7305.08.88.4898
HUDSON, JOANIE ETVIR GREGG 165.00	296 OSCAR HILL ROAD S/W ADJUSTMENT	NEWPORT	NC	28570	2015 R 6337.01.29.9126
HUDSON, JOANIE ETVIR GREGG 165.00	296 OSCAR HILL ROAD S/W ADJUSTMENT	NEWPORT	NC	28570	2014 R 6337.01.29.9126
HUDSON, JOANIE ETVIR GREGG 165.00	296 OSCAR HILL ROAD S/W ADJUSTMENT	NEWPORT	NC	28570	2016 R 6337.01.29.9126
HUFF, ALVIN R 165.00	1205 FOREST HILLS AVE S/W ADJUSTMENT	MOREHEAD CITY	NC	28557	2015 R 6376.07.68.8950
HUGHES, CHARLES W III 2,390.75	ETUX WA 4675 BEN DAIL ROAD ALREADY PAID	LA GRANGE	NC	28551	2016 R 630504629677000
JENNY, RAYMOND K 125.00	100 COVE SIDE LANE ALREADY PAID	HAMPSTEAD	NC	28443	2016 R 733516935093000
JOHNSON, OGDEN H ETAL 608.63	JONES PO BOX 15014 OVERPAYMENT MASSPAY	NEW BERN	NC	28560	2016 R 7348.04.72.4069

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JOHNSON, SUSAN CAPELL TRUSTEE 207.96	114 DASHER DRIVE ALREADY PAID	BEAUFORT	NC	28516	2016 R 639702981391000
LEE, KEVIN L ETUX STEPHANIE L 593.62	5229 LITTLE CREEK CHURCH ALREADY PD	CLAYTON	NC	27520	2016 R 649003345535000
MASSENGILL, ROBERT R JR ETUX 608.85	5055 LITTLE CREK CHRCH RD ALREADY PAID	CLAYTON	NC	27520	2016 R 649003334190000
MCFATTER, CHESTER JR ETUX 323.25	423 W BRANCH DR ALREADY PAID	NEWPORT	NC	28570	2016 R 634702958860000
PAINTER, CLAIRE LYNN 165.00	312 WINDING WOODS WAY S/W ADJUSTMENT	BEAUFORT	NC	28516	2016 R 7307.01.25.3165
PARK, KAREN EVELYN 389.53	104 OCEAN SPRAY DRIVE ALREADY PAID	SWANSBORO	NC	28584	2016 R 537508890391000
PICKETT, STEWART JR ETUX JANE 941.15	PO BOX 148 OVERPYMT CK 1492	SALTER PATH	NC	28575	2016 R 6344.05.09.9550
PURCELL, DENNIS S ETUX TERESA 282.40	PO BOX 836 OVERPAYMENT CK2192	NEWPORT	NC	28570	2016 P 0044579
RAYNER, JESSE K 100.31	1808 EMERSON ROAD OVERPAYMENT MASSPAY	KINSTON	NC	28504	2016 R 6314.13.13.4477
REECE, RICHARD J ETUX JANINE 536.36	510 PARK MEADOWS DRIVE ALREADY PAID	NEWPORT	NC	28570	2016 R 632801261925000
RUSSELL, DANIEL W ETUX MOLLY 4,338.47	3208 BEAUFORT STREET ALREADY PAID	RALEIGH	NC	27609	2016 R 638618402358000
SANDS VILLA RESORT 805.50	1400 E FORT MACON RD OVERPAYMENT CK2058	ATLANTIC BEACH	NC	28512	2016 R 6385.15.72.4509
STOCKS PROPERTIES LLC 207.56	3635 STANLEY ROAD ALREADY PAID	WINTERVILLE	NC	28590	2015 R 638614323616000
STOCKS PROPERTIES LLC 361.26	3635 STANLEY ROAD ALREADY PAID	WINTERVILLE	NC	28590	2015 R 638614323710000
STOCKS PROPERTIES LLC 393.78	3635 STANLEY ROAD ALREADY PAID	WINTERVILLE	NC	28590	2015 R 636515633085000
WEBB, PAMELA PROCTOR 960.02	1306 SHEPARD STREET OVERPAYMENT CK5700	MOREHEAD CITY	NC	28557	2016 R 6375.15.74.1075

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Remit To:	Address	City	St	Zip Code	Reference
Refund					
WEEKS,ORIN HAYWOOD 157.65	500 FRONT STREET OVERPAYMENT CK5201	BEAUFORT	NC	28516	2016 P 0031630
WILLIAMS,TONY 300.08	2875 BRADSHAW RD TAGS ON CAMPER	MOORESVILLE	NC	28115	2016 P 0044335
WILLIAMSON,TAMMY HARDISON 165.00	2158 HIGHWAY 70 S/W ADJUSTMENT	BEAUFORT	NC	28516	2016 R 7316.05.19.1803
WILLIS,DAVID JONES ETUX 189.24	MART PO BOX 223 OVERPAYMENT CK1537	DAVIS	NC	28524	2016 R 7369.03.20.6383
WILLIS,SAMUEL LEE 180.00	153 BAYVIEW DR S/W ADJUSTMENT	HARKERS ISLAND	NC	28531	2015 R 7335.13.03.7615
WILLIS,SAMUEL LEE 165.00	153 BAYVIEW DR S/W ADJUSTMENT	HARKERS ISLAND	NC	28531	2015 R 7335.15.54.1386
WILLIS,SAMUEL LEE 195.00	153 BAYVIEW DR S/W ADJUSTMENT	HARKERS ISLAND	NC	28531	2015 R 7335.13.03.8527
WILLIS,SAMUEL LEE 195.00	153 BAYVIEW DR S/W ADJUSTMENT	HARKERS ISLAND	NC	28531	2016 R 7335.13.03.8527
WILLIS,SAMUEL LEE 165.00	153 BAYVIEW DR S/W ADJUSTMENT	HARKERS ISLAND	NC	28531	2016 R 7335.15.54.1386
WILLIS,SAMUEL LEE 180.00	153 BAYVIEW DR S/W ERROR	HARKERS ISLAND	NC	28531	2016 R 7335.13.03.7615
WSLD BOGUE WATCH VI LLC 1,139.37	14502 NORTH DALE MABRY HWY OVERPYMT CK 2009	TAMPA	FL	33618	2016 R 6315.01.08.1036
WYZYKOWSKI,JOSEPH ETUX 1,191.49	MAURE 173 WHITE OAK BLUFF ROAD STURGIS	STELLA	NC	28582	2016 R 536704602641000
ZUCCHINO,LAWRENCE R ETUX 548.55	MAR 502 FRANKLIN STREET OVERPAYMENT CK4089	RALEIGH	NC	27604	2016 R 6334.08.89.9397
FINAL TOTALS					
TOTAL	45,394.79				

*** END OF REPORT ***

- IV. Consent Agenda
 - 2. Tax Releases and Refunds
 - e. Tax Collector's Monthly Report

Carteret County Tax Department

Appraisal 252-728-8485
Collections 252-728-8525
Listings 252-728-8535
Land Records 252-728-8490

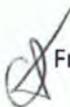


Carl L. Tilghman
Tax Administrator
Tel: (252) 728-8469
Fax: (252) 728-8588

www.carteretcountync.gov

Memorandum:

To: Board of Commissioners
Tommy Burns

 From: Carl L. Tilghman

Re: BOC monthly collections report

Date: February 1, 2017

Attached is the monthly collection's report to the Board of Commissioners as required by NCGS 105-350. No action is required by the Board. It is presented for information purposes only. The collection report shows the total levy, collection, and unpaid balance for each year of the past ten years, beginning with the year 2007 and coming forward to 2016. This report is presented each month in your agenda package. The total collections for the ten years are \$539,688,623.39. The unpaid balance outstanding for the 10 year period is \$9,857,092.28 including deferred taxes. The Tax Department will continue to pursue collection of unpaid taxes as authorized by North Carolina General Statutes.



Typ Bill	Year	Property Number	Dist Code	Twn	Sch	Special Districts										User Codes									Deferred Flag	Defer Inelig	MV Batch
						1	2	3	4	5	6	7	8	9	1	2	3	4	5	6	7	8	9				
* * * * Totals for Tax year			2007																								
# of Properties Processed			144,015																								
		Total	TAX	Spec Asmt	Deferred	CB Deferred	Interest	Fees																			
Original Balances	53,673,501.34	53,673,501.34	50,657,966.83	2,369,790.00	198,017.49	.00	424,974.01	22,753.01																.00	20,890.95		
Total Adjustments	527,152.73-	527,152.73-	296,149.30-	53,876.89-	198,017.49-	.00	.00	.00																.00			
Total Collections	53,033,583.33	53,033,583.33	50,311,091.83	2,306,713.15	.00	.00	373,841.94	41,936.41																.00			
Unpaid Balances	112,765.28	112,765.28	50,725.70	9,199.96	.00	.00	51,132.07	1,707.55																			
* * * * Totals for Tax year			2008																								
# of Properties Processed			144,222																								
		Total	TAX	Spec Asmt	Deferred	CB Deferred	Interest	Fees																			
Original Balances	54,314,969.99	54,314,969.99	51,222,930.51	2,363,295.00	198,232.09	.00	497,755.96	32,756.43																.00	13,856.28		
Total Adjustments	620,269.36-	620,269.36-	402,883.86-	33,009.69-	198,232.09-	.00	.00	.00																.00	44,076.31		
Total Collections	53,507,200.04	53,507,200.04	50,727,268.27	2,317,813.66	.00	.00	418,041.80	44,076.31																.00			
Unpaid Balances	187,500.59	187,500.59	92,778.38	12,471.65	.00	.00	79,714.16	2,536.40																			
* * * * Totals for Tax year			2009																								
# of Properties Processed			143,265																								
		Total	TAX	Spec Asmt	Deferred	CB Deferred	Interest	Fees																			
Original Balances	54,924,133.96	54,924,133.96	51,809,907.51	2,372,968.00	193,267.34	.00	524,202.26	23,788.85																.00	12,475.63		
Total Adjustments	389,111.15-	389,111.15-	181,007.62-	27,311.82-	193,267.34-	.00	.00	.00																.00	33,486.38		
Total Collections	54,294,858.06	54,294,858.06	51,501,106.55	2,330,633.84	.00	.00	429,631.29	33,486.38																.00			
Unpaid Balances	240,164.75	240,164.75	127,793.34	15,022.34	.00	.00	94,570.97	2,778.10																			
* * * * Totals for Tax year			2010																								
# of Properties Processed			143,838																								
		Total	TAX	Spec Asmt	Deferred	CB Deferred	Interest	Fees																			
Original Balances	55,534,398.13	55,534,398.13	52,424,638.58	2,351,053.00	229,599.63	.00	504,681.16	24,425.76																.00	9,786.53		
Total Adjustments	306,868.74-	306,868.74-	66,383.47-	22,383.25-	227,888.55-	.00	.00	.00																.00	31,329.07		
Total Collections	54,950,219.05	54,950,219.05	52,203,668.60	2,308,285.91	1,711.12	.00	405,224.35	31,329.07																.00			
Unpaid Balances	277,310.34	277,310.34	154,586.51	20,383.84	.04-	.00	99,456.81	2,883.22																			
* * * * Totals for Tax year			2011																								
# of Properties Processed			144,282																								
		Total	TAX	Spec Asmt	Deferred	CB Deferred	Interest	Fees																			
Original Balances	55,998,234.50	55,998,234.50	52,936,189.46	2,320,555.00	225,239.96	.00	491,157.49	25,092.59																.00	14,081.34		
Total Adjustments	370,536.17-	370,536.17-	146,987.84-	12,969.40-	224,660.27-	.00	.00	.00																.00			

Typ Bill	Year	Property Number	Dist Code	Twn	Sch	Special Districts									User Codes									Deferred Flag	Defer Inelig	MV Batch
						1	2	3	4	5	6	7	8	9	1	2	3	4	5	6	7	8	9			

* * * * Totals for FINAL TOTALS

of Properties Processed 1,197,426

	Total	TAX	Spec Asmt	Deferred	CB Deferred	Interest	Fees
Original Balances	552,871,901.80	519,229,345.08	26,745,140.00	2,599,214.69	.00	3,991,216.49	306,985.54
Total Adjustments	3,326,186.13-	1,672,314.03-	480,944.02-	1,240,326.33-	.00	.00	67,398.25
Total Collections	539,688,623.39	511,030,222.13	25,403,219.42	8,550.55	.00	2,934,130.15	312,501.14
Unpaid Balances	9,857,092.28	6,526,808.92	860,976.56	1,350,337.81	.00	1,057,086.34	61,882.65

- IV. Consent Agenda
 - 2. Tax Releases and Refunds
 - f. NCVTS Motor Vehicle Refund Report



North Carolina Vehicle Tax System

NCVTS Pending Refund report

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Payee Name	Primary Owner	Secondary Owner	Address 1	Address 2	Address 3	Refund Type	Bill #	Plate Number	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change		
BILLS DISTRIBUTION CO INC	BILLS DISTRIBUTION CO INC		PO BOX 598		MOREHEAD CITY, NC 28557	Proration	0018794866	PT49656	Refund Generated due to proration on Bill #0018794866-2015-2015-0000-00	Tag Surrender	01/03/2017	9010	Tax	(\$6.29)	\$0.00	(\$6.29)		
												42	Tax	(\$1.15)	\$0.00	(\$1.15)		
												46	Tax	(\$1.15)	\$0.00	(\$1.15)		
												75	Tax	(\$1.15)	\$0.00	(\$1.15)		
																	Refund	\$9.74
BISHOP, ROBERT ALLEN	BISHOP, ROBERT ALLEN		127 S PARK LN		NEWPORT, NC 28570	Adjustment < \$100	0035235792	CJ37104	Refund Generated due to proration on Bill #0035235792-2016-2016-0000-00	Over Assessment	01/23/2017	9010	Tax	(\$7.38)	\$0.00	(\$7.38)		
												1460	Tax	(\$8.50)	\$0.00	(\$8.50)		
																	Refund	\$15.88
BOTTOMS, MATTHEW DEAN	BOTTOMS, MATTHEW DEAN		241 GATSEY LN		BEAUFORT, NC 28516	Proration	0018801560	AHN1373	Refund Generated due to proration on Bill #0018801560-2015-2015-0000-00	Tag Surrender	01/12/2017	9010	Tax	(\$40.88)	\$0.00	(\$40.88)		
												44	Tax	(\$12.26)	\$0.00	(\$12.26)		
												46	Tax	(\$7.50)	\$0.00	(\$7.50)		
																	Refund	\$60.64
BRODMAN, JOHN RONALD	BRODMAN, JOHN RONALD	BRODMAN, SYLVIA ANN	PO BOX 2649		ATLANTIC BEACH, NC 28512	Proration	0027880931	ZPJ6205	Refund Generated due to proration on Bill #0027880931-2016-2016-0000-00	Tag Surrender	01/31/2017	9010	Tax	(\$45.24)	\$0.00	(\$45.24)		
												1353	Tax	(\$28.75)	\$0.00	(\$28.75)		
												94	Tax	(\$2.34)	\$0.00	(\$2.34)		
																	Refund	\$76.33
BROWN, MARY ALLEN	BROWN, MARY ALLEN		PO BOX 1344		MOREHEAD CITY, NC 28557	Proration	0029057230	DLT7160	Refund Generated due to proration on Bill #0029057230-2016-2016-0000-00	Tag Surrender	01/31/2017	9010	Tax	(\$30.41)	\$0.00	(\$30.41)		
												1353	Tax	(\$19.32)	\$0.00	(\$19.32)		
												94	Tax	(\$1.57)	\$0.00	(\$1.57)		
																	Refund	\$51.30
BURDEN, VINCE EDWARD	BURDEN, VINCE EDWARD		960 CHURCH ST		NEWPORT, NC 28570	Proration	0033901554	EFB5096	Refund Generated due to proration on Bill #0033901554-2016-2016-0000-00	Tag Surrender	01/24/2017	9010	Tax	(\$9.91)	\$0.00	(\$9.91)		
												1460	Tax	(\$11.41)	\$0.00	(\$11.41)		
																	Refund	\$21.32
												CHAANINE, NABIL TANIOS	CHAANINE, NABIL TANIOS		413 BLAIR POINTE RD		MOREHEAD CITY, NC 28557	Proration
1351	Tax	(\$0.27)	\$0.00	(\$0.27)														
					Refund	\$0.50												
COLLINS, JACQUELINE SUE	COLLINS, JACQUELINE SUE		208 GLENDA DR	# B	BEAUFORT, NC 28516	Proration	0009236610	DAC6945	Refund Generated due to proration on Bill #0009236610-2016-2016-0000-00	Tag Surrender	01/17/2017							
												1159	Tax	(\$5.24)	\$0.00	(\$5.24)		
												46	Tax	(\$0.83)	\$0.00	(\$0.83)		
																	Refund	\$10.74
COLLINS, JOHN WILLIAM	COLLINS, JOHN WILLIAM		208 GLENDA DR	# B	BEAUFORT, NC 28516	Proration	0001044190	DCN9853	Refund Generated due to proration on Bill #0001044190-2016-2016-0000-00	Tag Surrender	01/17/2017	9010	Tax	(\$3.22)	\$0.00	(\$3.22)		
												1159	Tax	(\$3.61)	\$0.00	(\$3.61)		
												46	Tax	(\$0.57)	\$0.00	(\$0.57)		



North Carolina Vehicle Tax System

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											Refund		\$7.40		
CONSCIENCE BAY LLC	CONSCIENCE BAY LLC	232 W BEAUFORT RD	BEAUFORT, NC 28516	Proration	0024401788	CHB5266	Refund Generated due to proration on Bill #0024401788-2015-2015-0000-00	Tag Surrender	01/30/2017	9010	Tax	(\$1.95)	\$0.00	(\$1.95)	
										1159	Tax	(\$2.26)	\$0.00	(\$2.26)	
										46	Tax	(\$0.36)	\$0.00	(\$0.36)	
												Refund		\$4.57	
CONSCIENCE BAY LLC	CONSCIENCE BAY LLC	232 W BEAUFORT RD	BEAUFORT, NC 28516	Proration	0018786881	BAM7647	Refund Generated due to proration on Bill #0018786881-2015-2015-0000-00	Tag Surrender	01/30/2017	9010	Tax	(\$24.83)	(\$1.24)	(\$26.07)	
										1159	Tax	(\$28.76)	(\$1.43)	(\$30.19)	
										46	Tax	(\$4.55)	(\$0.23)	(\$4.78)	
												Refund		\$61.04	
CONSCIENCE BAY LLC	CONSCIENCE BAY LLC	TULEVECH, CHARLES BASIL	232 W BEAUFORT RD	BEAUFORT, NC 28516	Proration	0009269521	CC9725	Refund Generated due to proration on Bill #0009269521-2016-2016-0000-00	Tag Surrender	01/30/2017	9010	Tax	(\$12.87)	\$0.00	(\$12.87)
											1159	Tax	(\$14.43)	\$0.00	(\$14.43)
											46	Tax	(\$2.28)	\$0.00	(\$2.28)
													Refund		\$29.58
CONSCIENCE BAY LLC	CONSCIENCE BAY LLC	232 W BEAUFORT RD	BEAUFORT, NC 28516	Proration	0001058958	CC9706	Refund Generated due to proration on Bill #0001058958-2016-2016-0000-00	Tag Surrender	01/30/2017	9010	Tax	(\$7.32)	\$0.00	(\$7.32)	
										1159	Tax	(\$8.20)	\$0.00	(\$8.20)	
										46	Tax	(\$1.30)	\$0.00	(\$1.30)	
												Refund		\$16.82	
EASON, ROBERT ARTHUR	EASON, ROBERT ARTHUR	310 CLUB COLONY DR	ATLANTIC BEACH, NC 28512	Proration	0034775090	EHZ3478	Refund Generated due to proration on Bill #0034775090-2016-2016-0000-00	Tag Surrender	01/24/2017	9010	Tax	(\$111.74)	\$0.00	(\$111.74)	
										1352	Tax	(\$59.47)	\$0.00	(\$59.47)	
												Refund		\$171.21	
										ECKLES, GERALD EDWARD	ECKLES, GERALD EDWARD	180 FLORIDA PARK RD	NEWPORT, NC 28570	Proration	0032624302
31	Tax	(\$2.92)	\$0.00	(\$2.92)											
48	Tax	(\$2.92)	\$0.00	(\$2.92)											
		Refund		\$28.50											
GALLARDO, CHARLES JAMES	GALLARDO, CHARLES JAMES	GALLARDO, EVELENE DOROTHY	215 POSSUM TROT RD	SMYRNA, NC 28579	Adjustment < \$100	0023197202	CF31615	Refund Generated due to adjustment on Bill #0023197202-2016-2016-0000-00	Over Assessment	01/05/2017	9010	Tax	(\$11.02)	\$0.00	(\$11.02)
											25	Tax	(\$3.47)	\$0.00	(\$3.47)
											17	Tax	(\$1.95)	\$0.00	(\$1.95)
													Refund		\$16.44
GASKILL, KERT ASHLEY	GASKILL, KERT ASHLEY	GASKILL, RONETTA WILLIS	3717 W HEDRICK DR	MOREHEAD CITY, NC 28557	Proration	0023122816	BMC5426	Refund Generated due to proration on Bill #0023122816-2016-2016-0000-00	Tag Surrender	01/05/2017	9010	Tax	(\$9.95)	\$0.00	(\$9.95)
											30	Tax	(\$1.61)	\$0.00	(\$1.61)
											50	Tax	(\$0.64)	\$0.00	(\$0.64)
													Refund		\$12.20
HAKKILA, ROBERT STANLEY	HAKKILA, ROBERT STANLEY	2900 MYRTLE ST	UNIT 13	MOREHEAD CITY, NC 28557	Proration	0014393759	YTK2827	Refund Generated due to proration on Bill #0014393759-2016-	Tag Surrender	01/24/2017	9010	Tax	(\$6.73)	\$0.00	(\$6.73)
											1351	Tax	(\$7.60)	\$0.00	(\$7.60)



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										Refund			\$14.33		
HARRISON, JEROME DARDEN JR	HARRISON, JEROME DARDEN JR		1506 AVERY ST	MOREHEAD CITY, NC 28557	Adjustment < \$100	0035097183	CL4079	Refund Generated due to adjustment on Bill #0035097183-2016-2016-0000	Situs error	01/10/2017	9010	Tax	\$0.00	\$0.00	\$0.00
											1351	Tax	\$7.60	\$0.00	\$7.60
											1460	Tax	(\$7.75)	\$0.00	(\$7.75)
											Refund			\$0.15	
HOLMES, RICHARD COE	HOLMES, RICHARD COE		516 EGRET LAKE DR	PINE KNOLL SHORES, NC 28512	Proration	0030976982	FA6146	Refund Generated due to proration on Bill #0030976982-2015-2015-0000-00	Tag Surrender	01/12/2017	9010	Tax	(\$27.96)	\$0.00	(\$27.96)
											1353	Tax	(\$18.36)	\$0.00	(\$18.36)
											94	Tax	(\$1.49)	\$0.00	(\$1.49)
											Refund			\$47.81	
HORNER, DEBORAH JOANN	HORNER, DEBORAH JOANN	HORNER, JACK LEO JR	115 MARKER RD	ROTONDA WEST, FL 33947	Proration	0029264451	BYDCST	Refund Generated due to proration on Bill #0029264451-2015-2015-0000-00	Reg . Out of state	01/31/2017	9010	Tax	(\$3.61)	\$0.00	(\$3.61)
											31	Tax	(\$0.36)	\$0.00	(\$0.36)
											48	Tax	(\$0.36)	\$0.00	(\$0.36)
											Refund			\$4.33	
HORNER, JACK LEO JR	HORNER, JACK LEO JR	HORNER, DEBORAH JOANN	115 MARKER RD	ROTONDA WEST, FL 33947	Proration	0009265894	BX39482	Refund Generated due to proration on Bill #0009265894-2015-2015-0000-00	Reg . Out of state	01/31/2017	9010	Tax	(\$0.09)	\$0.00	(\$0.09)
											31	Tax	(\$0.01)	\$0.00	(\$0.01)
											48	Tax	(\$0.01)	\$0.00	(\$0.01)
											Refund			\$0.11	
HORNER, JACK LEO JR	HORNER, JACK LEO JR	HORNER, DEBORAH JOANN	115 MARKER RD	ROTONDA WEST, FL 33947	Proration	0029532384	XSH5452	Refund Generated due to proration on Bill #0029532384-2015-2015-0000-00	Reg . Out of state	01/31/2017	9010	Tax	(\$7.97)	\$0.00	(\$7.97)
											31	Tax	(\$0.80)	\$0.00	(\$0.80)
											48	Tax	(\$0.80)	\$0.00	(\$0.80)
											Refund			\$9.57	
HOUSE OF SILK FLOWERS INC	HOUSE OF SILK FLOWERS INC		PO BOX 598	MOREHEAD CITY, NC 28557	Proration	0018794765	BR36089	Refund Generated due to proration on Bill #0018794765-2015-2015-0000-00	Tag Surrender	01/03/2017	9010	Tax	(\$0.96)	\$0.00	(\$0.96)
											42	Tax	(\$0.17)	\$0.00	(\$0.17)
											46	Tax	(\$0.17)	\$0.00	(\$0.17)
											75	Tax	(\$0.17)	\$0.00	(\$0.17)
											Refund			\$1.47	
JENKINS, ROBERT HOWARD JR	JENKINS, ROBERT HOWARD JR		PO BOX 4222	EMERALD ISLE, NC 28594	Adjustment < \$100	0035109943	CJ37288	Refund Generated due to adjustment on Bill #0035109943-2016-2016-0000	Over Assessment	01/10/2017	9010	Tax	(\$22.69)	\$0.00	(\$22.69)
											1460	Tax	(\$38.27)	\$0.00	(\$38.27)
											1556	Tax	\$5.27	\$0.00	\$5.27
											Refund			\$55.69	
JENKINS, ROBERT HOWARD JR	JENKINS, ROBERT HOWARD JR		PO BOX 4222	EMERALD ISLE, NC 28594	Adjustment < \$100	0035109835	PED2194	Refund Generated due to adjustment on Bill #0035109835-2016-2016-0000	Situs error	01/10/2017	9010	Tax	\$0.00	\$0.00	\$0.00
											1460	Tax	(\$75.04)	\$0.00	(\$75.04)
											1556	Tax	\$32.58	\$0.00	\$32.58
											Refund			\$42.46	



North Carolina Vehicle Tax System

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Owner Name	Address	City	County	Reason	Bill #	Tag #	Refund Description	Tag Type	Effective Date	Vehicle ID	Tax Type	Amount	Refund	Net
KASZAS, ALEXANDER	PO BOX 975	MOREHEAD CITY, NC 28557	Proration	0001068941	4M4207	Refund Generated due to proration on Bill #0001068941-2015-2015-0000-00	Tag Surrender	01/05/2017	9010	Tax	(\$16.72)	\$0.00	(\$16.72)	
									30	Tax	(\$2.79)	\$0.00	(\$2.79)	
									50	Tax	(\$1.11)	\$0.00	(\$1.11)	
									Refund			\$20.62		
KOLLAR, CHRISTOPHER EMIL	112 CASTAWAY COVE	CEDAR POINT, NC 28584	Adjustment < \$100	0035401517	BLJ7934	Refund Generated due to adjustment on Bill #0035401517-2016-2016-0000	Situs error	01/31/2017	9010	Tax	\$0.00	\$0.01	\$0.01	
									1460	Tax	(\$117.38)	(\$9.39)	(\$126.77)	
									1561	Tax	\$20.55	\$1.64	\$22.19	
									37	Tax	\$13.15	\$1.05	\$14.20	
									19	Tax	\$9.86	\$0.79	\$10.65	
									Refund			\$79.72		
LEWIS, TERESA LEE	1001 LAKE N SHORE DR	MOREHEAD CITY, NC 28557	Proration	0033001996	PCW6817	Refund Generated due to proration on Bill #0033001996-2016-2016-0000-00	Tag Surrender	01/12/2017	9010	Tax	(\$18.79)	\$0.00	(\$18.79)	
									30	Tax	(\$3.03)	\$0.00	(\$3.03)	
									50	Tax	(\$1.21)	\$0.00	(\$1.21)	
									Refund			\$23.03		
LOMBARDI, ANN LAUREN	61 CLIVENDEN CT	LAWRENCE, NJ 08648	Proration	0018796104	YXB4336	Refund Generated due to proration on Bill #0018796104-2015-2015-0000-00	Tag Surrender	01/12/2017	9010	Tax	(\$25.94)	\$0.00	(\$25.94)	
									1557	Tax	(\$13.19)	\$0.00	(\$13.19)	
									1557	Vehicle Tax	\$0.00	\$0.00	\$0.00	
									37	Tax	(\$3.46)	\$0.00	(\$3.46)	
									19	Tax	(\$2.59)	\$0.00	(\$2.59)	
									Refund			\$45.18		
MANN, MILFORD WADE	PO BOX 696	NEWPORT, NC 28570	Adjustment < \$100	0029843587	CH33820	Refund Generated due to adjustment on Bill #0029843587-2016-2016-0000-00	Over Assessment	01/11/2017	9010	Tax	(\$8.24)	\$0.00	(\$8.24)	
									32	Tax	(\$1.79)	\$0.00	(\$1.79)	
									Refund			\$10.03		
MCCORD, ASHLEIGH INGULLI	1000 FERN ST SW APT H101	OLYMPIA, WA 98502	Proration	0032732344	CMY9107	Refund Generated due to proration on Bill #0032732344-2015-2015-0000-00	Tag Surrender	01/24/2017	9010	Tax	(\$20.52)	\$0.00	(\$20.52)	
									1353	Tax	(\$13.48)	\$0.00	(\$13.48)	
									94	Tax	(\$1.09)	\$0.00	(\$1.09)	
									Refund			\$35.09		
MIZESKO, MARK ANDREW	8508 CANAL DR	EMERALD ISLE, NC 28594	Proration	0031001275	EAX5209	Refund Generated due to proration on Bill #0031001275-2015-2015-0000-00	Tag Surrender	01/12/2017	9010	Tax	(\$0.40)	\$0.00	(\$0.40)	
									1556	Tax	(\$0.21)	\$0.00	(\$0.21)	
									Refund			\$0.61		
NELSON, HELENA ROBINSON	240 CHANNEL ROCK RD	BEAUFORT, NC 28516	Proration	0025791907	CKV6730	Refund Generated due to proration on Bill #0025791907-2015-2015-0000-00	Tag Surrender	01/31/2017	9010	Tax	(\$34.54)	(\$1.73)	(\$36.27)	
									27	Tax	(\$8.06)	(\$0.40)	(\$8.46)	
									17	Tax	(\$4.61)	(\$0.23)	(\$4.84)	
									Refund			\$49.57		



North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date 2/1/2017 3:08:40 PM

Owner 1	Owner 2	Owner 3	Address	City	State	Zip	Reason	Amount	Vehicle ID	Event	Date	Plate	Type	Amount	Refund	Total
NELSON, HELENA ROBINSON	NELSON, HELENA ROBINSON		240 CHANNEL ROCK RD	BEAUFORT, NC 28516	Proration	0033855735	DJE7474	Refund Generated due to proration on Bill #0033855735-2016-2016-0000-00	Vehicle Sold	01/31/2017	9010	Tax	(\$13.18)	\$0.00	(\$13.18)	
											27	Tax	(\$3.40)	\$0.00	(\$3.40)	
											17	Tax	(\$2.34)	\$0.00	(\$2.34)	
													Refund	\$18.92		
ODOM, EDWARD PERRY	ODOM, EDWARD PERRY		308 FAIRVIEW ST	ATLANTIC BEACH, NC 28512	Proration	0032352186	YXB6749	Refund Generated due to proration on Bill #0032352186-2015-2015-0000-01	Tag Surrender	01/04/2017	9010	Tax	(\$11.87)	\$0.00	(\$11.87)	
											1352	Tax	(\$6.53)	\$0.00	(\$6.53)	
PAPP, DONLAN RAFFAEL	PAPP, DONLAN RAFFAEL		541 N 35TH ST	APT E140 MOREHEAD CITY, NC 28557	Adjustment < \$100	0029542364	DAC7983	Refund Generated due to adjustment on Bill #0029542364-2016-2016-0000-00	Over Assessment	01/27/2017	9010	Tax	(\$7.47)	(\$0.38)	(\$7.85)	
											1351	Tax	(\$8.43)	(\$0.42)	(\$8.85)	
PATE, AMANDA ROSE	PATE, AMANDA ROSE		220 STARGAZER LN	NEWPORT, NC 28570	Proration	0034831090	EHE7102	Refund Generated due to proration on Bill #0034831090-2016-2016-0000-00	Vehicle Sold	01/30/2017	9010	Tax	(\$1.93)	\$0.00	(\$1.93)	
											32	Tax	(\$0.42)	\$0.00	(\$0.42)	
PRICE, RANDY CHRIS	PRICE, RANDY CHRIS	PRICE, WANDA GREENE	3515 SNEAD ST	MOREHEAD CITY, NC 28557	Proration	0022918329	AAX9888	Refund Generated due to proration on Bill #0022918329-2015-2015-0000-00	Vehicle Sold	01/10/2017	9010	Tax	(\$11.47)	\$0.00	(\$11.47)	
											1351	Tax	(\$13.39)	\$0.00	(\$13.39)	
REUTER, JOSEPH ANTHONY	REUTER, JOSEPH ANTHONY		215 SEQUOIA DR	NEWPORT, NC 28570	Proration	0034853392	EHE5398	Refund Generated due to proration on Bill #0034853392-2016-2016-0000-00	Tag Surrender	01/11/2017	9010	Tax	(\$4.46)	\$0.00	(\$4.46)	
											31	Tax	(\$0.58)	\$0.00	(\$0.58)	
											48	Tax	(\$0.58)	\$0.00	(\$0.58)	
													Refund	\$5.62		
RICHARDSON, RUSSELL JR	RICHARDSON, RUSSELL JR	RICHARDSON, SHARON MIRANDA	111 ELIS LANDING LN	NEWPORT, NC 28570	Adjustment < \$100	0033113136	EDS1576	Refund Generated due to adjustment on Bill #0033113136-2016-2016-0000-00	Military	01/23/2017	9010	Tax	(\$44.51)	\$0.00	(\$44.51)	
											37	Tax	(\$5.75)	\$0.00	(\$5.75)	
											19	Tax	(\$4.30)	\$0.00	(\$4.30)	
													Refund	\$54.56		
SLAUGHTER, MATTHEW BRYAN	SLAUGHTER, MATTHEW BRYAN		175 QUINN HILL RD	NEWPORT, NC 28570	Adjustment < \$100	0035310635	CJ37132	Refund Generated due to adjustment on Bill #0035310635-2016-2016-0000-00	Over Assessment	01/30/2017	9010	Tax	(\$32.61)	\$0.00	(\$32.61)	
											35	Tax	(\$7.36)	\$0.00	(\$7.36)	
TCM TRANSFER INC	TCM TRANSFER INC		232 W BEAUFORT RD	BEAUFORT, NC 28516	Proration	0014390764	YA95103	Refund Generated due to proration on Bill #0014390764-2015-2015-0000-00	Tag Surrender	01/30/2017	9010	Tax	(\$1.25)	\$0.00	(\$1.25)	
											1159	Tax	(\$1.45)	\$0.00	(\$1.45)	
											46	Tax	(\$0.23)	\$0.00	(\$0.23)	
													Refund	\$2.93		
TCM TRANSFER INC	TCM TRANSFER INC		232 W BEAUFORT RD	BEAUFORT, NC 28516	Proration	0014397262	BS47325	Refund Generated due to proration on Bill #0014397262-2015-2015-0000-00	Tag Surrender	01/30/2017	9010	Tax	(\$0.19)	\$0.00	(\$0.19)	
											1159	Tax	(\$0.22)	\$0.00	(\$0.22)	
											46	Tax	(\$0.03)	\$0.00	(\$0.03)	



North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date 2/1/2017 3:08:40 PM

											Refund		\$0.44		
TOWN CREEK MARINA	TOWN CREEK MARINA		232 W BEAUFORT RD	BEAUFORT, NC 28516	Proration	0014385788	EB3286	Refund Generated due to proration on Bill #0014385788-2015-2015-0000-00	Tag Surrender	01/30/2017	9010	Tax	(\$3.86)	\$0.00	(\$3.86)
											1159	Tax	(\$4.47)	\$0.00	(\$4.47)
											46	Tax	(\$0.71)	\$0.00	(\$0.71)
													Refund		\$9.04
TOWN CREEK MARINA	TOWN CREEK MARINA		232 W BEAUFORT RD	BEAUFORT, NC 28516	Proration	0001020511	BV1796	Refund Generated due to proration on Bill #0001020511-2016-2016-0000-00	Tag Surrender	01/30/2017	9010	Tax	(\$8.71)	\$0.00	(\$8.71)
											1159	Tax	(\$9.76)	\$0.00	(\$9.76)
											46	Tax	(\$1.55)	\$0.00	(\$1.55)
													Refund		\$20.02
WATERS, STEVE RODGER	WATERS, STEVE RODGER		418 ISLAND VIEW DR	NEWPORT, NC 28570	Proration	0014410907	BA31282	Refund Generated due to proration on Bill #0014410907-2015-2015-0000-00	Vehicle Sold	01/20/2017	9010	Tax	(\$0.26)	\$0.00	(\$0.26)
											31	Tax	(\$0.03)	\$0.00	(\$0.03)
											48	Tax	(\$0.03)	\$0.00	(\$0.03)
													Refund		\$0.32
WHITE, NANCY HOGGARD	WHITE, NANCY HOGGARD	WHITE, THOMAS JACKSON III	216 BAY VIEW BLVD	ATLANTIC BEACH, NC 28512	Proration	0025039767	SETRMM	Refund Generated due to proration on Bill #0025039767-2015-2015-0000-00	Tag Surrender	01/30/2017	9010	Tax	(\$2.21)	\$0.00	(\$2.21)
											1352	Tax	(\$1.21)	\$0.00	(\$1.21)
													Refund		\$3.42
													Refund		\$46.96
WILLIS, GUYON NEIL	WILLIS, GUYON NEIL	WILLIS, VONDA EMORY	PO BOX 104	HARKERS ISLAND, NC 28531	Proration	0001040261	PBC9906	Refund Generated due to proration on Bill #0001040261-2016-2016-0000-00	Tag Surrender	01/18/2017	9010	Tax	(\$34.66)	\$0.00	(\$34.66)
											16	Tax	(\$12.30)	\$0.00	(\$12.30)
													Refund		\$46.96
													Refund		\$1298.49

IV. Consent Agenda

3. Approval of Budget Amendments:

- a. Down East Fire/EMS Department Purchase of New Ambulance: \$104,999

COUNTY OF CARTERET
DEPARTMENT OF EMERGENCY SERVICES

Stephen Rea
Emergency Services Director



Office 252-222-5841
Mobile 252-241-1630
stephen.rea@carteretcountync.gov

RECEIVED

JAN 30 2017

To: Tommy Burns, County Manager
From: Stephen Rea, ES Director
Date: Thursday January 26, 2017
Subj: Budget Amendment Request for Downeast Fire / EMS Department

The Downeast Fire / EMS Department asked to be placed on the January 2017 Fire/EMS Commission agenda to request purchasing a new ambulance to replace their 1998 model with 199,000 miles on it. They requested the Commission's blessing to move forward with requesting \$104,998.69 in their EMS Reserve account. The department was planning to pay the difference from their reserves but would like to reserve the right to possibly finance the approximate \$53,000.00 remaining. They stated the department is in good shape budget wise, and does not see having to ask for a tax increase in the 2017-18 budget year. The 1998 EMS vehicle in need of replacement has a major transmission issue, AC issues and numerous wiring/electrical issues. The current EMS vehicle they are using is a 2013 model and already has approximately 86,000 miles on it. The new EMS vehicle will give the department a reliable response vehicle. It will facilitate the rotation of EMS units and keep from prematurely wearing the 2013 unit out. The unit they are requesting is as follows;

2017 Ford F350 Type 1 Wheeled Coach Ambulance
6.7 Liter Diesel Engine/Auto Trans
153" Box

The cost of the unit is \$157,931.00

The 1998 EMS Unit has been surveyed and found to be beyond economical repair.

The Carteret County Fire and EMS Commission approved the request to transfer the funds for this purpose. (see attachments).

Should you have any further questions, please feel free to contact our office.

Carteret County

Budget Amendment

Fiscal Year 2016-2017

Department: Emergency Services

Date: January 24, 2017

Justification: Purchase EMS Vehicle for Downeast Fire / EMS Department

Fund	Description	Account Number	Increase
Revenues			
	Appropriate Reserve Funding	270.10.3990.990	\$ 104,999
Total Increase in Revenues			<u>104,999</u>
Expenditures	Sea Level Rescue Reserve	270.10.4390.69925	
Total Increase Expenditures			<u>104,999</u>

Approval Chairman, Board of Commissioners _____

Date:

Eddie Lewis

From: Eddie Lewis
Sent: Monday, January 23, 2017 1:42 PM
To: Stephen Rea; Teresa Fulk
Subject: FW: Ambulance Request

FYSA

Eddie Lewis, CFI
Fire Marshal
Carteret County Emergency Services
3820 Bridges Street, Suite "D"
Morehead City NC 28557
eddie.lewis@carteretcountync.gov
Office-252-222-5841
Cell-252-241-6152
Fax-252-241-5848

From: Shouse, Mark [<mailto:mshouse@localfirstbank.com>]
Sent: Monday, January 23, 2017 8:09 AM
To: Eddie Lewis <Eddie.Lewis@carteretcountync.gov>
Cc: Stephen Rea <Stephen.Rea@carteretcountync.gov>
Subject: FW: Ambulance Request

The consensus of the commission is to move forward with the EMS unit request, without a meeting. Thanks

Mark Shouse
City Executive
Senior Vice President
NMLS # 1056909
First Bank
137 Hwy 24
Morehead City, NC 28557
Phone: 252-726-1506
Cell: 252-240-9221
Fax: 252-726-0546
Email: MShouse@localfirstbank.com

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From: Charles Wallace [<mailto:wallacecb2340@hotmail.com>]
Sent: Saturday, January 21, 2017 1:10 PM
To: Shouse, Mark; Al Linden; Eddie Lewis; Howard Garner; Lee Dixon; Mike Smith; Nick Salter; Reed Jarvis; Stephen Rea
Cc: teresaf@carteretcountync.gov
Subject: Re: Ambulance Request

I don't have a problem with this since it is an obvious need. Let it move forward !

V/R

Charles B Wallace- Chief
South River-Merrimon Fire and EMS Department
C/O 102 Big Creek Rd
Beaufort NC 28516
(252)728-2240-home
(252)342-2340-cell
(252)728-2258- station
(252)728-7961-fax
"Braithre Thar Gach Ni"
Brothers above all

From: Shouse, Mark <mshouse@localfirstbank.com>

Sent: Friday, January 20, 2017 2:50 PM

To: Al Linden; Charles Wallace; Eddie Lewis; Howard Garner; Lee Dixon; Shouse, Mark; Mike Smith; Nick Salter; Reed Jarvis; Stephen Rea

Cc: teresaf@carteretcountync.gov

Subject: FW: Ambulance Request

See below. The Down East Dept. is requesting reserve funds to purchase a new EMS unit. The old unit has been surveyed by Stephen and certified as not usable. Since this is the only agenda item for Monday's meeting we wanted to get an agreement to allow this to move forward and not have a formal meeting. At our February meeting we can formally enter it into the minutes.

Please respond to this email either in favor of this or opposed. If you have any questions just let us know. Thanks

Mark Shouse
City Executive
Senior Vice President
NMLS # 1056909
First Bank
137 Hwy 24
Morehead City, NC 28557
Phone: 252-726-1506
Cell: 252-240-9221
Fax: 252-726-0546
Email: MShouse@localfirstbank.com

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From: Eddie Lewis [<mailto:Eddie.Lewis@carteretcountync.gov>]

Sent: Friday, January 20, 2017 2:24 PM

To: Stephen Rea; Shouse, Mark; Chief Stuart Gilgo - Atlantic FD

Subject: Re: Ambulance Request

On Fri, Jan 20, 2017 at 1:44 PM -0500, "stuart gilgo" <downeastfire15@hotmail.com> wrote:
Stephen/Eddie,

We have asked to be placed on the Fire/EMS Commission meeting to request purchasing a new ambulance to replace our 1998 model with 199,000 miles on it. We are asking the Commission's blessing to move forward along with requesting the \$104,998.69 that we have in our EMS Reserve account. We are planning to pay the difference from our reserves but would like to reserve the right to possibly finance the approximate \$53,000.00 remaining. We are in good shape budget wise and I do not see having to ask for a tax increase our next budget year. The 1998 truck we want to replace has a major transmission issue, AC issues and numerous wiring/electrical issues. The current truck we are running is a 2013 model and already has approx 86,000 miles on it. The new truck will give us a reliable truck to be able to rotate units and keep from prematurely wearing the 2013 unit out. The unit we are requesting is as follows;

2017 Ford F350 Type 1 Wheeled Coach Ambulance
6.7 Liter Diesel Engine/Auto Trans
153" Box

The cost of the unit is \$157,931.00

If you need more info please let me know!

Stuart Gilgo, Chief
Down East FD

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IV. Consent Agenda

3. Approval of Budget Amendments:

- b. Health Department/Healthy Communities Funding Addendum #886: \$26,707



CARTERET COUNTY HEALTH DEPARTMENT

3820 A Bridges Street
Morehead City, NC 28557
Phone (252) 728-8550 Fax (252) 222-7739
www.carteretcountync.gov



G. David Jenkins, MPA
Health Director

To: Carteret County Board of Commissioners

From: G. David Jenkins
Health Director

Date: January 31, 2017

Subject: Healthy Communities Funding Agreement Addendum #886 Funding, \$26,707

The Health Communities Program provides funding for county health departments to develop and implement community based initiatives that address the risk factors of physical inactivity, poor nutrition, tobacco use, violence and unintentional injury. Research shows that implementing systems and environmental changes can result in positive behavior changes that decrease chronic disease and injuries and improve health.

Agreement Addendum 886 Healthy Communities provides funding in the amount of \$26,707 to enable the Local Health Department to provide additional services as described below.

- Increase the number of community or small retail venues providing access to healthy foods.
- Adopt a standing order and implement a distribution program to increase access to naloxone within and outside of the Local Health Department referenced in the Agreement Addenda.
- Provide or support gatekeeper training for suicide prevention, using the Applied Suicide Intervention Skills (ASIST); Question, Persuade, and Refer (QPR); or Mental Health First Aid training programs for county staff, partners, and/or identified high risk populations.
- Increase the number of worksites that complete the CDC Worksite Health ScoreCard and use the results to address chronic disease and injury.

We request to accept the funding amount of \$26,707 for Agreement Addendum #886 Healthy Communities. A copy of the Agreement Addendum and Budget Amendment are attached.

Should you have any questions, please contact me.

Our Mission: To Promote and Protect the Highest Standards of Healthy Living for All County Citizens.

Division of Public Health

Agreement Addendum

FY 16-17

Carteret County Health Department
Local Health Department Legal Name

Chronic Disease and Injury Section
DPH Section/Branch Name

886 Healthy Communities
Activity Number and Description

Sharon Nelson, 919-707-5207,
 Sharon.boss.nelson@dhhs.nc.gov
DPH Program Contact
 (name, telephone number with area code, and email)

06/01/2016 – 05/31/2017
Service Period

DPH Program Signature _____ **Date** _____
 (only required for a negotiable agreement addendum)

07/01/2016 – 06/30/2017
Payment Period

- Original Agreement Addendum**
 Agreement Addendum Revision # _____ (Please do not put the Budgetary Estimate revision # here.)

I. Background:

Every day in North Carolina, approximately 160 residents die of chronic disease, injury or violence.¹ North Carolina's cardiovascular disease (CVD) prevalence rate places it among the quartile of states with the highest CVD rates in the nation.² North Carolina is also in the quartile of states with the highest diabetes rate in the nation. In 2013, 11.4% of NC's adult population had diabetes.³ In 2009, nearly one in ten (9.7%) North Carolina adults reported that they had an injury that resulted in seeking medical attention and another 40% reported that they had such an injury more than 12 months ago. One in ten North Carolina children ages 0 to 17 had an injury in the past year that prohibited them from their usual activities for a day or more, and 16.2% had an injury in the past year that required medical attention.⁴ Racial disparities in chronic disease and injury prevalence and mortality persist as well. Non-Hispanic African Americans have higher rates than non-Hispanic whites for the majority of chronic diseases.

Estimates reveal that over half of the deaths caused by chronic disease may be due to preventable causes. The leading preventable causes of death in the state are tobacco use, unhealthy diet, inadequate physical activity, poor chronic disease management, and unintentional injury. Many North Carolinians

¹ State of North Carolina Coordinated Chronic Disease, Injury, and Health Promotion State Plan (2013). North Carolina Department of Health and Human Services.
² Trends in Key Health Objectives for North Carolina and the Nation, July 2012, p. 9
http://www.schs.state.nc.us/schs/pdf/2010_Trends_Report_20120814.pdf
³ 2013 BRFSS Survey Results: NC, NC State Center for Health Statistics, Diabetes
<http://www.schs.state.nc.us/data/brfss/2013/nc/all/DIABETE3.html>
⁴ Trends in Key Health Objectives for North Carolina and the Nation, July 2012, p. 14
http://www.schs.state.nc.us/schs/pdf/2010_Trends_Report_20120814.pdf

H. David Jenkins
 Health Director Signature (use blue ink)

04/20/16
 Date

Local Health Department to complete: (If follow-up information is needed by DPH)	LHD program contact name: <u>Diana Craft</u> Phone number with area code: <u>252-778-8830 5763</u> Email address: <u>Diana.craft@carteretcountync.gov</u>
---	---

Signature on this page signifies you have read and accepted all pages of this document.

die prematurely or suffer from diseases, injury and violence that could be prevented or more effectively managed. The primary goal of the Healthy Communities Program is to reduce the burden of chronic disease and injury in North Carolina.

II. Purpose:

The Healthy Communities Program, housed in the Chronic Disease and Injury (CDI) Section of the Division of Public Health (DPH), provides funding for county and district health departments to develop and implement community-based initiatives that address the risk factors of physical inactivity, poor nutrition, tobacco use, violence and unintentional injury. Research shows that implementing systems and environmental changes can result in positive behavior changes that decrease chronic diseases (e.g., cancer, heart disease, stroke, obesity and diabetes) and injuries and improve health. Examples of such broad-based strategies include providing access to nutritious foods and options for physical activity, promoting tobacco free facilities, supporting chronic disease screenings and management programs, and providing evidence-based practices and interventions for violence and injury prevention in communities.

Interventions should strive to provide opportunities for everyone in North Carolina to achieve their optimal level of health, regardless of race or ethnicity, socioeconomic status, geographic location, education status, disability status or sexual orientation.

III. Scope of Work and Deliverables:

The Local Health Department shall:

- A. Designate one qualified staff member to carry out all duties outlined in this Agreement Addenda. The local health director is responsible for notifying the Healthy Communities Program Consultant within 30 days when this position is vacated and filled.
- B. Ensure that a one-year Community Action Plan outlining all activities planned for State Fiscal Year 2017-18 is reviewed by the local health director and submitted electronically to the Healthy Communities Program Consultant by March 15, 2017. Activities described in the Community Action Plan must be population- and community-based public health programs. The Community Action Plan must also detail how the Local Health Department will engage their priority populations in the planning, implementation, and/or evaluation of at least one strategy. The Local Health Department will identify their priority populations based on demographic factors (e.g., race or ethnicity, socioeconomic status) and/or geography.
- C. Implement at least two of the following interventions from the 2016-2017 Community Action Plan:
 1. Increase the number of organizations that offer Diabetes Prevention Programs.
 2. Increase the number of worksites that complete the CDC Worksite Health ScoreCard and use the results to address chronic disease and injury.
 3. Implement new Diabetes Self-Management Education and Support (DSMES) programs or expand existing DSMES programs in the county.
 4. Increase the number of community and transportation plans that include health considerations.
 5. Increase the number of community or small retail venues providing access to healthy foods.
 6. Increase the number of events held by community organizations aimed at increasing awareness of the need for colorectal cancer screenings.
 7. Increase the number of organizations in North Carolina that sign the national "80% by 2018" pledge to increase the number of people screened for colorectal cancer.

8. Conduct asthma home trigger assessments in collaboration with local clinical partners.
 9. Increase the number of smoke-free/tobacco-free policies covering:
 - a. Government buildings, government grounds and/or indoor public places through ordinances or Board of Health rules;
 - b. Multi-unit housing; and/or
 - c. Colleges and universities.
 10. Conduct point-of-sale assessments of tobacco retail environments (using CounterTools or Standardized Tobacco Assessment for Retail Settings [STARS] Survey) and educate local stakeholders about the results.
 11. Adopt a standing order and implement a distribution program to increase access to naloxone within and outside of the Local Health Department referenced in this Agreement Addenda.
 12. Provide or support gatekeeper training for suicide prevention, using the Applied Suicide Intervention Skills (ASIST); Question, Persuade, and Refer (QPR); or, Mental Health First Aid training programs, for county staff, partners, and/or identified high risk populations.
 13. Implement an evidence-based falls prevention strategy (e.g., Tai Chi for Health, Matter of Balance, Stopping Elderly Accidents, Deaths, and Injuries [STEADI]) in partnership with the Area Agency on Aging.
 14. Increase public awareness of DWI checking stations by partnering with the Forensic Tests for Alcohol Branch.
- D. Report progress on implementation of selected strategies on a quarterly basis (September, December, March and June).
- E. Coordinate with the Community and Clinical Connection for Prevention and Health Branch to conduct a county or district-wide Fruit and Vegetable Outlet Inventory (FVOI) assessment.

IV. Performance Measures/Reporting Requirements:

- A. Performance Measures:
1. Evidence that staff is designated for the Healthy Communities Program.
Performance Indicators:
 - A. Staff contact information is submitted to the Program Consultant and updated as changes occur.
 2. Evidence that the Community Action Plan and quarterly progress reports are submitted.
Performance Indicators:
 - A. Draft State Fiscal Year 2017-18 Community Action Plan is submitted by March 15, 2017.
 - B. Revisions to Community Action Plan are made based on technical assistance provided by the Program Consultant.
 - C. Final Community Action Plan is revised and submitted by May 15, 2017.
 - D. Progress reports are submitted quarterly, by September 10, December 10, March 10, and June 30. If these dates fall on a weekend, the reports are due the following Monday.
 - E. Submission of at least one success story upon request by the Program Consultant.
 - F. Submission of Fruit and Vegetable Outlet Inventory by June 30, 2017.

3. Evidence of policy changes and environmental supports that provide opportunities for healthy living and address health equity.
Performance Indicators
 - A. Information for a minimum of two strategies selected by the Local Health Department, from among these strategy options listed in Section III.C:
 1. Number of organizations that offer Diabetes Prevention Programs.
 2. Number of worksites that complete the CDC Worksite Health ScoreCard and the results to address chronic disease and injury.
 3. Number of Local Health Departments that provide Diabetes Self-Management Education and Support (DSMES) with:
 - a. new stand-alone DSMES;
 - b. new satellite DSMES;
 - c. enhancements to support existing DSMES within the Local Health Department; or,
 - d. enhancements to support existing DSMES external to the Local Health Department.
4. Number of:
 - A. Community plans (e.g., Comprehensive Plans) that include health considerations.
 - B. Transportation plans (e.g., Bicycle and Pedestrian Plans) that include health considerations
5. Number of:
 - A. Community venues (e.g., food banks) providing access to healthy foods.
 - B. Small retail venues (e.g., corner stores) providing access to healthy foods.
6. Number of events held by community organizations aimed at increasing awareness of the need for colorectal cancer screenings.
7. Number of organizations in North Carolina that sign the national “80% by 2018” pledge to increase the number of people screened for colorectal cancer.
8. Number of asthma home trigger assessments conducted by local health department staff.
9. Number of smoke-free/tobacco-free policies covering:
 - A. Government buildings;
 - B. Government grounds;
 - C. Indoor public places through ordinances or Board of Health rules;
 - D. Multi-unit housing; and/or,
 - E. Colleges and universities.
10. Number of point-of-sale assessments of tobacco retail environments conducted.
11. Number of health departments that have a standing order to administer naloxone and implement a distribution program to increase access to naloxone within and outside of the health department.
12. Number of gatekeeper training for suicide prevention provided using:
 - A. ASIST;
 - B. QPR; and/or,
 - C. Mental Health First Aid.

13. Number of evidence-based falls prevention strategies implemented in partnership with the Area Agency on Aging that use:
 - A. Tai Chi for Health;
 - B. Matter of Balance;
 - C. STEADI; and/or,
 - D. Other evidence-based falls prevention strategies.

14. Number of media impressions on DWI checking stations.

- B. Reporting Requirements: The Local Health Department will submit quarterly progress reports as required.

V. Performance Monitoring and Quality Assurance:

The Healthy Communities Program is monitored through quarterly reports and conference calls with the Program Consultants to review progress toward Community Action Plan objectives. DPH shall maintain contact via email and telephone to monitor programmatic and fiscal performance.

If deficiencies in performance are identified, DPH shall notify the Local Health Department immediately via email or phone call and shall work with the Local Health Department to establish a plan within one week to address the deficiencies. Failure to comply with the requirements listed above may result in a decrease in funding or removal from consideration for future funding.

VI. Funding Guidelines or Restrictions:

1. Requirements for pass-through entities: In compliance with *2 CFR §200.331 – Requirements for pass-through entities*, the Division provides Federal Award Reporting Supplements to the Local Health Department receiving federally funded Agreement Addenda.
 - a. Definition: A Supplement discloses the required elements of a single federal award. Supplements address elements of federal funding sources only; state funding elements will not be included in the Supplement. Agreement Addenda (AAs) funded by more than one federal award will receive a disclosure Supplement for each federal award.
 - b. Frequency: Supplements will be generated as the Division receives information for federal grants. Supplements will be issued to the Local Health Department throughout the state fiscal year. For federally funded AAs, Supplements will accompany the original AA. If AAs are revised and if the revision affects federal funds, the AA Revisions will include Supplements. Supplements can also be sent to the Local Health Department even if no change is needed to the AA. In those instances, the Supplements will be sent to provide newly received federal grant information for funds already allocated in the existing AA.
2. The Local Health Department may expend funds only for reasonable program purposes, including personnel, travel, supplies, and services. Funds may be used for interventions that will result in increased physical activity, increased healthy eating, reduced obesity, prevention of tobacco use, prevention of chronic diseases (e.g., cancer, heart disease, stroke, obesity and diabetes), support for diabetes self-management or prevention of violence and injury.
3. Funds cannot be used for community health assessments, lobbying, research, clinical care, or reimbursement of pre-award costs. Recipients may not use Healthy Communities program funding for the purchase of office furniture or computer equipment without prior written approval from DPH.

DPH-Aid-To-Counties

For Fiscal Year:16/17

Budgetary Estimate Number : 0

Activity 886	AA	1261 5503 PF	Proposed Total	New Total
Service Period		06/01-05/31		
Payment Period		07/01-06/30		
01 Alamance	* 0	26,707	26,707	26,707
D1 Albemarle	* 0	186,383	186,383	186,383
02 Alexander	* 0	26,707	26,707	26,707
04 Anson	* 0	26,707	26,707	26,707
D2 Appalachian	* 0	79,877	79,877	79,877
07 Beaufort	* 0	26,707	26,707	26,707
09 Bladen	* 0	26,707	26,707	26,707
10 Brunswick	* 0	26,707	26,707	26,707
11 Buncombe	* 0	26,707	26,707	26,707
12 Burke	* 0	26,707	26,707	26,707
13 Cabarrus	* 0	26,707	26,707	26,707
14 Caldwell	* 0	26,707	26,707	26,707
16 Carteret	* 0	26,707	26,707	26,707
17 Caswell	* 0	26,707	26,707	26,707
18 Catawba	* 0	26,707	26,707	26,707
19 Chatham	* 0	26,707	26,707	26,707
20 Cherokee	* 0	26,707	26,707	26,707
22 Clay	* 0	26,707	26,707	26,707
23 Cleveland	* 0	26,707	26,707	26,707
24 Columbus	* 0	26,707	26,707	26,707
25 Craven	* 0	26,707	26,707	26,707
26 Cumberland	* 0	26,707	26,707	26,707
28 Dare	* 0	26,707	26,707	26,707
29 Davidson	* 0	26,707	26,707	26,707
30 Davie	* 0	26,707	26,707	26,707
31 Duplin	* 0	26,707	26,707	26,707
32 Durham	* 0	26,707	26,707	26,707
33 Edgecombe	* 0	26,707	26,707	26,707
34 Forsyth	* 0	26,707	26,707	26,707
35 Franklin	* 0	26,707	26,707	26,707
36 Gaston	* 0	26,707	26,707	26,707
38 Graham	* 0	26,707	26,707	26,707
D3 Gran-Vance	* 0	53,248	53,248	53,248
40 Greene	* 0	26,707	26,707	26,707
41 Guilford	* 0	26,707	26,707	26,707
42 Halifax	* 0	26,707	26,707	26,707
43 Harnett	* 0	26,707	26,707	26,707
44 Haywood	* 0	26,707	26,707	26,707
45 Henderson	* 0	26,707	26,707	26,707
46 Hertford	* 0	26,707	26,707	26,707
47 Hoke	* 0	26,708	26,708	26,708
48 Hyde	* 0	26,708	26,708	26,708
49 Iredell	* 0	26,708	26,708	26,708
50 Jackson	* 0	26,708	26,708	26,708
51 Johnston	* 0	26,708	26,708	26,708
52 Jones	* 0	26,708	26,708	26,708

53 Lee	* 0	26,708	26,708	26,708
54 Lenoir	* 0	26,708	26,708	26,708
55 Lincoln	* 0	26,708	26,708	26,708
56 Macon	* 0	26,708	26,708	26,708
57 Madison	* 0	26,708	26,708	26,708
D4 M-T-W	* 0	79,877	79,877	79,877
60 Mecklenburg	* 0	26,708	26,708	26,708
62 Montgomery	* 0	26,708	26,708	26,708
63 Moore		0	0	0
64 Nash	* 0	26,708	26,708	26,708
65 New Hanover	* 0	26,708	26,708	26,708
66 Northampton	* 0	26,708	26,708	26,708
67 Onslow	* 0	26,708	26,708	26,708
68 Orange	* 0	26,708	26,708	26,708
69 Pamlico	* 0	26,708	26,708	26,708
71 Pender	* 0	26,708	26,708	26,708
73 Person	* 0	26,708	26,708	26,708
74 Pitt	* 0	26,708	26,708	26,708
76 Randolph	* 0	26,708	26,708	26,708
77 Richmond	* 0	26,708	26,708	26,708
78 Robeson	* 0	26,708	26,708	26,708
79 Rockingham	* 0	26,708	26,708	26,708
80 Rowan	* 0	26,708	26,708	26,708
D5 R-P-M	* 0	79,877	79,877	79,877
82 Sampson	* 0	26,708	26,708	26,708
83 Scotland	* 0	26,708	26,708	26,708
84 Stanly	* 0	26,708	26,708	26,708
85 Stokes	* 0	26,708	26,708	26,708
86 Surry	* 0	26,708	26,708	26,708
87 Swain	* 0	26,708	26,708	26,708
D6 Toe Rriver	* 0	79,877	79,877	79,877
88 Transylvania	* 0	26,708	26,708	26,708
90 Union	* 0	26,708	26,708	26,708
92 Wake	* 0	26,708	26,708	26,708
93 Warren	* 0	26,708	26,708	26,708
96 Wayne	* 0	26,707	26,707	26,707
97 Wilkes	* 0	26,707	26,707	26,707
98 Wilson	* 0	26,707	26,707	26,707
99 Yadkin	* 0	26,707	26,707	26,707
Totals		2,642,322	2,642,322	2,642,322

Sign and Date - DPH Program Administrator <i>Stephanie Selig</i> 11/30/15	Sign and Date - DPH Section Chief <i>[Signature]</i> 11/30/15
Sign and Date - DPH Contracts Office <i>[Signature]</i> 12-4-15	Sign and Date - DPH Budget Officer <i>[Signature]</i> 12/7/15

[Signature] 12/7/15

IV. Consent Agenda

3. Approval of Budget Amendments:

- c. Health Department/Agreement Addendum #472 Prescription Drug Overdose Funding:
\$1,500



CARTERET COUNTY HEALTH DEPARTMENT

3820 A Bridges Street
Morehead City, NC 28557
Phone (252) 728-8550 Fax (252) 222-7739
www.carteretcountync.gov



G. David Jenkins, MPA
Health Director

To: Carteret County Board of Commissioners

From: G. David Jenkins
Health Director

Date: January 30, 2017

Subject: Agreement Addendum #472 Prescription Drug Overdose Funding, \$1,500

This Prescription Drug Overdose Activity is in conjunction with the CDC *Prescription Drug Overdose: Prevention for States* cooperative agreement awarded to the North Carolina Division of Public Health, Injury and Violence Prevention Branch and the statewide expansion of the Project Lazarus model in North Carolina. Through the work outlined in Agreement Addendum #472, the outcome will be an increase in core community capacity to address opioid medication and drug poisoning and overdose, safer prescribing and dispensing of controlled substances by medical providers, and increased access to naloxone with the eventual goal of reducing unintentional medication and drug overdose deaths in North Carolina.

Agreement Addendum 472 Prescription Drug Overdose provides funding in the amount of \$1,500 to enable the Local Health Department to provide the services as described below.

- Evaluation of community activities targeting overdose prevention.
- Support an existing community coalition in the county to address the overdose epidemic by contacting community partners and convening regular community meetings.
- Conduct epidemiologic surveillance of drug overdoses at hospitals in its county by accessing, analyzing, and sharing data in the NC DETECT Poisoning and Overdose Indicators report with the county's NC DETECT account.

We request to accept the funding amount of \$1,500 for Agreement Addendum #472 Prescription Drug Overdose. A copy of the Agreement Addendum and Budget Amendment are attached.

Should you have any questions, please contact me.

Our Mission: To Promote and Protect the Highest Standards of Healthy Living for All County Citizens.

Division of Public Health

Agreement Addendum

FY 16–17

Carteret County Health Department
Local Health Department Legal Name

CDI / Injury and Violence Prevention Branch
DPH Section/Branch Name

472 Prescription Drug Overdose
Activity Number and Description

Nidhi Sachdeva, 919-707-5428
 nidhi.sachdeva@dhhs.nc.gov
DPH Program Contact
 (name, telephone number with area code, and email)

06/01/2016 – 05/31/2017
Service Period

DPH Program Signature **Date**
 (only required for a negotiable agreement addendum)

07/01/2016 – 06/30/2017
Payment Period

- Original Agreement Addendum**
 Agreement Addendum Revision # _____ (Please do not put the Budgetary Estimate revision # here.)

I. Background:

The mission of the Injury and Violence Prevention Branch (IVPB) is to identify, develop and implement prevention strategies to address the causes and contributing factors to injury and violence across North Carolina. This is accomplished through epidemiologic surveillance to determine the specific causative factors of injury and violence, identification of effective evidence-based prevention strategies, and engaging a diverse group of partners state-wide to collaboratively implement identified prevention strategies.

North Carolina, like many other states, is in the midst of an overdose epidemic primarily driven by prescription opioids and increasingly, heroin. Medication and drug overdose deaths have increased by 350% since 1999 to more than 1,000 deaths each year since 2010. Heroin deaths have increased more than 500% since 2010 (in 2014, there were more than 260 deaths). There are more than 20,000 nonfatal overdoses each year that result in either hospital emergency department visits or hospitalization. North Carolina communities are feeling the impact and working to address the problem. The epidemic rate of unintentional overdose deaths has resulted in a multi-faceted public health response including enhanced epidemiologic surveillance, legislation to require controlled substance monitoring by providers and pharmacists, and legislation to increase access to the opioid overdose rescue drug naloxone and to protect those who call for help in the event of an overdose.

A promising community-based overdose prevention model is Project Lazarus. Project Lazarus uses a set of ten strategies to mobilize communities, educate and support providers and patients, reduce excess drug supply and diversion, reduce harm from available drugs, promote safer clinical practice and

Health Director Signature _____ (use blue ink) _____ Date _____

Local Health Department to complete: (If follow-up information is needed by DPH)	LHD program contact name: _____ Phone number with area code: _____ Email address: _____
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Signature on this page signifies you have read and accepted all pages of this document.

prescribing policy, and evaluate activities. Initial successes of Project Lazarus in Wilkes County lead to a partnership with Community Care of North Carolina (CCNC) to expand the strategies to the 100 counties in North Carolina. The IVPB has been working in collaboration with CCNC to support the implementation and evaluation of this statewide effort.

North Carolina's prescription drug monitoring program (PDMP) is called the North Carolina Controlled Substance Reporting System (CSRS) and was established in 2005 by state law with the purpose of improving the state's ability to identify those who misuse or abuse prescription controlled substances as well as aiding clinicians in identifying and referring patients in need of treatment. State Law 2013-152, "Revisions to the CSRS" included the following: establishing the authority of the registry to send proactive or unsolicited reports or alerts concerning patients with unusual patterns of controlled substances prescriptions to providers, dispensers, and regulatory boards as appropriate, instituting delegate accounts, decreasing the reporting interval required of dispensers from 7 to 3 days, and collecting information on payment source for controlled substance prescriptions.

In 2010, the President released his first National Drug Control Strategy, which emphasized the need for action to address opioid use disorders and overdose, while ensuring that individuals with pain receive safe, effective treatment. Since then, the Administration has supported and expanded community-based efforts to prevent drug use, pursue 'smart on crime' approaches to drug enforcement, improve prescribing practices for pain medication, increase access to treatment, work to reduce overdose deaths, and support the millions of Americans in recovery. In October 2015, the President issued a Memorandum to Federal Departments and Agencies directing two important steps to combat the prescription drug abuse and heroin epidemic: 1) *Prescriber Training* to help ensure that health care professionals who prescribe opioids are properly trained in opioid prescribing; and 2) *Improving Access to Treatment* for prescription drug abuse and heroin use, and reduce barriers to medication-assisted treatment for opioid use disorders.

In addition, North Carolina was one of 16 states to be awarded the new four-year *CDC Prescription Drug for States* cooperative agreement (http://www.cdc.gov/drugoverdose/states/state_prevention.html) in 2015. The grant contains four areas that states will focus on to reduce the overdose epidemic. North Carolina's IVPB has proposed these activities:

- Using the Controlled Substances Reporting System (CSRS) for public health surveillance
 - Currently, the CSRS is mostly used as a clinical or law enforcement (LE) tool, the grant proposes to expand by tracking medication prescribing, dispensing, and other use patterns in addition to encouraging the registration and use of the system.
- Community Interventions in high burden areas
 - Mobilization by local health departments and key partners such as law enforcement, substance use treatment or healthcare facilities, providers/dispensers, in a coordinated effort to reduce high overdose incidences.
- Policy Evaluation
 - North Carolina has passed several overdose specific laws (e.g., Good Samaritan/Naloxone Access) and other policy changes (e.g., hospital emergency department policies, community outreach policies), the grant proposes to evaluate the impact of these policies.
- Rapid Response
 - The grant can address special needs or changes in patterns of overdoses by mobilizing prevention efforts in a targeted response to the changing epidemic. For example, heroin combined with fentanyl has resulted in clusters of deaths in other states and has required a quick, targeted response.

North Carolina's local and state priorities and planned actions are aligned with these federal priorities.

II. **Purpose:**

This Prescription Drug Overdose Activity is in conjunction with the CDC *Prescription Drug Overdose: Prevention for States* cooperative agreement awarded to the North Carolina Division of Public Health, Injury and Violence Prevention Branch and the statewide expansion of the Project Lazarus model in North Carolina. Through the work outlined in this Agreement Addendum, the outcome will be an increase in core community capacity to address opioid medication and drug poisoning and overdose, safer prescribing and dispensing of controlled substances by medical providers, and increased access to naloxone with the eventual goal of reducing unintentional medication and drug overdose deaths in North Carolina.

III. **Scope of Work and Deliverables:**

Local Health Department shall:

1. **Staff:** By June 15, 2016, designate one qualified staff member to carry out all duties outlined in this Agreement Addenda and inform DPH Program Staff. The Local Health Director is responsible for notifying DPH Program staff within 30 days when this position is filled, including providing the person's name and contact information and within 30 days when this position is vacated.
2. **Evaluation of Community Activities Targeting Overdose Prevention:** Compile quarterly county evaluation data and provide to state staff based on forthcoming measures approved by CDC. As required by the CDC Cooperative Agreement, DPH must maintain an inventory of overdose prevention activities happening across the state, thus the LHD shall report the presence of particular interventions in their community. The quarterly evaluation surveys will provide a list of particular intervention activities and the LHD responses are to state for each activity whether it is or is not being performed in the LHD's community. The evaluation data will be submitted via an online survey using either Survey Monkey or Qualtrics.
3. **Support an existing community coalition** in the county to address the overdose epidemic by contacting community partners and convening regular community meetings, at least every quarter, on overdose prevention. The meetings will be held to mobilize local partners involved in drug overdose deaths to:
 - a. Review local drug overdose data
 - b. Learn drug overdose prevention strategies based on the Project Lazarus model
 - c. Review local prevention efforts
 - d. Develop a consensus plan to prevent local drug overdose deaths, and
 - e. Implement and evaluate coalition efforts.

Partners in the local coalition shall include health care and human services providers, medical providers, pharmacists, substance abuse treatment centers, concerned community members, and policy makers. Additional partners may include patients who use controlled substances and their social and family support networks, Boards of Health, and law enforcement agencies, hospital systems, older adult care services, court and prison system, schools, universities and colleges, faith communities and other interested parties.

Details about the Project Lazarus model and how to implement its collection of intervention strategies, including toolkits for community coalitions, primary care providers, emergency departments are available at <https://www.communitycarenc.org/population-management/chronic-pain-project/> and at <http://www.projectlazarus.org/community-groups/what-can-communities-do>. A toolkit for naloxone standing orders is available at <http://publichealth.nc.gov/lhd/docs/NC-LHD-NaloxoneToolkit-08-19-2015-FINAL.pdf>.

4. **Conduct epidemiologic surveillance** of drug overdoses seen at hospitals in its county by accessing, analyzing, and sharing data in the NC DETECT Poisoning and Overdose Indicators report within its county's NC DETECT account. Access the NC DETECT portal at <https://www.ncdetect.org/ReportsPortal/public/gotoLogin.do>. The Local Health Department shall accomplish this by:
 - a. Designating one or more staff members to register and access NC DETECT. The health director is responsible for notifying DPH program staff who has been assigned this role and their contact information.
 - b. Downloading the poisoning and overdose cases in their NC DETECT Poisoning and Overdose Indicators report.
 - c. Preparing quarterly written or electronic reports of poisoning and overdose trends in the county, and
 - d. Distributing the reports quarterly to public health, elected officials, law enforcement, and community coalition partners working to prevent poisoning and overdose injury in the county.

IV. **Performance Measures/Reporting Requirements:**

1. Performance Measures. The Local Health Department shall:
 - a. Submit quarterly survey reports by the 15th of the month for the quarter prior (e.g., first quarterly report, covering June through August, is due September 15, 2016) during the project period. An online survey link will be provided. The final quarterly report, covering all of April and May 2017 is due May 25, 2017. Quarterly reports will include submitting NC DETECT Poisoning and Overdose Indicators reports distributed to stakeholders during the service period.
 - b. Engage through their coalition at least four of the six required partner sectors as evidenced by coalition meeting sign-in sheets. Required partners in the local coalition shall include health care and human services providers, medical providers, pharmacists, substance abuse treatment centers, concerned community members, and policy makers.
 - c. Show evidence of implementation of coalition activities by May 25, 2017 through survey reports submitted online and supplemental materials (e.g., example brochure, training PowerPoint slides, and sample policies) emailed to the DPH Program Contact. .
2. Reporting Requirements. The Local Health Department shall:
 - a. Provide information about its completed activities in quarterly online reports (via Survey Monkey or Qualtrics) submitted to the DPH Program Contact on the 15th of the month describing activities performed in the quarter prior. The reports shall summarize activities, accomplishments, and work to reduce opioid poisoning and overdose. Also, the Local Health Department shall submit adopted policies and protocols, examples or photos of educational materials, presentations, training materials, and similar items which have been completed or utilized through the work of their coalitions.
 - b. Provide a list of meeting participants and which sector each participant represented (sign in sheets) and meeting summaries (minutes or notes with action items) from each meeting and submit them with the quarterly reports.
 - c. Include the written or electronic NC DETECT reports of poisoning and overdose trends in the county that are to be distributed to officials and community partners with the quarterly project reports.

V. Performance Monitoring and Quality Assurance:

DPH shall maintain contact via email and telephone to monitor programmatic and fiscal performance. The DPH Program Contact will monitor the performance based on information contained in quarterly project reports and follow up with the Local Health Department via email or phone within four weeks of reports' receipt for consultation and project improvement based on the reports and supplemental evidence submitted (e.g., NC DETECT reports, sign in sheets, examples of completed activities, sample policies or educational materials).

If the Local Health Department is deemed out of compliance, the DPH Program Contact shall make every effort to work with the Local Health Department to produce a corrective action plan. The Local Health Department shall report evaluation data to DPH in accordance with the timeframes and quality standards outlined. Failure to comply with the requirements listed above may result in a decrease in funding or removal from consideration for future funding.

VI. Funding Guidelines or Restrictions:

1. Requirements for pass-through entities: In compliance with 2 CFR §200.331 – *Requirements for pass-through entities*, the Division provides Federal Award Reporting Supplements to the Local Health Department receiving federally funded Agreement Addenda.
 - a. Definition: A Supplement discloses the required elements of a single federal award. Supplements address elements of federal funding sources only; state funding elements will not be included in the Supplement. Agreement Addenda (AAs) funded by more than one federal award will receive a disclosure Supplement for each federal award.
 - b. Frequency: Supplements will be generated as the Division receives information for federal grants. Supplements will be issued to the Local Health Department throughout the state fiscal year. For federally funded AAs, Supplements will accompany the original AA. If AAs are revised and if the revision affects federal funds, the AA Revisions will include Supplements. Supplements can also be sent to the Local Health Department even if no change is needed to the AA. In those instances, the Supplements will be sent to provide newly received federal grant information for funds already allocated in the existing AA.
2. All Prescription Drug Overdose Prevention program funding must be used to implement activities that prevent opioid drug poisoning and overdose. The Local Health Department may expend funds only for reasonable program purposes, including personnel, travel, supplies, and services. Funds may be used for coalition building and maintenance; program evaluation; interventions and strategies that will result in increased overdose data surveillance and dissemination; increase in policy adoption and implementation (e.g., prescribing guidelines, CSRS registration and use, naloxone access and distribution); increased patient or drug user support and education; increased law enforcement training and diversion control practices; and, increased access to substance use, addiction, and mental health treatment.
3. Funds cannot be used for the purchase of food and refreshments; for purchasing naloxone, Narcan, or Evzio medication; and cannot be used to purchase permanent drug take-back boxes. Funds cannot be used for community health assessments, lobbying, research, clinical care, or reimbursement of pre-award costs. Recipients may not use Prescription Drug Overdose Prevention program funding for the purchase of office furniture or computer equipment.

FY17 Activity: 472 Prescription Drug Overdose

Supplement 1

Supplement reason: In AA+BE or AA+BE Rev -OR- n/a

CFDA #: 93.136	Federal awd date: 9/1/2015	Is award R&D? no	FAIN: U17CE002728	Total amount of federal awd: \$ 939,997
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CFDA name: Injury Prevention and Control Research and State and Community Based Programs	Fed award project description: North Carolina Prescription Drug Overdose Prevention Program	Fed awarding agency: DHHS, Centers for Disease Control and Prevention	Federal award indirect cost rate: n/a	%
				%

Subrecipient	Subrecipient DUNS	Fed funds for this Supplement	Total All fed funds for this Activity	Subrecipient	Subrecipient DUNS	Fed funds for this Supplement	Total All fed funds for this Activity
Alamance	965194483	\$1,500	\$1,500	Jackson	019728518	\$1,500	\$1,500
Albemarle	130537822	\$10,500	\$10,500	Johnston	097599104	\$1,500	\$1,500
Alexander	030495105	\$1,500	\$1,500	Jones	095116935	\$1,500	\$1,500
Anson	847163029	\$1,500	\$1,500	Lee	067439703	\$1,500	\$1,500
Appalachian	780131541	\$4,500	\$4,500	Lenoir	042789748	\$1,500	\$1,500
Beaufort	091567776	\$1,500	\$1,500	Lincoln	086869336	\$1,500	\$1,500
Bladen	084171628	\$1,500	\$1,500	Macon	070626825	\$1,500	\$1,500
Brunswick	091571349	\$1,500	\$1,500	Madison	831052873	\$1,500	\$1,500
Buncombe	879203560	\$1,500	\$1,500	MTW	087204173	\$4,500	\$4,500
Burke	883321205	\$1,500	\$1,500	Mecklenburg	074498353	\$1,500	\$1,500
Cabarrus	143408289	\$1,500	\$1,500	Montgomery	025384603	\$1,500	\$1,500
Caldwell	832413673	\$1,500	\$1,500	Moore	050988146	\$1,500	\$1,500
Carteret	058735804	\$1,500	\$1,500	Nash	050425677	\$1,500	\$1,500
Caswell	077846053	\$1,500	\$1,500	New Hanover	040029563	\$1,500	\$1,500
Catawba	083677138	\$1,500	\$1,500	Northampton	097594477	\$1,500	\$1,500
Chatham	131356607	\$1,500	\$1,500	Onslow	172663270	\$1,500	\$1,500
Cherokee	130705072	\$1,500	\$1,500	Orange	139209659	\$1,500	\$1,500
Clay	145058231	\$1,500	\$1,500	Pamlico	097600456	\$1,500	\$1,500
Cleveland	879924850	\$1,500	\$1,500	Pender	100955413	\$1,500	\$1,500
Columbus	040040016	\$1,500	\$1,500	Person	091563718	\$1,500	\$1,500
Craven	091564294	\$1,500	\$1,500	Pitt	080889694	\$1,500	\$1,500
Cumberland	123914376	\$1,500	\$1,500	Randolph	027873132	\$1,500	\$1,500
Dare	082358631	\$1,500	\$1,500	Richmond	070621339	\$1,500	\$1,500
Davidson	077839744	\$1,500	\$1,500	Robeson	082367871	\$1,500	\$1,500
Davie	076526651	\$1,500	\$1,500	Rockingham	077847143	\$1,500	\$1,500
Duplin	095124798	\$1,500	\$1,500	Rowan	074494014	\$1,500	\$1,500
Durham	088564075	\$1,500	\$1,500	RPM	782359004	\$4,500	\$4,500
Edgecombe	093125375	\$1,500	\$1,500	Sampson	825573975	\$1,500	\$1,500
Forsyth	105316439	\$1,500	\$1,500	Scotland	091564146	\$1,500	\$1,500
Franklin	084168632	\$1,500	\$1,500	Stanly	131060829	\$1,500	\$1,500
Gaston	071062186	\$1,500	\$1,500	Stokes	085442705	\$1,500	\$1,500
Graham	020952383	\$1,500	\$1,500	Surry	077821858	\$1,500	\$1,500
Granville-Vance	063347626	\$3,000	\$3,000	Swain	146437553	\$1,500	\$1,500
Greene	091564591	\$1,500	\$1,500	Toe River	113345201	\$4,500	\$4,500
Guilford	071563613	\$1,500	\$1,500	Transylvania	030494215	\$1,500	\$1,500
Halifax	014305957	\$1,500	\$1,500	Union	079051637	\$1,500	\$1,500
Harnett	091565986	\$1,500	\$1,500	Wake	019625961	\$1,500	\$1,500
Haywood	070620232	\$1,500	\$1,500	Warren	030239953	\$1,500	\$1,500
Henderson	085021470	\$1,500	\$1,500	Wayne	040036170	\$1,500	\$1,500
Hertford	627320971	\$1,500	\$1,500	Wilkes	067439950	\$1,500	\$1,500
Hoke	091563643	\$1,500	\$1,500	Wilson	075585695	\$1,500	\$1,500
Hyde	832526243	\$1,500	\$1,500	Yadkin	089910624	\$1,500	\$1,500
Iredell	074504507	\$1,500	\$1,500				

DPH-Aid-To-Counties

For Fiscal Year:16/17

Budgetary Estimate Number : 0

Activity 472	AA	1175 837A DH	Proposed Total	New Total
Service Period		06/01-05/31		
Payment Period		07/01-06/30		
01 Alamance	* 0	1,500	1,500	1,500
D1 Albemarle	* 0	10,500	10,500	10,500
02 Alexander	* 0	1,500	1,500	1,500
04 Anson	* 0	1,500	1,500	1,500
D2 Appalachian	* 0	4,500	4,500	4,500
07 Beaufort	* 0	1,500	1,500	1,500
09 Bladen	* 0	1,500	1,500	1,500
10 Brunswick	* 0	1,500	1,500	1,500
11 Buncombe	* 0	1,500	1,500	1,500
12 Burke	* 0	1,500	1,500	1,500
13 Cabarrus	* 0	1,500	1,500	1,500
14 Caldwell	* 0	1,500	1,500	1,500
16 Carteret	* 0	1,500	1,500	1,500
17 Caswell	* 0	1,500	1,500	1,500
18 Catawba	* 0	1,500	1,500	1,500
19 Chatham	* 0	1,500	1,500	1,500
20 Cherokee	* 0	1,500	1,500	1,500
22 Clay	* 0	1,500	1,500	1,500
23 Cleveland	* 0	1,500	1,500	1,500
24 Columbus	* 0	1,500	1,500	1,500
25 Craven	* 0	1,500	1,500	1,500
26 Cumberland	* 0	1,500	1,500	1,500
28 Dare	* 0	1,500	1,500	1,500
29 Davidson	* 0	1,500	1,500	1,500
30 Davie	* 0	1,500	1,500	1,500
31 Duplin	* 0	1,500	1,500	1,500
32 Durham	* 0	1,500	1,500	1,500
33 Edgecombe	* 0	1,500	1,500	1,500
34 Forsyth	* 0	1,500	1,500	1,500
35 Franklin	* 0	1,500	1,500	1,500
36 Gaston	* 0	1,500	1,500	1,500
38 Graham	* 0	1,500	1,500	1,500
D3 Gran-Vance	* 0	3,000	3,000	3,000
40 Greene	* 0	1,500	1,500	1,500
41 Guilford	* 0	1,500	1,500	1,500
42 Halifax	* 0	1,500	1,500	1,500
43 Harnett	* 0	1,500	1,500	1,500
44 Haywood	* 0	1,500	1,500	1,500
45 Henderson	* 0	1,500	1,500	1,500
46 Hertford	* 0	1,500	1,500	1,500
47 Hoke	* 0	1,500	1,500	1,500
48 Hyde	* 0	1,500	1,500	1,500
49 Iredell	* 0	1,500	1,500	1,500
50 Jackson	* 0	1,500	1,500	1,500
51 Johnston	* 0	1,500	1,500	1,500
52 Jones	* 0	1,500	1,500	1,500

53 Lee	* 0	1,500	1,500	1,500
54 Lenoir	* 0	1,500	1,500	1,500
55 Lincoln	* 0	1,500	1,500	1,500
56 Macon	* 0	1,500	1,500	1,500
57 Madison	* 0	1,500	1,500	1,500
D4 M-T-W	* 0	4,500	4,500	4,500
60 Mecklenburg	* 0	1,500	1,500	1,500
62 Montgomery	* 0	1,500	1,500	1,500
63 Moore	* 0	1,500	1,500	1,500
64 Nash	* 0	1,500	1,500	1,500
65 New Hanover	* 0	1,500	1,500	1,500
66 Northampton	* 0	1,500	1,500	1,500
67 Onslow	* 0	1,500	1,500	1,500
68 Orange	* 0	1,500	1,500	1,500
69 Pamlico	* 0	1,500	1,500	1,500
71 Pender	* 0	1,500	1,500	1,500
73 Person	* 0	1,500	1,500	1,500
74 Pitt	* 0	1,500	1,500	1,500
76 Randolph	* 0	1,500	1,500	1,500
77 Richmond	* 0	1,500	1,500	1,500
78 Robeson	* 0	1,500	1,500	1,500
79 Rockingham	* 0	1,500	1,500	1,500
80 Rowan	* 0	1,500	1,500	1,500
D5 R-P-M	* 0	4,500	4,500	4,500
82 Sampson	* 0	1,500	1,500	1,500
83 Scotland	* 0	1,500	1,500	1,500
84 Stanly	* 0	1,500	1,500	1,500
85 Stokes	* 0	1,500	1,500	1,500
86 Surry	* 0	1,500	1,500	1,500
87 Swain	* 0	1,500	1,500	1,500
D6 Toe Rriver	* 0	4,500	4,500	4,500
88 Transylvania	* 0	1,500	1,500	1,500
90 Union	* 0	1,500	1,500	1,500
92 Wake	* 0	1,500	1,500	1,500
93 Warren	* 0	1,500	1,500	1,500
96 Wayne	* 0	1,500	1,500	1,500
97 Wilkes	* 0	1,500	1,500	1,500
98 Wilson	* 0	1,500	1,500	1,500
99 Yadkin	* 0	1,500	1,500	1,500
Totals		150,000	150,000	150,000

Sign and Date - DPH Program Administrator <i>Clayton</i> 12-7-2015	Sign and Date - DPH Section Chief <i>J. Ad</i> 12/7/15
Sign and Date - DPH Contracts Office <i>Rebecca Dull</i> 12-14-15	Sign and Date - DPH Budget Officer <i>Christy Schatz</i> 1/8/16

JG 1/8/16

IV. Consent Agenda

4. Approval of Transfer of Communications Equipment from The Town of Morehead City to Carteret County, Approval of Associated Expenses, and Approval of Memorandum of Understanding

COUNTY OF CARTERET
DEPARTMENT OF EMERGENCY SERVICES

Stephen Rea
Emergency Medical Services Coordinator



Office 252-222-5841
Mobile 252-241-1630
stephen.rea@carteretcountync.gov

To: Tommy Burns, County Manager
From: Stephen Rea, Emergency Medical Services Coordinator
Date: January 20, 2017
Subject: Town of Morehead City Police Department Communications Equipment

The Town of Morehead City Police Department (MCPD) has communications equipment that they would like to transfer ownership to Carteret County. During the consolidation of Emergency Communications in Carteret County, this equipment continued to be maintained by MCPD. The equipment consists of tower space, antennas, repeaters, and microwave.

Receiving the equipment from MCPD would add to the infrastructure of Carteret County Emergency Communications and would allow for the continued use and maintenance. MCPD has done several upgrades this past fiscal year to the equipment, but this transaction will still have Carteret County incurring some cost. Two (2) major costs to the County will be tower rent that will be \$6385 for FY2018 with an increase of 3% per year and the replacement of a repeater that is approximately 8 years old.

MOREHEAD CITY
NORTH CAROLINA

Gerald A. Jones, Jr., Mayor



David S. Whitlow
City Manager

COUNCIL

William F. Taylor, *Mayor Pro Tem*
George W. Ballou
Demus L. Thompson
Harvey N. Walker, Jr.
Diane C. Warrender

202 South 8th Street
Morehead City, North Carolina 28557-4234
TEL (252) 726-6848
FAX (252) 222-3082
www.moreheadcitync.org

RECEIVED

JAN 30 2017

January 26, 2017

Mr. Tommy Burns
County Manager
County Administrative Building
302 Courthouse Square
Beaufort, NC 28516

Dear Tommy:

Please consider this letter a request to Carteret County to accept the remaining 911 communications equipment and tower leases from Morehead City. This will complete the transfer of our communications to a total integration with the County system.

During the past two years, we have made several improvements to our system and it is my understanding that it is now fully compatible with the County-wide system.

We will be happy to work with Stephen Rea or whoever the County designates to develop a memorandum of agreement to complete this transfer

I look forward to working with you in completing the transfer.

Very truly yours,

A handwritten signature in black ink that reads "Dave".

David S. Whitlow
City Manager

COUNTY OF CARTERET
DEPARTMENT OF EMERGENCY SERVICES

Stephen Rea
Emergency Services Director



Office 252-222-5841
Mobile 252-241-1630
stephen.rea@carteretcountync.gov

MEMORANDUM OF UNDERSTANDING BETWEEN CARTERET COUNTY EMERGENCY SERVICES AND THE TOWN OF MOREHEAD CITY

SUBJECT: MEMORANDUM OF UNDERSTANDING FOR CARTERET COUNTY EMERGENCY SERVICES TO OBTAIN FULL CONTROL OF THE POLICE TOWERS, AND ALL ASSOCIATED COMMUNICATIONS EQUIPMENT CURRENTLY OWNED AND OPERATED BY THE MOREHEAD CITY POLICE DEPARTMENT, A DIVISION OF THE TOWN OF MOREHEAD CITY.

PURPOSE:

- A. This Memorandum of Understanding (MOU) is between Carteret County Emergency Services, and The Town of Morehead City. This MOU establishes the full control of the Police towers and all associated communications equipment currently located at three separate locations within Morehead City which are described below (hereinafter "asset" or "communication asset").
- B. This MOU establishes further steps in Emergency Communications Consolidation efforts which are currently overseen and funded by Carteret County and the NC 911 Board.

AUTHORITY:

- A. Authority to enter into this MOU is at the discretion of the involved parties and subject to the approval of the Carteret County Commissioners and the Town of Morehead City Council.
- B. This MOU is intended to release both the physical and financial control of, and to assign or otherwise transfer the benefits, responsibilities and liabilities of, the above mentioned communication asset from the Town of Morehead City, and places the above mentioned and below described asset in the complete physical and financial control of Carteret County and most specifically Carteret Emergency Communications, a division of Carteret County Emergency Services.

BACKGROUND:

The Morehead City Police communications equipment is located at the following 3 addresses:

1. Bask Hotel, 814 Shepard Street
2. Bridges Street Water Tower, 3800 Bridges Street
3. Little Nine Tower, 169 Little Nine Rd

Chief Bernette Morris, Morehead City Police, contacted Emergency Services Director, Stephen Rea, and requested that Emergency Services take full control of this communication asset.

3820 Bridges St. Suite D
Morehead City, NC 28557
www.facebook.com/CCES7

COUNTY OF CARTERET
DEPARTMENT OF EMERGENCY SERVICES

Stephen Rea
Emergency Services Director



Office 252-222-5841
Mobile 252-241-1630
stephen.rea@carteretcountync.gov

Taking possession of this asset would be a great strategic move for the county as it is a repeated channel that has been continuously maintained by East Coast International Radio (ECI), and is geographically located in an area of the county that generates a high call volume. County control over this asset also allows the County Emergency Services more leverage in frequency assignments should the need ever arise, thereby further enhancing the county consolidated communications plan.

MUTUAL AGREEMENT AND UNDERSTANDING:

- A. Carteret Emergency Communications, with assistance and partnership with ECI, will immediately re-license the above mentioned asset to Carteret County. Carteret County will assume the financial responsibility for the re-licensing process and will provide The Town of Morehead City with proper documentation verifying that Carteret County is in lawful compliance of the ownership and licensing of the communication asset. To the fullest extent allowed by law, and without waiving any defenses or immunities that any part may have, Carteret County, Carteret Emergency Communications, and the Carteret County Emergency Services agree to defend, indemnify and hold Town harmless from any damages or injury caused by the asset, including, but not limited to, attorney fees and all other costs of defense which may be incurred by the Town in regards to the same.
- B. Town and/or Departmental Officials will make themselves readily available for the execution of all signatures, notarizations or any other processes needed for the transfer of the communication asset. Carteret County, Carteret Emergency Communications, and Carteret Emergency Services agree to abide by the terms of and to monitor for compliance and renewal, any leases, contracts, or other agreements associated with the assets; and these parties accept all benefits, responsibilities and liabilities contained therein.
- C. It is understood by all parties that relocation of the communication asset is neither planned nor scheduled and though Carteret County will have full physical and financial control of the communication asset, the asset will remain on town property.
- D. Carteret County, and any vendors associated with the communication asset, will have full access to the communication asset site at any time of the day or night, holidays and/or weekends. Full access to the site will be inclusive of the physical control of gate keys, lock combinations, entry codes or any other modes of gaining access to the communication asset. Provisions for access contained in this MOU are subject to the terms of any current and relevant agreements with third parties containing limitations as to the Town's access.
- E. Carteret County will not be responsible for any damages to any grounds, equipment, property, etc. at the communication asset site that is caused by any vendor not hired by, or contracted with, Carteret Emergency Services.

3820 Bridges St. Suite D
Morehead City, NC 28557
www.facebook.com/CCES7

COUNTY OF CARTERET
DEPARTMENT OF EMERGENCY SERVICES

Stephen Rea
Emergency Services Director



Office 252-222-5841
Mobile 252-241-1630
stephen.rea@carteretcountync.gov

- F. Carteret County Emergency Services will be notified of any scheduled or non-scheduled maintenance or repairs to the communication asset sites known to the Town.
- G. All Town owned equipment not associated with Police towers or Police communications equipment will remain the property and responsibility of the Town of Morehead City. An example of such equipment would be equipment associated with Public Works communication equipment or other equipment not directly related to Fire/EMS.
- H. Carteret County, Carteret Emergency Communications, and Carteret County Emergency Services agrees to properly monitor and maintain the asset to assure that the Town's Police Department will have the same or better communication services than on the date of this MOU.

SCHEDULES AND MILESTONES:

- A. Carteret Emergency Services with assistance of and in partnership with ECI, will re-license the above mentioned asset to Carteret County.
- B. Carteret County currently contracts with ECI for all radio maintenance, both scheduled and non-scheduled. ECI will be further contracted by Carteret County to maintain the operational effectiveness and safety of the communication asset.
- C. Carteret County will not relocate the communication asset and will continue to use the asset for its original intended purpose. If at any time, the Emergency Services Director and/or the Communications Manager feel that the asset could be better utilized to serve the citizens of the county; with written consent of the Town of Morehead City, the intended purpose of the asset could be relocated, modified, enhanced, reconstructed or otherwise altered or edited.

ADMINISTRATION:

- A. Compliance with the provisions of this MOU will be the responsibility of Carteret County Emergency Services and the Town of Morehead City.
- B. Disputes or unresolvable differences concerning this MOU shall be elevated for resolution through each party's chain of command to the signatories as the final arbiters.
- C. Any involved party shall inform the other party or parties prior to and, as far in advance as reasonably possible, of any change in the ability to adhere to the MOU.

Carteret County Emergency Services Contacts:

3820 Bridges St. Suite D
Morehead City, NC 28557
www.facebook.com/CCES7

COUNTY OF CARTERET
DEPARTMENT OF EMERGENCY SERVICES



Stephen Rea
Emergency Services Director

Office 252-222-5841
Mobile 252-241-1630
stephen.rea@carteretcountync.gov

Stephen Rea, Director
Carteret County Emergency Services 3820 Bridges St Suite D
Morehead City, NC 28557
252-222-5841 (office)
252-241-1630 (cell)
Stephen.rea@carteretcountync.gov

Morehead City Contact:
Bernette Morris, Police Chief
The Town of Morehead City
300 North 12th Street
Morehead City, NC 28557
252-726-3131 ext 121 (office)
Bernette.Morris@moreheadcitync.org

REVIEW AND REVISION:

No party or parties entered into the MOU may change any term or provision of this MOU without the written consent of the other party or parties. Disputes regarding the terms and conditions of this MOU will be addressed as directed above in Administration, section B.

EFFECTIVE DATE AND TERMINATION:

This MOU enters into effect upon the date the last signature below is obtained and shall remain in effect until superseded or terminated. It is attested to by the undersigned, which are empowered to exercise authority for their respective organization. Any party hereto may terminate this MOU, with or without cause, by providing the other party or parties 10 days advance written notice.

COUNTY OF CARTERET
DEPARTMENT OF EMERGENCY SERVICES

Stephen Rea
Emergency Services Director



Office 252-222-5841
Mobile 252-241-1630
stephen.rea@carteretcountync.gov

Stephen Rea, Director
Carteret County Emergency Services

Date

Bernette Morris, Chief
Police Chief Morehead City

Date

- IV. Consent Agenda
 - 5. Approval of Resolution Authorizing the Advertisement of 2016 Tax Liens

Memorandum

To: Board of Commissioners

From: Carl L. Tilghman

Date: January 17, 2017

Re: Advertisement for tax liens

Please adopt the attached resolution authorizing the advertisement of 2016 tax liens. Pursuant to N. C. G.S. 105-369(a) The Board of Commissioners must authorize the advertisement of tax liens on real estate (unpaid taxes for 2016). This will allow us to proceed with enforcement action for the collection delinquent taxes. We will notice all delinquent taxpayers by letter and give them a reasonable opportunity to pay prior to public advertisement.

Board of Commissioners

Mark Mansfield, Chair
Robin Comer, Vice-Chair
Bob Cavanaugh
Jimmy Farrington
Jonathan Robinson
Bill Smith
Ed Wheatly



County Manager
Tommy R. Burns

Clerk to the Board
Rachel B. Hammer

**RESOLUTION
ORDERING THE TAX ADMINISTRATOR
TO ADVERTISE TAX LIENS**

BE IT RESOLVED, under North Carolina General Statute 105-369(a), the Carteret County Board of Commissioners does hereby order the Carteret County Tax Administrator/Collector to advertise in a newspaper of general circulation in the County, the liens which are held by Carteret County, the Town of Cedar Point, the Town of Bogue, the Town of Beaufort, the Town of Peletier, and the Town of Cape Carteret on real property.

Witness my hand and seal, this the 20th day of February, 2017.

Mark Mansfield, Chairman
Carteret County Board of Commissioners

ATTEST:

Rachel Hammer
Clerk to the Board

- IV. Consent Agenda
 - 6. Adoption of the 2017-18 Budget Calendar

Board of Commissioners

Mark Mansfield, Chair
Robin Comer, Vice Chair
Bob Cavanaugh
Jimmy Farrington
Jonathan Robinson
Bill Smith
Ed Wheatly



County Manager
Tommy R. Burns

Clerk to the Board
Rachel B. Hammer

MEMORANDUM

TO: Board of Commissioners

FROM: Tommy Burns, County Manager

SUBJECT: Budget Calendar Fiscal Year 2017 - 2018

DATE: February 20, 2017

Attached for your consideration is the County's proposed 2017 – 2018 fiscal year budget calendar. The budget calendar is adopted annually and sets major dates for developing and adopting the County's annual operating budget. Some key dates are as follows: Board of Education's and Community College's budget requests are due to the County Manager and the Finance Director March 24; the formal budget presentation to the Board of Commissioners is May 15; and the public hearing is scheduled for June 5. Also, budget workshops to review the recommended budget are not scheduled. As the spring approaches, I will schedule workshops with the Board. No date is set for budget adoption. The County's annual budget must be adopted no later than June 30 of each fiscal year.

Fiscal Year 2017 – 2018 Budget Calendar

February 20, 2017	Board of Commissioners adopt budget calendar
January 10	Staff meeting to distribute budget materials to department heads
January 10 –February 17	Departments prepare budget request
February 7	Board of Commissioners Business Meeting
February 17	Departments budgets due to Finance Department
February 17 – March 24	Finance Department reviews request and prepares budget. Department budget meetings with Finance Department
March 15 – April 14	County Manager makes revisions to budget, and Finance Department prepares recommended budget
March 24	Community College and County Schools budget due to County Manager and Finance Director
May 15	Recommended budget presented to the Board of Commissioners
To be Established	Board of Commissioners to review recommended budget and conduct budget workshops
May 28	Advertise public hearing for annual budget
June 5	Public hearing for annual budget
To be adopted any time after June 6, but before June 30	Board of Commissioners adopt annual budget

IV. Consent Agenda

7. Approval of Dredging Contract Award for Wainwright Slough

Greg L. Rudolph
 Tel: (252) 222.5835
 Fax: (252) 222.5826
 grudolph@carteretcountync.gov



Memorandum

To: Carteret County Board of Commissioners (CBOC)
 From: Greg "rudi" Rudolph
 Date: February 20, 2017
 Re: **Wainwright Slough**
 (1) **Contract for Dredging/Disposal (\$475,634).**
 (2) **Contract Amendment for Construction Administration (\$33,912).**

The CBOC is respectfully requested to consider and approve two matters regarding the Wainwright Slough Dredging Project we have been working on since mid-2016. The Board may remember we applied for and subsequently received a grant from the State's Shallow Draft Navigation Channel Dredging & Aquatic Weed Fund in October 2016. This enables the County to be reimbursed for all costs associated with the project using a "two for State - one by County" formula as the Law directs; or essentially a 67% State reimbursement. We provided a "top most" project estimate of \$850,000 including all anticipated dredging/disposal activities (~\$645,000) AND planning/engineering services (~\$205,000). The total Grant awarded therefore was \$566,667 and we have already submitted and received grant reimbursements for some of the planning/engineering services billed to date.

Perhaps more importantly, we're pleased to report we had successful bid opening on Wednesday, February 15, 2017 entailing the channel excavation and concurrent disposal of dredged shoal material on to Wainwright Island. This will restore the channel depth to a minimum of -7 feet NAVD88 Mean Lower Low Water (MLLW) with an -9 ft. MLLW allowable overdepth. The corresponding total cubic yardage (cy) is ~28,000 cy to -7 ft. MLLW or ~40,000 cy (max.) to -9 ft. MLLW. The apparent low bidder is TD Eure Marine Construction from Beaufort, N.C. at a total cost of \$ 475,634 - well within our \$645,000 budget mentioned above. A total of three bids were received ranging from \$475,634 to \$687,200 (see accompanying bid abstract). We are in the process of certifying the bid (i.e., ensuring the contractor has the equipment necessary for the job, has the proper insurance, etc.) and formulating the final contract in accordance with the specifications contained in the bid package. **Accordingly, we are asking the CBOC to authorize the approval of the final dredging contract once completed based on the dollar figures provided by the apparent low bidder.** This will be reimbursed 2/3 by the State.

BID ABSTRACT - WAINWRIGHT SLOUGH					
February 15, 2017					
CONTRACTOR	CATEGORY A Mob/Demob (\$)	CATEGORY B Dredge/Disposal (\$) 40,000 cy max.		CATEGORY C Suspension/Day (\$/day)	TOTAL (A + B + C)
TD Eure Marine Construction	\$60,000	\$395,634	\$9.89/cy	\$20,000	\$475,634
Coastal Dredging	\$240,000	\$440,000	\$11.00/cy	\$7,200	\$687,200
King Dredging	\$160,000	\$320,000	\$8.00/cy	\$7,500	\$487,500

The environmental window closes on April 1st and we would like issue a Notice to Proceed as soon as possible, anticipating the contractors can start the project on or near March 1st. We should receive all State and federal permit authorizations this week, which is a major accomplishment considering the permit application was submitted in mid-December. Without getting into detail, we had to solicit Congressman Jones assistance to turnaround one of the agency's approval, and this type of continual attention is representative of the hands on approach County staff had throughout the entire permitting process.

And lastly, the CBOC is also requested to approve the attached Contract Amendment with our planning/engineering firm for construction administration services including; (1) weekly progress reports, (2) coordination/execution of the pre-construction meeting; (3) site visitation and documentation, (4) contractor correspondences, (5) dredging payment reviews, and (6) final documentation/final report. This amendment totals \$33,912 and is in addition to the \$144,364 previously authorized; representing \$178,276 for all planning/engineering services, which will take us through project close out and is also under our anticipated budget of \$205,000 (2/3 of which is State reimbursed). Moffatt & Nichol is our contractor for these lattermost services, including Arendell Engineering from Morehead City as a subcontractor who will conduct most of the construction administration duties as detailed in the attached Amendment.

In summary our grant cost estimate was \$645,000 for dredging/disposal and \$205,000 for engineering/planning services – equating to \$850,000 total. Based on the information contained in this memorandum, our actual cost will be roughly \$480,000 for dredging/disposal and \$180,000 for engineering/permitting, or \$660,000 total. When the State's 2/3 reimbursement is applied, the County's actual cost should be approximately \$220,000, constituting a very favorable cost-share for the project.

AMENDMENT TO AGREEMENT
AMENDMENT NO. 01

Project Name: Environmental Planning & Engineering Services, Wainwright Slough
Project No.: 9607

THE AGREEMENT, dated 21 November 2016, between Carteret County and Moffatt & Nichol for services on the above named Project is hereby amended as follows:

1.0 SERVICES

Construction phase services as detailed in Attachment A.

2.0 CHARGES OR PAYMENTS

Change the total fixed lump sum from \$144,364.00 to \$178,276 for an increase of \$33,912⁰⁰

3.0 OTHER AMENDMENTS

None

Except as expressly amended herein, all provisions contained in the aforementioned Agreement and its Amendments shall remain in full force and effect and are hereby incorporated herein by this reference.

EXHIBIT "A"

STATEMENT OF SERVICES

**Carteret County
Wainwright Slough
Navigation Dredging / Maintenance
Construction Administration Revised Scope of Work (02/14/17)**

Carteret County recently completed the design and permitting tasks necessary for the Wainwright Slough Navigation Dredging / Maintenance project. The County now intends to move into the Construction phase to restore the depths of the federal navigation channel. Due to a budget shortfall experienced by the federal government, the USACE was unable to complete the maintenance dredging under their authorization. Material shoaling in the channel has created an emergency situation where Wainwright Slough has become impassable by local fishing vessels and general navigation boats. Carteret County intends to conduct maintenance dredging to help preserve the health and safety of the boaters traversing Wainwright Slough, including the economic well-being of the Carteret County commercial fishing industry. Wainwright Slough provides the only marked navigable route for local fishing vessels to land at the fish houses within Carteret County.

Moffatt & Nichol stands ready to assist the County in conducting the construction work and appreciates the opportunity to submit a scope of work for consideration. The outline below provides the anticipated tasks necessary to complete the construction administration tasks necessary for Wainwright Slough. The work includes providing a post construction report to document the final conditions of the project as well as the anticipated coordination and review procedures recommended for the Contractor. Arendell Engineers, an engineering firm located in Carteret County, will be assisting Moffatt Nichol in completing the tasks in an effort to provide the most beneficial project to the stakeholders of the County. **The total proposal cost for the efforts equals \$33,912.⁰⁰. For reference, Exhibit B provides a summary of the man-hours expected for the efforts.**

Please note included in the total cost proposal is an \$18,000 credit for previous work completed under budget. The credit results from work authorized under the design and permitting phase for Wainwright Slough that did not require the anticipated level of effort to complete. The final accounting shown at the end of this scope shows the application of the credit amount.

TASK 1. WEEKLY PROGRESS REPORTS

M&N will provide weekly reports of the construction efforts to the County, permitting agencies, and contractors for the duration of the construction process. The reports will provide a summary of the work completed as well as an estimated completion date for the project. The completion date will be updated weekly and will be based on the construction efforts to date of the contractor. The efforts are anticipated to extend through mid-April 2017, for an approximate 1.5 month duration. M&N will maintain a distribution list of all recipients of the progress report and will address any question received in responses to the report. The progress reports will address any permit compliance issues observed by M&N staff as well as anticipated resolutions to any construction issues identified. M&N will also be available to respond to any questions from a stakeholder through the means of email or verbal correspondence.

The Fixed Lump Sum Cost for Task 1- Weekly Progress Report: \$3,100.⁰⁰

TASK 2 – PRE-CONSTRUCTION MEETING

A pre-construction meeting with the regulatory agencies, the contractor, and the County will most likely be required by the state and federal permits. M&N will prepare for and attend the meeting on behalf of Carteret County. M&N will provide a written summary of the report to document the items discussed and any resolution determined. M&N will also be prepared to discuss the construction process and schedule with the Contractor at the meeting. This will help provide open lines of communication during the construction process and help alleviate any potential delays. The summary will be provided to the County, the Contractor, and the permitting agencies for archiving. Any discrepancy identified in the summary will be addressed and a new version will be provided.

The Fixed Lump Sum Cost for Task 2- Pre-Construction Meeting: \$2,362.⁰⁰

TASK 3 – SITE VISITS M&N will provide site visits through Arendell Engineers to review the contractor’s work and to document the construction progress. M&N and Arendell Engineers will also review the permit conditions and document any compliance and non-compliance measure observed. Construction is anticipated to continue on a 24-hr a day basis, 7 days per week until complete. Arendell Engineers will provide site visits a minimum of 2 days per week for a minimum duration of 4 hours on-site each. Please note the cost of this task includes the boat rental in addition to a 2 man crew for safety. A boat operator and inspector will be present during the site inspections. A construction observation report will be provided for each visit with a minimum of 3 color digital photographs. The reports will document the conditions observed on-site along with any relevant conversations held with the contractor, permitting agencies, or stakeholder on-site. The reports will be provided to Carteret County for archiving within 24 hours of the site visit. Additional inspections will also be conducted in coordination with the Contractor. M&N will schedule an additional visit approximately once every two (2) weeks and will coordinate with the Contractor for transportation to and from land. The additional inspections will not require a boat rental; however, they will most likely extend a minimum of four (4) hours one site for each visit.

The Fixed Lump Sum Cost for Task 3 – SITE VISITS is: \$29,033.⁰⁰

TASK 4 CONTRACTOR CORRESPONDENCE

M&N will maintain communication with the contractor during the dredging process. The coordination efforts will focus on expediting any reviews for submittals, including progress payments, and permit compliance issues. M&N will also work with the contractor to address any technical question pertaining to the contract specifications or construction requirements. M&N will provide Carteret County a copy of all correspondence received from the Contractor, including daily reports and project submittals. M&N will review any correspondence received from the Contractor with the intent of evaluating the contractor’s effectiveness during construction. However, M&N understands Carteret County holds the final approval for any work conducted.

The Fixed Lump Sum Cost for Task 4 – Contractor Correspondence is: \$2,689.⁰⁰

TASK 5 PAY REQUEST REVIEW

M&N will review the progress payments received from the Contractor and will provide a written recommendation supporting the request or an explanation for any disagreement. M&N will review the 3rd party surveys of the work area and will calculate the estimated volume dredged from the channel. M&N will use the Average End Area method to calculate the volumes and will notify Carteret County and the Contractor when / if a disagreement is found between the Engineers and Contractors' volume estimate.

The Fixed Lump Sum Cost for Task 5 – Pay Request Review is: \$3,309.⁰⁰

TASK 6 – CLOSE OUT DOCUMENTATION

M&N will prepare a substantial and final completion certificate for the project when the Contractor meet the respective construction obligations. M&N will also prepare a post construction report to document the project features and the construction process. M&N will use the post construction surveys provided by the contractor to document the final volumes removed from the channel and the volume placed on Wainwright Island. M&N will provide the post construction report to Carteret County and the stakeholder agencies, including National Audubon Society and DCM, to close-out the construction phase. Up to 3 hardcopies of the report will be provided with the remaining versions being in PDF format.

The Fixed Lump Sum Cost for Task 6 – Close Our Documentation is: \$11,419.⁰⁰

The above proposal is offered to assist the County with completing the construction work required for the maintenance of Wainwright Slough. The list below provides a summary of the proposed cost described above.

Summary of Tasks

▪ Weekly Progress Reports	\$ 3,100. ⁰⁰
▪ Pre-Construction Meeting	\$ 2,362. ⁰⁰
▪ Site Visits	\$29,033 ⁰⁰
▪ Contractor Correspondence	\$ 2,689. ⁰⁰
▪ Pay Request Review	\$ 3,309. ⁰⁰
▪ Close Out Documentation	\$11,419. ⁰⁰

SUBTOTAL	\$ 51,912.⁰⁰
CREDIT FOR PREVIOUS WORK	\$(18,000.⁰⁰)
TOTAL	\$ 33,912.⁰⁰

M&N appreciates the opportunity to assist the County with this effort and would be happy to discuss the proposed efforts or provide additional information regarding our understanding of the project.

EXHIBIT "B"

COMPENSATION AND PAYMENT

IV. Consent Agenda

8. Approval of Award of Laurel Road Water Treatment Plant Piping, Filters & Softeners Exterior Renovation

PLANNING AND DEVELOPMENT

Eugene Foxworth
Director



Beaufort Office Phone 252-728-8545
Western Office Phone 252-222-5833

MEMORANDUM

DATE: February 2, 2017
TO: Board of Commissioners
CC: Tommy Burns, County Manager
FROM: Eugene Foxworth, Planning and General Services Director 
RE: Award of Laurel Road Water Treatment Plant Piping, Filters, and Softeners Exterior Renovation

The County solicited and received three quotes for preparing and painting the piping, filters, and softeners at the Laurel Road Water Treatment Plant. To the best of our knowledge the existing paint is original. This is necessary maintenance to extend the serviceable life of the equipment. Additionally, this is type of maintenance must be completed during the winter months due to condensation during warmer times of the year. The low quote is attached from A.C. Schultes of Carolina in the amount of \$27,000. Staff recommends award of the above referred.

Please let me know if you have any questions.

December 21, 2016

Carteret County
Beaufort, NC

Attn: Will Simmons

Re: Water Plant Pipe Painting Quote

Will,

Thank you for contacting our firm, A.C. Schultes of Carolina (ACSC) in regards to the above referenced project. ACSC is pleased to provide the following quote for your consideration:

- ACSC will provide all labor, equipment and material to paint the existing water plant piping
 - ACSC will mobilize to the site and begin cleaning, grinding, and removing old paint and rust from the existing piping, filters and softeners exterior
 - Once the pipe has been restored to a paintable condition we will apply a primer coat
 - ACSC will then apply finish coat to the piping
 - ACSC will be using a Tnemec Series 66 primer and finish coat
 - ACSC will provide a color option chart to the owner for color selection prior to ordering the paint
 - ACSC will paint the filters (2), softners (2) and piping
 - ACSC will clean up and demobilize

Total cost to for labor, equipment and material.....\$ 27,000

3887 S. NC Hwy 41 Wallace, NC 28466 Office: (910) 285-7465 Fax: (910) 285-6501

**WATER & WASTEWATER CONSTRUCTION MAINTENANCE REPAIRS IMPROVEMENTS
INSPECTIONS SALES & INSTALLATIONS WELL DRILLING & REHABILITATION
PUMPS & MOTORS VALVES & PIPING EMERGENCIES
www.acschultesnc.com**

Disclaimers

Please be advised that these options and estimates are based on the following:

1. Estimated quantities are based on information provided by Carteret County
2. The water will need to be isolated from the piping during the painting process
3. ACSC does not include any repairs to the existing piping or valves outside of what has been stated above
4. ACSC does not include any electrical repairs in the above pricing
5. The above material will take approximately 10-14 days to be received at ACSC' shop.
 - a. The project will be scheduled once the above materials are received.
6. All ACSC employees are OSHA and safety trained to perform the above work in safe, timely manner.
7. ACSC standard payment terms are net 30 days.
8. All pricing remains valid for 90 days unless otherwise noted.
 - a. Any delay may result in a re-quoting of the above project.

Thank you for your time and cooperation in allowing our firm to quote Carteret County on this project. If you have any questions or need additional information, please contact me at your convenience. If acceptable, please sign this quote and return to ACSC so this project can be scheduled in a timely fashion.

Sincerely,
Kyle Jefferys
Kyle Jefferys
Project Manager
A.C. Schultes of Carolina
Cell: (910) 524-0353
Email: Kyle@acschultesnc.com

Accepted By: _____

Signed By: _____

Purchase Order #: _____

Date: _____

IV. Consent Agenda

9. Approval of Purchase of Voting Equipment for the Elections Office



BOARD OF ELECTIONS
CARTERET COUNTY

1702 LIVE OAK STREET, Suite 200
BEAUFORT, NORTH CAROLINA 28516

Sue Verdon, *Chairman*
Jeanette Deese, *Secretary*
Amy Holland, *Member*

Telephone 252-728-8460
Fax 252-728-8571
Email boemail@carteretcountync.gov
Sharon Lewis
Director of Elections

REPLACEMENT OF OPTICAL SCAN VOTING EQUIPMENT

- The BOE currently has the Election Systems and Software (ES&S) M100 Optical Scan Voting Tabulators.
- This equipment was purchased with HAVA (Help America Vote Act) grant funds in 2006. This equipment has a life expectancy of ten (10) years.
- The BOE submitted a Capital Project Request in November, 2015, requesting that the current equipment be replaced with the ES&S DS200 Optical Scan Voting Tabulators. The CIP was approved and funds (\$300,000) allotted for this purchase during the 2016/2017 fiscal year.
- The original quote from ES&S and the CIP provided \$212,375 for 40 voting tabulators. There are differences in the original and final quotes, but the actual price of the tabulators remains the same.
- The CIP contained funds in the amount of \$52,000 for the purchase of new precinct carts, used to transport and store the voting equipment and supplies for each precinct.
- The new carts were not, in our opinion, as sturdy and functional as the carts we currently use.
- In lieu of purchasing new precinct carts, we plan to purchase 40 retro-fit kits to modify our current carts for use with the new DS200 tabulators. The total purchase price of the kits will be in the neighborhood of \$3,000.

Introduction

The Capital Improvement Program (CIP) is a five-year plan for the financing of major projects that represent contributions to the county's overall inventory of physical assets. By creating a planned schedule of public improvements, the CIP outlines present and future public needs and priorities.

The CIP is an integral part of the county's budgeting process, with the first year of the plan representing the actual budget for the year's capital projects. Capital project planning is also an ongoing process. Each year, the CIP is updated, with the deletion of the prior year and the addition of a planning year, in order to maintain the full five-year period of the program. Projects that have been tentatively scheduled in previous CIPs are reassessed, along with new, proposed projects.

By projecting and scheduling capital improvements in advance, the county benefits in a number of ways:

- The need for "crash programs" to finance the construction of county facilities is reduced or eliminate;
- Capital facilities are replaced or repaired in an orderly manner;
- Advance planning is permitted to ensure that projects are well thought out in advance of construction.

What is a Capital Improvement Project?

A Capital Improvement Project is a major non-recurring capital expenditure for an item costing more than \$100,000 with an expected useful life greater than 1 year. Examples of projects include:

1. Construction, purchase or major renovation of buildings or other physical structures costing more than \$100,000.
2. Purchase of land costing more than \$100,000.

Capital improvement projects costing less than these thresholds will be included as capital outlay in your annual budget requests.

- A capital project request form must be filled out for every capital project that will require funding in at least one of the next five years.

****A capital project request form is attached. Please complete and email back to teresaf@carteretcountync.gov. Only an electronic format will be accepted.**
DEADLINE: November 30, 2015

Capital Project Request Form

*Please submit the following forms electronically to teresaf@cartercountync.gov by November 30, 201.
Key in the hi-lighted areas only.

Department: 4170 Project Title: Purchase New DS200 Optical Scan Voting
Tabulators and carts to replace M100 Tabulator and carts.

Project Status: Check one below

New In previous CIP _____ Previously requested, but not approved _____

Please answer the following questions with as much detail as possible. Please note that this is **your** department request and that the County Manager and Board of Commissioners may be viewing the information that you provide.

Project Description: Give a full description of the project including the useful life of the project.

Purchase of new voting equipment from Election Systems & Software.

Tabulation Hardware, Model DS200 Precinct Scanner:

40 DS200 Precinct Scanners (includes Scanner, Plastic Ballot Box with Steel Door and e-Bin, Reverse Wound Paper Roll and 4GB Jump Drive)	230,000.00
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10 4GB Jump Drive (Additional)	1,050.00
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Election Services:

Implementation Services (Does not include Coding, Voice Files or Ballots)	6,300.00
Project Management and Equipment Operations Training	

First Election On-Site Support (One Event includes a person on-site the day before, day of, and day after election)	4,125.00
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Installation/Acceptance Testing	4,600.00
---------------------------------	----------

One Year Hardware and Software Warranty	Included
---	----------

Shipping and Handling	3,800.00
Sub-Total	\$ 249,875.00
Customer Discount	(-15,000.00)
Trade-In Allowance, Equipment Being Traded-in by Customer includes:	
45 Model M100 Scanners	
45 Model M100 Ballot Boxes	(-22,500.00)
Total – Tabulation Hardware and Election Services	\$212,375.00
40 Precinct Carts for DS200	52,000.00
Estimated Grand Total*	\$264,375.00

*At this time, the precinct carts for the DS200 are in the design stage and we are unable to get an accurate quote for this purchase. The above amount is based on the cost of our current carts purchased in 2008. These carts should be available at the time we proceed with purchase of the voting equipment.

- **Project Justification:** This section provides information on the need for the project and its benefits to the county. Each question in this section must be answered in order to ensure that the following important factors are considered when the request is evaluated.
 1. How will the project improve services to citizens?
The project will provide the citizens of Carteret County with more up to date and modern voting equipment, allowing tabulation and reporting of results in a more efficient manner. The new DS200 is more user friendly for both precinct officials and voters than the current equipment.
 2. Is the project needed to bring the county into compliance with any laws or regulations? If so, cite the laws or regulation involved below and indicate how the project will achieve compliance.
NC GS 163-165.9 requires that the County Board of Election ensure that equipment remains in full compliance with State certification requirements and remains in stock and supply available to the county. Our voting equipment is currently in compliance, but delaying the project indefinitely could create problems with parts, etc. for the voting equipment.
 3. Is this project needed in order to improve the health or safety of citizens or county employees? No

4. How would delays in starting the project affect county services; If it were delayed 1 year, If it was delayed 5 years?

The life expectancy of our current voting equipment is ten years. The equipment was purchased and first placed into use in 2006. Given the current condition of the equipment and the fact that parts and service are still available for the machines, a delay of 1 year should not affect county services. However a delay of 5 years could adversely affect the citizens of the county inasmuch as this would be at least 5 years beyond the life expectancy of the equipment and parts, etc. may not be readily available at that time for maintenance and repair

5. How does the project fit with any long-term plans developed by the city, county, or State?

Only voting systems that are certified by the North Carolina State Board of Elections in accordance with N.C. GS §163-165.7 can be purchased and/or used by County Elections offices. Election Systems & Software is currently the only vendor that has been certified by the State Board

- Cost Analysis: The cost analysis section enables the department head, the finance staff and Manager to evaluate the costs associated with each project. Please address the following issues:

1. The source of the cost estimate:

Requesting department staff	<u>Elections</u>
Outside Consultant	<u>X</u> Name <u>ES&S</u>
Potential Contractor	<u>X</u> Name <u>ES&S</u>

The voting equipment would be purchased from Election Systems and Software Company. One time training and on site support will be provided by ES&S and cost is included in the CIP request

2. The effect of the project on operating expenses:

Discuss whether the project will affect the number of personnel needed, discuss any increases in cost or any savings due to efficiency.

This project should not affect the day to day operating expenses of the Board of Elections Department. Training for staff is included in the project and precinct officials will be trained along with the required training they receive before each election.

3. The effect of delays in the project on its costs

What will be the expected cost if the project is delayed 1 year, 5 years?

Based on the price of our current voting equipment purchased in 2006, the cost in increase for one year would be minimal. However the expected cost in five years would be between \$400 and \$800 per unit.

4. Identify possible available funding, such as grants
 HAVA Grants are no longer available and there are no other federal and/or state grants.

▪ Financing Analysis:

	Budget Year FY 16-17	Planning Year FY 17-18	Planning Year FY 18-19	Planning Year FY 19-20	Planning Year FY 20-21	Total
Expenditures:						
Planning/Design						
Land						
Construction						
Equipment	300,000.00					300,000.00
Revenue Sources:						
State						
Federal						
Other						
Operating:						
Personnel						
Operating Expense						
Capital Outlay						



11206 JOHN GALT BLVD
 OMAHA, NE 68137-2384
 (402) 593-0101

Sales Order Agreement

Customer P.O. #: _____

1st Election Date: To be Agreed Upon by the Parties

Estimated Delivery Date: To be Agreed Upon by the Parties

Phone Number: (252) 728-8460

Fax Number: (252) 728-8571

Customer Contact Title: Carteret County, North Carolina

Customer Name: Sharon Lewis - Director of Elections

Type of Sale: NEW
 Type of Equip: NEW REFURBISHED

Bill To: _____
Sharon Lewis - Director of Elections
Carteret County, North Carolina
1702 Live Oak Street - Suite 200
Beaufort, NC 28516

Ship To: _____
Sharon Lewis - Director of Elections
Carteret County, North Carolina
1702 Live Oak Street - Suite 200
Beaufort, NC 28516

Item	Description	Qty	Price	Total
1	DS200 Model DS200 Digital Image Scanner with Internal Backup Battery, Plastic Ballot Box with Steel Door and e-Bin, Reverse Wound Paper Roll, and 4GB Jump Drive	40	\$5,750.00	\$230,000.00
2	Other Tote Bin	50	\$225.00	\$11,250.00
3	Other 4GB Jump Drive (Additional)	5	\$105.00	\$525.00
4	Other 8GB Jump Drive (Additional)	5	\$210.00	\$1,050.00
5	Equipment Installation Model DS200 Scanners	40	\$115.00	\$4,600.00
6	Services Equipment Operations Training Day	1	\$1,850.00	\$1,850.00
7	Services Poll Worker Train-the-Trainer Day	1	\$1,850.00	\$1,850.00
8	Discount & Trade-In Customer Loyalty Discount & Trade-In Allowance Equipment Being Traded-In by Customer Includes: 45 - Model 100 Scanner 45 - Model 100 Ballot Box	1	(\$42,150.00)	(\$42,150.00)
9	Shipping Shipping & Handling	1	\$3,800.00	\$3,800.00

Freight Billable: yes no

Order Subtotal \$ 212,375.00
 Discount \$ -
 Order Total \$ 212,375.00

 Mac Beeson
 Regional Sales Manager

 Customer Signature Date

 V.P. of Finance Date

 Title

Trade-In Equipment:
 ES&S will coordinate and pay for the pickup and transportation of the trade-in equipment from Customer's site on a date to be mutually agreed upon by the parties. Customer is responsible for preparing, packaging and palletizing the trade-in equipment for shipment. If Customer is unable or unwilling to prepare, package and palletize the trade-in equipment for shipment, ES&S will assume these responsibilities and Customer shall reimburse ES&S for all costs incurred.

Special Notes:

Payment Terms 100% of Order Total due Thirty (30) Calendar Days after the later of (a) Equipment Delivery, or (b) Receipt of Corresponding ES&S Invoice.
 Note 1: Any applicable state and local taxes are not included, and are the responsibility of the Customer.
 Note 2: In no event shall Customer's payment obligations hereunder, or the due dates for such payments, be contingent or conditional upon Customer's receipt of federal and/or state funds.

Warranty Period (Years): One (1) Year After Equipment Delivery

Hardware Maintenance and Software License, Maintenance and Support Services (Post-Warranty Period)
 The terms, conditions, and pricing for the Hardware Maintenance and Software License, Maintenance and Support Services (Post-Warranty Period) are set forth in Exhibit A attached hereto.

SEE GENERAL TERMS AND CONDITIONS

GENERAL TERMS

1. **Purchase/License Terms.** Subject to the terms and conditions of this Agreement, ES&S agrees to sell and/or license, and Customer agrees to purchase and/or license, the ES&S Equipment, ES&S Software and ES&S Firmware described on the reverse side. The ES&S Firmware and ES&S Software are collectively referred to hereinafter as the "ES&S Software." The payment terms for the ES&S Equipment and ES&S Software are set forth on the reverse side. Title to the ES&S Equipment shall pass to Customer when Customer has paid ES&S the total amount set forth on the reverse side for the ES&S Equipment. The consideration for ES&S' grant of the license during the Initial Term for the ES&S Firmware is included in the cost of the ES&S Equipment.

2. **Grant of Licenses.** Subject to the terms and conditions of this Agreement, ES&S hereby grants to Customer nonexclusive, nontransferable licenses for its bona fide full time employees to use the ES&S Software and related Documentation in the jurisdiction while Customer is using the ES&S Equipment and timely pays the applicable annual ES&S Software License, Maintenance and Support Fees set forth on Schedule A. The licenses allow such bona fide employees to use and copy the ES&S Software (in object code only) and the Documentation, in the course of operating the ES&S Equipment and solely for the purposes of defining and conducting elections and tabulating and reporting election results in Customer's jurisdiction. The licenses granted in this Section 2 do not permit Customer to access or in any way use the source code for the ES&S Software.

3. **Prohibited Uses.** Customer shall not take any of the following actions with respect to the ES&S Software or the Documentation:

a. Reverse engineer, decompile, disassemble, re-engineer or otherwise create, attempt to create, or permit, allow or assist others to create, the source code or the structural framework for part or all of the ES&S Software;

b. Cause or permit any use, display, loan, publication, transfer of possession, sublicensing or other dissemination of the ES&S Software or Documentation, in whole or in part, to or by any third party without ES&S' prior written consent, or

c. Cause or permit any change to be made to the ES&S Software without ES&S' prior written consent, or

d. Allow a third party to cause or permit any copying, reproduction or printing of any output generated by the ES&S Software in which ES&S owns or claims any proprietary intellectual property rights (e.g., copyright, trademark, patent pending or patent), including, but not limited to, any ballot shells or ballot code stock.

4. **Term of Licenses.** The licenses granted in Section 2 shall commence upon the delivery of the ES&S Software described in Section 2 and shall continue for a one-year period (the "Initial License Term"). Upon expiration of the Initial License Term, the licenses shall automatically renew for an unlimited number of successive one-year periods (each a "License Renewal Term") upon the payment by Customer of the annual software license and software maintenance and support fee as set forth on the reverse side. ES&S may terminate either license if Customer fails to pay the consideration due for, or breaches Sections 2, 3, or 9 with respect to, such license. Upon the termination of either of the licenses granted in Section 2 for ES&S Software or upon Customer's discontinuance of the use of any ES&S Software, Customer shall immediately return such ES&S Software and the related Documentation (including any and all copies thereof) to ES&S, or (if requested by ES&S) destroy such ES&S Software and Documentation and certify in writing to ES&S that such destruction has occurred.

5. **Updates.** During the Initial License Term or any License Renewal Term, ES&S may provide new releases, upgrades or maintenance patches to the ES&S Software, together with appropriate Documentation ("Updates"), on a schedule defined by ES&S. Customer is responsible for obtaining any upgrades or purchases of Third Party Items required to operate the Updates. All Updates shall be deemed to be ES&S Software for purposes of this Agreement upon delivery. Customer may install the Updates in accordance with ES&S' recommended instructions or may request that ES&S install the Updates. ES&S may charge Customer at its then-current rates to (i) deliver the Updates to the Customer, (ii) train Customer on Updates, if such training is requested by Customer; (iii) install the Updates or (iv) provide maintenance and support on the ES&S Software that is required as a result of Customer's failure to timely or properly install an Update. Customer shall be responsible for any claim, damage, loss, judgment, penalty, cost, amount paid in settlement or fee which is caused by Customer's failure to install and use the most recent Update provided to it by ES&S. If Customer proposes changes in the ES&S Software to ES&S, such proposals will become ES&S' property. ES&S may, in its sole discretion, elect to make or not to make such changes without reference or compensation to Customer or any third party. ES&S represents to Customer that the Updates will comply with all applicable state law requirements at the time of delivery. Customer shall be responsible to ensure that it has installed and is using only certified versions of ES&S Software in accordance with applicable law. Customer shall pay ES&S for any Update which is required due to a change in state or local law.

6. **Delivery; Risk of Loss.** The Estimated Delivery Dates set forth on the reverse side are merely estimates and may be revised by ES&S because of delays in executing this Agreement, changes requested by Customer and other events. ES&S will notify Customer of revisions to the Estimated Delivery Dates as soon as ES&S becomes aware of such revisions. Risk of loss for the ES&S Equipment and ES&S Software shall pass to Customer when such items are delivered to Customer's designated location. Upon transfer of risk of loss to Customer, Customer shall be responsible for obtaining and maintaining sufficient casualty insurance on the ES&S Equipment and ES&S Software and shall name ES&S as an additional insured thereunder until all amounts payable to ES&S under this Agreement have been paid by Customer.

7. **Warranty.**

a. **ES&S Equipment/ES&S Software.** ES&S warrants that for a 1-year period (the "Warranty Period"), it will repair or replace any component of the ES&S Equipment or ES&S Software which, while under normal use and service: (i) fails to perform in accordance with its Documentation in all material respects, or (ii) is defective in material or workmanship. The Warranty Period will commence upon delivery. The Warranty shall not include the repair or replacement of any ES&S Equipment components that are consumed in the normal course of operating the ES&S Equipment, including printer ribbons, printer cartridges, paper rolls, batteries, removable media storage devices, PCMCIA cards or marking devices. Any repaired or replaced item of ES&S Equipment or ES&S Software shall be warranted only for the unexpired term of the Warranty Period. All replaced components of the ES&S Equipment or ES&S Software will become the property of ES&S. This warranty is effective provided that (I) Customer promptly notifies ES&S of the failure of performance or defect and is otherwise in compliance with its obligations hereunder, (II) the ES&S Equipment or ES&S Software to be repaired or replaced has not been repaired, changed, modified or altered except as authorized or approved by ES&S, (III) the ES&S Equipment or ES&S Software to be repaired or replaced is not damaged as a result of accident, theft, vandalism, neglect, abuse, use which is not in accordance with instructions or specifications furnished by ES&S or causes beyond

the reasonable control of ES&S or Customer, including acts of God, fire, riots, acts of war, terrorism or insurrection, labor disputes, transportation delays, governmental regulations and utility or communication interruptions, and (IV) Customer has installed and is using the most recent update, or the second most recent update, provided to it by ES&S. This warranty is void for any units of equipment which: (i) have not been stored or operated in a temperature range according their specifications, (ii) have been severely handled so as to cause mechanical damage to the unit, or (iii) have been operated or handled in a manner inconsistent with reasonable treatment of an electronic product. The terms of post-warranty license, maintenance and support are set forth on Exhibit A.

b. **Exclusive Remedies/Disclaimer.** IN THE EVENT OF A BREACH OF SUBSECTION 7(a), ES&S' OBLIGATIONS, AS DESCRIBED IN SUCH SUBSECTION, ARE CUSTOMER'S SOLE AND EXCLUSIVE REMEDIES. ES&S EXPRESSLY DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS OR IMPLIED, WHICH ARE NOT SPECIFICALLY SET FORTH IN THIS AGREEMENT, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. FURTHER, IN THE EVENT CUSTOMER DECLINES ES&S' INSTALLATION AND ACCEPTANCE TESTING SERVICES OR IN ANY WAY AT ANY TIME ALTERS, MODIFIES OR CHANGES ANY EQUIPMENT, SOFTWARE, THIRD PARTY ITEMS AND/OR NETWORK (COLLECTIVELY "SYSTEM") CONFIGURATIONS WHICH HAVE BEEN PREVIOUSLY INSTALLED BY ES&S OR WHICH ARE OTHERWISE REQUIRED IN ACCORDANCE WITH THE CERTIFIED VOTING SYSTEM CONFIGURATION, ALL WARRANTIES OTHERWISE PROVIDED HEREUNDER WITH RESPECT TO THE SYSTEM PURCHASED, LEASED, RENTED AND/OR LICENSED UNDER THIS AGREEMENT SHALL BE VOID AND OF NO FURTHER FORCE AND EFFECT.

8. **Limitation Of Liability.** Neither party shall be liable for any indirect, incidental, punitive, exemplary, special or consequential damages of any kind whatsoever arising out of or relating to this Agreement. Neither party shall be liable for the other party's negligent or willful misconduct. ES&S' total liability to Customer arising out of or relating to this Agreement shall not exceed the aggregate amount to be paid to ES&S hereunder. By entering into this Agreement, Customer agrees to accept responsibility for (a) the selection of the ES&S Equipment and ES&S Software to achieve Customer's intended results; (b) the use of the ES&S Equipment and ES&S Software; (c) the results obtained from the use of the ES&S Equipment and ES&S Software; (d) the selection of, use of and results obtained from any equipment, software or services not provided by ES&S and used with the ES&S Equipment or ES&S Software; or (e) user errors, voter errors or problems encountered by any individual in voting that are not otherwise a result of the failure of ES&S to perform. ES&S shall not be liable under this Agreement for any claim, damage, loss, judgment, penalty, cost, amount paid in settlement or fee that is caused by (y) Customer's failure to timely or properly install and use the most recent update, or the second most recent update, provided to it by ES&S or (z) Customer's election not to receive, or to terminate, the Hardware Maintenance Services or the ES&S Software Maintenance and Support.

9. **Proprietary Rights.** Customer acknowledges and agrees as follows:

ES&S owns the ES&S Software, all Documentation and training materials provided by ES&S, the design and configuration of the ES&S Equipment and the format, layout, measurements, design and all other technical information associated with the ballots to be used with the ES&S Equipment. Customer has the right to use the aforementioned items to the extent specified in this Agreement. ES&S also owns all patents, trademarks, copyrights, trade names and other proprietary or intellectual property in, or used in connection with, the aforementioned items. The aforementioned items also contain confidential and proprietary trade secrets of ES&S that are protected by law and are of substantial value to ES&S. Customer shall keep the ES&S Software and related Documentation free and clear of all claims, liens and encumbrances and shall maintain all copyright, trademark, patent or other intellectual or proprietary rights notices that are set forth on the ES&S Equipment, the ES&S Software, the Documentation, training materials and ballots that are provided, and all permitted copies of the foregoing.

10. **Indemnification.** To the fullest extent permitted under applicable law, Customer shall indemnify and hold harmless ES&S from and against any and all claims, damages, amounts paid in settlement and reasonable fees and costs (including reasonable attorneys' fees) (collectively "Adverse Consequences") arising out of or relating to the following:

a. Any claim that any of the ES&S Equipment or ES&S Software infringes upon any third party's copyright, trademark or patent existing as of the date hereof (a "Third Party Infringement Claim") resulting from (i) Customer's failure to timely or properly install and use any Update provided to it by ES&S; (ii) the use of any ES&S Equipment or ES&S Software in combination with other equipment, hardware or software not meeting ES&S' specifications for use with such ES&S Equipment or ES&S Software; or (iii) Customer's modification or alteration of any item of ES&S Equipment or ES&S Software without the prior written consent of ES&S;

b. Any claims by third parties arising out of or relating to the use or misuse by Customer, its employees and any other persons under its authority or control ("Customer's Representatives") of any third party items;

c. Personal injury (including death) or property damage that is caused by any negligent or willful act, error or omission of one or more of Customer's Representatives; and

d. Customer's election not to receive, or to terminate, Hardware Maintenance Services or ES&S Software Maintenance and Support.

ES&S shall notify Customer immediately if it becomes aware of any claim for which it may be entitled to indemnification under this Section 10, and hereby gives Customer full and complete authority, and shall provide such information and assistance as is necessary (at Customer's expense with respect to reasonable out-of-pocket costs), to enable Customer to defend, compromise or settle any such claim.

11. **Termination.** This Agreement may be terminated, in writing, at any time by either party if the other party breaches any material provision hereof and does not cure such breach within 30 days after it receives written notification thereof from the non-breaching party.

12. **Disputes.**

a. **Payment of Undisputed Amounts.** In the event of a dispute between the parties regarding (1) a product or service for which payment has not yet been made to ES&S, (2) the amount due ES&S for any product or service, or (3) the due date of any payment, Customer shall nevertheless pay to ES&S when due all undisputed amounts. Such payment shall not constitute a waiver by Customer or ES&S of any of its rights and remedies against the other party.

b. **Remedies for Past Due Undisputed Payments.** If any undisputed payment to ES&S is past due more than 30 days, ES&S may suspend performance under this Agreement until such amount is paid. If Customer's payment is past due for more than 60 days and is undisputed, ES&S may declare the total amount remaining due under this Agreement to be immediately due and

payable, enter the premises where the ES&S Equipment is located and remove it. Any disputed or undisputed payment not paid by Customer to ES&S when due shall bear interest from the due date at a rate equal to the lesser of one and one-half percent per month or the maximum amount permitted by applicable law for each month or portion thereof during which it remains unpaid.

13. **Assignment.** Except in the case of a sale, transfer or assignment of all or substantially all of the assets of ES&S to a successor who has asserted its intent to continue the business of ES&S, neither party may assign or transfer this Agreement or assign, subcontract or delegate any of its rights, duties or obligations hereunder without the prior written consent of the other party hereto, such consent not to be unreasonably withheld or conditioned, nor unduly delayed. ES&S may assign its right to receive payments under this Agreement to such third party(ies) as ES&S may desire without the prior consent of Customer, provided that ES&S provides written notice (including evidence of such assignment) to Customer thirty (30) days in advance of any payment(s) so assigned.

14. **Compliance with Laws.** In performing its obligations or enjoying its rights under this Agreement, each party shall comply with all applicable laws and regulations. In addition, ES&S warrants to Customer that, at the time of delivery, the ES&S Equipment and ES&S Software sold and licensed under this Agreement will comply with all applicable requirements of state election laws and regulations that are mandatory and effective as of the Effective Date and will have been certified by the appropriate state authorities for use in Customer's state. ES&S further warrants that during the Warranty Period and thereafter so long as Customer is subscribing and paying for Maintenance and Support Services, the ES&S Equipment and ES&S Software shall be maintained or upgraded by ES&S in such a way as to remain compliant with all applicable state election laws and regulations. "Maintained or upgraded" shall mean only such changes to individual items of the ES&S Software (but not ES&S Equipment) as are technologically feasible and commercially reasonable. Customer shall be solely responsible for the cost of any replacements, retrofits or modifications to the ES&S Equipment contracted for herein that may be developed and offered by ES&S in order for such ES&S Equipment to remain compliant with applicable laws and regulations. Customer shall also be solely responsible for the cost of any third party items that are required in order for the ES&S Equipment and/or ES&S Software to remain compliant with applicable laws and regulations.

15. **State Recertifications.** In the event that any future state certifications or recertifications are required that are not otherwise required as a result of any changes or modifications voluntarily made by ES&S to the ES&S Software and/or ES&S Equipment licensed and sold hereunder, Customer shall be responsible for:

- (i) the total cost of any third party items that are required in order for the ES&S Equipment and/or ES&S Software to remain certified;
- (ii) Customer's pro-rata share of such future state certification or recertification costs; and
- (iii) Customer's pro-rata share of the costs of designing, developing, manufacturing and/or certification by applicable federal and state authorities of any mandated modifications to the ES&S Equipment and/or ES&S Software that may result from such future state certifications or recertifications.

Customer's pro-rata share of the costs included under subsections 15(ii) and 15(iii) above shall be determined at the time by dividing the number of registered voters in Customer's jurisdiction by the total number of registered voters in all counties in Customer's state to which ES&S has sold and/or licensed the ES&S Equipment and/or ES&S Software purchased and licensed by Customer under this Agreement.

16. **Entire Agreement.** This Agreement, including all exhibits hereto, shall be binding upon and inure to the benefit of the parties and their respective representatives, successors and assigns. This Agreement, including all Exhibits hereto, contains the entire agreement of the parties with respect to the subject matter hereof and shall supersede and replace any and all other prior or contemporaneous discussions, negotiations, agreements or understandings between the parties, whether written or oral, regarding the subject matter hereof. Any provision of any purchase order, form or other agreement which conflicts with or is in addition to the provisions of this Agreement shall be of no force or effect. In the event of any conflict between a provision contained in an Exhibit to this Agreement and these General Terms, the provision contained in the Exhibit shall control. No waiver, amendment or modification of any provision of this Agreement shall be effective unless in writing and signed by the party against whom such waiver, amendment or modification is sought to be enforced. No consent by either party to, or waiver of, a breach by either party shall constitute a consent to or waiver of any other different or subsequent breach by either party. This Agreement shall be governed by and construed in accordance with the laws of the State in which the Customer resides, without regard to its conflicts of laws principles. The parties agree that venue for any dispute or cause of action arising out of or related to this Agreement shall be in the state and federal courts of the United States located in the State in which the Customer resides. ES&S is providing equipment, software and services to Customer as an independent contractor, and shall not be deemed to be a "state actor" for purposes of 42 U.S.C. § 1983. ES&S may engage subcontractors to provide certain of the equipment, software or services, but shall remain fully responsible for such performance. The provisions of Sections 1-5, 7(b), 8-10, 12(b), 13-16 these General Terms shall survive the termination of this Agreement, to the extent applicable.

EXHIBIT A
HARDWARE MAINTENANCE AND SOFTWARE LICENSE, MAINTENANCE AND SUPPORT SERVICES
(POST-WARRANTY PERIOD)

ARTICLE I
GENERAL

1. **Term; Termination.** This Exhibit A for Hardware Maintenance and Software License, Maintenance and Support Services shall be in effect for the coverage period as described in Schedule A1 (the "Initial Term"). Upon expiration of the Initial Term, this Exhibit A shall automatically renew for an unlimited number of successive **One-Year Periods** (each a "Renewal Period") until this Exhibit A is terminated by the first to occur of (a) either party's written election not to renew, which shall be delivered to the other party at least thirty (30) days prior to the end of the Initial Term or any Renewal Period, as applicable, (b) the date which is thirty (30) days after either party notifies the other that it has materially breached this Exhibit A, if the breaching party fails to cure such breach (except for a breach pursuant to subsection (e), which will require no notice), (c) the date which is thirty (30) days after ES&S notifies Customer that it is no longer able to procure replacement parts that may be needed in order to perform the Hardware Maintenance Services contemplated hereunder, (d) the date on which the Equipment or firmware installed thereon is no longer certified by federal and/or state authorities for use in Customer's jurisdiction, or (e) the date which is thirty (30) days after Customer fails to pay any amount due to ES&S under this Exhibit A. The termination of this Exhibit A shall not relieve Customer of its liability to pay any amounts due to ES&S hereunder and shall only entitle Customer to a prorated refund of any fees already paid to ES&S in the event that this is Exhibit A is terminated pursuant to subsection 1(c) or 1(d) above.

2. **Fees.** In consideration for ES&S' agreement to provide Hardware Maintenance and Software License, Maintenance and Support Services under this Exhibit A, Customer shall pay to ES&S the Hardware Maintenance and Software License, Maintenance and Support Fees set forth on Schedule A1 for the Initial Term. The Hardware Maintenance and Software License, Maintenance and Support Fees for the Initial Term are due as set forth on Schedule A1. ES&S may increase the Hardware Maintenance and Software License, Maintenance and Support Fees for a Renewal Period by not more than 5% of the amount of the most recent Fees paid by Customer. All fees for any Renewal Period shall be due and payable no later than thirty (30) days prior to the beginning of such Renewal Period. The Software License, Maintenance and Support Fee shall be comprised of (i) a fee for the Software License, Maintenance and Support provided for the ES&S Firmware, and (ii) a fee for the Software License, Maintenance and Support provided for all other ES&S Software, and shall be in addition to any fees or charges separately referred to in any Section of this Exhibit A. If Customer elects to receive Software License, Maintenance and Support for an Add-On or New Product during the Initial Term or any Renewal Period thereof, ES&S will charge an incremental Software License, Maintenance and Support Fee for such services. In the event Customer terminates this Exhibit A through no fault of ES&S and later desires to subscribe for a Hardware Maintenance and Software License, Maintenance and Support plan, or otherwise changes its Hardware Maintenance and Software License, Maintenance and Support plan with ES&S during the Initial Term or any Renewal Period thereof, ES&S will charge the Customer its then current contract administration fee in order to process such new subscription for, or change in, Hardware Maintenance and Software License, Maintenance and Support plan coverage.

ARTICLE II
HARDWARE

1. **Maintenance Services.** The Hardware Maintenance Services to be provided to Customer under this Agreement for the ES&S equipment set forth on Schedule A1 (the "Products") shall be subject to the following terms and conditions:

a. **Routine Maintenance Services.** An ES&S Representative shall provide such services as may be necessary to keep the Products working in accordance with their Documentation, normal wear and tear excepted ("Normal Working Condition"). The services provided by ES&S pursuant to this Subsection 1(a) are referred to herein as "Routine Maintenance Services. Routine

Maintenance Services shall be provided once each **Twelve (12) Months** during the Initial Term or any Renewal Period thereof. Generally, Routine Maintenance Services shall include cleaning, lubrication, diagnostic check, and calibration services. The Routine Maintenance Services shall not include the repair or replacement of any ES&S Equipment components that are consumed in the normal course of operating the Equipment, including, but not limited to, printer ribbons, printer cartridges, paper rolls, batteries, removable media storage devices, PCMCIA cards or marking devices. Customer may request that Routine Maintenance Services be performed more than once during the Initial Term or any Renewal Period. Any such request shall be made at least sixty (60) days before the Routine Maintenance Services are desired. The per-unit fee for such additional Routine Maintenance Services is set forth on Schedule A1 and shall be due within thirty (30) days after invoice date. At the request of Customer, ES&S shall provide a reasonably detailed record of all Routine Maintenance Services performed with respect to the Products. ES&S will schedule the Routine Maintenance Services with Customer. The Routine Maintenance Services will be provided at Customer's Designated Location. Customer's "Designated Location" shall mean Customer's owned or leased facility at which Customer desires ES&S to perform the Hardware Maintenance Services.

b. **Repair Services.**

i. **Defects Under Normal Use and Service.** If a defect or malfunction occurs in any Product while it is under normal use and service, Customer shall promptly notify ES&S, and ES&S shall use reasonable efforts to restore the item to Normal Working Condition as soon as practicable. The services provided by ES&S pursuant to this Subsection 1(b)(i) are referred to herein as "Repair Services". ES&S will perform Repair Services in conjunction with a Routine Maintenance Service event at the Customer's Designated Location.

ii. **Defects Due to Customer Actions or Omissions.** If a defect or malfunction occurs in any Product as a result of (1) repairs, changes, modifications or alterations not authorized or approved by ES&S, (2) accident, theft, vandalism, neglect, abuse or use that is not in accordance with instructions or specifications furnished by ES&S or (3) causes beyond the reasonable control of ES&S or Customer, including acts of God, fire, flooding, riots, acts of war, terrorism or insurrection, labor disputes, transportation delays, governmental regulations, and utility or communication interruptions, rodent infestation, or if Customer does not notify ES&S within 72 hours after it knows of the defect or malfunction or is otherwise not in compliance with its obligations hereunder, Customer shall pay ES&S for the Repair Services at ES&S' then-current rates, as well as for the cost of all parts used in connection with such Repair Services.

iii. **Timing.** The date(s) on which any Repair Services shall be provided shall be mutually agreed upon by ES&S and Customer. If Customer requires ES&S to provide "emergency" Repair Services (which shall be defined as Repair Services that are provided by ES&S within 48 hours after Customer notifies ES&S of the need therefore), and such emergency Repair Services are not needed as a result of an action, error or omission by ES&S, Customer shall pay a surcharge, as set forth on Schedule A1.

iv. **Loaner Unit.** At Customer's request and if such product is available, ES&S shall use reasonable efforts to promptly make available to Customer a product that is the same as, or substantially similar to, the Product for which Repair Services are being performed (a "Loaner Unit"). If the Repair Services are being performed pursuant to Subsection 1(b)(ii) above, Customer shall pay ES&S for the use of the Loaner Unit at ES&S' then-current rates including the cost of shipping.

c. **Exclusions.** ES&S has no obligation under this Agreement to (i) assume the obligations under any existing or expired warranty for a Third Party Item; (ii) repair or replace Product components that are consumed in the normal course of operating the Product, including, but not limited to, printer ribbons, printer cartridges, paper rolls, batteries, removable media storage devices, PCMCIA cards or marking devices, or (iii) repair any Product from which the serial number has been

removed or altered. In addition, ES&S may, at any time in its discretion, determine that any Product is no longer fit for Hardware Maintenance Services because it is in such poor condition that it cannot practically be restored to Normal Working Condition, or cannot be restored to Normal Working Condition at an expense that is less than the then-current value of the Product. If such a determination is made, ES&S shall no longer be required to provide Hardware Maintenance Services for such Product. ES&S shall also refund to Customer an amount equal to (1) that portion of the most recent fee paid for Hardware Maintenance Services that is attributable to such Product, multiplied by (2) a fraction, the numerator of which is the remaining number of days in the respective period within the Initial Term or Renewal Period for which such fee was paid and the denominator of which is the total number of days in the respective period within such Initial Term or Renewal Period.

d. **Sole Provider; Access.** Customer shall not permit any individual other than an ES&S Representative to provide maintenance or repairs with respect to the Products for so long as the Initial Term or any Renewal Period is in effect. Customer shall provide ES&S Representatives with all information necessary to enable them to provide Hardware Maintenance Services. Customer shall likewise provide full access to the Products and adequate working space for all Hardware Maintenance Services performed at its Designated Location, including sufficient heat, lights, ventilation, electric current and outlets.

e. **Storage.** When not in use, Products should be stored in a clean, secure environment. During operation of the Products, the facility temperature range should be 50° to 104° and the moisture range should be 10% to 50% relative humidity.

f. **Reinstatement of Hardware Maintenance Services; Inspection.** If the Initial Term or any Renewal Period thereof expires without being renewed, Customer may thereafter resume receiving Hardware Maintenance Services upon (a) notification to ES&S and (b) the granting to ES&S of access to the Products. ES&S requires Customer to allow it to inspect such Products before it provides any Hardware Maintenance Services. The purpose of such inspection shall be to determine whether or not the Products are in Normal Working Condition. The cost of such inspection will be at ES&S' then current rates and shall be due from Customer within thirty (30) days of its receipt of ES&S' invoice therefore. If any of the Products is not in Normal Working Condition, ES&S, at the option of Customer, (i) shall provide such repairs and replacements as it deems reasonable and necessary to restore such item to Normal Working Condition, at Customer's expense with respect to the cost of any labor (charged at ES&S' then current rates) and parts used in such repairs or replacements, or (ii) shall not provide any Hardware Maintenance Services with respect to such Product(s).

ARTICLE III SOFTWARE LICENSE, MAINTENANCE AND SUPPORT SERVICES

1. **License and Services Provided.** ES&S shall provide license, maintenance and support services ("Software License, Maintenance and Support") for the ES&S Software and ES&S Firmware (collectively, "ES&S Software"), to allow Customer to continue to license and use the software in accordance with the license terms set forth in Sections 2-4 of the General Terms as well as to enable it to perform in accordance with its Documentation in all material respects, and to cure any defect in material or workmanship. The specific Software License, Maintenance and Support services provided by ES&S and each party's obligations with respect to such services are set forth on Schedule A1.

2. **Updates.** During the Initial Term and any Renewal Period thereof, ES&S may continue to provide Updates in accordance with the terms of Section 5 of the General Terms.

3. **Conditions.** ES&S shall not provide Software License, Maintenance and Support for any item of ES&S Software if such item requires such services as a result of (a) repairs, changes, modifications or alterations not authorized or approved by ES&S, (b) accident, theft, vandalism, neglect, abuse or use that is not in accordance with instructions or specifications furnished by ES&S, (c) causes beyond the reasonable control of ES&S or Customer, including acts of God, fire, riots, acts of war, terrorism or insurrection, labor disputes,

transportation delays, governmental regulations and utility or communication interruptions, (d) Customer's failure to timely and properly install and use the most recent update provided to it by ES&S, (e) Customer's failure to notify ES&S within three (3) business days after Customer knows of the need for such services, or (f) if Customer is otherwise not in compliance with its obligations under this Exhibit A. Any such Software License, Maintenance and Support shall be provided at the fees to be agreed upon by the parties if and when the need for such Software License, Maintenance and Support arises. Replacement versions of Software requested by Customer as a result of items set forth in this Section 3 or as a result of Customer's actions or inactions shall be billable to Customer at ES&S' then current rates.

4. **Proprietary Rights.** ES&S shall own the entire right, title and interest in and to all corrections, programs, information and work product conceived, created or developed, alone or with Customer or others, as a result of or related to the performance of this Exhibit A, including all proprietary rights therein or based thereon. Subject to the payment of all Software License, Maintenance and Support Fees, ES&S hereby grants to Customer a non-exclusive license to use that portion of such corrections, programs, information and work product that ES&S actually delivers to Customer pursuant to this Exhibit A. All licensed items shall be deemed to be ES&S Software for purposes of this Exhibit A. Except and to the extent expressly provided herein, ES&S does not grant to Customer any right, license, or other proprietary right, express or implied, in or to any corrections, programs, information, or work product covered by this Exhibit A.

5. **Reinstatement of Software License, Maintenance and Support.** If the Initial Term or any Renewal Period thereof expires without being renewed, Customer may thereafter receive a Software License and resume receiving Software Maintenance and Support upon (a) notification to ES&S, (b) payment of all fees, including a reinstatement charge, which would have been due to ES&S had the Initial Term or any Renewal Period not expired, and (c) the granting to ES&S of access to the ES&S Software, so that ES&S may analyze it and perform such maintenance as may be necessary before resuming the Software License, Maintenance and Support services.

Schedule A1
Pricing Summary

<u>Summary:</u>		
Description	Refer To	Amount
ES&S Hardware Maintenance Fees	ES&S Hardware Maintenance Description and Fees Below	\$37,000.00
ES&S Firmware License, Maintenance and Support Fees	ES&S Firmware License, Maintenance and Support Description and Fees Below	\$16,000.00
Total Maintenance Fees for the Initial Term:		\$53,000.00
<u>Terms & Conditions:</u>		
Note 1: Any applicable state and local taxes are not included, and are the responsibility of Customer.		
Note 2: In the event the Customer subsequently acquires any ES&S Equipment and or ES&S Software, the post warranty maintenance and support periods will be adjusted to synchronize the dates in order to conform with the current term.		

ES&S HARDWARE MAINTENANCE DESCRIPTION AND FEES

Initial Term: Expiration of the Warranty Period through the **fifth** anniversary thereof

Qty	Description	Coverage Period	Annual Maintenance Fee Per Unit	Maintenance Fee In Total
40	Model DS200 Scanner	Year 1	\$185.00	\$7,400.00
40	Model DS200 Scanner	Year 2	\$185.00	\$7,400.00
40	Model DS200 Scanner	Year 3	\$185.00	\$7,400.00
40	Model DS200 Scanner	Year 4	\$185.00	\$7,400.00
40	Model DS200 Scanner	Year 5	\$185.00	\$7,400.00
Total Hardware Maintenance Fees for the Initial Term				\$37,000.00

Note 1: The Per-Unit Fees if Customer requests more than one Routine Maintenance visit in a 12-month period shall be 55% of the then current maintenance fee per unit.

Note 2: Surcharge for Emergency Repair Services shall be the daily maintenance service rate in effect at the time such service is requested.

Note 3: Customer's Designated Location: Carteret County, North Carolina

Note 4: The Per Unit Surcharge for performance of Routine Maintenance visit at more than one Customer Designated Location shall be \$25.00 per unit for all units located at second or more locations.

Note 5: Upon expiration of the Initial Term, this Schedule A1 shall automatically renew as set forth in Article I, Section 1.

Hardware Maintenance Services Provided by ES&S Under this Schedule A1

1. Telephone Support.
2. Issue Resolution.
3. Technical Bulletins will be available through Customer's ES&S Web-based portal.
4. Routine Maintenance Services.
 - Onsite scheduled maintenance inspection per Article II, Section 1(a). The Inspection includes:
 - Service performed by an ES&S trained and certified technician.
 - Performance of factory approved diagnostics on the unit, identifying and making adjustments where necessary as indicated by the testing.
 - Replacement of worn or defective parts with new or remanufactured federally and state certified parts.

- Conducting a final test to verify that the unit is working according to manufacturer's specifications.
- Use of a checklist tailored for each piece of ES&S Equipment.
- Update of maintenance records which are kept by serial number and available to the Customer through the Customer's ES&S Web-based portal.

5. Repair Services.

- Customer will receive coverage for interim repair calls.
 - Interim repair calls may be provided during a scheduled Routine Maintenance Services event or scheduled in conjunction with other service work being performed in close proximity to Customer's location if such repairs are not election critical.
 - A Product may be sent to ES&S' Depot location for repairs at a time to be mutually agreed upon by ES&S and Customer.

6. Priority Services.

- Customer has access to the ES&S Help Desk for assistance.
- The customer receives priority on service calls.
- The customer receives priority on response time.
- The customer receives priority on certified ES&S parts inventory.

Note: Except for those Hardware Maintenance Services specifically set forth herein, ES&S is under no obligation and shall not provide other Hardware Maintenance Services to the Customer unless previously agreed upon in writing by the parties.

**ES&S SOFTWARE LICENSE, MAINTENANCE AND SUPPORT DESCRIPTION AND FEES
FIRMWARE**

Initial License and Maintenance Term: Expiration of the Warranty Period through the anniversary thereof

Listed below are the Hardware Products and Fees for which Firmware License, Maintenance and Support will be provided:

Qty	Description	Coverage Period	Annual Firmware License, Maintenance and Support Fee Per Unit	Firmware License, Maintenance and Support Fee In Total
40	Model DS200 Scanner	Year 1	\$80.00	\$3,200.00
40	Model DS200 Scanner	Year 2	\$80.00	\$3,200.00
40	Model DS200 Scanner	Year 3	\$80.00	\$3,200.00
40	Model DS200 Scanner	Year 4	\$80.00	\$3,200.00
40	Model DS200 Scanner	Year 5	\$80.00	\$3,200.00
Total Firmware License, Maintenance and Support Fees for the Initial Term				\$16,000.00

Software License, Maintenance and Support Services Provided by ES&S under the Agreement

1. Telephone Support.
2. Issue Resolution.
3. Technical Bulletins will be available through Customer's ES&S Web-based portal.

Note: Except for those Software License, Maintenance and Support services specifically set forth herein, ES&S is under no obligation and shall not provide other Software License, Maintenance and Support services to the Customer unless previously agreed upon by the parties.

Software License, Maintenance and Support and Hardware Maintenance and Support Services – Customer Responsibilities

1. Customer shall have completed a full software training session for each product selected.
 - Customer shall have completed training at a proficiency level to successfully use the hardware (firmware) and software products.
 - Customer shall have the ability to install firmware and application software and make changes to date and time settings.
 - Customer shall have the ability to change consumable items. Any other changes made by the customer must be pre-approved in writing by ES&S.
 - Customer shall store the Equipment in accordance with ES&S requirements set forth herein.
2. Customer shall have reviewed a complete set of User Manuals.
3. Customer shall have reviewed Training Checklists.

4. Customer shall be responsible for the installation and integration of any third party hardware or software application or system purchased by the customer, unless otherwise agreed upon, in writing, by the parties.
5. Customer shall be responsible for data extraction from Customer voter registration system.
6. Customer shall be responsible for implementation of any security protocols physical, network or otherwise which are necessary for the proper operation of the ES&S Equipment and ES&S Software.
7. Customer shall be responsible for the acceptance of the Equipment and Software, unless otherwise agreed upon, in writing, by the parties.
8. Customer shall be responsible for the design, layout, set up, administration, maintenance or connectivity of the Customer's network.
9. Customer shall be responsible for the resolution of any errors associated with the Customer's network or other hardware and software not purchased or recommended by ES&S and not otherwise identified in the User Guides as part of ES&S' Equipment and Software.
10. Customer shall be responsible for all costs associated with diagnosing ballot printing problems resulting from the use of non-ES&S Ballot Partner Printers ballots.
11. Customer shall be responsible for the payment of additional or replacement Software CDs or DVDs requested by Customer. The price for such additional or replacement Software CDs or DVDs shall be at ES&S' then current rates.



Carteret County NC
Purchase Proposal Quote
 Submitted by Election Systems & Software

Purchase Solution Includes:

<u>Quantity</u>	<u>Item Description</u>	<u>Price</u>
Tabulation Hardware		
Model DS200 Precinct Scanner:		
40	Model DS200 (Includes Scanner, Plastic Ballot Box with Steel Door and e-Bin, Reverse Wound Paper Roll and 4GB Jump Drive)	\$230,000.00
10	4GB Jump Drive (Additional)	\$1,050.00
Election Services		
X	Implementation Services (Does not include Coding, Voice Files or Ballots)	\$6,300.00
X	Project Management	
X	Equipment Operations Training	
1	First Election On-Site Support (One Event includes a person on-site the day before, day of, and day after election)	\$4,125.00
X	Installation/Acceptance Testing	\$4,600.00
X	1 Year Hardware and Software Warranty	Included
Shipping & Other		
X	Shipping and Handling	\$3,800.00
X	Customer Discount	(\$15,000.00)
	Trade-In Allowance. Equipment Being Traded-In by Customer Includes:	(\$22,500.00)
	45-Model 100 Scanner	
	45-Model 100 Ballot Box	
Total Purchase Solution		\$212,375.00

Footnotes:

1. This quote is an estimate and is subject to final review and approval by both ES&S and the Customer.
2. Rates valid for 60 days and thereafter may change.
3. Any applicable (City & State) sales taxes have not been included in pricing and are the responsibility of the customer.
4. The quantity of service days reflects a reasonable estimate for implementation and selected ongoing election services. Quantities may change depending on specific Customer needs.
5. Customer is responsible for packaging the trade-in equipment for shipment as well as coordination and cost associated with shipping such equipment to ES&S's designated location, unless otherwise agreed to by the parties.

IV. Consent Agenda

10. Approval of Resolution Against Actions Authorized by the South Atlantic Fishery Management Council ("SAFMC") Regarding Red Snapper

Board of Commissioners
Mark Mansfield, Chair
Robin Comer, Vice-Chair
Bob Cavanaugh
Jimmy Farrington
Jonathan Robinson
Bill Smith
Ed Wheatly



County Manager
Tommy R. Burns

Clerk to the Board
Rachel B. Hammer

**CARTERET COUNTY BOARD OF COMMISSIONERS
RESOLUTION AGAINST ACTIONS AUTHORIZED BY THE SOUTH ATLANTIC FISHERY
MANAGEMENT COUNCIL ("SAFMC")**

WHEREAS, recreational and commercial fisheries are very important to Carteret County, as well to our State, and have been so for years. The management and actions authorized by the South Atlantic Fishery Management Council ("SAFMC") regarding red snapper need immediate modification; and

WHEREAS, the current management measures established in 2013 under Amendment 28 of the SAFMC Snapper/Grouper Fishery Management Plan are not effective. We are confident that the SAFMC recognizes that their restrictions are flawed when discards that occur as bycatch in other snapper/grouper fisheries exceed the total allowable catch (annual catch limit). Also no access was allowed to this public trust resource in 2015 and 2016 due to excessive discards based on quantitative population projections. The fishery has been closed for seven years straight due to estimates that the population was low, with brief weekend openings allowed in some years; and

WHEREAS, we are greatly concerned about the red snapper discards that are occurring in our bottom fisheries and that the conservation efforts are resulting in much waste. We observe that discards are probably higher than what the National Marine Fishery Service estimates and note relatively high numbers of red snapper off North Carolina compared to recent years, indicating a growing population; and

WHEREAS, fishermen experience high catch rates of red snapper while fishing for other species, yet management measures do not allow access and probably result in discard mortality, which cannot be good to the red snapper resource off North Carolina; and

WHEREAS, we urge that the SAFMC actively engage and collaborate with informed fishermen to examine these flawed management policies and ask that they expedite modifying current measures. We also recommend that the SAFMC partner with North Carolina, and hopefully other states, to undertake an aggressive public education campaign on release techniques and tools that greatly aid in reducing bycatch mortality; and

WHEREAS, our fishermen desire sustainable fisheries and will do their part to ensure such; and

NOW, THEREFORE, BE IT RESOLVED, that the Carteret County Board of Commissioners respectfully requests help in addressing red snapper management.

Adopted this the 20th day of February, 2017.

Mark Mansfield, Chairman
Carteret County Board of Commissioners

ATTEST:

Rachel B. Hammer
Clerk to the Board

CARTERET COUNTY
Board of Commissioners

Meeting Date:
20-Feb-17

Presenter:



Agenda Item V.

ITEM TO BE CONSIDERED

Title: Public Comment

Brief Summary:

Citizens will be allowed up to three (3) minutes to address the Board.

If the Board of Commissioners approves of the agenda item as presented, the following motion(s) is (are) suggested:

BACKGROUND

Originating Department

Attachments:

- 1 _____
- 2 _____
- 3 _____
- 4 _____
- 5 _____

Staff Contact:

REVIEWED BY

County Manager _____
Clerk to the Board _____

County Attorney _____
ACM/Finance Director _____

CARTERET COUNTY
Board of Commissioners

Meeting Date:
20-Feb-17

Presenter:
Eugene Foxworth



Regular Item
VI.

ITEM TO BE CONSIDERED

Title:

Public hearing to consider a request to rezone property located off Henderson Drive, Newport, NC (PIN's 6316.04.51.3441000, 6316.04.51.6259000 and 6316.04.50.4651000) from R-20 (Single-family Residential District) to R-15 (Single-family Residential District).

Brief Summary:

The applicant is requesting to rezone the above parcels that are located on the north side of Highway 24, approximately 750-feet from the intersection of Pearson Circle and Highway 24 in Broad Creek.

At this time there is a residential dwelling and accessory structures on the property. Currently there is R-20 zoning to the north, R-15M to the east, R-20 to the south and RA to the west.

The subject property is situated within two CAMA Land Use Plan classifications: Limited Transition and Protected Lands.

Twenty-five surrounding property owners have been notified. To date, staff has received 3 no objections.

At their meeting on January 9th the Planning Commission voted unanimously to recommend approval of the proposed Rezoning and Statement of Plan Consistency for your consideration.

If the Board of Commissioners approves of the agenda item as presented, the following motion(s) is (are) suggested:

1. Motion to open the public hearing.
2. Motion to close the public hearing.
3. Motion to approve/deny the rezoning located off Henderson Drive, Newport, NC (PIN's 6316.04.51.3441000, 6316.04.51.6259000 and 6316.04.50.4651000) from R-20 (Single-family Residential District) to R15 (Single-family Residential District).
4. Motion to approve/deny the Statement of Plan Consistency.

BACKGROUND

Originating Department
Planning and Development

Attachments:

- 1 Staff memo
- 2 Application and maps
- 3 Statement of Plan Consistency
- 4 Excerpt from Planning Commission minutes
- 5 Public hearing notice

Staff Contact:
Eugene Foxworth

REVIEWED BY

PLANNING AND DEVELOPMENT

Eugene Foxworth
Director



Beaufort Office Phone 252-728-8545
Western Office Phone 252-222-5833

MEMORANDUM

DATE: February 1, 2017

TO: Carteret County Board of Commissioners

CC: Tommy Burns, County Manager

FROM: Eugene Foxworth, Planning and General Services Director 

RE: Request to rezone property located off Henderson Drive, Newport, NC (PIN's 6316.04.51.3441000, 6316.04.51.6259000 and 6316.04.50.4651000) from R-20 (Single-family Residential District) to R-15 (Single-family Residential District)

The applicant is requesting to rezone the above parcels that are located on the north side of Highway 24, approximately 750-feet from the intersection of Pearson Circle and Highway 24 in Broad Creek.

At this time there is a residential dwelling and accessory structures on the property. Currently, there is R-20 zoning to the north, R-15M to the east, R-20 to the south and RA to the west.

The subject property is situated within two CAMA Land Use Plan classifications:

- Limited Transition - areas included in this classification are areas that will experience increasing development during the next five to ten years.
- Protected Lands – this is lands that are not under Carteret County or municipal planning or regulatory jurisdiction. Included in this category are federal, state, local, and non-profit property and easements that are managed for conservation and open space (i.e. Croatan National Forest).

At their meeting on January 9, 2017 the Planning Commission voted to approve the proposed rezoning map amendment stating "The Planning Commission finds and determines that Case # REZ16-000009 is consistent with the goals objectives and policies of the CAMA Land Use Plan."

Twenty-five surrounding property owners have been notified. To date, staff has received three no-objections.



REZONING APPLICATION

Applicant: MURDOCH & ASSOCIATES

Owner (If not Applicant): KOHLMEYER, JAN ETUX BRIGITTE

Address: 123 NINE J ROAD
NEWPORT, NC 28570

Address: BAHNHOFSTR 14
88662 UEBERLINGEN, GERMANY

Telephone: 252-223-2229 252-725-1226

Telephone: _____

E-mail: rmurdoch002@ec.rr.com

E-mail: _____

Signature: _____

Date: _____

Property address/ location: HENDERSON DRIVE, HWY 24, BROAD CREEK, NEWPORT

PIN: 631604504651000; 631604516259000; 631604513441000 **Current Zoning:** R20 **Proposed Zoning:** R15

Please explain why the rezoning that you are requesting is warranted: PROPOSED

RESIDENTIAL SUBDIVISION

SINCE DEVELOPER IS PROVIDING PUBLIC WATER WHICH DECREASES THE AMOUNT OF LAND NEEDED FOR ONSITE WELLS,

THIS ALLOWS FOR SMALLER LOT SIZES.

For Staff Use Only:

Application Number: RE216-000009 **Amt. Rec'd:** \$350⁰⁰ **Received by:** Jacks **Date:** 12-12-16

Carteret County Department of Planning and Development
Eugene Foxworth, Director

Main Office: Courthouse Square
Beaufort, NC 28516-1896
Tel: (252) 728-8546
Fax: (252) 728-6643

Western Office: 701 Cedar Point Blvd.
Cedar Point, NC 28584-8013
Tel: (252) 222-5833
Fax: (252) 222-5825

OFFER TO PURCHASE AND CONTRACT-VACANT LOT/LAND
 [Consult "Guidelines" (form 12G) for guidance in completing this form]

NOTE: This contract is intended for unimproved real property that Buyer will purchase only for personal use and does not have immediate plans to subdivide. It should not be used to sell property that is being subdivided unless the property has been platted, properly approved and recorded with the register of deeds as of the date of the contract. If Seller is Buyer's builder and the sale involves the construction of a new single family dwelling prior to closing, use the standard Offer to Purchase and Contract - New Construction (Form 800-T) or, if the construction is completed, use the Offer to Purchase and Contract (Form 2-T) with the New Construction Addendum (Form 2A3-T).

For valuable consideration, the receipt and legal sufficiency of which are hereby acknowledged, Buyer offers to purchase and Seller upon acceptance agrees to sell and convey the Property on the terms and conditions of this Offer To Purchase and Contract and any addendum or modification made in accordance with its terms (together the "Contract").

1. **TERMS AND DEFINITIONS:** The terms listed below shall have the respective meaning given them as set forth adjacent to each term.

(a) "Seller": Dr. Jan Kopfsover and wife, Dr. Brenda Konimeyer

(b) "Buyer": Murdock & Associates, Inc.

(c) "Property": The Property shall include all that real estate described below together with all appurtenances thereto including the improvements located thereon. **NOTE:** If the Property will include a manufactured (mobile) home(s), Buyer and Seller should consider including the Manufactured (Mobile) Home provision in the Additional Provisions Addendum (Standard Form 2A11-T) with this offer.

Street Address: 204 Handerson Drive
 City: Newport, NC Zip: 28570

County: Carteret, North Carolina

(NOTE: Govern. record and city or town zoning, water districts, utilities and local ordinances may differ from address shown.)

Legal Description: (Complete ALL applicable)

Plat Reference: Lot/Unit _____, Block/Section _____, Subdivision/Condominium _____

as shown on Plat Book/Slide _____ at Page(s) _____

The PIN/PID or other identification number of the Property is: 631604516259000; 631604513441000; 631604504651000

Other description: Acres Riggs Cannon Land Broad Creek Ac; 100X110 Broad Creek; Acreage Hwy 24 Broad Creek

Some or all of the Property may be described in Deed Book 0627 /0785 /626 at Page 00282 /00004 /321

(d) "Purchase Price":

\$ _____ paid in U.S. Dollars upon the following terms:
 \$ _____ See attached Addendum BY DUE DILIGENCE FEE made payable and delivered to Seller by the Effective Date
 \$ _____ BY INITIAL EARNEST MONEY DEPOSIT made payable and delivered to Escrow Agent named in Paragraph 1(f) by cash personal check official bank check wire transfer, electronic transfer, EITHER with this offer OR within five (5) days of the Effective Date of this Contract.
 \$ _____ BY (ADDITIONAL) EARNEST MONEY DEPOSIT made payable and delivered to Escrow Agent named in Paragraph 1(f) by cash or immediately available funds such as official bank check, wire transfer or electronic transfer no later than _____, **TIME**
 \$ _____ **BEING OF THE ESSENCE** with regard to said date.
 \$ _____ BY ASSUMPTION of the unpaid principal balance and all obligations of Seller on the existing loan(s) secured by a deed of trust on the Property in accordance with the attached Loan Assumption Addendum (Standard Form 2A6-T).
 \$ _____ BY SELLER FINANCING in accordance with the attached Seller Financing Addendum (Standard Form 2A5-T).
 \$ _____ BALANCE of the Purchase Price in cash at Settlement (some or all of which may be paid with the proceeds of a new loan)



This form jointly approved by:
 North Carolina Bar Association
 North Carolina Association of REALTORS®, Inc.



STANDARD FORM 12-T
 Revised 7/2016
 © 7/2016

Buyer initials DM Seller initials J.K. EK

Addendum

1. \$5,000.00 earnest money for four months due diligence. Earnest money is not refundable after due diligence date.
2. \$2,500.00 nonrefundable payment for additional 60 days to close after due diligence or after final plat approval by the Carteret County Planning Department.

3. Inspections: Buyer, its agents or representatives, at Buyer's expense and at reasonable times during normal business hours, shall have the right to enter upon the Property for the purpose of inspecting, examining, performing soil boring and other testing, conducting and surveying the Property. Buyer shall conduct all such on-site inspections, examinations, soil boring and other testing, cruises and surveying of the Property in a good and workmanlike manner, shall repair any damage to the Property caused by Buyer's entry and on-site inspections and shall conduct same in a manner that does not unreasonably interfere with Seller's or any tenant's use and enjoyment of the Property. Buyer assumes all responsibility for the acts of itself, its agents or representatives in exercising its rights agrees to indemnify and hold Seller harmless from any damages resulting therefrom. This indemnification obligation of Buyer shall survive the Closing or earlier termination of this Agreement. Buyer shall, at Buyer's expense, promptly repair any damage to the Property caused by Buyer's entry and on-site inspections. Buyer shall have from the Contract Date through the end of the Due Diligence Period and up to Closing Date to perform the above inspections, examinations and testing.

A 4. Rezoning, Subdivision. During the term of this Option, Seller appoints Buyer to serve as its agent in regards to the following actions: the rezoning of the Property to a residential classification of R15 to be subdivided into single family lots. As Seller's agent, Buyer shall be authorized to submit such petitions, applications and other documents to the Carteret County Planning Department as may be reasonably necessary for the adoption of such rezoning and subdivision requests.

Buyer agrees to exercise its best efforts towards having the Property rezoned by Carteret County and shall bear all costs associated therewith, except as may otherwise be specified in this Agreement. Likewise, Seller agrees to exercise its best efforts and cooperate with Buyer providing such information, guidance and documents as may be reasonably requested by Buyer.

5. Assignment. The Buyer shall have the right to assign this Contract to any person or entity without the consent of Seller. Buyer has the right to market, advertise and enter into any third party contract pertaining to the sale said lots to be developed. Buyer may not convey possession of title for any lots until after closing with Seller. Seller will not have any responsibilities or liability pertaining to any contract entered into between the Buyer and any third party.

F. K. *BT*

Wesley ...
Page

10-17-16
Date

Jan. Kohlmeier
Seller

10-20-16

Brijte Kohlmeier
Seller

10-20-16
Date

Murdoch / Kohlmeier Rezoning Request

Buffer Map

Board of Commissioners
February 2017

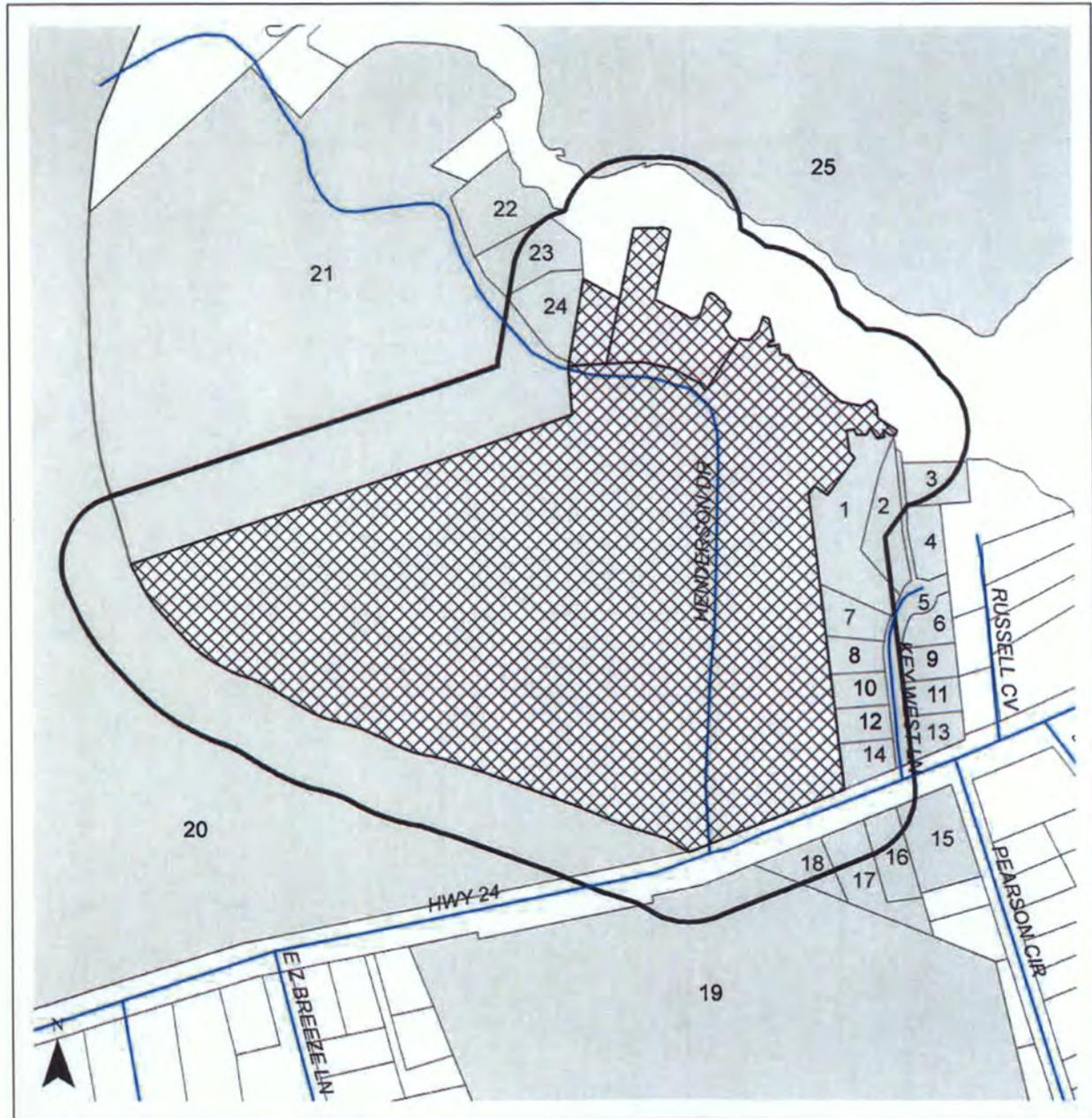


Surrounding Owners

1. Hutchinson, Clark
2. Giblin, Thomas
3. Lawrence, Robert
4. Giblin, Michele
5. Thomas & Scott
6. Baker, Isaac
7. Giblin, Thomas
8. Garrison, David
9. Smith, Edward
10. Barrow, Richard
11. Furna, David
12. Butler, Matthew
13. Tarbutton, Edward
14. Nguyen, Loan
15. Meeks, Charles
16. Smith, Johnny
17. Ruiz, Aurora
18. Propes, Robert
19. County of Carteret
20. USA
21. Meeks, James
22. Morton, Iris
23. Brooks, Braxton
24. Hammond, Richard
25. Jones, Charles

-  Subject property
-  Surrounding owners

Prepared by: Planning Dept.
January 2017



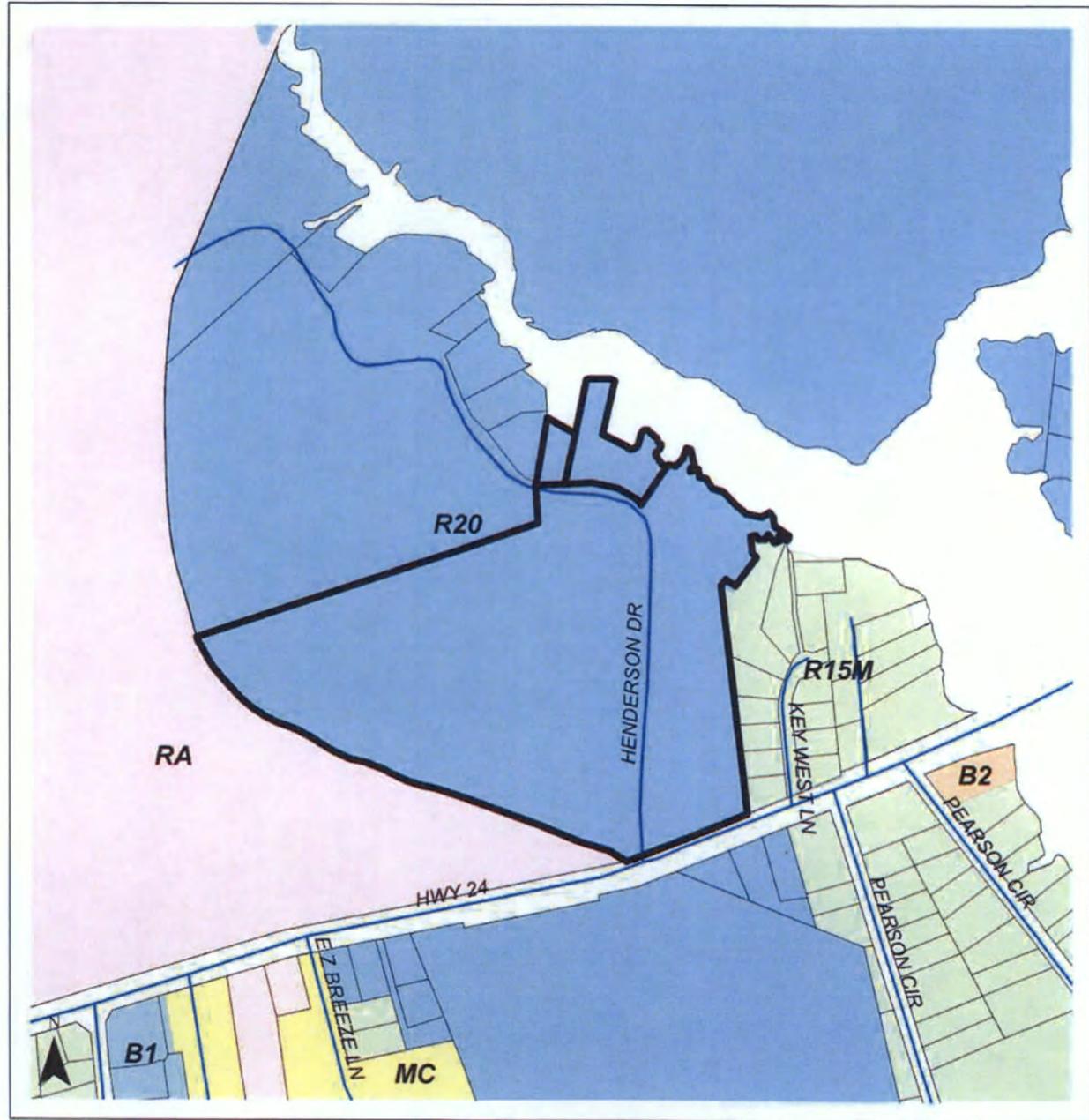
**Murdoch / Kohlmeier
Rezoning Request**

Zoning Map

Board of Commissioners
February 2017



Prepared by: Planning Dept.
January 2017



**Murdoch / Kohlmeier
Rezoning Request**

Aerial Map

Board of Commissioners
February 2017



Prepared by: Planning Dept.
January 2017



PLANNING AND DEVELOPMENT

Eugene Foxworth
Director



Beaufort Office
Phone: 252-728-8545
Fax: 252-728-6643

Prior to adopting or rejecting any zoning amendment, the governing board shall adopt a statement describing whether its action is consistent with an adopted comprehensive plan and explaining why the board considers the action taken to be reasonable and in the public interest. The planning board shall advise and comment on whether the proposed amendment is consistent with any comprehensive plan that has been adopted and any other officially adopted plan that is applicable. The planning board shall provide a written recommendation to the board of county commissioners that addresses plan consistency and other matters as deemed appropriate by the planning board, but a comment by the planning board that a proposed amendment is inconsistent with the comprehensive plan shall not preclude consideration or approval of the proposed amendment by the governing board.

(NCGS 153A-341)

REZONING MAP AMENDMENT:

Applicant: Murdoch & Associates
Owner: Jan & Brigitte Kohlmeyer
Address: Henderson Drive off Highway 24, Newport, NC 28570
Tax Map and Parcel(s): 6316.04.50.4651000, 6316.04.51.6259000 and 6316.04.51.3441000
Parcel Size: 43.16 acres

REQUEST:

Rezone from R-20 (Single-family Residential District) to R-15 (Single-family Residential District)

STATEMENT OF CONSISTENCY & RECOMMENDATION:

At their meeting on February 20, 2017 the Board of Commissioners voted to recommend **approval / denial** of the proposed rezoning map amendment and stated, "*the Commissioners find and determine that case number REZ16-000009 is consistent / is not consistent with the goals, objectives and policies of the CAMA Land Use Plan.*

Motion to approve/deny by _____.

Seconded by _____.

Excerpts from Planning Commission Meeting held January 9, 2017.

Rezoning Request - Murdoch & Associates/Jan Kohlmeyer are requesting to rezone 43.16 acres (three lots) on Henderson Drive off Highway 24, Newport, (PIN's 6316.04.50.4651000, 6316.04.51.6259000 and 6316.04.51.3441000) from R-20 (Single-family Residential District) to R-15 (Single-family Residential District).

Mr. Hartman presented the Rezoning Request.

Location: Three lots on Henderson Drive off Highway 24, Newport, in White Oak Township (PIN's 6316.04.50.4651000, 6316.04.51.6259000 and 6316.04.51.3441000)

Request: Rezone from R-20 (Single-family Residential District) to R-15 (Single-family Residential District)

Background: The applicant is requesting to rezone the above parcels that are located on the north side of Highway 24, approximately 750-feet from the intersection of Pearson Circle and Highway 24 in Broad Creek.

At this time there is a residential dwelling and accessory structures on the property. Currently, there is R-20 zoning to the north, R-15M to the east, R-20 to the south and RA to the west.

The subject property is situated within two CAMA Land Use Plan classifications:

- Limited Transition - areas included in this classification are areas that will experience increasing development during the next five to ten years.
- Protected Lands – this is lands that are not under Carteret County or municipal planning or regulatory jurisdiction. Included in this category are federal, state, local, and non-profit property and easements that are managed for conservation and open space (i.e. Croatan National Forest).

This request is not consistent with the Land Use Plan because it does not meet any of the Protected Lands classification requirements. It is our belief the classification line should follow the property line which would make the residential lots Limited Transition and the Croatan National Forest Protected Land.

Mr. Hartman advised just for clarification we believe this is simply due to a map scaling error whereas on the Land Use Plan it was not tied to tax parcels, therefore the scale in which it was reproduced just shows as a math error, clerical error.

Twenty-five surrounding property owners have been notified. To date, staff has received three (3) no objections.

Vice-Chairman Archer asked if there were any questions of Mr. Hartman. There were none.

Vice-Chairman Archer asked if there was anyone present that is representing the owners of the property.

Mr. Ray Murdoch, 505 Crestwood Drive, Newport. Commissioner Heath asked Mr. Murdoch if he could clarify why there seems to be a little bit of a conflict here in the way the lot lines are laid out. Mr. Hartman advised Commissioner Heath that on the Land Use Plan it is a scaling issue so there are no lots showing on the CAMA Land Use Plan, it is just an overview map. Commissioner Heath stated that the objection staff is raising here is it is not consistent. His understanding was that it was basically due to the way the lines were drawn. Mr. Hartman stated that staff wanted to raise it to the Planning Commission that it is technically not consistent with the Land Use Plan. There is a reason for that and it is a map error because it is not tied to the tax parcels. Commissioner Heath asked Mr. Hartman if he saw an issue other than the map error. Mr. Hartman stated that is correct.

Vice-Chairman Archer asked if there were any further questions for Mr. Murdoch. There were none. He then called on the next speaker.

Robert Lawrence, 3238 Highway 24, Newport. Mr. Lawrence stated they received a letter because right now their home is on the outer boundary, however, they have a lot that they are getting ready to build on at the end of Henderson Drive which is where this property is located. Mr. Lawrence stated it is a great place for a development. If he had the money he would have developed it himself. He does have one issue that he would like the Planning Commission to address and it may not have to do with what is going on tonight but it does. Mr. Murdoch wants to put more houses on here than is currently zoned. His only issue is that Henderson Drive goes back into the woods into the development that he will be working on. If you go straight down from Henderson Drive you will see the entrance from Bogue Sound Elementary School or if you come down that road and take a right you are at the light at the high school.

Mr. Lawrence stated that the more houses that are going to be in the development; between 7:15 and 8:00 am, if you look at Henderson Drive getting to Highway 24, there is a line of cars 10 to 12 deep waiting to turn into Bogue Sound Elementary. That is the time people are leaving for work. If you have to go to work in Morehead between those times you are going to take your life in your own hands. He had already done it. Mr. Lawrence stated whatever development is put here, whether zoned R-15 or R-20, this issue of getting out of the road is going to have to be addressed. That is his only concern. The traffic will be a hazard and public safety. Henderson Drive will need to be made for a safe exit. Thank you.

Vice-Chairman Archer asked if there were any comments or questions from the Commissioners. Mr. Foxworth advised Vice-Chairman Archer that he had to leave for another meeting but wanted to thank Mr. & Mrs. Lawrence for attending. He asked that they be aware that when this goes through the subdivision process, we post signs, we send notices and we have a Technical Review Committee which include the Department of Transportation for input as far as traffic control, so this is not the only time this will be heard. Thank you.

Vice-Chairman Archer asked if there is a stop light anywhere in the vicinity on Highway 24. Commissioner Rogers stated at the entrance to Croatan High School and Nine Foot Road. Commissioner Heath stated he thinks it would be appropriate that we recommend to staff that they address this issue with DOT and as part of this process and identify the concerns that have been raised here tonight. Clearly the last thing that we want is anyone to be injured and especially our children. Commissioner Heath thinks it would be appropriate to raise this level of concern now far enough in advance that we can address this issue and work with DOT to try and resolve it.

Commissioner Heath stated it is currently zoned R-20 and he could build houses with no zoning change. R-15 is a little smaller lot but the bottom line is it is likely that property is going to be developed and so the real issue here is how we deal with what is clearly an increasing problem in that area in terms of traffic and so his recommendation would be, regardless of what action the Planning Commission takes he does think this is an issue that needs to be raised with DOT. Vice-Chairman Archer stated he concurs with Commissioner Heath's observation. He asked staff to make contact with DOT. Mr. Hartman stated he would make sure DOT is made aware of this situation.

Commissioner Graham stated he is assuming that Mr. Murdoch has done some type of preliminary drawings or something to know what you can do with the piece of property. Mr. Murdoch stated yes he had. Commissioner Graham stated in talking about the transportation, the DOT, the traffic and all of that, is Mr. Murdoch planning on using Henderson Drive as the main thoroughfare for that piece of property or could there be another road or whatever that comes out there at the stop light. Mr. Murdoch stated no, the property the way it borders into the Croatan, he does not believe that the Forestry will allow any access from the property to that stop light. Mr. Murdoch stated he understands Mr. Lawrence concern and he sees what is out there but Highway 24 all up and down has the same situation with other communities. This is a little more difficult with the school the way they traffic there in and out.

Mrs. Lawrence stated they do have grandchildren at Bogue Sound and at Croatan and where they live now their road comes out across from Pearson Circle. They already are hitting some of that traffic that we see because the buses are down Pearson and turn down into Bogue Sound back in the back way. What happens is the turning lane is where the elementary car riders are in that line taking a left into the school. Mrs. Lawrence further explained the way the traffic went at school.

Vice-Chairman Archer stated he is confident it is an acute problem. The DOT is looking into Highway 24 to see what options they have to alleviate some of the problems. That has been discussed at length by the Board of DOT and there should be some changes made out there before long. He asked if there were any further questions.

Commissioner Graham made a motion to approve the Rezoning of the property located at Henderson Drive, Newport, NC, from R-20 to R15. Commissioner Rogers seconded the motion.

Commissioner Heath stated in the statement is also stated it is consistent/is not consistent with the goals objectives & policies of the CAMA Land Use Plan and he is not sure with the issue of the map error whether or not the Commission is in a position to rule on this tonight. Mr. Hartman stated he thinks they are. It is simply the map error was down to a clerical error and staff wanted to make the Commission aware. Commissioner Heath stated he just wanted to make sure.

Commissioner House asked Mr. Murdoch by changing this from R-20 to R-15 do you have an idea or rough approximation of how many individual residential parcels he would be able to have with R-20 and how many with R-15 or how many additions. Mr. Murdoch stated taking a guess it could be maybe 4 to 5. That is just a guess. They are still working on the lots. Mr. Murdoch stated he is projecting building 44 home sites with the R-15 standard.

Vice-Chairman Archer advised the Planning Commission is required by law to give a Statement of Consistency and Recommendation on any rezoning matter.

Statement of Consistency & Recommendation:

At their meeting on January 9, 2017 the Planning Commission voted to recommend **approval** /denial of the proposed rezoning map amendment stated, "The Planning Commission finds and determines that case number REZ16-000009 **is consistent**/is not consistent with the goals, objectives and policies of the CAMA Land Use Plan.

Motion to **approve**/deny by: Commissioner Dean Graham
Seconded by: Commissioner Bruce Rogers

Vice-Chairman Archer called for a vote. Motion carried with a unanimous vote.

Questions were raised by the Planning Commission members relative to the statement that the property was not consistent with the CAMA Land Use Plan however, the definition given is that it was a map error.

PLANNING AND DEVELOPMENT

Eugene Foxworth
Director



Beaufort Office
Phone: 252-728-8545
Fax: 252-728-6643

PUBLIC NOTICE

Pursuant to Chapter 153A-323 of the North Carolina General Statutes, the Carteret County Board of Commissioners will hold a public hearing on February 20, 2017 at 6:00 p.m. in the Board of Commissioners' Meeting Room in the Administration Building at Courthouse Square in Beaufort to consider a request to rezone property located off Henderson Drive, Newport, NC (PIN's 6316.04.51.3441000, 6316.04.51.6259000 and 6316.04.50.4651000) from R-20 (Single Family Residential District) to R-15 (Single-family Residential District).

A copy of the proposed request is available for public inspection in the Carteret County Planning and Development Department located at 402 Broad Street in Beaufort.

Eugene Foxworth
Planning Director

Advertise: Carteret County News-Times
Sunday, February 5, 2017
Sunday, February 12, 2017

CARTERET COUNTY
Board of Commissioners

Meeting Date:

20-Feb-17

Presenter:



Agenda Item
VII.

ITEM TO BE CONSIDERED

Title: Update on Preliminary Flood Map Appeal

Brief Summary:

Mr. Brian Joyner of Moffatt & Nichol will provide an update.

If the Board of Commissioners approves of the agenda item as presented, the following motion(s) is (are) suggested:

BACKGROUND

Originating Department

Attachments:

- 1 _____
- 2 _____
- 3 _____
- 4 _____
- 5 _____

Staff Contact:

REVIEWED BY

County Manager

Clerk to the Board

County Attorney

ACM/Finance Director

**INFORMATION WILL BE PROVIDED AT THE
MEETING**

CARTERET COUNTY
Board of Commissioners

Meeting Date:

20-Feb-17



Agenda Item VIII.

Presenter:

Ms. Rebecca Sotirkys

ITEM TO BE CONSIDERED

Title: Point in Time Discussion

Brief Summary:

Ms. Rebecca Sotirkys of North Carolina Works Career Center will discuss the Points in Time Program.

If the Board of Commissioners approves of the agenda item as presented, the following motion(s) is (are) suggested:

BACKGROUND

Originating Department

Attachments:

Staff Contact: _____

- 1 _____
- 2 _____
- 3 _____
- 4 _____
- 5 _____

REVIEWED BY

County Manager _____ X
Clerk to the Board _____ X

County Attorney _____
ACM/Finance Director _____

**INFORMATION WILL BE PROVIDED AT THE
MEETING**

**CARTERET COUNTY
Board of Commissioners**

Meeting Date:
20-Feb-17



Agenda Item IX.

Presenter:
Ms. Sandy Giacobbi

ITEM TO BE CONSIDERED

Title: Family Promise of Carteret County

Brief Summary:

Ms. Sandy Giacobbi will provide information regarding Family Promise of Carteret County.

If the Board of Commissioners approves of the agenda item as presented, the following motion(s) is (are) suggested:

BACKGROUND

Originating Department

Attachments:

Staff Contact:

- 1 _____
- 2 _____
- 3 _____
- 4 _____
- 5 _____

REVIEWED BY

County Manager _____ X
Clerk to the Board _____ X

County Attorney _____
ACM/Finance Director _____

**INFORMATION WILL BE PROVIDED AT
THE MEETING**

CARTERET COUNTY
Board of Commissioners



Agenda Item
X.

Meeting Date:
20-Feb-17

Presenter:
Tommy Burns

ITEM TO BE CONSIDERED

Title: Manager's Report

Brief Summary:

Mr. Burns will provide a Manager's Report.

If the Board of Commissioners approves of the agenda item as presented, the following motion(s) is (are) suggested:

N/A

BACKGROUND

Originating Department

County Manager's Office

Attachments:

- 1 _____
- 2 _____
- 3 _____
- 4 _____
- 5 _____

Staff Contact:

Tommy Burns

REVIEWED BY

County Manager _____
Clerk to the Board _____

County Attorney _____
ACM/Finance Director _____

**CARTERET COUNTY
Board of Commissioners**



Agenda Item XI.

Meeting Date:
20-Feb-17

Presenter:
Board

ITEM TO BE CONSIDERED

Title: Appointments

Brief Summary:

See attached memorandum highlighting appointments; applications attached as noted.

If the Board of Commissioners approves of the agenda item as presented, the following motion(s) is (are) suggested:

Nominations will be considered for the various vacancies.

BACKGROUND

Originating Department

County Manager's Office

Attachments:

- 1 Memorandum _____
- 2 Applications _____
- 3 _____
- 4 _____
- 5 _____

Staff Contact:

Rachel Hammer

REVIEWED BY

County Manager _____ X
Clerk to the Board _____ X

County Attorney _____
ACM/Finance Director _____

Board of Commissioners

Mark Mansfield, Chair
Robin Comer, Vice-Chair
Bob Cavanaugh
Jimmy Farrington
Jonathan Robinson
Bill Smith
Ed Wheatly



County Manager
Tommy R. Burns

Clerk to the Board
Rachel B. Hammer

TO: Board of Commissioners
FROM: Rachel Hammer
SUBJECT: Appointments
DATE: February 20, 2017

The following appointments are noted for discussion at the February 20, 2017 meeting of the Board of Commissioners:

Board of Equalization & Review

Seven 1-year terms expiring 2/16/17

- *Larry Land, Chairman; updated application attached (Chairman Mansfield's appointee)*
- *Stephen Finch; updated application attached (Commissioner Farrington's appointee)*
- *Roy "Dean" Graham (alternate); updated application attached*
- *Eric Gregson; updated application attached (Commissioner Cavanaugh's appointee)*
- *Charles Mason; updated application attached (Commissioner Robinson's appointee)*
- *Jeffrey Nelson; updated application attached (Commissioner Comer's appointee)*
- *One vacancy due to resignation; Micah Shepard has advised that he is not interested in reappointment (Commissioner Wheatly's appointee)*
- *One vacancy (Commissioner Smith's appointee)*

Other active applications include:

- *MaryEllen Brown; updated application attached (Commissioner Smith's District)*

One alternate 1-year vacancy

- *Patricia Ruddiman; updated application attached (District 1)*

Fire & EMS Commission

- *4-year term of Howard Garner (Commissioner Smith's appointee) expired 9/11/16; updated application attached*

Juvenile Crime Prevention Council ("JCPC")

- *One "person under 18" vacant unexpired 2-year term; expires 6/30/17*

Active application:

- *Anthony Colon; updated application attached*

Town of Beaufort Planning Board

- *2-year term of Jeanette Holland expired 2/1/17; updated application attached*

No other active applications

Western Carteret Interlocal Agency Board

- *At-Large term vacancy (due to death of Mr. Jerome Meadows)*

Active application:

- Mark Hardin; updated application attached

OTHER OUTSTANDING VACANCIES

AGING PLANNING BOARD

One unexpired three-year Senior Games Committee Representative term

- *There are no qualified applicants*

BEACH COMMISSION

One three-year TDA Representative term

- *There are no qualified applicants*

CCATS

Two two-year General Public terms

- *There are no applications on file*

CONSOLIDATED HUMAN SERVICES BOARD

One one-year Consumer Representative term

One two-year Psychiatrist term

One three-year Optometrist term

Two three-year General Public Representative terms

- *Jennifer Heuring (Consumer Representative); updated application on file*
- *George Peal (Retired Pharmacist/General Public Representative); updated application on file*

CULTURAL & RECREATIONAL ADVISORY BOARD

One unexpired term; Commissioner Wheatly Appointee

- *There are no qualified applicants*

EASTERN CAROLINA COUNCIL REGIONAL AGING ADVISORY COMMITTEE

One three-year term

- *There are no applications on file*

HIGHWAY 70 CORRIDOR COMMISSION

One-year term of Michael Wagoner (Economic Development/Chamber Representative)
expired 12/31/16

- *No qualified applicants*

JUVENILE CRIME PREVENTION COUNCIL (“JCPC”)

One two-year “Juvenile Defense Attorney” term

One two-year “Member-At-Large” term

- *There are no applications on file*

CRAVEN-PAMLICO-CARTERET REGIONAL LIBRARY

One unexpired term, expires 03/19/17

- *There are no applications on file*

RURAL TRANSPORTATION ADVISORY COMMITTEE (“RTAC”)

One “Municipal Elected Official Alternate”

- *No qualified applications on file*

SENIOR CENTER ADVISORY BOARD

One unexpired term, Commissioner Cavanaugh’s Appointee

- *There are no applications on file*

TOWN OF CEDAR POINT PLANNING & ZONING BOARD

One three-year term

- *There are no applications on file*

WATERWAYS MANAGEMENT COMMITTEE

One three-year term, Commissioner Smith’s Appointee

One two-year term, Commissioner Wheatly’s Appointee

- *There are no qualified applications on file*

MARCH TERM EXPIRATIONS

BEAUFORT-MOREHEAD AIRPORT AUTHORITY

One 2-year term expires 3/16/17

CARTERET COUNTY HARBOR AUTHORITY

One 2-year term expires 3/16/17

CARTERET COUNTY LIBRARY BOARD

One 6-year term expires 3/9/17

CRAVEN-PAMLICO-CARTERET REGIONAL LIBRARY

One 6-year term expires 3/9/17

MARINE FISHERIES ADVISORY BOARD

Two 3-year terms expire 3/17/17

SENIOR CENTER ADVISORY BOARD

Seven 2-year term expire 3/31/17

Board of Equalization & Review

Seven 1-year terms expiring 2/16/17

- *Larry Land, Chairman; updated application attached (Chairman Mansfield's appointee)*
- *Stephen Finch; updated application attached (Commissioner Farrington's appointee)*
- *Roy "Dean" Graham (alternate); updated application attached*
- *Eric Gregson; updated application attached (Commissioner Cavanaugh's appointee)*
- *Charles Mason; updated application attached (Commissioner Robinson's appointee)*
- *Jeffrey Nelson; updated application attached (Commissioner Comer's appointee)*
- *One vacancy due to resignation; Micah Shepard has advised that he is not interested in reappointment (Commissioner Wheatly's appointee)*
- *One vacancy (Commissioner Smith's appointee)*

Other active applications include:

- *MaryEllen Brown; updated application attached (Commissioner Smith's District)*

One alternate 1-year vacancy

- *Patricia Ruddiman; updated application attached (District 1)*

Reappointed 2-15-16

CARTERET COUNTY BOARD OF COMMISSIONERS
2015 APPLICATION FOR BOARDS/COMMISSIONS

Office Use Only

Date Received: 10/19/15

Date Application Expires: 4/19/17
(Applications are retained for 18 months)

NAME LARRY LAND
ADDRESS 700 Land Point
CITY/STATE Moreland City, NC ZIP 28554
TELEPHONE-(HOME) _____ (CELL) 252 504 1486
(WORK) _____ (FAX) _____
EMAIL ADDRESS lland5@cc.rr.com

1. COMMITTEES OF INTEREST

A. Harbor Authority B. Board of Equalization & Review*
(Please limit to two (2) boards/committees per application)

2. PLEASE DESCRIBE YOUR BACKGROUND, EXPERIENCE, EDUCATION OR TRAINING (WORK AND/OR LIFE EXPERIENCE) THAT RELATES TO YOUR INTEREST IN COUNTY GOVERNMENT.

Bus. Mat 40+ years
B.S. in Economics NCSU
Have served on County Boards

3. OCCUPATION Retired EMPLOYER _____

4. ARE YOU CURRENTLY SERVING OR HAVE YOU EVER SERVED ON A PUBLIC BOARD OR COMMISSION? YES NO _____ IF SO, PLEASE LIST BELOW.

EIR (BOARD) Board (Chairman) (DATES) 2003 - Present

5. PLEASE EXPLAIN ANY ANTICIPATED CONFLICT OF INTEREST OR SCHEDULING DIFFICULTIES YOU MAY HAVE, IF APPOINTED None

6. # OF YEARS LIVING IN CARTERET COUNTY 25+

7. ARE YOU A REGISTERED VOTER IN CARTERET COUNTY? yes

(Applicants may attach a resume' or additional information about your interests for the Board of Commissioners to consider. Also, note that this document is considered a public document.)

* Spoke w/ Mr. Land; he asked that I add EIR to his application

Rachel Hammer

APPOINTED 3-2-16

Received 3-13-16
Expires 9-13-17

From: noreply@civicplus.com
Sent: Sunday, March 13, 2016 5:54 PM
To: Ray Hall; Rachel Hammer
Subject: Online Form Submittal: Boards & Commissions Appointment Application

Boards & Commissions Appointment Application

First Name	Stephen (Steve)
Last Name	Finch
Address	325 Live Oak Street
City	Emerald Isle
State	North Carolina
Zip	28594
Home Number	252-354-5208
Cell Number	919-422-0792
Fax Number	N/A
Work Number	N/A
E-Mail Address	sfinch@emeraldisle-nc.org
Committees of Interest	Board of Equalization & Review
Committees of Interest (Second Choice)	<i>Field not completed.</i>
Experience	I owned and operated an electrical contracting business for 30 years in Raleigh, N.C. I served as a Civitan Club president and as a Lt. Governor in Civitan District East. I am currently a board member of E.I. Community Watch and past vice-chair for Habitat for Humanity for 3-years.
Occupation	Retired electrical contractor
Employer	Self-employed
Are you currently serving or have you ever served on a public board or	Yes

commission?

If so, please list below: Town of Emerald Isle Commisioner

Please explain any anticipated conflict of interest or scheduling difficulties you may have, if appointed: None

Number of Years Living in Carteret County: Full-time resident 10 years; second home owner 7 years

Are you a registered voter in Carteret County? Yes

Applicants may attach a resume' or additional information about your interests for the Board of Commissioners to consider. Also, note that this document is considered a public document.) *Field not completed.*

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Received 2-2-17
Expires 8-2-18

Rachel Hammer

From: noreply@civicplus.com
Sent: Thursday, February 02, 2017 9:09 AM
To: Ray Hall; Rachel Hammer
Subject: Online Form Submittal: Boards & Commissions Appointment Application

Boards & Commissions Appointment Application

First Name	Roy
Last Name	Graham
Address	228 Copeland Rd
City	Beaufort
State	NC
Zip	28516
Home Number	252/838/1069
Cell Number	2527251063
Fax Number	252/838/9203
Work Number	252/838/9204
E-Mail Address	Grahamseniorliving@bizec.rr.com
Committees of Interest	Board of Equalization & Review
Committees of Interest (Second Choice)	N/A
Experience	Have served on this board for two years
Occupation	Administrator
Employer	Graham senior Living Homes Inc
Are you currently serving or have you ever served on a public board or commission?	Yes
If so, please list below:	Planning Board present Health Board for 7 years no longer serving

Please explain any anticipated conflict of interest or scheduling difficulties you may have, if appointed: none

Number of Years Living in Carteret County: 53

Are you a registered voter in Carteret County? Yes

Applicants may attach a resume' or additional information about your interests for the Board of Commissioners to consider. Also, note that this document is considered a public document.) *Field not completed.*

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Reappointed 2-15-16 Received 2-1-16
Expires 8-1-17

Rachel Hammer

From: noreply@civicplus.com
Sent: Monday, February 01, 2016 7:58 AM
To: Ray Hall; Rachel Hammer
Subject: Online Form Submittal: Boards & Commissions Appointment Application

Boards & Commissions Appointment Application

First Name	Eric
Last Name	Gregson
Address	204 Virginia Ave
City	Morehead City
State	NC
Zip	28557
Home Number	28529999999
Cell Number	2522410146
Fax Number	<i>Field not completed.</i>
Work Number	2528084023
E-Mail Address	eric.gregson@firstcitizens.com
Committees of Interest	Board of Equalization & Review
Committees of Interest (Second Choice)	Economic Development Council
Experience	currently serve on E&R and EDC. Local Banker with 20 yrs experience. Specialize in Business Banking needs. County resident for 40 yrs.
Occupation	Banker
Employer	FCB
Are you currently serving or have you ever served on a public board or commission?	Yes

If so, please list below: see above + Planning Board

Please explain any anticipated conflict of interest or scheduling difficulties you may have, if appointed: na

Number of Years Living in Carteret County: 40

Are you a registered voter in Carteret County? Yes

Applicants may attach a resume' or additional information about your interests for the Board of Commissioners to consider. Also, note that this document is considered a public document.) [Ericresum3.doc](#)

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Reappointed 2-15-16 Received 1-28-16
Expires 7-28-17

Rachel Hammer

From: noreply@civicplus.com
Sent: Thursday, January 28, 2016 5:26 PM
To: Ray Hall; Rachel Hammer
Subject: Online Form Submittal: Boards & Commissions Appointment Application

Boards & Commissions Appointment Application

First Name	Charles
Last Name	Mason
Address	792 Seashore Drive
City	Atlantic
State	North Carolina
Zip	28511
Home Number	252-225-1411
Cell Number	252-723-3224
Fax Number	<i>Field not completed.</i>
Work Number	<i>Field not completed.</i>
E-Mail Address	cmason001@ec.rr.com
Committees of Interest	Board of Equalization & Review
Committees of Interest (Second Choice)	Transportation Committee
Experience	I have served on the Board of E & R since 2007. BS from ECU MAEd from ECU EdS from App State 34 years in education as teacher, coach, administrator at all levels in NC and AK
Occupation	retired
Employer	retired
Are you currently serving or have you ever served on a public board or commission?	Yes

If so, please list below: Board of E & R

Please explain any anticipated conflict of interest or scheduling difficulties you may have, if appointed: None

Number of Years Living in Carteret County: 30

Are you a registered voter in Carteret County? Yes

Applicants may attach a resume' or additional information about your interests for the Board of Commissioners to consider. Also, note that this document is considered a public document.) *Field not completed.*

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Reappointed 2-15-16 Received 2-1-16
Expires 8-1-17

Rachel Hammer

From: noreply@civicplus.com
Sent: Monday, February 01, 2016 3:48 PM
To: Ray Hall; Rachel Hammer
Subject: Online Form Submittal: Boards & Commissions Appointment Application

Boards & Commissions Appointment Application

First Name	Jeffrey
Last Name	Nelson
Address	149 Sound Blvd
City	Newport
State	NC
Zip	28570
Home Number	252-659-2314
Cell Number	<i>Field not completed.</i>
Fax Number	<i>Field not completed.</i>
Work Number	<i>Field not completed.</i>
E-Mail Address	jnelson27@ec.rr.com
Committees of Interest	Board of Equalization & Review
Committees of Interest (Second Choice)	<i>Field not completed.</i>
Experience	Licensed NC General Contractor Served on Board of Equalization and Review for years
Occupation	General Contractor
Employer	Nelson Commercial Contracting, Inc.
Are you currently serving or have you ever served on a public board or commission?	Yes
If so, please list below:	Board of E & R

Please explain any anticipated conflict of interest or scheduling difficulties you may have, if appointed: None

Number of Years Living in Carteret County: 38

Are you a registered voter in Carteret County? Yes

Applicants may attach a resume' or additional information about your interests for the Board of Commissioners to consider. Also, note that this document is considered a public document.) *Field not completed.*

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Received 2-14-17
Expires 8-14-18

Rachel Hammer

From: noreply@civicplus.com
Sent: Tuesday, February 14, 2017 8:52 AM
To: Ray Hall; Rachel Hammer
Subject: Online Form Submittal: Boards & Commissions Appointment Application

Boards & Commissions Appointment Application

First Name	MARYELLEN
Last Name	BROWN
Address	110 BEAVER DAM TRAIL
City	NEWPORT
State	NC
Zip	28570
Home Number	none
Cell Number	252-269-7348
Fax Number	252-223-5382
Work Number	252-223-4749
E-Mail Address	mevbrown@hotmail.com
Committees of Interest	Board of Equalization & Review
Committees of Interest (Second Choice)	<i>Field not completed.</i>
Experience	Certified Tax Collector with experience in property tax collection, all categories. Town Clerk for the Town of Newport, Council, Planning Board, and Board of Adjustment with knowledge of local government. Experienced in Payroll and procedures.
Occupation	Tax Collector, Town Clerk
Employer	Town of Newport
Are you currently serving or have you ever served	No

on a public board or
commission?

If so, please list below: Clerk to the Board

Please explain any
anticipated conflict of
interest or scheduling
difficulties you may have,
if appointed:

There is no conflict, however, would like to know when this
board meets and how often.

Number of Years Living 37
in Carteret County:

Are you a registered voter Yes
in Carteret County?

Applicants may attach a
resume' or additional
information about your
interests for the Board of
Commissioners to
consider. Also, note that
this document is
considered a public
document.)

Field not completed.

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Received 1-20-16
Expires 7-20-17

Rachel Hammer

From: noreply@civicplus.com
Sent: Wednesday, January 20, 2016 6:55 AM
To: Ray Hall; Rachel Hammer
Subject: Online Form Submittal: Boards & Commissions Appointment Application

Boards & Commissions Appointment Application

First Name	PATRICIA
Last Name	RUDDIMAN
Address	315 STAR HILL DR
City	CAPE CARTERET
State	NC
Zip	28584
Home Number	910-381-6088
Cell Number	910-381-6088
Fax Number	<i>Field not completed.</i>
Work Number	<i>Field not completed.</i>
E-Mail Address	<u>truudd315@yahoo.com</u>
Committees of Interest	Board of Equalization & Review
Committees of Interest (Second Choice)	<i>Field not completed.</i>
Experience	Retired 2/2015 from the Carteret County Tax Appraisal Department. Have knowledge of how the tax department works and how to read and interpret tax appraisal cards. While living in CA, sold real estate for Century 21.
Occupation	RETIRED
Employer	NONE
Are you currently serving or have you ever served on a public board or commission?	No

If so, please list below: *Field not completed.*

Please explain any anticipated conflict of interest or scheduling difficulties you may have, if appointed:

I cannot think of any conflict of interest or scheduling problems if appointed.

Number of Years Living in Carteret County: 13

Are you a registered voter in Carteret County? Yes

Applicants may attach a resume' or additional information about your interests for the Board of Commissioners to consider. Also, note that this document is considered a public document.)

Field not completed.

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Fire & EMS Commission

- *4-year term of Howard Garner (Commissioner Smith's appointee) expired 9/11/16; updated application attached*

Received 1-24-17
Expires 7-24-18

First Name*

Howard

Last Name*

Garner

Address*

1299 Nine Foot Road

City*

Newport

State*

NC

Zip*

28570

Home Number*

252-223-5240

Cell Number

252-725-1578

Fax Number

Work Number

E-Mail Address*

peggy54@embarqmail.com

Committees of Interest*

Fire & EMS Commission

Committees of Interest (Second Choice)

Experience*

I am currently serving on the Carteret County Fire & EMS Budget Committee and have for approximately 12 years. I am interested in renewing my commission to this board.

I am retired from Soil Conservation Service with 31 years. Have served as President of the Newport Woodman Lodge; Governor of the Newport Moose Lodge; Charter President Newport Jaycees; Vice President of the NC_Jaycees; Board of Directors US Jaycees Lifetime Member (honorary); Junior Chamber International; and two sessions as Administrator of the Newport Moose Lodge, during which in the second term the Newport Lodge was selected the #1 Lodge in Moose International of 2200 fraternities. I was nominated twice for Moose Lodge Administrator of the Year and placed in the top five in the fraternity. While serving as Administrator of the Newport Moose Lodge I also served as Acting Moose Lodge Community Service and was also nominated and placed in the top five in the fraternity. I also served on the Adult Home Community Advisory Committee of Carteret County.

OCCUPATION Retired
EMPLOYER Retired

4. ARE YOU CURRENTLY SERVING OR HAVE YOU EVER SERVED ON A PUBLIC BOARD OR COMMISSION? YES yes NO IF SO, PLEASE LIST BELOW.

(BOARD)

(DATES)

Fire & EMS Committee 2004 to present
Adult Home Community Advisory Committee of Carteret County approximately 6 months.

Please explain any anticipated conflict of interest or scheduling difficulties you may have, if appointed:*

none

Number of Years Living in Carteret County:*

82

Are you a registered voter in Carteret County?*

Yes

Applicants may attach a resume' or additional information about your interests for the Board of Commissioners to consider. Also, note that this document is considered a public document.)

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Receive email copy

Email address

peggyg54@embarqmail.com

This field is not part of the form submission.

* indicates a required field

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Juvenile Crime Prevention Council (“JCPC”)

- *One “person under 18” vacant unexpired 2-year term; expires 6/30/17*

Active application:

- Anthony Colon; updated application attached

January 25, 2017

To: Mark Mansfield, Chairman

Carteret County Commissioners

Courthouse Square

Beaufort, NC 28516

From: Jo Ann Cannon, Chair

Juvenile Crime Prevention Council

Reference: Council Vacancy for Under 18

One of our Council members, Chief Bernette Morris, has recruited a candidate to fill the vacant under 18 position. The young man's mother works for the MHC Police Department so his family is well known to Chief Morris' department.

His application has been submitted on line and is in your hands for action. He has been active in the NJROTC for four years, completed the ROTC Leadership Academy for Area 6 and reached the status of becoming a Star Scout. All accomplishments speak well of his ability to learn and thrive in a social environment. In addition, he has maintained a part-time job.

The Council's positive action on this application would be appreciated and we look forward to welcoming him as a member.

A handwritten signature in black ink that reads "Jo Ann Cannon". The signature is written in a cursive, flowing style.

Jo Ann Cannon

Chair, Carteret County Juvenile Prevention Council

Received 1/18/17
Expired 7-18-18

Rachel Hammer

From: noreply@civicplus.com
Sent: Wednesday, January 18, 2017 1:33 PM
To: Ray Hall; Rachel Hammer
Subject: Online Form Submittal: Boards & Commissions Appointment Application

Boards & Commissions Appointment Application

First Name	Anthony
Last Name	Colon
Address	214 murdoch rd
City	Newport
State	NC
Zip	28570
Home Number	2523421896
Cell Number	<i>Field not completed.</i>
Fax Number	<i>Field not completed.</i>
Work Number	<i>Field not completed.</i>
E-Mail Address	<u>17acolon555@gmail.com</u>
Committees of Interest	Juvenile Crime Prevention Council
Committees of Interest (Second Choice)	<i>Field not completed.</i>
Experience	Still in high school 4 years of NJROTC Area 6 leadership academy graduate Ex-star scout in the BSA
Occupation	Fry cook
Employer	Nicolas Evan Incorporated
Are you currently serving or have you ever served on a public board or commission?	No
If so, please list below:	<i>Field not completed.</i>

Please explain any anticipated conflict of interest or scheduling difficulties you may have, if appointed: School

Number of Years Living in Carteret County: 16

Are you a registered voter in Carteret County? No

Applicants may attach a resume' or additional information about your interests for the Board of Commissioners to consider. Also, note that this document is considered a public document.) *Field not completed.*

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Town of Beaufort Planning Board

- *2-year term of Jeanette Holland expired 2/1/17; updated application attached*

No other active applications

Received 1-31-17
Expires 7-31-18

Rachel Hammer

From: noreply@civicplus.com
Sent: Tuesday, January 31, 2017 5:34 PM
To: Ray Hall; Rachel Hammer
Subject: Online Form Submittal: Boards & Commissions Appointment Application

Boards & Commissions Appointment Application

First Name	Jeanette
Last Name	Holland
Address	146 Grady Dale Lane
City	Beaufort
State	NC
Zip	28516
Home Number	252-728-3828
Cell Number	252-241-1659
Fax Number	<i>Field not completed.</i>
Work Number	252-504-2400
E-Mail Address	jeanette@jeanetteholland.com
Committees of Interest	Planning Commission
Committees of Interest (Second Choice)	<i>Field not completed.</i>
Experience	I am applying for the ETJ position on the Beaufort Planning Board. I have served on the Beaufort Planning Board for a number of years and have been chairman for the past three years. I have served on other Civic Boards as well as the Board of Adjustment when I lived in Rocky Mt several years ago.
Occupation	Real Estate sales
Employer	Keller Williams Crystal Coast
Are you currently serving or have you ever served	Yes

on a public board or commission?

If so, please list below: Beaufort Planning Board ETJ appointment

Please explain any anticipated conflict of interest or scheduling difficulties you may have, if appointed: If any case came before the board where I was involved as a Realtor or owner I would have to recuse myself.

Number of Years Living in Carteret County: 35+

Are you a registered voter in Carteret County? Yes

Applicants may attach a resume' or additional information about your interests for the Board of Commissioners to consider. Also, note that this document is considered a public document.) *Field not completed.*

Email not displaying correctly? [View it in your browser.](#)

Western Carteret Interlocal Agency Board

- *At-Large term vacancy (due to death of Mr. Jerome Meadows)*

Active application:

- Mark Hardin; updated application attached

Rachel Hammer

Received 1.25.17
Expires 7.25.18

From: noreply@civicplus.com
Sent: Wednesday, January 25, 2017 5:36 PM
To: Ray Hall; Rachel Hammer
Subject: Online Form Submittal: Boards & Commissions Appointment Application

Boards & Commissions Appointment Application

First Name	mark
Last Name	hardin
Address	107 leisure ct
City	stella
State	nc
Zip	28582
Home Number	n/a
Cell Number	910-581-3795
Fax Number	252-393-2482
Work Number	252-393-3188
E-Mail Address	cedarpttire@bizec.rr.com
Committees of Interest	Western Carteret Interlocal Agency Board
Committees of Interest (Second Choice)	<i>Field not completed.</i>
Experience	High school graduate, 6 years Military service United States Coast Guard. Small business owner 15 years.
Occupation	owner/manager
Employer	cedar point tire inc.
Are you currently serving or have you ever served on a public board or commission?	Yes
If so, please list below:	<i>Field not completed.</i>

Please explain any anticipated conflict of interest or scheduling difficulties you may have, if appointed:

None that comes to mind.

Number of Years Living in Carteret County:

7 years

Are you a registered voter in Carteret County?

Yes

Applicants may attach a resume' or additional information about your interests for the Board of Commissioners to consider. Also, note that this document is considered a public document.)

Field not completed.

Email not displaying correctly? [View it in your browser.](#)

CARTERET COUNTY
Board of Commissioners



Agenda
XII.

Meeting Date:
20-Feb-17

Presenter:
Commissioners

ITEM TO BE CONSIDERED

Title: Commissioners' Comments

Brief Summary:

N/A

BACKGROUND

Originating Department

Attachments:

Staff Contact:

- 1 _____
- 2 _____
- 3 _____
- 4 _____
- 5 _____

REVIEWED BY

County Manager _____
Clerk to the Board _____

County Attorney _____
ACM/Finance Director _____

CARTERET COUNTY
Board of Commissioners

Meeting Date:
20-Feb-17

Presenter:
Board



Agenda Item XIII.

ITEM TO BE CONSIDERED

Title: Adjournment

Brief Summary:

If the Board of Commissioners approves of the agenda item as presented, the following motion(s) is (are) suggested:

Motion to adjourn.

BACKGROUND

Originating Department

Attachments:

- 1 _____
- 2 _____
- 3 _____
- 4 _____
- 5 _____

Staff Contact:

REVIEWED BY

County Manager _____
Clerk to the Board _____

County Attorney _____
ACM/Finance Director _____